



**MINUTES OF REGULAR MEETING  
BOARD OF PARK COMMISSIONERS  
FEBRUARY 25, 2019**

PRESENT: Aaron Pointer, President  
Tim Reid, clerk  
Andrea Smith  
Erik Hanberg  
Jessie Baines

IN THE CHAIR: Aaron Pointer

PLACE: Center at Norpoint

FLAG SALUTE: Commissioner Hanberg

**REGULAR MEETING**

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by Commissioner Pointer at 6:15p.m.

**SPECIAL PRESENTATIONS**

**SEATTLE SEAHAWKS**

Paul Johnson representing the Seattle Seahawks organization presented the Park Board with \$2,500 for youth flag football programming.

Board members thanked Mr. Johnson and the Seattle Seahawks.

**PRESIDENTS REPORT**

President Pointer commented that he attend the January 30<sup>th</sup> Press Conference regarding the Seattle Reign's relocation to Tacoma. President Pointer also commented that he attend Council Member Blocker's listening session for citizens of the Hilltop held last week. Additionally, President Pointer thanked staff for their role in assisting the People's Steering Committee in organizing the first Black History Celebration held at the center.

**STANDING COMMITTEE AND COUNCIL REPORTS**

**Joint Municipal Action Committee**

Commissioner Smith commented that at the last meeting she was elected as Vice Chair. The agenda included an update on the land study being conducted by Forterra. In addition Superintendent Santoro gave an update on the Tacoma Public Schools Budget shortfall. The Port of Tacoma reported that their search for a CEO is underway.

Commissioner Hanberg commented that he recently attend the Port Commission meeting to thank them for their contribution to the new Aquarium.

Commissioner Smith stated she recently accepted the 2018 Health Communities Award for the Eastside Community Center on behalf of the Board.

Commissioner Reid stated he attended the Zoo Volunteer appreciation event; he noted that there were over 38,000 volunteer hours in 2018.

**EXECUTIVE DIRECTOR’S REPORT**

Executive Director, Shon Sylvia commented on the following:

- Swan Creek Public Meeting will be held February 28<sup>th</sup> at the Salishan Family Investment Center

**CITIZEN COMMENTS** NONE

**MINUTES OF THE JANUARY 28, 2019 REGULAR BOARD MEETING**

Commissioner Hanberg moved to adopt the minutes as presented; seconded by Commissioner Reid and passed on a vote of 5-0.

**CONSENT AGENDA**

**RESOLUTION NO. C15-19:** APPROVAL OF WARRANTS CLAIM FUND FOR JANUARY 2019

**RESOLUTION NO. C16- 19:** PDZA SEAWATER SUPPLY IMPROVEMENTS FINAL ACCEPTANCE OF MCCLURE & SONS, INC. CONTRACT#2017146Z BID#J2017-15

**RESOLUTION NO. C17-19:** REAPPOINTING MEMBERS TO THE ACTIVE LIVING & COMMUNITY WELLNESS ADVISORY COUNCIL

**RESOLUTION NO. C18-19:** APPOINTING MEMBERS TO THE ACTIVE LIVING & COMMUNITY WELLNESS ADVISORY COUNCIL

Commissioner Hanberg moved to adopt the consent agenda as presented; seconded by Commissioner Reid and passed on a vote of 5-0.

Commissioner Reid thanked advisory council appointees for their volunteer time.

**PURCHASING RESOLUTIONS**

**RESOLUTION NO. P19-19:** AUTHORIZING PURCHASE OF GOODS AND SERVICE FOR METRO PARKS TACOMA

1. ASSOCIATED PETROLEUM FOR BULK FUEL IN AN AMOUNT NOT TO EXCEED \$255,000
2. PETRO CARD FOR FUEL, UNLEADED AND DIESEL IN AN AMOUNT NOT TO EXCEED \$100,000
3. WALKERSKIP LLC, BRICKS FOR KIDS FOR LEGO CAMPS AND CLASSES IN AN AMOUNT NOT TO EXCEED \$80,000
4. CONSOLIDATED ELECTRIC DISTRIBUTION INC. FOR ELECTRICAL SUPPLIES AND EQUIPMENT IN AN AMOUNT NOT TO EXCEED \$60,000

5. STATE OF WASHINGTON/ CORRECTIONAL INDUSTRIES FOR EMPLOYEE UNIFORMS/ YOUTH SPORTS AND CAMP TEE SHIRTS IN AN AMOUNT NOT TO EXCEED \$100,000
6. SMS CLEANING FOR JANITORIAL SERVICES IN AN AMOUNT NO TO EXCEED \$65,000
7. BERRY DUNN INC. FOR IT AND GIS STRATEGIC PLAN IN AN AMOUNT NOT TO EXCEED \$75,000
8. COLEMON & ASSOCIATES FOR DIVERSITY, EQUITY & INCLUSION CONSULTING WORK ACROSS METRO PARKS TACOMA

Commissioner Hanberg moved to adopt the resolution, seconded by Commissioner Reid.

Marina Becker commented items 1 and 2 are for bulk fuel purchases for the district. She further noted that item 3 is for Lego camps and classes. Ms. Becker stated that item 4 is for staff electrical supplies.

Item 5 was discussed by the Board and staff. Commissioners Hanberg and Baines noted concern over having youth t-shirts produced by correctional inmates.

Staff commented that item 6 is used for special events and post rental cleaning.

Erwin Vidallon commented that item 7, BerryDunn is for a District-wide IT and GIS plan. Staff and Board discussed the benefits having a plan in place. Staff suggested a future COW to involve the Board on the particulars of the plan.

Paul Weed commented that item8, Colemon and Associates, is the continuation of DEI work. He commented that the District has been working with this group since June 2018.

Commissioner Hanberg shared his concerns about item 5 and requested board members remove this item from the agenda for additional discussion.

Commissioner Hanberg moved to amend the purchasing resolution to exclude item 5 and only include items 1,2,3,4,6,7&8;seconded and passed unanimously.

Being no additional comments the question was called and the resolution passed as amended on a vote of 5-0.

### **PUBLIC WORKS PURCHASING RESOLUTIONS**

#### **RESOLUTION NO. PW20-19: NORTHWEST TREK COMMISSARY AND HAY BARN PROJECT CONTRACT AMENDMENT NO. 1 TO BCRA**

Commissioner Hanberg moved to adopt the resolution, seconded by Commissioner Reid.

Ms. Terwilleger commented that this resolution was reviewed by the CIC on January 20<sup>th</sup>. The resolution allows for additional work and evaluation for the current water rights at NW Trek.

Being no additional comments the question was called and the resolution passed on a vote of 5-0.

#### **RESOLUTION NO. PW21-19: MASTER AGREEMENT FOR GEOTECHNICAL ENGINEERING SERVICES CONTRACT AWARD TO GEOENGINEERS, INC.**

Commissioner Hanberg moved to adopt the resolution, seconded by Commissioner Reid.

Debbie Terwilleger commented that this resolution was reviewed by the CIC on January 20<sup>th</sup>

Staff commented that as part of the development process for many of the district’s capital projects it is necessary to have professional geotechnical engineering investigations conducted in order to assist in the design process and to ensure compliance with City, State and Federal regulations. In order to more efficiently provide this information and because this service is relatively standard in nature, a professional service agreement is being proposed.

An official RFQ was advertised on December 14, 2018. Eleven (11) firms responded to this RFQ. A staff panel reviewed the Statements of Qualifications (SOQs) and interviewed four (4) firms. GeoEngineers, Inc. was awarded the selection.

Staff explained that the MWBE is not required as this is an A&E contract. The District does have a goal set for MWBE relative to construction contracts.

Being no additional comments the question was called and the resolution passed on a vote of 4-1.

**SINGLE READING RESOLUTIONS** None

**SECOND READINGS RESOLUTIONS** None

**FIRST READING RESOLUTIONS** None

**UNFINISHED BUSINESS** None

**NEW BUSINESS** None

**BOARD COMMENTS**

Commissioner Hanberg request additional discussion about enhancing polar bear efforts on the legislative agenda.

Commissioner Pointer commented that he would like some additional information about the district’s water testing procedures.

**EXECUTIVE SESSION**

The Board recessed into an executive session for 30 minutes to discuss a personnel matter. (RCW 42-30-110 with no further action to be taken.)

**ADJOURN:**

Being no further business, the meeting was adjourned at 8:00p.m.

**APPROVED:**

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President

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Clerk

Submitted by: Jennifer Bowman, Board Secretary