



**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FEBRUARY 26, 2018**

PRESENT: Andrea Smith, President
 Aaron Pointer, Clerk
 Tim Reid
 Erik Hanberg
 Jessie Baines

IN THE CHAIR: Andrea Smith

PLACE: 4702 South 19th Street

FLAG SALUTE: Commissioner Pointer

STUDY SESSION JOHNSON CONTROLS PROJECT UPDATE

Marina Becker reminded the Board that the District began a process in partnership with Washington State Department of Enterprise Services and Johnson Controls in 2009 to engage in an energy audit. In July of 2011 after completion of the audit an energy savings proposal was brought forward. In August of 2011 the Board then approved financing through the LOCAL program for District upgrades and improvements.

Vito Iacobazzi commented that the project goals were energy savings, capital priorities and cost. He further noted that the benefits included Investigate utility usage for improved energy savings. Look for efficiencies, Operational savings, Install facility improvements, Improve occupant & patron experience, Planned capital replacement, Reduce emergency repair/replacement, Efficient equipment, Standardize equipment, Guaranteed utility savings, and Guaranteed maximum price. Mr. Iacobazzi commented that there was a diverse package of improvements and upgrades that were undertaken including solar hot water, lighting, HVAC, IT, motors, waste pump station, irrigation and leak repair. It was noted that as individual projects were explored there were scope changes along the way. Several examples of utility savings were noted, for example between October 2014 and September of 2015 enough natural gas to operate Norpoint for two years was saved, enough electricity to operate Norpoint for 16 months was saved and enough water to fill 33 Olympic-sized pools was saved.

Mr. Iacobazzi commented that the annual financial benefit realized is greater than projected. Verified savings 2014-2015 was \$268,152 with a variance of \$87,037. The estimated 5-year savings is \$1.3M a positive variance of \$435,185.

Staff also noted that utility rebates resulted from upgrades and improvements with almost \$240,000 from both TPU and PSE.

Over all 51 improvements and upgrades were completed at 24 District facilities.

Commissioner Hanberg inquired about a possible second phase. Staff indicated that could be worth exploring and that larger projects would be the focus.

Commissioner Reid asked about the thermal heating and cooling at the STAR Center. Staff indicated that the heating is working well but there continues to be adjustments to the cooling component.

Commissioner Baines asked about the current new projects coming on line. Staff noted that more efficient buildings designs are being explored and implemented wherever possible for conservation and savings.

Commissioner Pointer inquired as to whether any facilities owned by the City of Tacoma were included in this project. Staff commented that some City owned buildings were called out in the audit but were not included in the 2011 proposal.

REGULAR MEETING

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by Commissioner Smith at 6:00p.m.

SPECIAL PRESENTATIONS None

PRESIDENTS REPORT None

STANDING COMMITTEE AND COUNCIL REPORTS

Active Lifestyle & Community Wellness Advisory Council

Commissioner Reid commented at the last committee meeting the group discussed conducting their walk around parks audit as well as two new candidates for membership to the council.

Arts & Heritage Advisory Council

Commissioner Pointer stated that at the last meeting the council discussed 2018 work plan items and their 2017 accomplishments and opportunities.

EXECUTIVE DIRECTOR’S REPORT

Executive Director, Shon Sylvia commented on the following:

- Point Defiance Park and Old Town Dock were impacted in the President’s Day weekend storm. Through the weekend, roads were closed in Point Defiance because of storm damage and debris. Staff removed five trees from the Five Mile Drive roads and have removed 17 trees that were blocking two trails; we continue to work to reopen all trails within the park that were impacted by the storm.
- Old Town Dock suffered significant damage to the large gangway due to high tides and extreme north winds during the storm. We are working with the City to inspect and schedule necessary repairs. This gangway is closed during the winter months so there is no impact to public access due to the damage.
- People’s Community Center hosted the Hilltop’s annual free celebration of health and wellness last Saturday, February 24th. 549 participants enjoyed the event, an increase from last year’s 527 attendees.
- Winter Wonderland is being held March 11th at the STAR Ctr.

CITIZEN COMMENTS None

MINUTES OF THE FEBRUARY 26, 2018 REGULAR BOARD MEETING

Commissioner Hanberg moved to adopt the minutes as presented; seconded by Commissioner Pointer and passed on a vote of 5-0.

CONSENT AGENDA

RESOLUTION NO. C20-18: APPOINTING MEMBERS TO THE BUSINESS & RESPONSIVE AGENCY ADVISORY COUNCIL

Commissioner Hanberg moved to adopt the consent agenda as presented; seconded by Commissioner Pointer.

Being no additional comments the question was called and the consent agenda passed on a vote of 5-0.

PURCHASING RESOLUTIONS

RESOLUTION NO. P21-18: AUTHORIZING PURCHASE OF GOODS AND SERVICES FOR METRO PARKS TACOMA

1. LAMAR ADVERTISING FOR BILLBOARDS, DIGITAL AND TRANSIT ADVERTISING IN AN AMOUNT NOT TO EXCEED \$120,000
2. MERLINO MEDIA GROUP FOR MEDIA BUYING SERVICES IN AN AMOUNT NOT TO EXCEED \$675,000

Commissioner Hanberg moved to adopt the resolution; seconded by Commissioner Pointer.

Alan Varsik commented that these two items are for the annual advertising and marketing activities. He noted that the Lamar purchase is for billboard advertising and will conform to the revised ordinance recently adopted by the City of Tacoma. Whitney DalBalcon commented that the Merino media buy was a competitive RFP process last year resulting in about 20 responses. Staff noted this was not through the small works roster as this was a contract for professional services. Ms. DalBalcon commented that staff has been very pleased with the services and return.

At the request of Commissioner Pointer staff commented that there are many ways visitorship is tracked based on advertising. There was a brief board staff discussion about target and audience for certain types of advertising outside of the city of Tacoma.

Commissioner Pointer recommended staff explore a new electronic reader board for outside Heidelberg Field on S 19th St.

Being no additional comments the question was called and the consent agenda passed on a vote of 5-0.

PUBLIC WORKS PURCHASING RESOLUTIONS

RESOLUTION NO. PW22-18: POINT DEFIANCE PARK WATERFRONT PHASE 1 GUY F. ATKINSON CONSTRUCTION, LLC CONTRACT CHANGE ORDER NO. 16 & 17 FOR TRAIL, BRIDGE, AND PENINSULA

Commissioner Hanberg moved to adopt the resolution; seconded by Commissioner Pointer.

President Smith moved to amend the title of the resolution to read change order 16 & 17 (*rather than 15 as noted on the agenda*) seconded and passed unanimously.

Ms. Terwilleger commented that this item was discussed at the last CIC meeting. She stated that this will be directly reimbursed by the EPA and the Tacoma Yacht Club.

Being no additional comments the question was called and the resolution passed on a vote of 5-0.

RESOLUTION NO. PW23-18: FOSS WATERWAY PARKS CONTRACT AMENDMENT #1 AWARD TO SITEWORKSHOP

Commissioner Hanberg moved to adopt the resolution; seconded by Commissioner Pointer.

Debbie Terwilleger commented that this will authorize contract amendment #1 for A&E services for Central Park and Waterway Park at the Foss. She noted that the Foss Waterway Development Authority has been conducting fundraising studies for the funding of the parks. In addition, an agreement between the two agencies is under development.

Norm Gollub Executive Director of the FWDA commented on the current fundraising efforts and the positive relationship between the two agencies.

He noted that he is currently working with the County and the Port on identifying funds. Completion of the parks is planned for 2020.

Commissioner Pointer voiced concern about parking and possible solutions to be explored.

Being no additional comments the question was called and the resolution passed on a vote of 5-0.

SINGLE READING RESOLUTIONS

RESOLUTION NO. R24-18: EASTSIDE COMMUNITY CENTER ACCEPTING AND APPROPRIATING \$2,500,000 FROM THE WASHINGTON STATE DEPARTMENT OF COMMERCE 2017-2019 CAPITAL BUDGET, LOCAL AND COMMUNITY PROJECTS

Commissioner Hanberg moved to adopt the resolution; seconded by Commissioner Pointer.

Debbie Terwilleger commented that this resolution accepts and appropriates \$2.5M from the WA State Dept. of Commerce for the Eastside Community Center Project.

Being no additional comments the question was called and the resolution passed on a vote of 5-0.

SECOND READINGS RESOLUTIONS

RESOLUTION NO. RR19-18: ADOPTION OF REVISED AND REPEALED DISTRICT HUMAN RESOURCES POLICIES

This resolution was moved and seconded on February 12th.

Being no additional comments the question was called and the resolution passed on a vote of 5-0.

FIRST READING RESOLUTIONS None

UNFINISHED BUSINESS None

NEW BUSINESS None

BOARD COMMENTS:

Commissioners Pointer and Baines thanked staff for the recent tours of the Aquarium holding facility.

ADJOURN:

Being no further business, the meeting was adjourned at 6:50 p.m.

APPROVED:

President

Clerk

Submitted by: Jennifer Bowman, Board Secretary