

**METROPOLITAN PARK DISTRICT
OF TACOMA**



AGENDA

**OCTOBER 8, 2018
6:00 P.M. MPT HEADQUARTERS
4702 S. 19TH STREET
TACOMA, WA 98405**

**MEETINGS ARE RECORDED AND MAY BE HEARD AT THE
PARK DISTRICT OFFICES UPON REQUEST**

COMMISSIONERS

**ANDREA SMITH, PRESIDENT
AARON POINTER, CLERK
ERIK HANBERG
TIM REID
JESSIE BAINES, JR.**

5:30 P.M. **STUDY SESSION** LIVABLE CITY YEAR UNIVERSITY OF WASHINGTON STUDENT
PRESENTATION ON WATERFRONT GULCH VISIONING AND CONNECTIVITY

6:00 P.M. **CALL TO ORDER**

ROLL CALL

FLAG SALUTE

SPECIAL PRESENTATIONS

PROCLAMATION EXPRESSING APPRECIATION TO THE STAFF FOR MEETING THE
COMMUNITY'S URGENT NEED

GREEN TACOMA DAY PROCLAMATION

PRESIDENT'S REPORT

STANDING COMMITTEE & COMMISSION REPORTS

EXECUTIVE DIRECTOR'S REPORT

REGULAR MEETING

CITIZEN COMMENTS

"Park District meeting sites are accessible to people who require
special accommodations, please contact 305-1091
48 hours prior to the meeting time."



MINUTES

(5-10) MINUTES OF THE SEPTEMBER 10, 2018 REGULAR BOARD MEETING

CONSENT AGENDA

(11-12) **RESOLUTION NO. C77-18**: REVISING NOVEMBER 2018 MEETING SCHEDULE FOR THE BOARD OF PARK COMMISSIONERS

(Contact: President Smith)

(13-14) **RESOLUTION NO. C78-18**: APPROVAL OF WARRANTS CLAIM FUND FOR SEPTEMBER

(Contact: Erwin Vidallon, Chief Financial Officer)

REGULAR AGENDA

PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

PUBLIC WORKS PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

SINGLE READING RESOLUTIONS

(Requiring one reading for adoption)

(15-18) **RESOLUTION NO. R79-18**: APPOINTING ALLIANT INSURANCE SOLUTIONS INC. AS INSURANCE BROKER OF RECORD FOR EMPLOYEE BENEFITS INSURANCE

(19-20) **RESOLUTION NO. R80-18**: APPROVING AN AGREEMENT FOR CONSTRUCTION OF PLAY EQUIPMENT AT CHARLOTTE'S BLUEBERRY PARK BY THE TRUST FOR PUBLIC LAND

(Contact: Debbie Terwilleger, Director of Planning & Development)

(21-22) **RESOLUTION NO. R81-18**: FOSS HIGH SCHOOL SOFTBALL FIELD PARTNERSHIP, INTERLOCAL AGREEMENT WITH TACOMA SCHOOL DISTRICT AND CAPITAL FUNDING ALLOCATION

(Contact: Debbie Terwilleger, Director of Planning & Development)

SECOND READING RESOLUTIONS

(Requiring two readings for adoption)

FIRST READINGS:

(Requiring two readings for adoption)

UNFINISHED BUSINESS

NEW BUSINESS

BOARD COMMENTS

ADJOURNMENT

UPCOMING BOARD MEETINGS

October 10, 2018	Capital Improvement Committee	5:00 PM	Park Headquarters
October 15, 2018	Committee of the Whole	5:30 PM	Park Headquarters
October 22, 2018	Regular Park Board Meeting	6:00 PM	Park Headquarters
October 24, 2018	Capital Improvement Committee	5:00 PM	Park Headquarters

* Committee Meetings are subject to change - please check the Metro Parks Website, www.metroparkstacoma.org for the most up to date meeting schedules.





**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
September 10, 2018**

PRESENT: Andrea Smith, President
Aaron Pointer, Clerk
Tim Reid
Erik Hanberg
Jessie Baines

IN THE CHAIR: Andrea Smith

PLACE: 4702 South 19th Street

FLAG SALUTE: Commissioner Hanberg

STUDY SESSION

DISTRICT CONSERVATION PROGRAM UPDATE

Karen Povey, Conservation & Engagement Manger for the District was present to share an update on the District's conservation efforts. Ms. Povey commented that the district is committed to engaging the community to enhance environmental stewardship actions. She shared that this is done through story making, storytelling, action opportunities and advocacy. Ms. Povey commented on the import role of support provided to and from major partners ranging from national to local. The Board was informed of a cross-department team that is in place who is developing District-wide conservation engagement initiatives. Currently the team is working on creating an infrastructure and messaging to support customers and community in reducing use of single- use plastics. The team is also working on developing a phased approach for concessionaires, rental customers and event organizer to transition to alternatives to single – use plastics. Ms. Povey commented that sharing the stories of these efforts with the community is key.

Several events and efforts to engage the community were highlighted including the Point Defiance Park Bio-Blitz, Ocean Friendly Restaurant program, Rain Gardens in Schools and programs with Department of Fish and Wildlife. Ms. Povey indicated that getting others to participate in advocacy can make a concrete difference. Activities with elected officials in efforts such as the Endangered Species Act important in continuing conservation efforts.

Commissioner Pointer commented that work in the conservation area is very important. President Smith thanked Ms. Povey for her leadership and passion in this area of work.

REGULAR MEETING

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by Commissioner Smith at 6:00p.m.

SPECIAL PRESENTATIONS Welcoming Week Proclamation

Hunter George commented that Welcoming Week is a nation-wide event that encourages activities and events in the community focus on welcoming immigrants and refugees. Mr. George introduced Abigail Vizcarra Perez the District new diversity outreach specialist. Ms. Vizcarra Perez's work for the District will be developing strategies to improve the District's outreach to be more inclusive and equitable in the community. Currently she is assigned to assist with outreach related to the three master planning efforts that are getting underway. Ms. Vizcarra Perez gave additional details about how improved outreach can make Tacoma a more welcoming city. President Smith read a proclamation the record that proclaims September 14-23 as Welcoming Week.

PRESIDENTS REPORT

President Smith congratulated staff on the great work of the recent opening events surrounding the new Pacific Seas Aquarium.

STANDING COMMITTEE AND COUNCIL REPORTS

Zoo Liaison Committee

Commissioner Hanberg commented that at the most recent meeting the committee heard reports on attendance at Zoo and Trek. The committee also received information on the grizzly bear fencing project as well as the spike in participation for the new Trek Adventure Tours.

Commissioner Pointer commented that the committee also learned about \$150,000 grant from the Puyallup Tribe to help fund the bald eagle exhibit.

EXECUTIVE DIRECTOR'S REPORT

Executive Director, Shon Sylvia commented on the following:

- The new Aquarium had over 25,000 visitors over the past five days.
- The Downtown to Defiance Event had over 5,000 participants last weekend.
- The District continues to operate free day camp during the Tacoma teacher's strike. Over 230 children are attending camp this week.
- Jack Tanner Park name change request has been officially submitted to the Landmarks Commission. An official 30-day public comment period will now begin. After public comment concludes, City Council will take action on the proposed name change.
- Commissioners are invited to Bike ride with members of the City Council on September as a way of looking at Tacoma's trails.

CITIZEN COMMENTS

Luetta Patton commented that she is favor of another public meeting to be held with KWA before the Board votes on a final recommendation for the long-term lease for Portland Avenue Community Center. Ms. Patton stated that she feels that the third public meeting should have been held prior to the RFQ process. She also inquired how partners to KWA will be listed in the lease contract. Ms. Patton commented that her grandson has enjoyed Metro Parks day camps.

MINUTES OF THE AUGUST 27, 2018 REGULAR BOARD MEETING

Commissioner Hanberg moved to adopt the minutes as presented; seconded by Commissioner Pointer and passed on a vote of 5-0.

CONSENT AGENDA

RESOLUTION NO .C73-18: APPROVAL OF WARRANTS CLAIM FUND FOR AUGUST 2018

Commissioner Hanberg moved to adopt the consent agenda as presented; seconded by Commissioner Pointer and passed on a vote of 5-0.

PURCHASING RESOLUTIONS None

PUBLIC WORKS PURCHASING RESOLUTIONS None

RESOLUTION NO. PW74-18: POINT DEFIANCE WATERFRONT PHASE 1 MANAGEMENT SUPPORT SERVICES CONTRACT AMENDMENT NO. 5 FOR OAC SERVICES, INC

Commissioner Hanberg moved to adopt the resolution; seconded by Commissioner Pointer.

Marty Stump commented that this resolution authorizes a change order for \$130,958.22 with OAC Services. He reminded that Board that OAC was selected to assist with the GCCM delivery method for Waterfront Phase 1. Additional services will be need to help with close out of the project. This change order was reviewed by the CIC on August 29th.

Being no additional comments the question was called and the resolution passed on a vote of 5-0.

RESOLUTION NO. PW75-18: AUTHORIZING A CONTRACT AMENDMENT #7 FOR ARCHITECTURAL & ENGINEERING SERVICES WITH SITE WORKSHOP, LLC

Commissioner Hanberg moved to adopt the resolution; seconded by Commissioner Pointer.

Marty Stump stated that this change order approves \$615,428 for additional A& E services for Waterfront Phase 1. Since the last change order the project has grown in size requiring additional design services. This change order was reviewed and discussed at the August 29th CIC meeting.

Being no additional comments the question was called and the resolution passed on a vote of 5-0.

SINGLE READING RESOLUTIONS

RESOLUTION NO. R76-18: ADOPTING THE INTERLOCAL AGREEMENT BY AND BETWEEN METRO PARKS TACOMA AND TACOMA PUBLIC SCHOOLS RELATED TO INSTRUCTIONAL SERVICES

Commissioner Hanberg moved to adopt the resolution; seconded by Commissioner Pointer.

Erwin Vidallon commented that this agreement will formalize and allow for instructional work and formal programming by either agency. Mr. Vidallon highlighted the efficiencies created by the instructional partnerships.

Commissioner Pointer acknowledged the efficiencies and cost savings resulting from this agreement.

Luetta Patton commented that she liked the agreement and suggested a similar model be used Roosevelt School and the Portland Avenue Community Center.

Being no additional comments the question was called and the resolution passed on a vote of 5-0.

SECOND READINGS RESOLUTIONS None

FIRST READING RESOLUTIONS None

UNFINISHED BUSINESS None

NEW BUSINESS

Homelessness in Tacoma

Pete Mayer acknowledged Linda Stewart from the City of Tacoma along with MPT Staff Mary Anderson and Joey Furuto who have been working together on solutions and strategies to address the homelessness issues in Tacoma. Mr. Mayer stated that tonight's briefing is intended to increase awareness for the complex and growing homelessness crisis in Tacoma, Pierce County and the region. In addition, staff will highlight collaborative efforts with the City of Tacoma in planning and responding to the challenge, particularly around parks and public spaces. There are numerous key dates and touch points in the near future where this subject will be addressed in detail. Mr. Mayer stated that the presence of homeless is seen and felt throughout the region, city and park system. This has resulted in prolonged occupation of parks by those experiencing homelessness, accumulation of garbage, human waste and unattended belongings. Along with this comes frustration from park users, business owners and removal costs in natural areas. Staff commented that in 2017, 83 encampments were cleared in natural areas costing nearly \$34,000. In the first half of 2018, 65 encampments have been cleared.

Mr. Mayer spoke briefly about the City and the Park Districts collaboration with encampment identification and response. He furtherer noted that both agencies are engaging with partners such as THA, Pierce County, and Libraries to explore options for dealing with the issue. Staff is continuing to research state and national policies and procedures to inform potential response strategies specifically related to parks.

Next steps as outlined by Mr. Mayer include a COW scheduled for Wednesday, September 19th, Park Policy Group Meetings, 19/20 budget deliberations, joint COT/MPT Board meeting, and Park Board winter retreat.

At the request of Commissioner Pointer, Linda Stewart commented on the role of Catholic Community Services in assisting with the homeless population.

Naming of Ballfield at Vassault Park

President Smith stated that based on our naming policy—the board is able to name parks, recreation areas and park amenities after individuals who have contributed significantly through outstanding service to Metro Parks Tacoma or the community.

She commented that she has been approached by individuals in this community who would like the District to honor, Doug McArthur for his level of contribution to Tacoma and the south sound.

President Smith noted that Doug McArthur is often thought of as one of the greatest contributors to the sports' promotion and development in the Puget Sound. McArthur is a life-long Tacoman. He is a graduate of Tacoma's Lincoln High School and later studied at Washington State University and University of Puget Sound. McArthur was the Director of Athletics at the University of Puget Sound, where he coached golf, baseball, and the school's

first women’s fast pitch softball team. In the early 1960’s McArthur also served as the Superintendent of public recreation and Supervisor of Athletics for Tacoma Public Schools and Metro Parks Tacoma.

President Smith remarked that according to the District naming policy, the District shall name its assets honoring people that are consistent with its vision and mission.

President Smith moved to name the Ball Field at Vassalt Park in honor of Doug McArthur; seconded by Commissioner Reid. Being no additional comments the motion passed on a vote of 5-0.

Shon Sylvia stated that he will instruct staff to move forward with activities related to the naming of the ball field.

BOARD COMMENTS:

Commissioner Reid commented on the fantastic opening of the new aquarium. He thanked staff for their continued hard work.

Commissioners Hanberg & Baines acknowledged staff for the effort taken to continue to run free day camps for the community as the teachers strike continues.

ADJOURN:

Being no further business, the meeting was adjourned at 7:05 p.m.

APPROVED:

President

Clerk

Submitted by: Jennifer Bowman, Board Secretary





MEMORANDUM

TO: Board of Park Commissioners

FROM: Andrea Smith, Board President

SUBJECT: Revising November 2018 Board Meeting Schedule

DATE: October 1, 2018

EXECUTIVE SUMMARY: It is requested that the Board of Park Commissioners revise its meeting schedule for the month of November. November 12, 2018 is the recognized Veterans Day Holiday, and it is thereby requested that the meeting be moved to Tuesday, November 13.

BACKGROUND: The Park Board of Commissioners passed resolution RR75-14 that states meetings of the Board of Park Commissioners are to be on the 2nd and 4th Mondays of each month unless changed by Board action and announced to the public. The Board is requesting that the November 12, Regular Board Meeting be moved to Tuesday, November 13, 2018.

FISCAL IMPACT: None.

ADDITIONAL INFORMATION: For additional information, contact President Smith at (253) 305-1091.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C77-18

**REVISING NOVEMBER 2018 MEETING SCHEDULE FOR
THE BOARD OF PARK COMMISSIONERS**

WHEREAS, the Metropolitan Park District of Tacoma's Board of Park Commissioners established its meeting schedule with the adoption of Resolution No. RR75-14; and

WHEREAS, Resolution No. RR75-14 provides the meeting of the Board of Park Commissioners are to be on the 2nd and 4th Mondays of each month unless changed by Board action and announced to the public; and

WHEREAS, from time to time the Board of Park Commissioners desires to revise and amend its meeting schedule; and

WHEREAS, the first Board Meeting in November falls on November 12, 2018, Veterans Day Holiday ; now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that it hereby revise its meeting schedule by moving the first meeting in November to Tuesday, November 13, 2018

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a meeting held on _____, 2018.

ATTEST:

President

Secretary

Clerk

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C78-18

APPROVAL OF WARRANTS CLAIM FUND FOR SEPTEMBER 2018

WHEREAS, the Board of Park Commissioners approved, appropriated and adopted the 2017-2018 Biennial Budget in Resolution No. RR115-16, dated December 12, 2016 to meet public expenses, bond retirement, interest and operational expenses for the biennium ending December 31, 2018; and

WHEREAS, the Board of Park Commissioners has authorized the Executive Director to establish procedures to meet the fiscal year public debt, to maintain accountable records of all transactions, and to provide certification that labor and debt claims have been met; now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that the warrants issued to meet obligations in the Warrants Claim Fund and the Disbursements by Funds in the amounts and for the period indicated on Attachment "A" have been audited and certified by the auditing officer as required by RCW.42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, be approved for payment.

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2018.

ATTEST:

President

Secretary

Clerk

BLANKET CERTIFICATION AND WARRANT APPROVAL FORM

AUDITOR'S CERTIFICATION

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the Metropolitan Park District of Tacoma, and that I am authorized to authenticate and certify to said claim.

FOR THE PERIOD STARTING SEPTEMBER 1, 2018 AND ENDING SEPTEMBER 30, 2018.

WARRANTS CLAIM FUND

ACCOUNTS PAYABLE CLAIMS FUND:

Warrant Serial Numbers 324647 to 325071 AMOUNT: \$6,515,463.23

PAYROLL CLAIMS FUND:

Warrant Serial Numbers 047848 to 048148 AMOUNT: \$114,849.26

(Most employees receive payment through direct deposit advices, which are paid to the bank through the Accounts Payable Claims Fund.)

TOTAL \$6,630,312.49

Finance and Accounting Auditing Officer
Metropolitan Park District of Tacoma

- Warrant summary reports are available with the board secretary.
- Detail reports and claim vouchers are available in the Finance and Administrative Services Office.



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director *Shon Sylvia*

FROM: Paul Weed, Chief Administrative Officer

SUBJECT: Appointing Alliant Insurance Solutions, Inc. as Metro Parks Tacoma's Insurance Broker of Record for Employee Benefits

DATE: October 08, 2018

EXECUTIVE SUMMARY: Staff is recommending that the Board of Park Commissioners appoint Alliant Insurance Solutions, Inc. as our Insurance Broker of Record for Employee Benefits.

BACKGROUND: MPT is currently self-insured for the medical plans and currently has approximately 350 employees who are currently eligible for the insurance benefits for themselves and/or their dependents.

In June of 2018 Metro Parks Tacoma issued a Request for Proposal (RFP) for Insurance Broker of Record for Employee Benefits. Seven responses were received and reviewed by staff from the Health and Welfare Committee. From the review of the responses three vendors were identified as top candidates and asked to participate in a presentation/interview.

Alliant Insurance Solutions, Inc. was selected by the review committee based off the written responses from the RFP, combined with the 55 minute presentation and questions/answers provided by the candidates. The committee felt Alliant Insurance Solutions, Inc. presented the best understanding and opportunities to assist Metro Parks in its long-term goals associated with achieving sustainability in relation to employee benefits.

Basic Broker Services to be provided to the District include the following:

- Assists MPT personnel in designing and/or maintaining current health and other benefit plans, including modification or addition of health care cost containment features to the plans, revisions to contracts and related matters.
- Prepare detailed bid specifications for carrier in cooperation with MPT's personnel.
- Provide MPT with detailed analysis of proposals received, and counsel MPT regarding contemplated changes in programs or levels of benefits.
- Assist in the administration of various benefit programs, including the billing functions, COBRA, the retiree medical plan, and preparing any required legal forms.

- Monitor services provided by carriers to ensure compliance with terms of contracts, and to provide data for analysis of benefit coverage, costs and carrier service.
- Assist MPT in obtaining claim forms and/or related materials required for claims processing.
- Assist MPT in resolution of any claims payment problems.
- Work with carriers to ensure there is a system in place for timely resolution of claims payment problems and to minimize the number of such problems.
- Provide frequent and timely paid claims and paid premium experience reports to include the conduct trend analysis forecasts, project and set current and future levels of reserves and analyze the claims payment time lag pattern.
- Provide an annual experience report accounting for paid premium, claims, reserve adjustment, retention charges and claim experience refunds for each of the employee benefit plans.
- Provide other related statistical data, which may be requested by MPT.
- Assist in updating and maintaining employee benefit materials.
- Monitor, interpret and inform MPT's personnel of proposed legislation likely to affect MPT's plans.
- Provide current information to MPT's personnel on cost containment strategies.
- Make recommendations to MPT on plan redesign features and incentives, which would reduce health care costs without reducing the level of benefits.
- Work with carriers to monitor and promote coordination of benefits and other administrative cost control measures.
- Attend employee benefit/wellness meetings, open enrollment, and other staff meetings as necessary in order to update the members on the status of the various benefits.
- Provide communication materials, benefit summaries and open enrollment packets for employees.
- Provide information and respond to questions regarding COBRA to ensure compliance.
- Ensure plan design and benefits provided comply with the requirements of the 2010 Healthcare Reform Legislation.
- Assist MPT with long-term efforts to reduce utilization and promote wiser use of benefits through plan redesign, if necessary.
- Evaluate and make recommendations on alternative health delivery systems, health maintenance organizations, and preferred provider organizations.
- Assist MPT in the development of a health promotion or wellness program.
- Assist MPT in developing an overall communication plan to effectively inform and educate employees to their benefits, differences between plan options, claims procedures, eligibility requirements, COBRA, etc.
- Assist MPT with required self-insurance claims audit.
- Evaluate and make recommendations on self-insurance program.

This is an amendment to a smaller contract executed in August 2018. Due to open enrollment falling in November and our current broker contract ending on October 31, 2018, staff decided to bring Alliant Insurance Solutions, Inc. in for a two month period to negotiate benefit renewals and prepare for open enrollment communications/meetings.

FISCAL IMPACT: The initial contract period is for 26 months with the option for two additional two-year periods. The initial contract amount is \$150,000. Funding for the Insurance Broker of Record for Employee Benefits Insurance is allocated in the Human Resources Budget.

ADDITIONAL INFORMATION: For additional information contact Paul Weed, Chief Administrative Officer at 253-404-3949.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. R79-18

**APPOINTING ALLIANT INSURANCE SOLUTIONS, INC. AS INSURANCE
BROKER OF RECORD FOR EMPLOYEE BENEFITS INSURANCE**

WHEREAS, MPT is currently self-insured for the medical plans and currently has approximately 350 employees who are currently eligible for the insurance benefits for themselves and/or their dependents; and

WHEREAS, it is in the best interest of the Metropolitan Park District of Tacoma that an Insurance Broker of Record for Employee Benefit Insurance be appointed to represent the Metropolitan Park District of Tacoma in procurement of medical and dental insurance and related employee benefit management services and programs; and

WHEREAS, In June of 2018 Metro Parks Tacoma issued a Request for Proposal (RFP) for Insurance Broker of Record for Employee Benefits; and

WHEREAS, seven responses were received and reviewed by staff from the District Health and Welfare Committee; and

WHEREAS, Alliant Insurance Solutions provided Metro Parks Tacoma with a scope of work to achieve the desired deliverables; now, therefore it be

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma appoint Alliant Insurance Solutions, Inc. as Insurance Broker of Record for Employee Benefits Insurance for the initial period of twenty-six (26) months effective November 1, 2018, with the option to renew for two additional two year periods ;and be it further

RESOLVED, by the Board of Park Commissioners of the Metropolitan Park District of Tacoma authorize the Executive Director to negotiate terms and enter into and a contract for \$150,000 for the initial period

The foregoing resolution was adopted by the Board of Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2018.

ATTEST:

President

Secretary

Clerk



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

A handwritten signature in cursive script, appearing to read "Shon Sylvia", is written over the printed name.

FROM: Debbie Terwilleger, Director of Planning & Development

**SUBJECT: Charlotte's Blueberry Park
Approving an Agreement for Construction of Play Equipment by The Trust for Public Land**

DATE: October 3, 2018

EXECUTIVE SUMMARY: This resolution authorizes the Executive Director to enter into an agreement for the installation of play equipment estimated at \$100,000.00 at Charlotte's Blueberry Park by The Trust for Public Land (TPL) as a donation to Charlotte's Blueberry Park.

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION: The Capital Improvement Committee reviewed this resolution at their meeting on September 26, 2018 and recommended forwarding this item on to the full Board for approval.

BACKGROUND: The Trust for Public Land is a national nonprofit organization that partners with community organizations and individuals for the purpose of planning and creating parks and open spaces that contribute to healthy, livable communities. TPL, using a grant from Kaiser Permanente, has been working with communities to facilitate and construct selected park amenities. MPT's Charlotte's Blueberry Park was chosen as a site featuring a health-focused playground to complement the new community garden.

TPL has worked with MPT staff to lead a Participatory Design Process involving multiple community events for input and feedback to meet the neighborhood's desires. This project includes community outreach, design, procurement, installation/construction and construction administration from TPL. The project will provide new play equipment and base material valued at \$100,000.00

The agreement between MPT and TPL will outline the parties' respective roles and responsibilities for the project. MPT will have full ownership and maintenance once a Letter of Acceptance from MPT is agreed and signed.

FISCAL IMPACT: The Trust for Public Land will be providing all the related design and construction services for this project. The total estimated value of this improvement is \$100,000.00 from a grant by Kaiser Permanente to the Trust for Public Land.

ADDITIONAL INFORMATION: For additional information, please contact Planning & Development Director Debbie Terwilleger at 253-305-1086.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. R80-18

APPROVING AN AGREEMENT FOR CONSTRUCTION OF PLAY EQUIPMENT AT CHARLOTTE'S BLUEBERRY PARK BY THE TRUST FOR PUBLIC LAND

WHEREAS, Metro Parks Tacoma owns and operates Charlotte's Blueberry Park; and

WHEREAS, The Trust for Public Land would like to make improvements to Charlotte's Blueberry Park; and

WHEREAS, an Agreement will be entered into between Metro Parks Tacoma and The Trust for Public Land to install new play equipment that will provide added health and adventure play for the community; now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that: the Executive Director is authorized to enter into an agreement with The Trust for Public Land to install new play equipment at Charlotte's Blueberry Park.

The forgoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2018.

President

ATTEST:

Secretary

Clerk



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Debbie Terwilleger, Director of Planning & Development

SUBJECT: Foss HS Softball Field Partnership--Interlocal Agreement with Tacoma School District and Capital Funding Allocation

DATE: October 3, 2018

EXECUTIVE SUMMARY: This resolution authorizes the appropriation of \$250,000 from 2014 UTGO Bond Funds (Athletic Complex Partnership Project Sub-category) for construction of a Title 9 Softball Field at Foss High School. This resolution would also authorize the Executive Director to enter into the necessary agreements with the Tacoma School District (TSD).

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION: The Capital Improvement Committee reviewed this resolution at their meeting on September 26, 2018 and recommended forwarding this item on to the full Board for approval.

BACKGROUND: This partnership demonstrates the shared desire between MPT and TPS to strengthen opportunities for youth in our community. This field will help to address the need outlined in the MPT/TPS Joint Agency Field Study for improved girl' softball facilities. The softball field will be built on the Foss High School campus, at the end of their football and baseball fields, where the existing shotput and discus are currently located. The field will feature a synthetic surface with dugouts, batting cages, bullpens, bleachers, and fencing. Metro Parks will have first right of refusal after Tacoma Public School use.

FISCAL IMPACT: The \$250,000 contribution will augment TPS funds for field construction, estimated at \$1,629,957 plus tax. An additional \$2,500.00 will be transferred into the MPT District Art Fund in accordance with the MPT 1% for the Arts policy.

ADDITIONAL INFORMATION: For additional information, please contact Debbie Terwilleger, Director of Planning and Development at (253) 305-1086 or debbiet@tacomaparks.com

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. R81-18

FOSS HIGH SCHOOL SOFTBALL FIELD PARTNERSHIP, INTERLOCAL AGREEMENT WITH TACOMA SCHOOL DISTRICT AND CAPITAL FUNDING ALLOCATION

WHEREAS the Board of Park Commissioners of the Metropolitan Park District of Tacoma wishes to enter into an Interlocal Agreement with Tacoma School District regarding the Foss HS Softball Field construction and use; and

WHEREAS Tacoma Public Schools and Metro Parks Tacoma share a mutual to strengthen opportunities for youth in our community; and

WHEREAS this mutual partnership will build a High School Title 9 (MPT Tier 1) softball field at Foss High School which will be programmed by Metro Parks Tacoma after Tacoma School District usage; and

WHEREAS Tacoma Public Schools is solely responsible for the full execution of the project, subsequent operations and maintenance; and

WHEREAS the Board of Park Commissioners wishes to allocate funds in order to participate in this partnership; now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that a maximum contribution of \$250,000 funding (with additional contribution to the 1% MPT Art Fund) is granted from 2014 Capital Bond Funds to support the building of the new softball field at Foss High School; now, therefore, be it further

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that the Executive Director is authorized to sign an Interlocal Agreement with the Tacoma School District.

The forgoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____ 2018.

President

ATTEST:

Secretary

Clerk