

**METROPOLITAN PARK DISTRICT
OF TACOMA**



AGENDA

**MAY 14, 2018
6:00 P.M. MPT HEADQUARTERS
4702 S. 19TH STREET
TACOMA, WA 98405**

**MEETINGS ARE RECORDED AND MAY BE HEARD AT THE
PARK DISTRICT OFFICES UPON REQUEST**

COMMISSIONERS

**ANDREA SMITH, PRESIDENT
AARON POINTER, CLERK
ERIK HANBERG
TIM REID
JESSIE BAINES, JR.**

**5:30 P.M. STUDY SESSION
UWT MSBA DATA WAREHOUSE AND BUSINESS ANALYTICS PROJECT**

6:00 P.M. CALL TO ORDER

ROLL CALL

FLAG SALUTE

SPECIAL PRESENTATIONS

PRESIDENT'S REPORT

STANDING COMMITTEE & COMMISSION REPORTS

EXECUTIVE DIRECTOR'S REPORT

REGULAR MEETING

CITIZEN COMMENTS

MINUTES

(5-12) MINUTES OF THE APRIL 23, 2018 REGULAR BOARD MEETING

"Park District meeting sites are accessible to people who require special accommodations, please contact 305-1091 48 hours prior to the meeting time."



CONSENT AGENDA

- (13-14) **RESOLUTION NO. C42-18:** APPROVAL OF WARRANTS CLAIM FUND FOR APRIL 2018
(Contact: Erwin Vidallon, Chief Financial Officer)
- (15-16) **RESOLUTION NO. C43-18:** REVISING MAY 2018 MEETING SCHEDULE FOR THE BOARD OF PARK COMMISSIONERS
(Contract: President Smith)
- (17-20) **RESOLUTION NO. C44-18:** APPOINTING MEMBER TO THE ACTIVE LIVING AND COMMUNITY WELLNESS ADVISORY COUNCIL
(Contact: Marina Becker, Director of Parks and Recreation)
- (21-22) **RESOLUTION NO. C45-18:** WAPATO PARK DOCK REPLACEMENT FINAL ACCEPTANCE OF NEPTUNE MARINE CONTRACT 2017105J/BID J2017-05
(Contract: Debbie Terwilleger, Director of Planning & Development)

REGULAR AGENDA**PURCHASING RESOLUTIONS**

(Requiring one reading for adoption)

- (23-26) **RESOLUTION NO. P46-18:** APPROVAL OF GOODS AND SERVICE FOR METRO PARKS TACOMA
1. PIONEER HUMAN SERVICES FOR VENDED MEALS FOR THE 2018 USDA SIMPLIFIED SUMMER FOOD PROGRAM AND 2018-19 CHILD AND ADULT CARE FOOD PROGRAM IN AN AMOUNT NOT TO EXCEED \$125,000.00
(Contact: Marina Becker, Director of Parks & Recreation)

PUBLIC WORKS PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

- (27-32) **RESOLUTION NO. PW47-18:** POINT DEFIANCE PARK WATERFRONT PHASE 1 GUY F. ATKINSON CONSTRUCTION, LLC CONTRACT CHANGE ORDER NO. 18 FOR TRAIL, BRIDGE, AND PENINSULA
(Contract: Debbie Terwilleger, Director of Planning & Development)
- (33-36) **RESOLUTION NO PW48-18:** SCI INFRASTRUCTURE CHANGE ORDER 1
(Contract: Debbie Terwilleger, Director of Planning & Development)

SINGLE READING RESOLUTIONS

(Requiring one reading for adoption)

- (37-42) **RESOLUTION NO. R49-18:** GRANT PROPOSAL AUTHORIZATION FOR FOSS CENTRAL PARK DEVELOPMENT (WWRP), PIPELINE TRAIL CONNECTIONS (WWRP), SERA COMPLEX, SYNTHETIC TURF CONVERSIONS (YAF), FIRST CREEK SPORTS LIGHTING (YAF)
(Contact: Debbie Terwilleger, Director of Planning & Development)

- (43-46) **RESOLUTION NO. R50-18:** AUTHORIZING RESOLUTION FOR 2018 WASHINGTON STATE HISTORICAL SOCIETY HERITAGE CAPITAL GRANT- W.W. SEYMOUR BOTANICAL CONSERVATORY RESTORATION
(Contact: Debbie Terwilleger, Director of Planning & Development)

- (47-50) **RESOLUTION NO. R51-18:** AUTHORIZING SURPLUS AND DISPOSAL OF PERSONAL PROPERTY
(Contact: Marina Becker, Director of Parks & Recreation)

SECOND READING RESOLUTIONS

(Requiring two readings for adoption)

FIRST READINGS:

(Requiring two readings for adoption)

UNFINISHED BUSINESS

NEW BUSINESS

BOARD COMMENTS

ADJOURNMENT

UPCOMING BOARD MEETINGS

May 16, 2018	Capital Improvement Committee	5:00 PM	Park Headquarters
May 29, 2018	Committee of the Whole	5:30 PM	Park Headquarters

* Committee Meetings are subject to change - please check the Metro Parks Website, www.metroparkstacoma.org for the most up to date meeting schedules.





**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
April 23, 2018**

PRESENT: Andrea Smith, President
Aaron Pointer, Clerk
Tim Reid
Erik Hanberg
EXCUSED: Jessie Baines

IN THE CHAIR: Andrea Smith

PLACE: 4702 South 19th Street

FLAG SALUTE: Commissioner Smith

STUDY SESSION 2017 YEAR END REPORT BUDGET/FINANCIAL UPDATE

Chief Financial Officer, Erwin Vidallon began the presentation giving a District-wide summary of all funds noting that year to date savings is \$2.2M. Mr. Vidallon reviewed several charts showing the sources of revenue and areas of expense for the District in 2017.

Within the general fund, he commented that overall revenue was under budget by 0.4%, in the amount of \$115,853. In the area of tax collection staff stated that property tax was under budget by \$66,236; sales tax revenue was over \$118,206. Mr. Vidallon also commented that City shared costs for maintenance MOUs under \$132,830 due to timing of the start of new MOUs. He further stated that General Fund expenses were under budget by 6.1% resulting in a savings of \$1,724,661. Savings was due in part to wages and benefit savings from vacant positions, supplies & services and expenses correlated to City shared costs for maintenance MOUs. There was a net savings of \$1,608,807 versus budget. Commissioners Reid asked about how net savings will be used. Staff indicated that staff will approach the savings with a balanced approach to react to community demand and putting some funding in reserves.

Within the area of the Zoo, reported attendance was 692,000 guests; which was under budget but attendance was over 5,443 over budget Zoolights. Sales tax collections exceeded budget by 4.8% and earned revenue \$164,000 higher than budget. Staff commented that Zoolights was successful with both attendance and revenue exceeding budget.

Mr. Vidallon commented that within the area of Zoo expenses, a major focus was on capital projects, planning (Aquarium, SAMI, Rocky Shores). 2017 expenditures were below budget projections primarily due to changes in staff & timing of hiring.

At Northwest Trek there were more than 212,000 guests (4th highest in NWT history); Trek exceeded budget by 2,590 visitors. Mr. Vidallon stated that attendance was noteworthy since there were no new exhibits this year. Revenue for Trek was reported as up due to sales tax collections exceeding budget by 4.8% but with earned revenue \$56,000 below budget. In regards to expense, expenditures were below budget projections primarily due to changes in staff & timing of hiring.

Point Defiance Marina figures were then reviewed. 2017 had a stable fishing season, with higher visitor volume resulting in increases of merchandise and gas sales. Boat rental, boat storage and boat launch revenue were all up over 2016. Expenses included start-up costs for kayak rental business and increase in part-time wages for shuttling boat launch customers to and from parking due to construction. The Marina also experienced unexpected expenses of \$24,000 for fuel system repair.

At Meadow Park Golf Course Mr. Vidallon reported that record setting rainfall lead to lowest February with overall 2017 golf rounds down 7.6% from budget. As a result, revenue was down 8.8%. Staff reduced expenses \$87,472 to help offset loss of revenue.

Several tables were shown outlining the capital funding and budget. Data was shown that detailed how Bond dollars were allocated within the major buckets of projects. Mr. Vidallon commented that the combination of projects associated with Point Defiance Zoo & Aquarium, Regional Parks and Community Centers (primarily Eastside), represents approximately 85% of the total Bond funding. In addition, he indicated that the revenue data illustrates other funding sources for some projects, such as grants, state funding, city funding, and foundations /partnership donations.

Mr. Vidallon then briefly highlighted current economic conditions in the region and county.

He noted that the population has been steadily increasing the past few years, and the unemployment rate continues to drop. Average home values and per capital income has steadily increased. Staff commented that the District will continue to be a fiscal conservative by strengthening cash reserves year over year.

Next steps include a potential budget adjustment and finalization of the the third bond issuance.

Commissioner Reid requested additional information on leveraged bond funds.

Commissioner Hanberg asked about the current cash reserves. Mr. Vidallon commented that currently reserves are at 22%. There was brief Board and staff discussion about the cash reserve policy of the Board. Commissioner Hanberg also request that Board members might have access to financial dashboards located on the District's intranet.

REGULAR MEETING

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by Commissioner Smith at 6:00p.m.

Commissioner Hanberg moved to excuse Commissioner Baines; seconded by Commissioner Reid and passed unanimously.

SPECIAL PRESENTATIONS None

RESIDENTS REPORT

President Smith commented that she threw out the first pitch representing the District at the Rainiers game last weekend.

STANDING COMMITTEE AND COUNCIL REPORTS

Art & Culture Advisory Council

Commissioner Pointer commented that the committee met on April 17th. At that meeting Amy McBride from the City of Tacoma spoke about the City's public art process and selection criteria. The committee also discussed equity of art distribution throughout the city.

Nature & Environment Advisory Council

Commissioner Hanberg commented that at the 1st committee meeting the group toured Dune Peninsula and the Wilson Way sight.

Joint Municipal Action Committee

President Smith commented that at the last JMAC meeting the agenda included an update on the RFQ for Click! The committee also heard some details on the Pierce County Opioid Summit.

EXECUTIVE DIRECTOR'S REPORT

Executive Director, Shon Sylvia commented on the following:

- Marina Becker recognized Janet Bissell on the occasion of her retirement from the District in the Recreation Department after 23 years.
- John Houck recognized Wil Waddell on the occasion of his retirement from Point Defiance Zoo. Mr. Waddell began working for the zoo in 1986.
- Last weekend's Parks Appreciation Day had a great turn out with 641 volunteers.
- Tacoma City Marathon is running through Point Defiance Park and along Ruston Way this Sunday, April 29th.
- Boating community meeting is set for this Friday with representatives attending from several boating and fishing organizations.

CITIZEN COMMENTS

Linda Sliva commented on an easement proposal on property next to Stewart Height Park which is close to her home. She noted she has met with Metro Parks Staff about the issue. She commented that Metro Parks Staff and the Tacoma Housing authority were not interested in buying the property. She urged the Board to consider buying the undeveloped portion of property that borders the park.

Stephanie Smith commented that she has been meeting with community organizations about the potential partners for taking over Portland Avenue Community Center. She noted that these partnerships are more in line with community expectation and do not include housing. Ms. Smith also commented that First Creek Neighborhood has 20 of derelict properties in the city. In addition, she commented on the Frist Creek Action Planned that was developed and adopted by the city in 2013.

Luetta Patton distributed a packet of historical documents related to Portland Avenue Community Center. She then commented on her family's history and local ties to Tacoma. Ms. Patton then stated that the RFPs for the Portland Avenue Community Center were not specific enough.

Wolf Patton commented that he is serving a member on the Portland Avenue selection committee. He noted his concern regarding low-income housing and loss of green space at the Portland Avenue site. He stated that he is rejecting all three proposals received.

Cynthia Fleppa commented that her child attends the Waldorf School. She noted that the school is looking to relocate and feels they could be successful in the Portland Avenue Community Center. She further commented that the Center site should not be used for low-income housing.

Paula Van Pul commented that there is a species of woodpecker on the Eastside, which is on the endangered species list. She noted that its habitat would be disturbed if there was developed on the Portland Avenue Community site. She spoke of her concern for future low-income housing being brought to her neighborhood. She commented that there are plenty of other spaces within Tacoma for low-income housing.

Commissioner Hanberg moved to adopt the minutes as presented; seconded by Commissioner Pointer and passed on a vote of 4-0 (Commissioner Baines being excused).

CONSENT AGENDA None

PURCHASING RESOLUTIONS None

PUBLIC WORKS PURCHASING RESOLUTIONS

RESOLUTION NO. PW36-18: BILLY RAY MEMORIAL PROJECT ART SERVICES CONTRACT AWARD TO JASMINE BROWN

Commissioner Hanberg moved to adopt the resolution; seconded by Commissioner Pointer.

Rebecca Solverson, Arts Administrator for the City of Tacoma stated that the selection committee for this project has unanimously selected Jasmine Brown. She showed several examples of Ms. Brown's work and noted she is an eastside resident.

Commissioner Pointer commented on the great work that Ms. Brown has done in the past.

Being no additional comment, the question was called and the resolution passed on a vote of 4-0 (Commissioner Baines being excused).

RESOLUTION NO. PW37-18: BROWNS POINT LIGHTHOUSE PARK CONTRACT AWARD PUGET PAVING AND CONSTRUCTION, INC. BID NO. J2018-05

Commissioner Hanberg moved to adopt the resolution; seconded by Commissioner Pointer.

Debbie Terwilleger commented that this project involves site work and improvements to provide a paved parking lot and ADA-accessible sidewalks down to the north beach area. She commented five bids were received and Puget Paving was the low bid.

There was brief Board discussion related to percentage for the arts for this project. Staff noted there is \$3800 set aside for the art portion.

Being no additional comment, the question was called and the resolution passed on a vote of 4-0 (Commissioner Baines being excused).

RESOLUTION NO. PW38-18: POINT DEFIANCE ZOO & AQUARIUM ROCKY SHORES ELEVATOR IMPROVEMENTS CONTRACT AWARD R.C. ZEIGLER, INC. BID NO. J2018-04

Commissioner Hanberg moved to adopt the resolution; seconded by Commissioner Pointer.

Debbie Terwilleger commented this item was reviewed at the April 11th CIC meeting. She noted that two bids were received for this project. She noted that the elevator has been out of service for over a year. Commissioner Hanberg commented that this issue should have been taken care of much sooner. Staff commented that there are very few companies that do this sort of work and wait times are long.

Being no additional comment, the question was called and the resolution passed on a vote of 4-0 (Commissioner Baines being excused).

RESOLUTION NO. R39-18: POINT DEFIANCE ZOO & AQUARIUM ASIAN FOREST SANCTUARY SOLAR PROJECT ACCEPTING AND APPROPRIATING \$50,000 FROM TACOMA PUBLIC UTILITIES EVERGREEN OPTIONS GRANT

Commissioner Hanberg moved to adopt the resolution; seconded by Commissioner Pointer.

Alan Varsik commented that this grant funding will fund solar panels for the Asian Forest Sanctuary Exhibit. Matching funds will come from the Zoos operating funds.

Commissioner Pointer commented favorably on the solar project.

Being no additional comment, the question was called and the resolution passed on a vote of 4-0 (Commissioner Baines being excused).

RESOLUTION NO. R40-18: EASTSIDE COMMUNITY CENTER ACCEPTING AND APPROPRIATING \$30,000 FROM THE GREATER METRO PARKS FOUNDATION FOR THE BILLY RAY MEMORIAL

Commissioner Hanberg moved to adopt the resolution; seconded by Commissioner Pointer.

Debbie Terwilleger commented that this resolution accepts and appropriates \$30,000 from the Greater Metro Parks Foundation for Eastside Community Center art construction and installation. She noted these funds are from private donations.

Being no additional comment, the question was called and the resolution passed on a vote of 4-0 (Commissioner Baines being excused).

RESOLUTION NO. R41-18: ACCEPTING AND APPROPRIATING \$749,000 FROM THE MARGARET A. CARGILL FOUNDATION FOR THE WILDLIFE CHAMPIONS COMMUNITY ENGAGEMENT PROGRAM AT POINT DEFIANCE ZOO & AQUARIUM

Commissioner Hanberg moved to adopt the resolution; seconded by Commissioner Pointer.

Alan Varsik commented that this is the largest philanthropic gift the Zoo has received for empathy for animals.

Zoo Community Engagement Coordinator, Craig Standridge provided additional detail on what the grant will fund. Mr. Standridge commented that this grant will fund a partnership with Arlington Elementary. The grant will allow for program & curriculum development and delivery, all weather clothing, greenhouses, staff, storage and technology to work with the school students and families to promote empathy towards animals and connect families to the natural area in their community.

Board members commented positively on the partnership and program.

Being no additional comment, the question was called and the resolution passed on a vote of 4-0 (Commissioner Baines being excused).

SINGLE READING RESOLUTIONS None

SECOND READINGS RESOLUTIONS

RESOLUTION NO. RR35-18: A RESOLUTION OF THE BOARD OF PARK COMMISSIONERS OF THE METROPOLITAN PARK DISTRICT OF TACOMA, PIERCE COUNTY, WASHINGTON, AUTHORIZING THE ISSUANCE AND SALE OF UNLIMITED TAX GENERAL OBLIGATION BONDS IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$50,000,000 TO CONSTRUCT, EQUIP, RENOVATE, ACQUIRE, AND MAKE CERTAIN CAPITAL IMPROVEMENTS TO THE FACILITIES OF THE DISTRICT AND TO PAY CERTAIN COSTS OF ISSUANCE OF THE BONDS; PROVIDING FOR THE ANNUAL LEVY OF TAXES TO PAY THE BONDS; AND DELEGATING TO THE CHIEF FINANCIAL OFFICER OF THE DISTRICT THE AUTHORITY TO DETERMINE THE FINAL TERMS OF THE BONDS UNDER THE TERMS AND CONDITIONS SET FORTH HEREIN.

This resolution was moved and seconded at the April 9th regular Park Board meeting.

Being no additional comment, the question was called and the resolution passed on a vote of 4-0 (Commissioner Baines being excused).

FIRST READING RESOLUTIONS None

UNFINISHED BUSINESS

LINK LIGHT RAIL IMPACT TO WRIGHT PARK

Marty Stump commented that the Link expansion will pass by Wright Park. A map showing the expansion project was reviewed. He pointed out the vertical elements needed for overhead wiring for the Link, which will be located behind the curb on Division Ave. Mr. Stump stated that the Overhead Catenary System delivers power to operate light rail street cars. He stated that the OCS pole locations accommodate underground utilities and are spaced to balance the electrical load shared along the alignment. It was noted that the existing banner poles located on Division Ave in front of the Burger Bar will be relocated to the east of North 1st Street outside of Reinhaus Restaurant.

Commissioner Reid briefly commented about the unexpected storm water issues that resulted on Stadium Way the last time work was done in that area. Mr. Stump commented that the District is not expecting those sort of issues to occur or to adversely affect the park.

Rebecca Solverson commented that Pierce Transit does have its own process for the public art portion of this project.

NEW BUSINESS DISTRICT WEBSITE

Hunter George commented that the District will be improving its website. He stated that mobile/tablet usage on the Metro Parks Tacoma website hit a tipping point in 2013 which means that more people now use a mobile device to access the District website than a desktop computer and the number of mobile users continues to rise. Mr. George stated that currently 89% of registrations are completed on line with 60% of those being done with a mobile device. He discussed the fact that lost revenue is resulting from the lack of compatibility of the District site on mobile devices.

Next steps include an RFP on April 28th with the intent to have a new website launch next year. Mr. George commented that at this time cost is estimated to be \$150,000 plus.

BOARD COMMENTS

Commissioners Reid & Pointer commented that he attended Parks Appreciation Day at Titlow Park. They commented on the great volunteer work at that location by employees of Comcast.

Commissioner Hanberg commented on the Earth Day event he attend at the Nature Center.

EXECUTIVE SESSION

Being no additional commented the Board recessed into executive session for 30 minutes to discuss potential litigation.

ADJOURN:

Being no further business, the meeting was adjourned at 8:15.m.

APPROVED:

President

Clerk

Submitted by: Jennifer Bowman, Board Secretary



METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C42-18

APPROVAL OF WARRANTS CLAIM FUND FOR APRIL 2018

WHEREAS, the Board of Park Commissioners approved, appropriated and adopted the 2017-2018 Biennial Budget in Resolution No. RR115-16, dated December 12, 2016 to meet public expenses, bond retirement, interest and operational expenses for the biennium ending December 31, 2018; and

WHEREAS, the Board of Park Commissioners has authorized the Executive Director to establish procedures to meet the fiscal year public debt, to maintain accountable records of all transactions, and to provide certification that labor and debt claims have been met; now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that the warrants issued to meet obligations in the Warrants Claim Fund and the Disbursements by Funds in the amounts and for the period indicated on Attachment "A" have been audited and certified by the auditing officer as required by RCW.42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, be approved for payment.

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2018.

ATTEST:

President

Secretary

Clerk

BLANKET CERTIFICATION AND WARRANT APPROVAL FORM

AUDITOR'S CERTIFICATION

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the Metropolitan Park District of Tacoma, and that I am authorized to authenticate and certify to said claim.

FOR THE PERIOD STARTING APRIL 1, 2018 AND ENDING APRIL 30, 2018.

WARRANTS CLAIM FUND

ACCOUNTS PAYABLE CLAIMS FUND:

Warrant Serial Numbers 322744 to 323109 AMOUNT: \$9,295,882.31

PAYROLL CLAIMS FUND:

Warrant Serial Numbers 046279 to 046506 AMOUNT: \$68,366.21

(Most employees receive payment through direct deposit advices, which are paid to the bank through the Accounts Payable Claims Fund.)

TOTAL \$9,364,248.52

Finance and Accounting Auditing Officer
Metropolitan Park District of Tacoma

- Warrant summary reports are available with the board secretary.
- Detail reports and claim vouchers are available in the Finance and Administrative Services Office.



MEMORANDUM

TO: Board of Park Commissioners

FROM: Andrea Smith, Board President

SUBJECT: Revising May 2018 Board Meeting Schedule

DATE: May 7, 2018

EXECUTIVE SUMMARY: It is requested that the Board of Park Commissioners revise its meeting schedule for the month of May. Being May 28 is Memorial Day, it is requested that the meeting be cancelled.

BACKGROUND: The Park Board of Commissioners passed resolution RR75-14 that states meetings of the Board of Park Commissioners are to be on the 2nd and 4th Mondays of each month unless changed by Board action and announced to the public. The Board is requesting that the May 28, 2018 Regular Board Meeting be cancelled.

FISCAL IMPACT: None.

ADDITIONAL INFORMATION: For additional information contact President Smith at (253) 305-1091.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C43-18

**REVISING MAY 2018 MEETING SCHEDULE FOR
THE BOARD OF PARK COMMISSIONERS**

WHEREAS, the Metropolitan Park District of Tacoma's Board of Park Commissioners established its meeting schedule with the adoption of Resolution No. RR75-14; and

WHEREAS, Resolution No. RR75-14 provides the meeting of the Board of Park Commissioners are to be on the 2nd and 4th Mondays of each month unless changed by Board action and announced to the public; and

WHEREAS, from time to time the Board of Park Commissioners desires to revise and amend its meeting schedule; and

WHEREAS, the second Board Meeting in May falls on May 28, 2018, Memorial Day ; now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that it hereby revise its meeting schedule by canceling the May 28, 2018 regularly scheduled Board Meeting.

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a meeting held on _____, 2018.

ATTEST:

President

Secretary

Clerk



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Commissioner Reid, Advisory Council Liason

FROM: Meagan Kula, ALCW Advisory Council Chair

SUBJECT: **Appointing Member to the Active Lifestyle and Community Wellness Advisory Council (ALCW)**

DATE: Mary 14, 2018

EXECUTIVE SUMMARY: The members of the ALCW Advisory Council recommend that the Board of Park Commissioners approve this resolution to appoint David P. Olson to a first term on the Active Lifestyle and Community Wellness Advisory Council. A copy of the candidates application is attached.

BACKGROUND: The Board of Park Commissioners adopted RR20-14 to redefine citizen advisory councils roles to be better align with the District's four mission-driven areas. The District maintains these Councils in order to have citizen engagement in Park District functions and to foster a broad range of citizen input and expertise in strategic decision-making and policy-development. Citizen advisory councils are important vehicles for the implementation of the District's participation policy and are aligned with best practices in the industry.

Throughout their terms on the Council, all members and first term member, David P. Olson will demonstrate:

1. Knowledge, interest and skills related to the Advisory Council Charter.
2. Interest related to parks, programs, and facilities operated by Metro Parks Tacoma.
3. Have made a good addition to the existing composition of the Council.
4. Are willing and able to commit to the charter, schedule and goals of the Council.

This appointment will put the council at thirteen members.

FISCAL IMPACT: None.

ADDITIONAL INFORMATION: For additional information, contact Marina Becker, Parks & Recreation Director at (253) 305-1024.



Advisory Council Application

Please attach resume if available.

Thank you for your interest in serving on a Metro Parks Tacoma Advisory Council.

Council members serve in an advisory capacity, making recommendations to staff and the Board of Park Commissioners.

This may include reviewing studies to assess community needs and making recommendations on topics such as policies, budget, programming, operations, etc. Members may also represent their programs to the larger community in garnering support and recognition.

Advisory council members serve three year terms.

I am interested in serving on the following Advisory Council:

- Arts & Heritage Advisory Council:** will address historic preservation, special events, arts programming, and other programs, facilities and services in the Metro Parks Tacoma inventory which celebrate our heritage, culture, and community living.
- Active Lifestyles & Community Wellness Advisory Council :** will address youth and adult sports, swimming and aquatic programs, youth programming, specialized recreation and other programs, facilities and services in the Metro Parks Tacoma inventory which promote active lifestyles and community wellness.
- Nature & Environment Advisory Council:** will address environmental education, marine and shoreline issues, open space, garden management and our neighborhood, community and regional parks in the Metro Parks Tacoma inventory which foster an appreciation of our natural world and role as environmental stewards.
- Business & Responsive Agency Advisory Council:** will address business planning, financial sustainability, revenue development and quality assurance activities of the organization.

Name: DAVID P. OLSON

Phone (H) 253 752-5533 (W): _____

Employer: CLOWER PARK S.P.

Occupation: SWIM COACH
(If retired, please indicate former occupation)

E-mail Address: OLSONDP@VENTURE.COM

Home Address: 2415 N. LAWRENCE TACOMA 98406

Work Address: _____
(Please indicate preferred mailing address with an asterisk)

Education: B.S. ALLEGHENY COLLEGE (1967)
SUNY BUFFALO (1974)
(Name of high school; college/university; year graduated/degree)

Why are you interested in serving on this Advisory Council?: _____

I HAVE BEEN INVOLVED IN
SPORTS (SWIMMING) MY ENTIRE LIFE
POT A VERY HIGH VALUE IN FITNESS
AS IT LEADS TO BETTER QUALITY OF
LIFE AT ANY AGE. I WANT TO BE INVOLVED
IN AN ORGANIZATION THAT PROMOTES
THIS VALUE

Qualifications related to this position:

MY EXPERIENCE AS A COACH AND INVOLVEMENT WITH THE YMCA

Professional/Community Activities:

WASHINGTON TRAILS ASSOC.
PEACE LUTHERAN CHURCH HOUSING PROGRAM
US MASTERS SWIMMING

List past and/or current involvement with Metro Parks Tacoma programs or operations:

ADVOCATE FOR SWIM TEAM ON THE HIGGON.

Signature



Date

12/21/17

References

Name: DAVE WOLFROM

Address: METRO PARKS

Phone (H): (W):

Name: KATH CASEY

Address: STEILACOM HIGH SCHOOL SWIM COACH

Phone (H): 253 381 4178 (W):

— Return completed form to —
Chief Communications & Public Affairs Office
Metro Parks Tacoma
4702 South 19th Street Tacoma, WA 98405
Phone: 253-305-1065 • Fax: 253-305-1098

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C44-18

**APPOINTING MEMBER TO THE ACTIVE LIFESTYLES AND
COMMUNITY WELLNESS ADVISORY COUNCIL**

WHEREAS, the Metropolitan Park District of Tacoma created the Active Lifestyles and Community Wellness Advisory Council to assist in recommendations to the Board regarding Adult and Youth Sports, Outdoor Adventures, Aquatics, Youth Development, Adaptive and Specialized Recreation, Fitness and Camps for the Metropolitan Park District of Tacoma; and

WHEREAS, David P. Olson has applied to serve on the Council; and

WHEREAS, the board and staff liaison to the Active Lifestyles and Community Wellness Advisory Council, as well as the entire council membership, support this appointment; now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to appoint the following citizen to serve on the Active Lifestyles and Community Wellness Advisory Council:

David P. Olson's, term expires in May, 2021.

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a meeting held on _____, 2018.

ATTEST:

President

Secretary

Clerk



MEMORANDUM

TO: Board of Park Commissioners
THROUGH: Shon Sylvia, Executive Director *MSB*
FROM: Debbie Terwilleger, Director of Planning & Development
SUBJECT: **Wapato Park Dock Replacement**
Final Acceptance of Neptune Marine Contract#2017105J/Bid#J2017-05
DATE: May 09, 2018

EXECUTIVE SUMMARY: This resolution authorizes final acceptance for Wapato Park Dock Replacement to Neptune Marine.

BACKGROUND: This project includes construction of the following components:

The project consisted of the replacement of two docks that were in need of repair and unusable. Base bid and all 3 alternates were accepted;

- o Additive Alternate #1: Extend the fishing pier on the east dock,
- o Additive Alternate #2: Extend the event space on the east dock,
- o Additive Alternate #3: Provide a new walkway around the north side of the bathhouse.

The contract was approved by the Board of Park Commissioners June 12, 2017 with Resolution #PW54-17 in the amount of \$921,171.47 for construction services. Change Orders No.1-3 were all approved by staff, consistent with MPT Purchasing policy No 100.003.

- CO#1 was issued for Modifications to the east dock pathway irrigation and unforeseen soil conditions at 36 pile locations. \$30,176.55, 5 additional days
- CO#2 was issued for unforeseen deck support modifications and removal of dangerous underwater debris. \$7,664.30, 5 additional days.
- CO#3 was issued for extended contract time of 5 days.

The project was inspected by staff and was completed as specified. Final contract amount was \$962,834.24 including sales tax.

FISCAL IMPACT: The funds allocated for this project are from Metro Parks Tacoma 2014 UTGO Bond Funds, RCO State Grant.

Funding:	
2014 UTGO Bond Fund –Wapato	\$ 750,000.00
State Funding- RCO	\$ 451,416.00
1% For Art To District Art Fund	\$ -8,262.00
Total	\$ 1,193,154.00

Budget:	
Planning & Design	\$ 180,837.00
Construction (includes tax)	\$ 962,834.24
Other costs	\$ 17,031.00
Contingency	\$ 32,451.76
Total	\$ 1,193,154.00

ADDITIONAL INFORMATION: For additional information, please contact Debbie Terwilleger, Director of Planning & Development, at 253-305-1086

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C45-18

**WAPATO PARK DOCK RELACEMENT FINAL ACCEPTANCE OF NEPTUNE MARINE
CONTRACT 2017105J/BID J2017-05**

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma desired to make improvements to Wapato Park and

WHEREAS, at the meeting of June 12, 2017 the Board of Park Commissioners approved the Board Resolution #PW54-17 awarding the contract to Neptune Marine for the \$921,171.47; and

WHEREAS, Neptune Marine has completed the project as specified and the work has been inspected and approved by staff; Now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to accept the Wapato Park Dock Replacements Project by Neptune Marine Contract#2017105J;

The forgoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____ 2018.

President

ATTEST:

Secretary

Clerk



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director *MSB*

FROM: Marina Becker, Director of Parks & Recreation

SUBJECT: Purchasing Resolution

DATE: May 14, 2018

EXECUTIVE SUMMARY: The attached Purchasing Resolution seeks Board approval to enable the Executive Director to enter into the necessary agreements for the purchase and acquisition of the goods and services detailed in Exhibit A to the Resolution and in the supporting information below.

Proposed goods and services for purchase and/or acquisition:

<u>Item #</u>	<u>Proposed Vendor</u>	<u>Proposed Purchase</u>	<u>Price (exclusive of WSST)</u>
1.	Pioneer Human Services awarded contract through MPT RFP process	Vended Meals for the 2018 USDA Simplified Summer Food Program and 2018-19 Child and Adult Care Food Program	Not to Exceed \$125,000.00

Item No. 1

- **VENDOR** Pioneer Human Services
- **GOODS OR SERVICE** Vended Meals for the 2018 USDA Simplified Summer Food Program and 2018-19 Child and Adult Care Food Program (CACFP) including miscellaneous supplies/services
- **PRICE** Not to exceed \$125,000.00
- **SOURCE OF FUNDING** 2018-19 funding from the Superintendent of Public Instruction and 2018-19 Department of Parks and Recreation Operating Budget
- **CONTACT** Marina Becker 253-305-1024

Metro Parks Tacoma has served free lunches and snacks at the Summer Playground Program sites for the last 24 years. This program is funded through an annual allowance from the Superintendent of Public Instruction (OSPI). For the summer of 2018, and the 2018-19 school year, the OSPI agrees to provide funding to MPT for meals and meal expenses. This funding is for the cost of lunches, delivery, staff time and administrative cost to provide this service. MPT is reimbursed by OSPI at \$3.8575 per reimbursable meal and at \$0.9100 per reimbursable snack.

This is the third year contract with Pioneer Human Services, awarded via a request for proposal (RFP) process issued December 4, 2015. MPT received two proposals in response to the RFP. Both proposals met all minimum requirements. Both were fully vetted, including interviews, meal samples and site visits to the food preparation locations. The Pioneer Human Services proposal included delivery to the program sites, the meals contained greater variety and the costs per meal were more than one dollar less than the other proposal.

Lunches will be served weekdays at six Summer Playground Program sites, one community center and one day camp site within the district. The Summer Playground and Free Meal Distribution Program will begin June 18th and end August 24th, 2018. It is estimated that a total of 20,000-25,000 meals will be served this summer at MPT sites and another 2,500-5,000 meals will be served during youth programs, such as Late Night programs, trips and other events throughout the 2018-19 school year.

FISCAL IMPACT: An allocation from the Superintendent of Public Instruction provides resources to compensate the selected vendor for the free meal program, in addition to reimbursing Metro Parks for some staff time and administrative costs to provide this service. The Parks and Recreation Department operating budget will be used to pay for miscellaneous services and supplies.

ADDITIONAL INFORMATION: For additional information, contact Marina Becker, Director of Parks & Recreation at 253-305-1024.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. P46-18

**AUTHORIZING PURCHASE OF
GOODS AND SERVICES FOR METRO PARKS TACOMA**

WHEREAS, the Board of Park Commissioners have established policies governing the purchase of goods and services for Metro Parks Tacoma through the adoption of Resolution No. RR21-15 Authorizing Amendment of the Purchasing Policy for the Metropolitan Park District of Tacoma; and

WHEREAS, the Board of Park Commissioners through the adoption of Resolution No. R51-02, Adopting Board Policies and Procedures, authorized the use of a Purchasing Resolution for consolidation of all purchases seeking approval by the Board of Park Commissioners; and

WHEREAS, Metro Parks staff recommends the Board of Park Commissioners authorize the purchase of goods and services detailed in Exhibit A attached; now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to authorize the Executive Director to enter into the necessary agreements to purchase or acquire the following goods and services as detailed in Exhibit A to this resolution.

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a meeting held on _____, 2018.

ATTEST:

President

Secretary

Clerk

Exhibit A
to
Purchasing Resolution No. P46-18

Item No. 1

- **VENDOR** Pioneer Human Services
- **GOODS OR SERVICE** Vended Meals for the 2018 USDA Simplified Summer Food Program and 2018-19 Child and Adult Food Care Program (CACFP) including miscellaneous supplies/services
- **PRICE** Not to exceed \$125,000.00
- **SOURCE OF FUNDING** 2018-19 funding from the Superintendent of Public Instruction and 2018-19 Department of Parks and Recreation Operating Budget
- **CONTACT** Marina Becker 253-305-1024



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director *MSB*

FROM: Debbie Terwilleger, Director of Planning & Development

**SUBJECT: Point Defiance Park Waterfront Phase 1
Guy F. Atkinson Construction, LLC Contract Change Order No. 18 for Trail,
Bridge, and Peninsula**

DATE: May 9, 2018

EXECUTIVE SUMMARY: This resolution authorizes contract Change Order No. 18 to Guy F. Atkinson, LLC for the Point Defiance Park Waterfront Phase 1 Project-Trail and Bridge & Peninsula, in the amount not to exceed \$163,019.62 to be directly reimbursed by EPA, bringing the contract total to an amount not to exceed \$54,392,236.16 (including tax).

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION: The Capital Improvement Committee reviewed this resolution at their meeting on April 25, 2018 and recommended forwarding this item on to the full Board for approval.

BACKGROUND: Metro Parks continues to advance the improvements to the Point Defiance Park Waterfront Phase I project that includes the Trail & Bridge, Boat Trailer Parking, Park on the Peninsula, Roundabout and all associated utility and site improvements. Point Defiance Park Waterfront Phase I includes a complex set of sub-projects including capping of a contaminated site that will continue to be used for public park purposes.

Work under this Change Order generally includes additional project costs attributed to:

- Construction of the TYC Dock standpipe consisting of:
 - Installing new Points of Connection (POC) at the top of gangways F,D North,C and A. From these POC's a dry pipe system is run down the new gangways to a new standpipe on the float at the bottom the of the gangway. At that point, the new system ties into the existing system on the floats.
- Removal and disposal of approximately 300 cy of excess material located from Lot A.
- Alternate route survey due to 54th Street shut down.
- Adding a new 200A/3 pole circuit breaker in Panel 4PA1 and new aerial conductors to serve dock B.
- Creating temporary access through Lot A to allow for the soil nail wall to progress.

Resolution & Date	Action	Amount Approved	Amount Executed	Total	Reason
10/12/15 PW66-15	GC/CM Contract	\$ 370,440.00	\$ 370,440.00	\$ 370,440.00	Pre-Construction
5/12/2016	Change Order 1 &	\$ 35,252.59	\$ 35,252.59	\$ 405,692.59	Add WSST to contract
5/23/16 PW52-16	Change Order 3	\$ 21,427,820.87	\$ 14,243,592.69	\$14,649,285.28	Early Work/Earthmoving
8/15/2017	Change Order 4	** SEE NOTE 1**	\$ 6,983,889.00	\$21,633,174.28	Slag Excavation, Armoring & Clearing of grub
8/22/16 PW78-16	Change Order 5	\$ 26,935,000.00	\$ 26,934,999.82	\$48,568,174.10	T/B, Armoring and completion of earthwork
1/23/17 PW7-17	Change Order 6	\$ 261,599.84	\$ 221,580.77	\$48,789,754.87	Add'l work requested by EPA to be Reimbursed by EPA
3/27/17 PW27-17	Change Order 7	\$ 312,810.79	\$ 312,810.79	\$49,102,565.66	Add'l work requested by EPA & TYC on the peninsula to be reimbursed by EPA & TYC
4/24/17 PW36-17	Change Order 8	\$ 1,413,953.73	\$ 1,358,195.75	\$50,460,761.41	Add'l work requested by EPA to be Reimbursed by EPA
5/12/17 PW50-17	Change Order 9	\$ 462,483.60	\$ 462,483.60	\$50,923,245.01	Add'l work requested by EPA to be Reimbursed by EPA
6/26/17 PW58-17	Change Order 10	** SEE NOTE 2**	\$ -	\$50,923,245.01	Add'l Work for Pearl St.Roundabout in Original Scope
7/12/17 PW62-17	Change Order 11	\$ 1,153,688.64	\$ 1,153,688.64	\$52,076,933.65	Add'l work requested by EPA to be Reimbursed by EPA
8/14/17 PW72-17	Change Order 12	\$ 814,837.69	\$ 814,837.69	\$52,891,771.34	Add'l work requested by EPA & TYC to be Reimb. by EPA & TYC
9/20/2017	Change Order 13	\$ -	\$ -	\$52,891,771.34	No Cost Change Order
10/23/17 PW89-17	Change Order 14	\$ 714,994.31	\$ 708,926.60	\$53,600,697.94	Add'l work requested by EPA & TYC to be Reimb. by EPA & TYC
11/27/17 PW105-17	Change Order 15	\$ 400,000.00	\$ 400,000.02	\$54,000,697.96	Add'l Owner Contingency needed for construction & tax corr.
02/26/18 PW22-18	Change Order 16 & 17	\$ 228,518.58	\$ 228,518.58	\$54,229,216.54	Add'l work requested by EPA & TYC to be Reimb. by EPA & TYC
5/14/18 PW	Change Order 18	** Note 3** \$163,010.88+8.74		\$54,392,236.16	Add'l work requested by EPA to be Reimb. by EPA
TOTAL		\$ 54,694,420.26	\$ 54,229,216.54		

NOTE 1 Change Order 3 was approved for \$21,427,820.87 spending authority, but after negotiations the executed amount of CO 3 was \$14,243,592.69. Using the remaining authorized amount, additional negotiated work was executed on Change Order # 4 in the amount of \$6,983,889.00.

** NOTE 2 ** Change Order 10 was approved for \$3,600,000 spending authority for the Roundabout. Atkinson Construction subsequently withdrew their proposal. The funds were never added to their contract.

NOTE 3 Change Order 12, PCO#094R1 was processed for \$17,260.99 and S/B \$17,269.73

FISCAL IMPACT: The costs for Point Defiance Park Waterfront Phase I will be accounted for in multiple funds from multiple funding sources including the Metro Parks Tacoma 2005 & 2014 UTGO Capital Improvement Bond, ASARCO Settlement, Department of Ecology, Recreation Conservation Office Grants, the Environmental Protection Agency, and Department of Transportation. The following is a breakdown of the funding sources and project budget:

Project Funding:	
ASARCO Settlement, Preliminary Planning & Interim Construction	\$ 381,242
2005 UTGO Bond, Ruston Way	\$ 2,746,250
2005 UTGO Bond, Point Defiance	\$ 58,750
ASARCO Settlement, Park on the Peninsula	\$ 785,000
RCO WWRP 12-1549D, Point Defiance Missing Link	\$ 2,500,000
RCO LWCF 12-1553D, Point Defiance Missing Link	\$ 500,000
WA State DOE, 2013-2015 Capital Budget, IAA No. C1600009, Point Defiance Trail	\$ 5,000,000
RCO LWCF 12-1555D, The Peninsula at Point Defiance	\$ 500,000
2014 UTGO Bond, Regional Parks & Attractions, Regional Parks, Point Defiance Park	\$ 26,792,828
2014 UTGO Bond, Regional Parks & Attractions, Regional Parks, Point Defiance Park, Roundabout	\$ 1,800,000
2014 UTGO Bond, Regional Parks & Attractions, Waterfront Parks, Peninsula at Point Defiance	\$ 1,860,000
2014 UTGO Bond, Regional Parks & Attractions, Waterfront Parks	\$ 200,000
U.S. EPA Cooperative Agreement V-01J12201-0, Superfund Remediation of the Peninsula	\$ 20,897,227
<i>U.S. EPA Cooperative Agreement V-01J12201-0, Superfund Remediation of the Peninsula Amendment#5 Estimate</i>	<i>\$ 4,500,000</i>
WSDOT, Agreement Number LA-8889, Point Defiance Roundabout and Bicycle Connection	\$ 2,500,000
City of Tacoma, Environmental Services, Stormwater	\$ 409,155
Tacoma Yacht Club	\$ 250,000
Total Project Funding:	\$ 71,680,453

Project Budget:	
Preliminary Planning & Construction	\$ 381,242
Planning & Design	\$ 7,412,806
Construction, Soil removal/Stockpiling w/Stormwater Facility (including tax)	\$ 3,000,000
Pre-Construction (including tax)	\$ 405,693
Construction, Early Work Package/Earthmoving (including tax) C/O 3&4	\$ 21,227,482
Construction, Trail, Bridge & Peninsula (including tax) C/O 5	\$ 26,935,000
Construction on Peninsula (including tax) C/O 6 to be reimbursed by EPA	\$ 221,581
Construction on Peninsula (including tax) C/O 7 to be reimbursed by EPA & TYC	\$ 312,811
Construction on Peninsula (including tax) C/O 8 to be reimbursed by EPA	\$ 1,358,196
Construction on Peninsula (including tax) C/O 9 to be reimbursed by EPA	\$ 462,484
Construction of Pearl St. Roundabout C/O 10, WSDOT to Reimb 2.5 Mill	\$ -
Construction on Peninsula (including tax) C/O 11 to be reimbursed by EPA	\$ 1,153,689
Construction on Peninsula (including tax) C/O 12 to be reimbursed by EPA & TYC	\$ 814,838
Construction on Peninsula (including tax) C/O 13 & 14 to be reimbursed by EPA & TYC	\$ 708,927
Owner Contingency Increase for construction on Trail, Bridge & Peninsula C/O 15	\$ 400,000
Construction on Peninsula (including tax) C/O 16 to be reimbursed by EPA	\$ 196,860
Construction on Peninsula (including tax) C/O 17 to be reimbursed by EPA & TYC	\$ 31,668
Construction on Peninsula (including tax) C/O 18 to be reimbursed by EPA	\$ 163,020
Construction on SR163 N 46th St to N 54th St. (Roundabout)	\$ 2,281,552
Future Construction	\$ 2,610,171
Other Costs	\$ 1,367,369
1% for the Art	\$ 235,067
Total Project Funding:	\$ 71,680,453

ADDITIONAL INFORMATION: For additional information, please contact Debbie Terwilleger, Director of Planning & Development, at 253-305-1086.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. PW47-18

**POINT DEFIANCE PARK WATERFRONT PHASE 1
GUY F. ATKINSON CONSTRUCTION, LLC
CONTRACT CHANGE ORDER NO. 18
FOR TRAIL, BRIDGE, AND PENINSULA**

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma desires to move forward with the construction of the Point Defiance Park Waterfront Phase 1 project at a total project budget of \$71,680,453; and

WHEREAS, Guy F. Atkinson Construction, LLC was selected through a process consistent with the administration of the General Construction/Construction Management (GC/CM) process approved by the State and was awarded the contract for GC/CM on October 12, 2015 by Resolution# PW66-15 for \$370,440; and

WHEREAS, staff approved Change Order No. 1 and 2 to add WSST in the amount of \$35,252.59 for a total pre-construction contract amount of \$405,692.59; and

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma approved Change Order No. 3 for up to an amount of \$21,427,820.87(including tax) for construction services of the Early Work Package/Earthmoving on May 23, 2016 by Resolution# PW52-16; and

WHEREAS, after further negotiations with the contractor, the final amount of Change Order No. 3 was issued for \$14,243,592.69 for a total contract amount of \$14,649,285.28 leaving a remaining authorized amount of \$7,184,228.18; and

WHEREAS, using the remaining authorized amount, Staff further negotiated additional work necessary to move the project forward and issued Change Order No. 4 for \$6,983,889.00 for a final Early Work Package/Earthmoving amount of \$21,227,481.69 for a total contract amount of \$21,633,174.28; and

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma approved Change Order No. 5 for up to an amount \$26,935,000(including tax) for Trail & Bridge work, armoring and completion of earthwork services on August 22, 2016 by Resolution# PW78-16; and

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma approved Change Order No. 6 for up to an amount of \$261,599.84(including tax) for additional work on the Peninsula per EPA requests and reimbursed by EPA, on January 23, 2017 by resolution PW7-17; and

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma approved Change Order No. 7 for an amount not to exceed \$312,810.79(including tax) for additional work on the Peninsula and reimbursed by EPA and The Tacoma Yacht Club, on March 27, 2017 by Resolution No.PW27-17; and

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma approved Change Order No. 8 for an amount not to exceed \$1,413,953.73(including tax) for

additional work on the Peninsula and reimbursed by EPA, on April 24, 2017 by Resolution No. PW36-17; and

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma approved Change Order No. 9 for Guy F. Atkinson Construction, LLC for an amount not to exceed \$462,483.60 (including tax) for additional work on the Peninsula and reimbursed by EPA on June 12, 2017 by Resolution No. PW50-17; and

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma approved Change Order No. 10 for Guy F. Atkinson Construction, LLC for an amount not to exceed \$3,600,000 (including tax) to be partially reimbursed by WSDOT on June 26, 2017 by Resolution No. PW58-17; and

WHEREAS, Change Order No. 10 was never executed, as Guy F. Atkinson Construction, LLC subsequently withdrew their proposal for the Roundabout Construction prior to formal contract amendment for the execution of work described under Resolution No. PW58-17;

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma approved Change Order No. 11 for Guy F. Atkinson Construction, LLC for an amount not to exceed \$1,153,688.64 (including tax) to be reimbursed by EPA on July 10, 2017 by Resolution No. PW62-17; and

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma approved Change Order No. 12 for Guy F. Atkinson Construction, LLC for an amount not to exceed \$814,837.69 to be reimbursed by EPA and the Tacoma Yacht Club on August 14, 2017 by Resolution No. PW72-17; and

WHEREAS, Change Order No. 13 for Guy F Atkinson Construction, LLC was a no cost change order to implement Davis Bacon Language; and

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma approved Change Order No. 14 for Guy F. Atkinson Construction, LLC for an amount not to exceed \$714,994.31, but was executed for \$ 708,926.61, to be reimbursed by EPA and the Tacoma Yacht Club on October 23, 2017 by Resolution No. PW89-17; and

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma approved Change Order No. 15 for Guy F. Atkinson Construction, LLC for an amount not to exceed \$400,000, to increase owner's contingency on December 11, 2017 by Resolution No. PW105-17; and

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma approved Change Order No. 16 & 17 for Guy F. Atkinson Construction, LLC for an amount not to exceed \$228,518.58, to increase owner's contingency on December 11, 2017 by Resolution No. PW105-17; Now, therefore, be it

RESOLVED, by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to approve Change Order No. 18 for Guy F. Atkinson Construction, LLC for an amount not to exceed \$163,019.62, to be reimbursed by EPA, for a total contract amount not to exceed \$54,392,236.16 (including tax),

The foregoing resolution was adopted by the Board of Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2018.

ATTEST:

President

31

Secretary

Clerk





MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director *MSB*

FROM: Debbie Terwilleger, Director of Planning & Development

SUBJECT: **Point Defiance Park Waterfront Phase I
SCI Infrastructure LLC Contract Change Order No. 1**

DATE: May 9, 2018

EXECUTIVE SUMMARY: This resolution authorizes contract Change Order No. 1 to SCI Infrastructure LLC for the Point Defiance Park Waterfront Phase I Roundabout in the amount of \$691,023.43(including tax).

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION: The Capital Improvement Committee reviewed this resolution at their meeting on April 25, 2018 and recommended forwarding this item on to the full Board for approval.

BACKGROUND: Metro Parks continues to advance the improvements to the Point Defiance Park Waterfront Phase I project that includes the creation of the roundabout and all associated utility relocations.

Point Defiance Park is the northern destination of a 7-mile waterfront trail that extends from the Tacoma Dome (and Tacoma Dome Transit Station) along Ruston Way waterfront to the Park; it also connects with the City of Tacoma's bike route that travels through neighborhoods and small business districts. The Park hosts WSDOT's Point Defiance Ferry Terminal connecting to Vashon Island. Point Defiance Park is a regional destination for people throughout the Puget Sound region. The immediate vicinity (5 mile radius) is home to over 100,000 residents who would consider alternative transportation to the Park if safety improvements were made to the entrance.

The roundabout increases safety at the intersection by reducing the vehicle conflicts, slowing traffic, reducing confusion by increasing wayfinding with well-defined accesses, and increases pedestrian safety by reducing the crossing distance and highlighting the crossing for approaching vehicles. The intersection will be illuminated with LED lighting, increasing safety and visibility for drivers and non-motorized users.

The entrance to Point Defiance Park at S.R. 163 (N Pearl Street) and N 54th Street poses significant problems for non-motorized users as there are no sidewalks or bike lanes to navigate the five-way intersection (S.R. 163 running north and south, N 54th Street to the east, N Park Avenue to the west, and N Waterfront Drive northwest).

As a measure to further promote non-motorized access to the park the proposed plan is to install four bicycle and pedestrian crossings to navigate the roundabout at the entrance to the park. This project is in alignment with the City of Tacoma's bicycle network long-term recommendations, the City of Tacoma's 2013-2018 Transportation Improvement Program, and the Point Defiance Park comprehensive plan.

This Change Order accounts for the handling and disposal of unforeseen contaminated material found beneath the existing Pearl Street paving during excavation, as well as a number of minor paving, concrete and utility adjustments to the contract.

SCI Infrastructure LLC was selected through a formal bid process, Bid J217-30, and contract#: 2017155J was approved by the Board of Park Commissioners on November 27, 2017, Resolution#: PW100-17 in the amount of \$ 2,281,552.20. Change Order No. 1 increases the contract by \$ 691,023.43 which brings the total contract amount to \$ 2,972,575.63. The project funding is not being increased, but re-allocated from "Future Construction" under Pt. Defiance Park Waterfront Phase 1.

FISCAL IMPACT: The funds for the Waterfront Phase 1 SR163 N 46th St to N54th St (Roundabout) construction will be accounted for in the 2014 UTGO Capital Improvement Bond and funding from WSDOT Local Programs. For project implementation purposes the following is a breakdown of the funding sources and project budgets.

Project Funding:	
ASARCO Settlement, Preliminary Planning & Interim Construction	\$ 381,242
2005 UTGO Bond, Ruston Way	\$ 2,746,250
2005 UTGO Bond, Point Defiance	\$ 58,750
ASARCO Settlement, Park on the Peninsula	\$ 785,000
RCO WWRP 12-1549D, Point Defiance Missing Link	\$ 2,500,000
RCO LWCF 12-1553D, Point Defiance Missing Link	\$ 500,000
WA State DOE, 2013-2015 Capital Budget, IAA No. C1600009, Point Defiance Trail	\$ 5,000,000
RCO LWCF 12-1555D, The Peninsula at Point Defiance	\$ 500,000
2014 UTGO Bond, Regional Parks & Attractions, Regional Parks, Point Defiance Park	\$ 26,792,828
2014 UTGO Bond, Regional Parks & Attractions, Regional Parks, Point Defiance Park, Roundabout	\$ 1,800,000
2014 UTGO Bond, Regional Parks & Attractions, Waterfront Parks, Peninsula at Point Defiance	\$ 1,860,000
2014 UTGO Bond, Regional Parks & Attractions, Waterfront Parks	\$ 200,000
U.S. EPA Cooperative Agreement V-01J12201-0, Superfund Remediation of the Peninsula	\$ 20,897,227
<i>U.S. EPA Cooperative Agreement V-01J12201-0, Superfund Remediation of the Peninsula Amendment#5 Estimate</i>	\$ 4,500,000
WSDOT, Agreement Number LA-8889, Point Defiance Roundabout and Bicycle Connection	\$ 2,500,000
City of Tacoma, Environmental Services, Stormwater	\$ 409,155
Tacoma Yacht Club	\$ 250,000
Total Project Funding:	\$ 71,680,453
Project Budget:	
Preliminary Planning & Construction	\$ 381,242
Planning & Design	\$ 7,412,806
Construction, Soil removal/Stockpiling w/Stormwater Facility (including tax)	\$ 3,000,000
Pre-Construction (including tax)	\$ 405,693
Construction, Early Work Package/Earthmoving (including tax) C/O 3&4	\$ 21,227,482
Construction, Trail, Bridge & Peninsula (including tax) C/O 5	\$ 26,935,000
Construction on Peninsula (including tax) C/O 6 to be reimbursed by EPA	\$ 221,581
Construction on Peninsula (including tax) C/O 7 to be reimbursed by EPA & TYC	\$ 312,811
Construction on Peninsula (including tax) C/O 8 to be reimbursed by EPA	\$ 1,358,196
Construction on Peninsula (including tax) C/O 9 to be reimbursed by EPA	\$ 462,484
Construction of Pearl St. Roundabout C/O 10, WSDOT to Reimb 2.5 Mill	\$ -
Construction on Peninsula (including tax) C/O 11 to be reimbursed by EPA	\$ 1,153,689
Construction on Peninsula (including tax) C/O 12 to be reimbursed by EPA & TYC	\$ 814,838
Construction on Peninsula (including tax) C/O 13 & 14 to be reimbursed by EPA & TYC	\$ 708,927
Owner Contingency Increase for construction on Trail, Bridge & Peninsula C/O 15	\$ 400,000
Construction on Peninsula (including tax) C/O 16 to be reimbursed by EPA	\$ 196,860
Construction on Peninsula (including tax) C/O 17 to be reimbursed by EPA & TYC	\$ 31,668
Construction on Peninsula (including tax) C/O 18 to be reimbursed by EPA	\$ 163,020
Construction on SR163 N 46th St to N 54th St. (Roundabout)	\$ 2,281,552
Construction on SR163 N 46th St to N 54th St. (Roundabout) Change Order No. 1	\$ 691,023
Future Construction	\$ 1,919,148
Other Costs	\$ 1,367,368
1% for the Art	\$ 235,067
Total Project Funding:	\$ 71,680,453

ADDITIONAL INFORMATION: For additional information, please contact Debbie Terwilleger, Director of Planning & Development, at 253-305-1086.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. PW48-18

**POINT DEFIANCE PARK WATERFRONT PHASE I
SCI INFRASTRUCTURE LLC CONTRACT CHANGE ORDER NO. 1**

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma desires to move forward with the construction of the Point Defiance Park Waterfront Phase I project; and

WHEREAS, SCI Infrastructure LLC was selected through a formal bid process and was awarded the contract for construction on November 27, 2017 by Resolution#:PW100-17 for \$ 2,281,552.20; and

WHEREAS, the construction process has been underway and staff recommends that the additional construction services required, due to the contaminates unearthed and disposed of, be approved; now, therefore, be it

RESOLVED, by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to approve Change Order No. 1 for SCI Infrastructure LLC in the amount of \$691,023.43 (including tax) for construction services for a new total contract amount of \$2,972,575.63.

The foregoing resolution was adopted by the Board of Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2018.

ATTEST:

President

Secretary

Clerk



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director *MSB*

FROM: Debbie Terwilleger, Director of Planning & Development

SUBJECT: **2018 Recreation & Conservation Office (RCO) WWRP and YAF Grant Applications Authorizing Resolution-Foss Central Park, Pipeline Trail Connections, SERA Complex and First Creek Sports Lighting**

DATE: May 9, 2018

EXECUTIVE SUMMARY: The Recreation & Conservation Office has announced that they are accepting grant applications now for the 2018 funding cycle. Staff has prepared applications for Foss Central Park, SERA Complex, Pipeline Trail Connections, and First Creek Sports Lighting that are consistent with the criteria as established by the RCO and supports the District’s Capital Improvement Program (CIP). As part of the application process RCO requires that the submitting agency pass an Authorizing Resolution as a commitment to the funding request.

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION: The Capital Improvement Committee reviewed this resolution at their meeting on April 25, 2018 and recommended forwarding this item on to the full Board for approval.

BACKGROUND: The RCO was established to coordinate and administer eleven outdoor recreation and conservation grant programs as a single clearing house for application, review, and contract award. There is no limit to the number of applications that can be submitted, however, the process is involved and requires an extensive application procedure including presentations to review committees. RCO requires that local agencies approve a resolution authorizing application for funding assistance. This resolution needs to be submitted to RCO by the Technical Completion Deadline of July 13, 2018.

WWRP -The first group of applications is due May 1, 2018 with final awards being approved by the State Legislature in mid-2019. Funds are not available until Fall 2019 upon finalizing of funding agreement contracts. The following is an overview of the grant process schedule:

- May 1, 2018 Application Deadline
- May 21-25, 2018 Technical Review by RCO
- August 13-17, 201 Presentations to RCO Review Committees
- October 2018 Announcement of Project Rankings
- June 2019 Grants Awarded
- Fall 2019 Contract Approval/ Funds Available

YAF- applications are due May 1, 2018 with final awards being approved by the State Legislature in mid-2019. Funds are not available until Fall 2019 upon finalizing of funding agreement contracts. The following is an overview of the grant process schedule:

- May 1, 2018 Application Deadline
- May 1-31, 2018 Technical Review by RCO
- July/August 2014 Presentations to RCO
- July 13, 2018 Technical Completion
- August 3-24, 2018 Evaluation by Committee
- October 2018 Announcement of Project Rankings
- June 2019 Grants Awarded
- Fall 2019 Contract Approval/ Funds Available

Staff developed an internal review process to look at a wide range of project alternatives. Review criteria included consistency with the District’s Capital Improvement Program; availability of local match; schedule; project merits, weighed against grant program criteria; and past application experience. Preliminary selections were also reviewed with the RCO Staff to evaluate the merits of the project relative to the various grant program requirements. Based upon this process Staff is proposing to submit four (4) applications as follows:

Foss Central Park Development- WWRP Local Parks Grant Program:

Total Project Cost \$2,609,450 Grant Request \$500,000 Matching Funds \$2,109,450

Description: In partnership with the Foss Development Authority, this project is a continuation of the restoration and redevelopment of the Foss Waterway located at the base of downtown Tacoma. The project is part of the mile long waterfront esplanade linking existing park spaces, housing developments, and the Museum of Glass. In a bigger context, this project is part of the longer 6 mile linkage that extends from downtown Tacoma to Point Defiance Park. This work will improve a one acre site into a pocket park with esplanade extension, site furnishings, play features, sitting and picnic areas, and signage.

Pipeline Trail Connections- WWRP Trails Grant Program:

Total Project Cost: \$2,000,000 Grant Request: \$1,000,000 Matching Funds: \$1,000,000

Description: In partnership with the City of Tacoma and Pierce County, this project aims to complete a portion of the Pipeline Trail; create a direct connection from the trail and Salishan community to Swan Creek Park via a new pedestrian bridge; and add lighting along another stretch of the trail for safety and added year-round use. The portion of the trail to be completed will include connection to a new pedestrian Safe Routes to Schools hand activated crossing signal (to be installed by the City of Tacoma) adjacent to First Creek Middle School along the busy Portland Avenue.

SERA Complex, Synthetic Turf Conversions- YAF:

Total Project Cost \$2,350,000 Grant Request \$350,000 Matching Funds \$2,000,000

Description: The SERA Baseball Complex has 6 fields in natural grass which limits the playability of this facility that was designed to accommodate a broad range of community, social, and recreational needs. This project will create accessible sports fields to meet the needs of a wide range of current community groups and teams. The construction will include the conversion of 2 fields (Purple and Orange) to synthetic turf for year round play.

First Creek Sports Lighting- YAF:

Total Project Cost \$350,000 Grant Request \$175,000 Matching Funds \$175,000

Description: This project will add to the improvements on and around the First Creek/Eastside Community Center campus. On the site with the Eastside Community Center, and First Creek Middle School, the multi-purpose field is designed to accommodate a broad range of community and recreational needs. This will help to extend the usable hours of the existing accessible sports field to meet the wide range of current community needs. The construction will include new LED sports lights, and all necessary appurtenances.

FISCAL IMPACT: The RCO Grant Program operates on a 50% matching funds basis. Project selection was based on the availability of providing the required financial match through budgeted funds, currently identified in the CIP; partnership participation; and/or underway private fund raising initiatives. Metro Parks will be required to certify that matching funds are available to support selected projects prior to submission to the legislature for final approval.

ADDITIONAL INFORMATION: For additional information, please contact Debbie Terwilleger, Director of Planning & Development, at (253) 305-1086.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. R49-18

AUTHORIZING GRANT APPLICATIONS FOR FOSS CENTRAL PARK DEVELOPMENT (WWRP), PIPELINE TRAIL CONNECTIONS (WWRP), SERA COMPLEX, SYNTHETIC TURF CONVERSIONS (YAF), FIRST CREEK SPORTS LIGHTING (YAF)

WHEREAS, this resolution/authorization authorizes the person identified below to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, state grant assistance is requested by our organization to aid in financing the cost of the Project(s) referenced above; Now therefore, be it

RESOLVED, by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."
2. The Executive Director is authorized to act as a representative/agent for our organization with full authority to bind the organization regarding all matters related to the Project(s), including but not limited to, full authority to: (1) approve submittal of a grant application to the Office, (2) enter into a project agreement(s) on behalf of our organization, (3) sign any amendments thereto on behalf of our organization, (4) make any decisions and submissions required with respect to the Project(s), and (5) designate a project contact(s) to implement the day-to-day management of the grant(s).
3. Our organization has reviewed the sample project agreement on the Recreation and Conservation Office's WEBSITE at: <https://rco.wa.gov/documents/manuals&forms/SampleProjAgreement.pdf>. We understand and acknowledge that if offered a project agreement to sign in the future, it will contain an indemnification and legal venue stipulation (applicable to any sponsor) and a waiver of sovereign immunity (applicable to Tribes) and other terms and conditions substantially in the form contained in the sample project agreement and that such terms and conditions of any signed project agreement shall be legally binding on the sponsor if our representative/agent enters into a project agreement on our behalf. The Office reserves the right to revise the project agreement prior to execution and shall communicate any such revisions with the above authorized representative/agent before execution.
4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative/agent has full legal authority to enter into a project agreement(s) on its behalf, that includes indemnification, waiver of sovereign immunity (as may apply to Tribes), and stipulated legal venue for lawsuits and other terms substantially in the form contained in the sample project agreement or as may be revised prior to execution.
5. Grant assistance is contingent on a signed project agreement. Entering into any project agreement with the Office is purely voluntary on our part.

6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the project agreement, the characteristics of the project, and the characteristics of our organization.
7. Our organization further understands that *prior to* our authorized representative/agent executing the project agreement(s), the RCO may make revisions to its sample project agreement and that such revisions could include the indemnification, the waiver of sovereign immunity, and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the project agreement(s), confer with our authorized representative/agent as to any revisions to the project agreement from that of the sample project agreement. We also acknowledge and accept that if our authorized representative/agent executes the project agreement(s) with any such revisions, all terms and conditions of the executed project agreement (including but not limited to the indemnification, the waiver of sovereign immunity, and the legal venue stipulation) shall be conclusively deemed to be executed with our authorization.
8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
9. Our organization acknowledges and warrants, after conferring with its legal counsel, that no additional legal authorization beyond this authorization is required to make the indemnification, the waiver of sovereign immunity (as may apply to Tribes), and the legal venue stipulation substantially in form shown on the sample project agreement or as may be revised prior to execution legally binding on our organization upon execution by our representative/agent.
10. If match is required for the grant, we understand our organization must certify the availability of match at least one month before funding approval. In addition, our organization understands it is responsible for supporting all non-cash matching share commitments to this project should they not materialize.
11. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until the Project is complete.
12. Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the project agreement or an amendment thereto.
13. Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the project agreement or an amendment thereto.
14. This resolution/authorization is deemed to be part of the formal grant application to the Office.
15. Our organization warrants and certifies, after conferring with its legal counsel, that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

The forgoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____ 2018.

Signed and approved by the following authorized representative:

ATTEST: _____ President

Secretary

Clerk

Washington State Attorney General's Office

Approved as to form Brian Tallen 1/19/18

Assistant Attorney General

Date



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director *MSB*

FROM: Debbie Terwilleger, Director of Planning & Development

SUBJECT: **2018 Washington State Historical Society Heritage Capital Grant Application Authorizing Resolution- W.W, Seymour Botanical Conservatory Restoration**

DATE: May 9, 2018

EXECUTIVE SUMMARY: The Washington State Historical Society (WSHS) has announced that they are accepting Heritage Capital Project (HCP) grant applications now for the 2018 funding cycle. Staff has prepared an application for W.W. Seymour Botanical Conservatory that is consistent with the criteria as established by the WSHS and supports the District’s Capital Improvement Program (CIP). As part of the application process WSHS requires that the submitting agency pass an Authorizing Resolution as a commitment to the funding request.

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION: The Capital Improvement Committee reviewed this resolution at their meeting on April 25, 2018 and recommended forwarding this item on to the full Board for approval.

BACKGROUND: The HCP program was created in 1995 by an act of the Washington State Legislature establishing HCP as a program of the Washington State Historical Society. It provides a path to capital funds for projects that increase public access to history through historic preservation and history interpretation. WSHS requires that local agencies approve a resolution authorizing application for funding assistance. This resolution needs to be submitted to WSHS by May 18, 2018 along with all other final application materials.

The application is due May 18, 2018 with final awards being approved by the State Legislature in mid-2019. Funds are not available until Fall 2019 upon finalizing of funding agreement contracts. The following is an overview of the grant process schedule:

- May 18, 2018 Application Deadline
- May–June 2018 Threshold Review
- June –July 2018 Panel Review
- August 15, 2018 Public Ranking Meeting in Spokane
- Sept. 2018 Ranked List Submitted to state capital budget
- Jan.-June 2018 Legislature determines state capital budget
- July 2019 Awards Announced
- June 30, 2021 Project Completed

Staff developed an internal review process to look at a wide range of project alternatives. Review criteria included consistency with the District's Capital Improvement Program; availability of local match; schedule; project merits, weighed against grant program criteria; and past application experience. Based upon this Staff is proposing to submit one (1) application as follows:

W.W. Seymour Botanical Conservatory Restoration:

Total Project Cost \$2,250,000 Grant Request \$750,000 Matching Funds \$1,500,000

Description: In the 2004 Master Plan it outlines guidelines for the restoration of the Seymour Conservatory based on the Secretary of the Interior's Standards for the treatment of historic properties. The condition assessment that was conducted found priority items to be repaired or restored: Life safety, improved access, systems upgrades, building envelop repairs and recreating the historic facades.

FISCAL IMPACT: The Washington State Historical Society, Heritage Capital Project Grant Program operates on a 66.67% matching funds basis. Project selection was based on the availability of providing the required financial match through budgeted funds, currently identified in the CIP; partnership participation; and/or underway private fund raising initiatives. Metro Parks will be required to certify that matching funds are available to support selected projects prior to submission to the legislature for final approval.

ADDITIONAL INFORMATION: For additional information, please contact Debbie Terwilleger, Director of Planning & Development, at (253) 305-1086.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. R50-18

AUTHORIZING RESOLUTION FOR 2018 WASHINGTON STATE HISTORICAL SOCIETY HERITAGE CAPITAL GRANT- W.W. SEYMOUR BOTANICAL CONSERVATORY RESTORATION

WHEREAS, Metro Parks' Strategic Plan identifies as a major goal to be responsible stewards of its historic and cultural assets; and

WHEREAS, Metro Parks has identified in its Capital Improvement Plan the preservation of the W.W. Seymour Botanical Conservatory; Now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that has applied for or intends to apply for funding assistance managed by the Washington State Historical Society for the above listed Project

The forgoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____ 2018.

President

ATTEST:

Secretary

Clerk





MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director *MSB*

FROM: Marina Becker, Director of Parks & Recreation

SUBJECT: Authorizing Surplus and Disposal of Personal Property

DATE: May 7, 2018

EXECUTIVE SUMMARY: This resolution authorizes the surplus and disposal of personal property no longer in service or required for future operations from the Department of Parks and Recreation.

BACKGROUND: Section V. RCW 35.61.132 authorizes Metro Parks Tacoma to sell, exchange or dispose of any personal property acquired for park purposes when such property is no longer suitable for park or other recreational purposes. The items requested to be surplused are no longer in usable condition or required for operations. Staff routinely evaluates equipment to determine on-going operating and maintenance costs as compared to the cost of replacement. Replacement equipment is evaluated for cost efficiency, environmental standards, and durability. Staff is requesting that the following items be listed as surplus:

DESCRIPTION	SERIAL #	DATE ACQ	MODEL
Soil Screener 000408	N/A	1980	N/A
Toro Workman 000779	200000309	2000	Heavy Maint. Cart
Ty Crop 000781	049909208565213	2000	Top-dresser
Ezgo 000797	2034412	2003	Light Maint. Cart
Yamaha A00082	JU0-218396-#47	2005	Golf Cart
Yamaha A00083	JU0-216764-#16	2005	Golf Cart
Yamaha A00085	JU0-216361-#65	2005	Golf Cart
Yamaha A00088	JU0-218169-#36	2005	Golf Cart
Yamaha A00089	JU0-216762-#14	2005	Golf Cart
Yamaha A00090	JU0-218189-#53	2005	Golf Cart
Yamaha A00091	JU0-216752-#12	2005	Golf Cart
Yamaha A00092	JU0-218395-#64	2005	Golf Cart
Yamaha A00093	JU0-218179-#44	2005	Golf Cart
Yamaha A00094	JU0-218393-#61	2005	Golf Cart
Yamaha A00095	JU0-218174-#38	2005	Golf Cart

Yamaha A00097	JU0-218188-#40	2005	Golf Cart
Yamaha A00098	JU0-216751-#6	2005	Golf Cart
Yamaha A00099	JU0-218173-#39	2005	Golf Cart
Yamaha A000100	JU0-218197-#63	2005	Golf Cart
Dodge Ram M4449	3B7KC26Z91M582132	2000	¾ Ton Pickup Truck
John Deere G08-3	W04X2XD032096	2008	JD Gator
Dodge Ram M4298	3B7KC26Z72M269520	2002	¾ Ton Pickup Truck
John Deere G08-2	W04X2ED003083	2008	JD Gator
John Deere TE0207	TC1420G070031	2007	JD 1420 mower
Water tank Trailer L-D27090	NA	NA	Trailer
Mower Trailer TR80-1	L# 56318D	1980	Trailer
Chevrolet Cargo Van 4777	1GAHG39G711216044	2001	Express 3500 Van
Chevrolet Cargo Van 4655	1GAHG39RX21236338	2002	Express 3500 Van

LONG-RANGE PLAN DISCUSSION: Replacement and/or disposal of obsolete equipment is included in the comprehensive asset management and fleet replacement program.

FISCAL IMPACT: Per District policy, 000.003 Disposal of Real Property, Section I, Property may be traded, sold or conveyed when the Board reasonably believes such trade, sale or conveyance is in the best interest of Metro Parks Tacoma.

ADDITIONAL INFORMATION: For additional information, please contact Marina Becker at 253-305-1024.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. R51-18

AUTHORIZING SURPLUS AND DISPOSAL OF PERSONAL PROPERTY

WHEREAS, the Metropolitan Park District of Tacoma wishes to surplus and dispose of personal property which is no longer in service, having been replaced with new units or due to age and condition are no longer required for operations; therefore be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that the following real property items be declared surplus:

DESCRIPTION	SERIAL #	DATE ACQ	MODEL
Soil Screener 000408	N/A	1980	N/A
Toro Workman 000779	200000309	2000	Heavy Maint. Cart
Ty Crop 000781	049909208565213	2000	Top-dresser
Ezgo 000797	2034412	2003	Light Maint. Cart
Yamaha A00082	JU0-218396-#47	2005	Golf Cart
Yamaha A00083	JU0-216764-#16	2005	Golf Cart
Yamaha A00085	JU0-216361-#65	2005	Golf Cart
Yamaha A00088	JU0-218169-#36	2005	Golf Cart
Yamaha A00089	JU0-216762-#14	2005	Golf Cart
Yamaha A00090	JU0-218189-#53	2005	Golf Cart
Yamaha A00091	JU0-216752-#12	2005	Golf Cart
Yamaha A00092	JU0-218395-#64	2005	Golf Cart
Yamaha A00093	JU0-218179-#44	2005	Golf Cart
Yamaha A00094	JU0-218393-#61	2005	Golf Cart
Yamaha A00095	JU0-218174-#38	2005	Golf Cart
Yamaha A00097	JU0-218188-#40	2005	Golf Cart
Yamaha A00098	JU0-216751-#6	2005	Golf Cart
Yamaha A00099	JU0-218173-#39	2005	Golf Cart
Yamaha A000100	JU0-218197-#63	2005	Golf Cart
Dodge Ram M4449	3B7KC26Z91M582132	2000	¾ Ton Pickup Truck
John Deere G08-3	W04X2XD032096	2008	JD Gator
Dodge Ram M4298	3B7KC26Z72M269520	2002	¾ Ton Pickup Truck
John Deere G08-2	W04X2ED003083	2008	JD Gator
John Deere TE0207	TC1420G070031	2007	JD 1420 mower
Water tank Trailer L-D27090	NA	NA	Trailer
Mower Trailer TR80-1	L# 56318D	1980	Trailer

Chevrolet Cargo Van 4777	1GAHG39G711216044	2001	Express 3500 Van
Chevrolet Cargo Van 4655	1GAHG39RX21236338	2002	Express 3500 Van

The foregoing resolution was adopted by the Board of Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2018.

President

ATTEST:

Secretary

Clerk