



**MINUTES OF REGULAR MEETING  
BOARD OF PARK COMMISSIONERS  
October 28, 2019**

PRESENT: Aaron Pointer, President  
Tim Reid, Clerk  
Andrea Smith  
Erik Hanberg

ABSENT: Jessie Baines

IN THE CHAIR: President Pointer

PLACE: Metro Parks Tacoma District Headquarters

FLAG SALUTE: Commissioner Smith

**STUDY SESSION QUARTERLY CAPITAL UPDATE**

Debbie Terwilleger commented that this update is reporting on capital activities through September 2019. The Board was reminded of the 2104 Bond Project categories and associated funding. Ms. Terwilleger then showed several budget tables summarizing the 19-20 capital funding distribution as well as actual expenditures and revenues of the capital program through September of 2019. Staff noted the amount of capital bond dollars leveraged through partnership totaling just over \$7.8M. Marty Stump then reviewed a list of completed projects in quarter 3 of 2019 including Waterfront Phase 1 and many others. Photos of many of the completed projects were highlighted. Projects under construction in the 3<sup>rd</sup> quarter of 2019 were then listed with associated site photos. These included Titlow Park TOA Site Demo, and the Norpoint Roof Replacement. Mr. Stump then briefly spoke about projects to be scheduled for construction in 2020 including the Conservatory, Dickman Mill and Gas Station Park. The Board was also update on projects in design in quarter 3 of 2019 including NW Tram Station, Meadow Park Bridge, Swan Creek Park, Titlow Park and Owen Beach Improvements. Staff emphasized importance of the planning and coordination work that occurs being one with partnering agencies including The City of Tacoma and Tacoma Public Schools during all phases of project work.

**REGULAR MEETING**

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by president Pointer at 6:00p.m.

**SPECIAL PRESENTATIONS** None

**PRESIDENTS REPORT** None

**STANDING COMMITTEE AND COUNCIL REPORTS** None

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director, Shon Sylvia commented on the following:

- The Bimonthly newsletter was sent to Board members today.

- Marina Becker introduced two full time employees; Jenny Petty & Elizabeth Rudrud

**CITIZEN COMMENTS** None

**MINUTES OF THE OCTOBER 14, 2019 REGULAR BOARD MEETING**

Commissioner Hanberg moved to adopt the minutes as amended; seconded by Commissioner Reid and passed on a vote of 4-0 (Commissioner Baines being absent).

**CONSENT AGENDA** None

**PURCHASING RESOLUTIONS** None

**PUBLIC WORKS PURCHASING RESOLUTIONS**

**RESOLUTION NO. PW65-19:** PDZA MECHANICAL UPGRADES BID#: J2019-17  
CONTRACT AWARD TO TMEC, LLC.

Commissioner Hanberg moved to adopt the resolution; seconded by Commissioner Reid.

Staff commented that this item was reviewed at the October 16<sup>th</sup> CIC meeting. The Project will address aging infrastructure in the Zoo's elephant barn.

Being no additional comment the question was called and the resolution passed on a vote of 4-0 (Commissioner Baines being absent).

**SINGLE READING RESOLUTIONS**

**RESOLUTION NO. R66-19:** APPROVING THE REVISED FORT NISQUALLY LIVING HISTORY MUSEUM MISSION STATEMENT

Commissioner Hanberg moved to adopt the resolution; seconded by Commissioner Reid.

Marina Becker stated that the mission statement was last updated in 2013. As a result of accretion through the American Association for State and Local History Standards staff has determined the current mission statement needed review. It was noted that staff began meeting with a Fort Nisqually Constituency Committee in 2017. The draft revised statement was shared with the Arts & Heritage Advisory Council and Fort Nisqually Foundation Board. The Board was reminded that they approved a revised code of ethics and collections policy and strategic plan for the Fort in September 2018. Ms. Becker stated the revised mission statement is: *Engaging a diverse regional audience with Puget Sound's first globally connected settlement through historic preservation, experiential learning, and interpretation.*

Commissioner Pointer thanked Fort Nisqually Manager Jim Lauderdale for his leadership.

Being no additional comment the question was called and the resolution passed on a vote of 4-0 (Commissioner Baines being absent).

**RESOLUTION NO. R67-19:** DE-ACCESSIONING AND SURPLUSING OF ITEMS FROM THE FORT NISQUALLY COLLECTION

Commissioner Hanberg moved to adopt the resolution; seconded by Commissioner Reid.

Marina Becker commented that this resolution authorizes staff to deaccession and surplus select items from the Fort Nisqually Living History Museum Permanent Collection. Ms. Becker

commented that Staff has identified artifacts no longer on display or appropriate for the correct interpretation of Fort Nisqually's history. Accordingly, staff have prepared a list of artifacts qualifying for deaccession from the permanent collection. Once deaccessioned from the collection the items will be disposed of following guidelines outlined in Policy No: 200.005.

Being no additional comment the question was called and the resolution passed on a vote of 4-0 (Commissioner Baines being absent).

**SECOND READINGS RESOLUTIONS** None

**FIRST READING RESOLUTIONS**

**RESOLUTION NO. RR68-19: AUTHORIZING 2019 GENERAL TAX LEVY OF REGULAR PROPERTY TAX FOR COLLECTION IN 2020**

Commissioner Hanberg moved to adopt the resolution; seconded by Commissioner Reid.

The Board was briefed on how property tax is calculated by the county. The District's historical information on property tax collection was also reviewed. Mr. Vidallon commented that the percentage increase for regular property tax collection in 2020 will be 2.6%.

Mr. Vidallon commented then reviewed a table that estimated levy rates based on principal and interested payments associated with the UTGO Bonds.

Being no additional comment resolution moves to second reading on November 25<sup>th</sup>.

**RESOLUTION NO. RR69-19: AUTHORIZING EXCESS TAX LEVY FOR UNLIMITED TAX GENERAL OBLIGATION (UTGO) BOND REDEMPTION**

Commissioner Hanberg moved to adopt the resolution; seconded by Commissioner Reid.

Being no additional comment resolution moves to second reading on November 25<sup>th</sup>.

**UNFINISHED BUSINESS** None

**NEW BUSINESS** None

**BOARD COMMENTS**

President Pointer commented positively on the recent advisory council summit.

Commissioner Hanberg commend that the parks are looking great with the all the fall foliage.

Commissioner Smith commented on the great Halloween displays at the Conservatory.

**ADJOURN:**

Being no further business, the meeting was adjourned at 6:45 p.m.

**APPROVED:**

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President

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Clerk

Submitted by: Jennifer Bowman, Board Secretary