

**METROPOLITAN PARK DISTRICT
OF TACOMA**



AGENDA

**SEPTEMBER 10, 2018
6:00 P.M. MPT HEADQUARTERS
4702 S. 19TH STREET
TACOMA, WA 98405**

**MEETINGS ARE RECORDED AND MAY BE HEARD AT THE
PARK DISTRICT OFFICES UPON REQUEST**

COMMISSIONERS

**ANDREA SMITH, PRESIDENT
AARON POINTER, CLERK
ERIK HANBERG
TIM REID
JESSIE BAINES, JR.**

5:30 P.M. STUDY SESSION DISTRICT CONSERVATION PROGRAM UPDATE

6:00 P.M. CALL TO ORDER

ROLL CALL

FLAG SALUTE

SPECIAL PRESENTATIONS WELCOMING WEEK PROCLAMATION

PRESIDENT'S REPORT

STANDING COMMITTEE & COMMISSION REPORTS

EXECUTIVE DIRECTOR'S REPORT

REGULAR MEETING

CITIZEN COMMENTS

MINUTES

(3-6) MINUTES OF THE AUGUST 27, 2018 REGULAR BOARD MEETING

"Park District meeting sites are accessible to people who require special accommodations, please contact 305-1091 48 hours prior to the meeting time."



CONSENT AGENDA

- (7-8) **RESOLUTION NO .C73-18:** APPROVAL OF WARRANTS CLAIM FUND FOR AUGUST 2018
(Contact: Erwin Vidallon, Chief Financial Officer)

REGULAR AGENDA

PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

PUBLIC WORKS PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

- (9-12) **RESOLUTION NO. PW74-18:** AUTHORIZING A CONTRACT AMENDMENT #7 FOR ARCHITECTURAL & ENGINEERING SERVICES WITH SITE WORKSHOP, LLC
(Contact: Debbie Terwilleger, Director of Planning & Development)
- (13-16) **RESOLUTION NO. PW75-18:** POINT DEFIANCE WATERFRONT PHASE 1 MANAGEMENT SUPPORT SERVICES CONTRACT AMENDMENT NO. 5 FOR OAC SERVICES, INC
(Contact: Debbie Terwilleger, Director of Planning & Development)

SINGLE READING RESOLUTIONS

(Requiring one reading for adoption)

- (17-19) **RESOLUTION NO. R76-18:** ADOPTING THE INTERLOCAL AGREEMENT BY AND BETWEEN METRO PARKS TACOMA AND TACOMA PUBLIC SCHOOLS RELATED TO INSTRUCTIONAL SERVICES
(Contact: Erwin Vidallon, Chief Financial Officer)

SECOND READING RESOLUTIONS

(Requiring two readings for adoption)

FIRST READINGS:

(Requiring two readings for adoption)

UNFINISHED BUSINESS

- NEW BUSINESS** HOMELESSNESS IN TACOMA -PETE MAYER
NAMING OF BALL FIELD AT VASSAULT PARK – PRESIDENT SMITH

BOARD COMMENTS

ADJOURNMENT

UPCOMING BOARD MEETINGS

September 12, 2018	Capital Improvement Committee	5:00 PM	Park Headquarters
September 17, 2018	Committee of the Whole	5:30 PM	Park Headquarters
September 24, 2018	Regular Park Board Meeting	6:00 PM	Park Headquarters
September 26, 2018	Capital Improvement Committee	5:00 PM	Park Headquarters

* Committee Meetings are subject to change - please check the Metro Parks Website, www.metroparkstacoma.org for the most up to date meeting schedules.



**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
August 27, 2018**

PRESENT: Andrea Smith, President
Aaron Pointer, Clerk
Tim Reid
Erik Hanberg
Jessie Baines

IN THE CHAIR: Andrea Smith

PLACE: 4702 South 19th Street

FLAG SALUTE: Commissioner Hanberg

STUDY SESSION TPU RATES PRESENTATION

Anita Gallagher representing TPU was present to give details on the 2019-20 rate proposals. Ms. Gallaher introduced the new Executive Director of TPU, Jackie Flowers. Ms. Gallagher briefly touched on the overreaching rate principles including: customers are billed only for costs required to run their business, rates are based on the cost to serve each customer class, TPU allocates costs fairly amongst all customers and the rate structure provides stable and predictable bills for customers. The proposed 2019/20 adjustments include 2% increase for power and 2.55% increase for water. Ms. Gallagher noted the power rate increase recovers inflationary increases in operating and capital expenses such as technology projects and enhanced cyber security. Several graphs were reviewed that illustrated that Tacoma Power's rates are competitive with others in the region. Ms. Gallagher stated that the proposed water increases would cover replacement of existing water infrastructure, technology upgrades and regulatory compliance and risk mitigation.

In order to control costs Ms. Gallagher stated that TPU will continue to look at assets and project management, creating efficiency improvement projects, and enhancing safety.

Commissioner Pointer inquired about incentives for solar power. TPU staff indicated that solar generation in the northwest needed during the winter is not efficient.

Commissioner Hanberg commented that he would support the idea of MPT becoming a potential partner for TPU when looking at clean renewable power.

Commissioner Reid encouraged TPU to consider a municipal rate. Brief discussion followed about the need to recover those costs if a discounted municipal rate were in place.

Ms. Gallagher invited that Board to the Tacoma Electrical Ride and Drive event being held on September 15th at the Lemay Museum.

REGULAR MEETING

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by Commissioner Smith at 6:00p.m.

SPECIAL PRESENTATIONS None

PRESIDENTS REPORT

President Smith commented that she recently was interviewed by the News Tribune and TV Tacoma. President Smith also commented about the good turnout for the public meeting regarding Portland Avenue Community Center held on August 16th.

STANDING COMMITTEE AND COUNCIL REPORTS None**EXECUTIVE DIRECTOR'S REPORT**

Executive Director, Shon Sylvia commented on the following:

- Swan Creek Public Meeting, Thursday, August 30, 6:00pm, Salishan Family Investment Center, 1724 E. 44th St., Tacoma. The meeting is a follow-up to a July 12 public meeting and is part of a process to update the park's 2011 master plan.
- Pacific Seas Aquarium Opening Weekend , September 7 - September 9.
The public ribbon cutting will be Friday, September 7th 9:30am

CITIZEN COMMENTS

Angila Pierce submitted a comment via email for the record re: Kandle Park Basket Ball Courts.

Linda Sliva commented that she lives behind Stewart Heights Park. She noted that a piece of property between her property and the park has recently been sold. She requested the District request an easement. She requested that any new additional information about the property be shared with her. Ms. Sliva also commented about her concerns related to weekend park use and problems with picnic shelter rentals including cars in the park, illegal parking and loud music. She suggested more coordination with Tacoma Police, improved signage, and placement of rocks to help with cars driving onto park lawns.

Matt Newport commented that he hosts monthly bike rides in Swan Creek Park. Mr. Newport further commented that after doing some research that he would like to encourage the Board to consider remaining the Park, as John Swan may not have been in good standing with tribes in the area.

Heidi White commented on the issues she has witnessed at Manito Park on weekends including use after park closing time, trucks driving on the park lawns, alcohol and drug use. Ms. White suggested the use of barriers, improved signage and better weekend supervision of the park.

Venus Dergan commented that there is a problem with weekend use in Manitou Park including vehicles in the park and loud music. She commented that the District must do something to address the misuse of the park. Ms. Dergan commented that TPD does show up when called but are often ignored.

Pennie Smith commented that she has seen an increase in park misuse in Wapato Hills Park on the weekends.

President Smith requested that staff address the concerns raised by the citizens that spoke this evening.

MINUTES OF THE AUGUST 13, 2018 REGULAR BOARD MEETING

Commissioner Hanberg moved to adopt the minutes as presented; seconded by Commissioner Pointer and passed on a vote of 5-0.

CONSENT AGENDA

RESOLUTION NO .C71-18: NW TREK BEAR FENCE INSTALLATION
BID#: T2017-04, FINAL ACCEPTANCE OF MASSANA CONSTRUCTION, INC.
CONTRACT #201814T/ BID#J2017-04

Commissioner Hanberg moved to adopt the consent agenda as presented; seconded by Commissioner Pointer and passed on a vote of 5-0 .

PURCHASING RESOLUTIONS None

PUBLIC WORKS PURCHASING RESOLUTIONS None

SINGLE READING RESOLUTIONS

RESOLUTION NO. R72-18: APPROVING AN EASEMENT TO PUGET SOUND ENERGY, INC. FOR THE PURPOSE OF INSTALLING ADDITIONAL GAS LINES AND AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE FINAL TERMS AND CONDITIONS ON BEHALF OF THE BOARD OF PARK COMMISSIONERS

Commissioner Hanberg moved to adopt the resolution; seconded by Commissioner Pointer.

Debbie Terwilleger commented that this resolution was discussed at the CIC on April 11, 2018. She noted that PSE will need this no cost easement to complete work at Meadow Park including the upgrades for gas line for heat at the driving range. The project is expected to take 10-12 weeks.

Being no further comments the question was called and the resolution passed on a vote of 5-0.

SECOND READINGS RESOLUTIONS None

FIRST READING RESOLUTIONS None

UNFINISHED BUSINESS None

NEW BUSINESS None

BOARD COMMENTS:

Commissioner Hanberg comment that he is interested about learning more about the Swan Creek Park naming issue raised during citizen's comments.

Commissioner Pointer commented that he has seen park misuse not only in Tacoma but in other communities as well.

Commissioner Reid commented that staff will need to address the concerns raised at the meeting so that citizens feel safe in Tacoma's parks.

Commissioner Baines commented that he recently witnessed cars driving into areas of Jefferson Park.

Shon Sylvia commented tha he and staf will be adressing the issue and working with TPD and other resources to address the concerns raised tonight.

ADJOURN:

Being no further business, the meeting was adjourned at 6:40p.m.

APPROVED:

President

Clerk

Submitted by: Jennifer Bowman, Board Secretary

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C73-18

APPROVAL OF WARRANTS CLAIM FUND FOR AUGUST 2018

WHEREAS, the Board of Park Commissioners approved, appropriated and adopted the 2017-2018 Biennial Budget in Resolution No. RR115-16, dated December 12, 2016 to meet public expenses, bond retirement, interest and operational expenses for the biennium ending December 31, 2018; and

WHEREAS, the Board of Park Commissioners has authorized the Executive Director to establish procedures to meet the fiscal year public debt, to maintain accountable records of all transactions, and to provide certification that labor and debt claims have been met; now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that the warrants issued to meet obligations in the Warrants Claim Fund and the Disbursements by Funds in the amounts and for the period indicated on Attachment "A" have been audited and certified by the auditing officer as required by RCW.42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, be approved for payment.

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2017.

ATTEST:

President

Secretary

Clerk

BLANKET CERTIFICATION AND WARRANT APPROVAL FORM

AUDITOR'S CERTIFICATION

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the Metropolitan Park District of Tacoma, and that I am authorized to authenticate and certify to said claim.

FOR THE PERIOD STARTING AUGUST 1, 2018 AND ENDING AUGUST 31, 2018.

WARRANTS CLAIM FUND

ACCOUNTS PAYABLE CLAIMS FUND:

Warrant Serial Numbers 324251 to 324646 AMOUNT: \$7,127,772.14

PAYROLL CLAIMS FUND:

Warrant Serial Numbers 047482 to 047847 AMOUNT: \$168,712.77

(Most employees receive payment through direct deposit advices, which are paid to the bank through the Accounts Payable Claims Fund.)

TOTAL \$7,296,484.91

Finance and Accounting Auditing Officer
Metropolitan Park District of Tacoma

- Warrant summary reports are available with the board secretary.
- Detail reports and claim vouchers are available in the Finance and Administrative Services Office.



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director *Sylvia*

FROM: Debbie Terwilleger, Director of Planning & Development

SUBJECT: Point Defiance Waterfront Phase 1
OAC Services, Inc. Contract Amendment No. 5

DATE: September 5, 2018

EXECUTIVE SUMMARY: This resolution authorizes contract Amendment No.5 to OAC Services, Inc. for the Point Defiance Waterfront Phase 1 Project in the amount of \$ 130,958.22, bringing the contract total to an amount not to exceed \$ 1,075,545.79.

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION: The Capital Improvement Committee reviewed this resolution at their meeting on August 29, 2018 and recommended forwarding this item on to the full Board for approval.

BACKGROUND: Metro Parks continues to advance the improvements to the Waterfront Phase I project at Point Defiance that includes the Trail & Bridge, Boat Trailer Parking, Park on the Peninsula, and all associated utility and site improvements. Waterfront Phase I includes a complex set of projects balancing a contaminated site that will continue to be used for public park purposes and needs to be completed within a very specific schedule driven by fish windows. OAC Services, Inc. was selected from the Metro Parks A&E roster. Select firms were contacted to determine qualifications and availability and OAC was selected as being the best qualified to provide the proposed professional services. OAC Services, Inc. has been providing project management support services to assist with the GC/CM delivery method and application for project approval from the State of Washington Capital Projects Advisory Review Board (CPARB). OAC Services, Inc. has participated in the selection of the general contractor, subcontractor procurement; facilitation of value engineering efforts, negotiation of contract guaranteed maximum prices and GC/CM, MPT, and design team integration.

Due to the complexity of this project, and working closely with EPA, additional oversight support is required to carry us through project closeout.

The contract was approved by the Board of Park Commissioners on July 13, 2015 with Resolution # PW46-15 in the amount of \$ 600,000.00 for GC/CM Project Management Support. The Contract was written in the amount of \$ 530,579.00 and Amendment No. 1 added additional on-sight project manager support in the amount of \$ 64,215.00 which brought the total to \$ 594,794.00.

Amendment # 2 was approved by the Board of Park Commissioners on February 27, 2017 with Resolution #: PW21-17 in the amount of \$ 105,898.00 for a total contract amount not to exceed \$ 700,692.00 for additional project manager support.

Amendment # 3 was approved by staff on December 8, 2017, in the amount of \$ 34,000.00 for a total contract amount not to exceed \$ 734,692.00 for additional project manager support.

Amendment # 4 was approved by the Board of Park Commissioners on January 8, 2018 with Resolution #: PW3-18 in the amount of \$ 209,895.57 for a total contract amount not to exceed \$ 944,587.57 for additional project manager support.

Staff is requesting approval for Amendment No. 5 for OAC Services, Inc. in the amount of \$ 130,958.22 for a total contract amount not to exceed \$ 1,075,545.79. The project is extended beyond the estimated completion date and additional GC/CM management support is needed.

Resolution & Date	Action	Amount Approved	Amount Executed	Total	Reason
PW46-15 7/13/15	Contract#201530J	\$ 600,000.00	\$ 530,579.00	\$ 530,579.00	GC/CM Project MGMT
7/7/2016	Amendment # 1	\$ 64,215.00	\$ 64,215.00	\$ 594,794.00	Add'l MGMT Services
PW21-17 2/27/17	Amendment # 2	\$ 105,898.00	\$ 105,898.00	\$ 700,692.00	Add'l MGMT Services
12/8/2017	Amendment # 3	\$ 34,000.00	\$ 34,000.00	\$ 734,692.00	Add'l MGMT Services
PW3-18 1/8/18	Amendment # 4	\$ 209,895.57	\$ 209,895.57	\$ 944,587.57	Add'l MGMT Services
PW	Amendment # 5	\$ 130,958.22			Add'l MGMT Services
Totals		\$ 1,144,966.79	\$ 944,587.57		

FISCAL IMPACT: The costs for Point Defiance Park Waterfront Phase I will be accounted for in multiple funds from multiple funding sources including the Metro Parks Tacoma 2014 UTGO Capital Improvement Bond Fund, Department of Ecology, Recreation Conservation Office Grants, the Environmental Protection Agency, and Department of Transportation.

ADDITIONAL INFORMATION: For additional information, please contact Debbie Terwillegger, Director of Planning & Development, at 253-305-1086.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. PW74-18

POINT DEFIANCE WATERFRONT PHASE 1 MANAGEMENT SUPPORT SERVICES CONTRACT AMENDMENT NO. 5 FOR OAC SERVICES, INC.

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma desires to move forward with Project Management Support Services with OAC Inc., for Point Defiance Waterfront Phase 1; and

WHEREAS, OAC Services, Inc. was selected from an interview of eleven (11) qualified architect / engineer / landscape architect teams listed on the Metro Parks Architects & Engineer roster; and

WHEREAS, OAC Services, Inc. was selected to provide Project Management Support Services to assist with General Contractor/Construction Manager (GC/CM) delivery method for the Point Defiance Waterfront Phase 1 on July 13, 2015 by Resolution # PW46-15 for approved amount of \$600,000.00 after further negotiations the contract was executed for \$ 530,579.00; and

WHEREAS, staff approved Amendment No. 1 in the amount of \$64,215.00 for a total contract amount of \$ 594,794.00; and

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma approved Amendment No.2 for an amount not to exceed \$ 105,898.00 for additional GC/CM project management support services by resolution PW21-17; and

WHEREAS, staff approved Amendment No. 3 in the amount of \$34,000.00 for a total contract amount of \$ 734,692.00; and

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma approved Amendment No. 4 in the amount of \$209,895.57 for a total contract amount of \$ 944,587.57; and

WHEREAS, funds for the project are provided from the Metro Parks Tacoma 2014 UTGO Capital Improvement Bond Fund; Now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to approve Amendment No. 5 for OAC Services, Inc. for an amount not to exceed \$ 130,958.22 for a total contract amount not to exceed \$ 1,075,545.79,

The foregoing resolution was adopted by the Board of Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2018.

ATTEST:

President

Secretary

Clerk





MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director *Shon Sylvia*

FROM: Debbie Terwilleger, Director, Planning Design & Development

SUBJECT: Contract Amendment#7 for A&E Services with Site Workshop for the Pt. Defiance Park Waterfront Phase I

DATE: September 10, 2018

EXECUTIVE SUMMARY: This resolution authorizes the Executive Director to execute a contract amendment #7 with Site Workshop in an amount not to exceed \$ 615,428 for additional A & E services related to the Point Defiance Park Waterfront Phase 1 Project.

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION: The Capital Improvement Committee reviewed this resolution at their meeting on August 29, 2018 and recommended forwarding this item on to the full Board for approval.

BACKGROUND: In November 2013, the Board of Park Commissioners approved a \$300,000 contract hiring of Site Workshop to do the 10% design efforts to define Waterfront Phase 1. Completion of this study led to the approval in 2014 by the Board of Park Commissioners of an A&E contract with Site Workshop to lead the completion of the Waterfront Phase 1 design. Six (6) contract amendments were subsequently executed, as listed below.

November 2013	R80-13 Board Approved \$300,000.00	10% Design Study
October 2014	PW70-14 Board Approved \$2,694,000.00	100% Design Study
January 2015	Amendment # 1—Admin. approved \$1,000.00	Addition error
December 2015	Amendment #2- PW85-15 Board Approved \$ 925,000.00	Additional Scope added
July 2016	Amendment #3 – PW69-16 Board Approved \$ 791,868.00	Additional Scope Added
August 2016	Amendment # 4 – Approved by Brett Freshwaters \$ 69, 660.00	EPA requested additional Geotechnical inspections
March 2017	Amendment # 5 - PW24-17 Board Approved \$490,896.00	Additional Scope added for Signage at Roundabout, utilities,and geo-technical inspections
January 2018	Amendment # 6 - PW4-18 Board Approved \$ 1,036,613.00	Additional Scope added for design revisions for gangway and ramp access, Re-Design of Roundabout Plans, COT Permitting, utilities, geo-technical inspections and expanded construction administration

The project scope for the contract with amendments includes:

Primary Projects:

1. **Triangle Development & Parking** – Irrigation planning & design, adding fill and soil erosion control, lighting and utility coordination, creation of wall and slope stabilization and providing an expanded overflow parking.
2. **Trial, Bridge & Parking** – Build an 18-20' wide bridge to continue the trail over the boat launch parking and the WSDOT highway leading to the ferry terminal. Anticipated bridge length is 550'.
3. **Park on the Peninsula** – EPA is reimbursing MPT for the costs to cap and armor the shoreline of the Peninsula. Once completed, MPT will then finish the park area at the Peninsula by providing parking, irrigation, a public restroom and power stubs for events.
4. **Pearl Street Roundabout** -- Provide design coordination and permitting with the City of Tacoma and Washington Department of Transportation on the proposed roundabout at the entry to Point Defiance Park.

Since the last Waterfront Phase 1 contract board approval, the project has grown in size and scope resulting in requiring additional design services. The additional scope included in Amendment # 7 is listed below:

Additional Project Scope:

1. Provide additional Geo-technical inspection services for activities specific to the Remedial Act.
2. City of Tacoma Permitting for Peninsula, Triangle and the Roundabout.
3. Scope adjustments including; Design for Tacoma Yacht Club, Expanded Construction Administration for Peninsula and Trail & Bridge.
4. Additional time due to elimination of the ramps and stairs providing dock access.
5. Scope adjustments to develop entry signage for the roundabout that also required structural engineer services.
6. Re-design of Roundabout Plans and Specifications from GC/CM to Design, Bid, Build.
7. MACC has grown from \$46,000,000 to more than \$54,000,000.00

Staff reviewed a proposal from Site Workshop and recommends the Board approve a contract amendment with Site Workshop in the amount of \$615,428 for a total contract amount of not-to-exceed \$6,624,465.00.

FISCAL IMPACT: A scope of services has been negotiated with Site Workshop LLC in the amount of \$6,624,465.00. The amount of project funds that have been allocated to the Pt Defiance Waterfront Phase 1 project from the Metro Parks Tacoma 2014 UTGO Bond is \$16,125,000.00. EPA will be reimbursing Metro Parks the amount of \$ 149,874 for this amendment.

Waterfront Phase 1 - Amendment #7 Fee Summary

Fee Item	GeoEngineers	Parametrix	Subtotal	Markup (8%)	Site Workshop Fee	SW Total (Fee + Markup)	Total
Roundabout							
Task 5a: Additional Construction Support		\$193,100	\$193,100	\$15,448		\$15,448	\$208,548
						Task Total	\$208,548
Construction Administration - Peninsula							
Task 8a: Geotechnical Services	\$25,000		\$25,000	\$2,000		\$2,000	\$27,000
Task 8b: Schedule Extension		\$16,550	\$16,550	\$1,324	\$105,000	\$106,324	\$122,874
						Task Total	\$149,874
Construction Administration - Triangle							
Task 9a: Geotechnical Services	\$50,000		\$50,000	\$4,000		\$4,000	\$54,000
Task 9b: Schedule Extension		\$9,450	\$9,450	\$756	\$105,000	\$105,756	\$115,206
						Task Total	\$169,206
Additional Services - Claim Assistance							
AS-5a: Contractor PCO / Claim Support	\$25,000	\$10,000	\$35,000	\$2,800	\$50,000	\$52,800	\$87,800
						Task Total	\$87,800
Total	\$100,000	\$229,100	\$329,100	\$26,328	\$260,000	\$286,328	\$615,428

ADDITIONAL INFORMATION: For additional information, please contact Debbie Terwilleger at 253-305-1086.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. PW75 -18

AUTHORIZING A CONTRACT AMENDMENT #7 FOR ARCHITECTURAL & ENGINEERING SERVICES WITH SITEWORKSHOP, LLC

WHEREAS, Metro Parks desires to make improvements at the waterfront area of Point Defiance Park; and

WHEREAS, on October 27, 2014 the Board of Park Commissioners approved a \$2,694,000.00 contract with Site Workshop for Architectural & Engineering Services for the Waterfront Phase 1 project; and

WHEREAS, as a correction of scope subtotals staff approved contract Amendment No. 1 in the amount of \$1,000.00 on January 12, 2015; and

WHEREAS, on December 14, 2015 the Board of Park Commissioners approved Amendment No.2 in the amount of \$ 925,000.00 for additional A &E services ; and

WHEREAS, on July 25, 2016 the Board of Park Commissioners approved Amendment No.3 in the amount of \$ 791,868.00 for additional A &E services ; and

WHEREAS, on August 29 , 2016 the Chief Financial Officer approved Amendment No.4 in the amount of \$ 69,660.00 for additional A &E services requested by EPA ; and

WHEREAS, scope, design and permitting of the roundabout; schedule additions; the development of a cooperative agreement with EPA for reimbursable services; and the need for additional construction administration and geotechnical testing, have produced the need for additional architectural and engineering services; and

WHEREAS, on March 13, 2017 the Board of Park Commissioners approved Amendment No. 5 in the amount of \$ 490,896.00 for additional A &E services; now, therefore, be it

WHEREAS, on January 8, 2018 the Board of Park Commissioners approved Amendment No. 6 in the amount of \$ 1,036,613.00 for additional A &E services; now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma authorizes the Executive Director to execute contract amendment No. 7 with Site Workshop in the amount of \$615,428.00 for a total contract amount of not-to-exceed \$6,624,465.00;

The foregoing resolution was adopted by the Board of Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2018.

ATTEST:

President

Secretary

Clerk



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Erwin Vidallon, Chief Financial Officer

SUBJECT: Adopting an Interlocal Agreement by and between Metro Parks Tacoma (MPT) and Tacoma Public Schools (TPS) related to instructional services

DATE: September 6, 2018

EXECUTIVE SUMMARY: Staff recommends the Board of Park Commissioners approve a resolution to allow the Executive Director to enter into an Interlocal Agreement under the Master Agreement with Tacoma Public School for the purpose of instructional services.

BACKGROUND: Metro Parks Tacoma (MPT) and Tacoma Public Schools (TPS) have been operating collaboratively under a Master Interlocal Agreement since 2002. In 2013, TPS and MPT updated the Interlocal Agreement to include Joint Use and Development of Facilities and Open Spaces. The 2013 Interlocal Agreement provides a process and procedure for planning, development, operation, supervision, rehabilitation and maintenance of present and future properties and facilities.

The Agreement focused on the following goals:

- Effectively and efficiently manage use of TPS and MPT facilities and grounds for the benefit of Tacoma's citizens;
- Encourage joint use of their respective facilities and grounds and give priority usage, after the owning agency's programming and/or on-going community obligations are met, to the requests submitted by the other agency; and
- Encourage joint and cooperative ventures, including cooperative programming, and facility maintenance and development.

As a result, TPS and MPT enjoy more programming opportunities within their facilities and TPS has requested that Metro Parks provide additional programming related to wildlife, ecology, parks and recreation. This proposed Agreement for Instructional Services allows for programming to be provided by either agency. In addition, it offers a consistent template to follow and will help streamline processes and yield efficiencies for both agencies.

Pursuant to this proposed Interlocal Agreement, the TPS Superintendent and Metro Parks Executive Director, as chief executive officers of their respective agencies, are charged with the responsibility of implementing the policy directives of this Agreement through sub-agreements. Together, they will develop, implement, and administer the necessary administrative procedures and rules required for effective and efficient management of the instructional services and programming and negotiate the specific terms for each program.

FISCAL IMPACT: Either agency is able to create and coordinate contracts based on need for the services at negotiated rates. The payment amounts will depend on the number of instructional services requested by the agency.

ADDITIONAL INFORMATION: For additional information, please contact Erwin Vidallon, Chief Financial Officer, at 253-305-1081.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. R77-18

**ADOPTING THE INTERLOCAL AGREEMENT BY AND BETWEEN
METRO PARKS TACOMA AND TACOMA PUBLIC SCHOOLS
RELATED TO INSTRUCTIONAL SERVICES**

WHEREAS, the Metropolitan Park District of Tacoma (MPT) and Tacoma Public Schools (TPS) have a well-established historical record over a period of many years for the successful and efficient joint use of their respective facilities for the benefit of the community; and

WHEREAS, the Interlocal Cooperation Act, as amended, and codified in Chapter 39.34 of the Revised Code of Washington permits local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of their local communities; and

WHEREAS, both agencies are willing to provide instructional services related to wildlife, ecology, parks and recreation on a negotiated basis; and

WHEREAS, an Interlocal Agreement for instructional services will serve as the basis for delivering the requested instructional services, each of which will be detailed and reflected in sub-agreements to the Interlocal Master Agreement; now, therefore be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that they hereby authorize the Executive Director to negotiate final terms and execute the Interlocal Agreement for Instructional Services, and be it

FURTHER RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that we appreciate the efforts of Tacoma Public Schools in their willingness to partner with Metro Parks for the benefit of the community we jointly serve.

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2018.

President

ATTEST:

Secretary

Clerk