

**REGULAR PARK BOARD MEETING AND AGENDA
APRIL 13, 2020
6:00 PM
TELEPHONIC MEETING**



ATTENTION:

Protecting the public, our partners, and our staff are of the utmost importance. Due to recent health concerns with the novel coronavirus and in compliance with the Governor's Executive Order 20-28 (amending 20-05), this meeting will be held remotely. The public is encouraged to participate via telephone and will be given opportunities to comment, as noted below.

You can listen to the Regular Park Board Meeting via telephone by following the instructions below:

Dial: 253-215-8782

Enter Meeting ID: 918766807#

Participant ID: no ID needed just press #

Community comment is encouraged to be submitted in advance of the meeting in written form. Please submit written comments to the Board by 5pm on April 13, 2020 by e-mailing them to Jennifer Bowman at jenniferb@tacomaparks.com. Comments may also be left on voicemail at 253-305-1091 by 5pm on April 13, 2020.

Comments will be compiled and sent to Board members in advance of the meeting.

**METROPOLITAN PARK DISTRICT
OF TACOMA**



AGENDA

APRIL 13, 2020

6:00 P.M.

TELEPHONE MEETING

Dial: 253-215-8782

Enter Meeting ID: 918766807#

Participant ID: no ID needed just press #

COMMISSIONERS

TIM REID, PRESIDENT

ERIK HANBERG, CLERK

AARON POINTER

ANDREA SMITH

JESSIE BAINES, JR.

6:00 P.M. **CALL TO ORDER**

ROLL CALL

SPECIAL PRESENTATIONS

EARTH DAY PROCLAMATION

PRESIDENT'S REPORT

**SUPPORTING THE CITY OF TACOMA
ANTI-DISCRIMINATION STATEMENT**

STANDING COMMITTEE & COMMISSION REPORTS

EXECUTIVE DIRECTOR'S REPORT

REGULAR MEETING

COMMUNITY COMMENTS Community comment is encouraged to be submitted in advance of the meeting in written form. Please submit written comments to the Board by 5pm on April 13, 2020 by e-mailing them to Jennifer Bowman at jenniferb@tacomaparks.com. Comments may also be left on voicemail at 253-305-1091 by 5pm on April 13, 2020. Comments will be compiled and sent to Board members in advance of the meeting.

"Park District meeting sites are accessible to people who require special accommodations, please contact 305-1091 48 hours prior to the meeting time."



MINUTES

(5-12) MINUTES OF THE MARCH 9, 2020 REGULAR BOARD MEETING

CONSENT AGENDA

(13-14) **RESOLUTION NO. C19-20:** APPROVAL OF WARRANTS CLAIM FUND FOR MARCH 2020
(Contact: Erwin Vidallon, Chief Financial Officer)

(15-16) **RESOLUTION NO. C20-20:** ACCEPTING DONATIONS FROM THE NORTHWEST TREK FOUNDATION FOR THE BENEFIT OF NORTHWEST TREK WILDLIFE PARK
(Contact: Alan Varsik, Director of Zoological & Environmental Education)

REGULAR AGENDA

PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

(17-20) **RESOLUTION NO. P21-20:** AUTHORIZING PURCHASE OF GOODS AND SERVICES FOR METRO PARKS TACOMA
1. LAMAR ADVERTISING FOR BILLBOARD ADVERTISING IN AN AMOUNT NOT TO EXCEED \$115,000
(Contact: Alan Varsik, Director of Zoological & Environmental Education)

PUBLIC WORKS PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

(21-23) **RESOLUTION NO. PW22-20:** POINT DEFIANCE PARK WATERFRONT PHASE1 SIGNAGE BID NO. J2020-05, CONTRACT AWARD TO EVERGREEN SIGN COMPANY
(Contact: Debbie Terwilleger, Director of Planning & Development)

SINGLE READING RESOLUTIONS

(Requiring one reading for adoption)

SECOND READING RESOLUTIONS

(Requiring two readings for adoption)

FIRST READINGS:

(Requiring two readings for adoption)

UNFINISHED BUSINESS

NEW BUSINESS

BOARD COMMENTS

ADJOURNMENT

UPCOMING BOARD MEETINGS

April 15, 2020	Capital Improvement Committee	5:00 PM	Remote meeting
April 20, 2020	Committee of the Whole	5:30 PM	Remote meeting
April 27, 2020	Regular Board Meeting	6:00 PM	Remote meeting
April 29, 2020	Capital Improvement Committee	5:00 PM	Remote meeting

*Remote meeting details can be found on the Metro Parks Website www.metroparkstacoma.org

*Committee Meetings are subject to change - please check the Metro Parks Website, www.metroparkstacoma.org for the most up to date meeting schedules.





**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
March 9, 2020**

PRESENT: Tim Reid, President
Erik Hanberg, Clerk
Aaron Pointer
Andrea Smith
Jessie Baines

IN THE CHAIR: President Reid

PLACE: Metro Parks Tacoma District Headquarters

FLAG SALUTE: Commissioner Pointer

STUDY SESSION PARTNERSHIP WITH TACOMA PIERCE COUNTY HEALTH DEPARTMENT

Pete Mayer began the presentation by introducing Nancy Sutton from the Tacoma Pierce County Health Department. Mr. Mayer stated that the two agencies are partnering and focused on health policy. Ms. Sutton and Mr. Mayer commented that to that end MPT and TPCHD have created a shared position to focus on strengthening health polices in Tacoma and Pierce County. The two agencies have developed as list of shared initiatives and work plan priorities including Health in All Policies (HIAP) Park RX, Health Equity on Parks and Recreation Level of Service and resident participation in planning and budgeting.

COVID 19 UPDATE

Ms. Sutton stated that the Coronavirus is commonly spread from an infected person to others through coughing and sneezing, close personal contact, touching exposed objects. She then stated that symptoms include cough, fevers, and shortness of breath and that most people have mild symptoms but deaths have occurred. The Board was reminded this is an evolving situation on our state and around the world, with some increasing risk to the public. Ms. Sutton commented that due to the risk, strategy is shifting from containment to mitigation to slow the spread.

It was noted that Lab testing is increasing to commercial labs as well as the University of Washington. Ms. Sutton stated that public health's role is to investigate positive cases and close contact, implement control measures, coordinated with healthcare & health agencies and to keep the public informed. She then spoke about the non-pharmaceutical interventions including isolation, quarantine, social distancing and frequent cleaning of surfaces. The health department is also encouraging employers and business to update and make plans for continuity of operations and social distancing strategies.

Pete Mayer commented that Metro Parks has activated its COOP and activated preparedness planning. Commissioner Hanberg inquired as to whether the District might take proactive steps prior to any mandates by the Governor. Staff commented that the District is currently following guidelines as laid out by the health department but of course things are evolving rapidly.

REGULAR MEETING

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by President Reid at 6:00p.m.

President Reid amended the meeting agenda to hear all public comments including those related to R18-20 during community comments rather than under single readings.

SPECIAL PRESENTATIONS None

PRESIDENTS REPORT None

STANDING COMMITTEE AND COUNCIL REPORTS**Zoo Liaison Committee**

Commissioner Smith reported that at the most recent meeting the committee heard a report on attendance numbers and plans for the new trams and tram stations at NW Trek.

EXECUTIVE DIRECTOR'S REPORT None

COMMUNITY COMMENTS

Curt Mehlhaff commented that he had not seen minutes from the Boards February 4th COW and inquired as to whether the meeting was noticed to the public.

Stephanie Smith addressed the Board about the future of Portland Avenue Community Center. Ms. Smith requested that now the KWA has moved out of the building that the neighborhood be allowed to run the center.

Paul Van Pul urged the Board to allow neighbors of Portland Avenue to program the center and meet basic community needs. She noted that kids in that community need a place to go.

Sharleen Davis commented that she runs a nonprofit organization that helps families on the Eastside of Tacoma. She commented that her organization is willing to offer more at Portland Avenue Community Center should they be given access to the building.

David Thompson commented that there are no community spaces on the eastside to hold community meetings. He urged the Board to reopen Portland Avenue Community as it was built with HUD funds and needs to remain open.

Wolf Patton encouraged the Board to reopen Portland Avenue Community Center.

Luetta Patton requested the District reopen Portland Avenue Community Center.

Cynthia Grenke commented that she has five children and is a regular user of Portland Avenue Community Center and Park. She urged the Board to reopen this center as transportation is an issue for her to get to the new Eastside Community Center.

Lua Pritchard spoke in favor of the proposed soccer stadium, because of the community benefits it will bring.

Mark Martinez commented in support of the proposed stadium noting the union jobs it will bring to the region.

Maya Mendoza encouraged the board to support R18-20 LOI as this project will support equity in women's sports. She further noted the community benefit from this investment.

Wade Webber commented in favor of the proposed soccer stadium project noting the revitalization it will bring to Tacoma.

Jim Murphy urged the Board to support the LOI related to the proposed soccer stadium project as it is a unique opportunity for the city.

Bobby Hughes spoke about his experience in youth sports and the opportunities it provided to him. He requested the Board invest in the soccer stadium for Tacoma.

Ashley Forsbu representing the RAVE Foundation commented on her foundation's work in the community to provide small field clinics and other resources in the Tacoma community.

Jess Fishlock, current player for the Reign spoke in favor of a future soccer stadium in Tacoma. She commented on the lack of opportunities for her as a woman through her professional athletic career.

Aaron Artman, representing the Tacoma Rainiers commented that a new stadium would create an intersection of sports, family & community. He noted that the community has spoken and are in support of the proposal for a stadium in Tacoma.

Garth Lagerwey President of the Seattle Sounders commented that his organization is proud to partner with the city of Tacoma. He commented that a stadium is needed to compete with the other cities. He commented the Defiance are here for the long haul and committed to Tacoma.

Brenda Weiss spoke in support of R18-20 LOI. She commented she represents Teamsters 117 and feels this project will allow for union jobs here in the community.

Dan Vaughn commented that a new soccer stadium will provide many opportunities for soccer players in Tacoma. He noted that this proposal brings a component of social inclusiveness for the city of Tacoma.

Tom Riley, Vice President of the Seattle Sounders spoke in support of the stadium proposals. He recognized and thanked Metro Parks Team for their work on the proposal thus far.

Bill Predmore, owner of the Reign FC commented on the future of women's soccer noting that he continues to invest to ensure the teams will continue to be playing in Tacoma.

Steve Wilson commented in support of the proposed soccer stadium. He stated that this project will provide opportunities to players to become world class athletes.

Anthony McKinney commented that he grew up playing soccer and thinks this stadium would provide opportunities in the community to be involved in soccer.

Guillermo Mogollan representing Teamsters 117 stated that this project would provide valuable union jobs locally. He commented on the positive impact soccer has had on his life growing up.

Brad Evans former Sounders player commented that an investment in a stadium is a big step forward to bring world class opportunities to Tacoma.

Tim Thompson spoke in support of R18-20. He thanked Debbie Terwilleger for her work on behalf of Metro Parks Tacoma. He commented that TSCOT wants to continue to work through replacement field solutions. He commented on the community benefit of 100 free days, along with camps and clinics for the community.

Stan Emert director of the sports management program at UWT spoke in support of the proposed soccer stadium. He spoke of the economic benefits to the community as outlined in the feasibility study.

Heidi White spoke in opposition of the proposed stadium as she does not support a private stadium be built on public park property. She voiced concerns about traffic and other impacts to the neighborhood.

Venus Durgan representing the South Tacoma Neighborhood Council commented that although she supports soccer, she has concerns about the cost as well as using public park space to build a private stadium. She also urged the Board not to support rezoning of the proposed site.

Diane Walker spoke in opposition of location any replacement ball fields that result from the proposed project at the wetlands across from Tacoma Community College.

Ben Furgerson commented he is concerned about open land and feels it shouldn't be touched.

Lily Dembre commented that she loves soccer and feels like the stadium would be a place for her and her friends and family to come together.

Shelby Walthers commented in support of the proposed soccer stadium. She commented on the positive experience she has had with the Rainiers organization as they have been community supporters of the Cal Ripken Baseball program in Puyallup.

Rabia Akins commented she is a UWT student in the sports management program and is in support of the proposed soccer stadium as will provide community benefit and support women's athletics.

Tyrone Simkins stated he is a veteran and now has chosen to make Tacoma his home. He stated he attends UWT and feels the stadium will provide many economic benefits to the city.

Marilyn Kimmerling stated the LOI doesn't not address the next phase of baseball field replacement. She suggests retro-fitting existing fields with light and drainage improvements as a larger complex located in once space will present equity issues in the city. She also urged the Board to make funding available for Portland Avenue community Center.

Justin Leighton spoke in opposition of the proposed stadium project noting that he does not support private sports fields on public park property. He further stated there are too many unknowns in the current LOI. He urged to vote no on R18-20.

Oriana Winkoff stated she is a student at TCC and is concerned about the possibility of building replacement ball fields on the wetlands near TCC.

Gina Winkoff comment that she likes the animal and wetlands near TCC.

Nathe Lawver representing Labor 252 stated that building this stadium would be a legacy project for laborers, creating a sense of pride in the community. He urged the Board to vote in favor of the LOI.

SINGLE READING RESOLUTIONS

RESOLUTION NO. R18-20: HEIDELBERG SPORTS VILLAGE LETTER OF INTENT

Commissioner Hanberg moved to adopt the resolution; seconded by Commissioner Smith.

Commissioner Smith stated that at its meeting last week, the City Council made changes to the Letter of Intent at Section 2(g) regarding its possible contribution of funding to the stadium. She commented that she believes the provision regarding Metro Parks' possible contribution of funding to the stadium should be substantially similar.

Commissioner Smith moved to amend the LOI, Exhibit "A" to Resolution No. R18-20, at Section 2(h) to read as follows: MPT will undertake authorization to fund a maximum capped investment of \$7.5 million over a period of up to six (6) years for Stadium capital project costs or related offsite public park and infrastructure improvements.
The motion was seconded by Commissioner Hanberg.

Debbie Terwilleger commented that a field study was conducted by MPT in 2016 that identified the filed needs in the District. A feasibility study around proposed stadium was conducted which provided data around three phases: a stadium, mixed us and a multi- field complex. Ms. Terwilleger did note that the feasibility study was not a public process. Since July 2019, staff has been working on development of an LOI. Ms. Terwilleger stated the LOI is non-binding but is intended bring guidance around policy and costs. Staff indicated that there are still some outstanding issues that need to be addressed including a \$19M funding gap and property ownership.

Ms. Terwilleger commented that should this resolution pass this would mark the beginning of a public process around this proposed project.

Commissioner Baines commented that he plans to vote yes to mover forward on the LOI but has major concerns about the cost to the public and does not support the current funding plan.

Commissioner Smith comments she will vote to move the LOI forward but is not in favor of the current funding plan.

Commissioner Hanberg commented that he does not feel that the Metro Parks needs a stadium but is willing to explore and get answers to many of the questions that were raised tonight.

Commissioner Pointer stressed that he will support Commissioner Smith's amendment but will be voting no on R18-20. He commented he is not supportive of professional athletic teams being supported by public dollars or selling park property. Commissioner Pointer asked for additional information related to the cost of relocation the current fields at Heidelberg that could get displaced due to this proposal. He expressed the need for MPT to be paid up front to relocate any fields.

President Reid commented that if the LOI is approved by the Board this will be the beginning public process.

Being no additional comments the amendment passed on a vote of 5-0.

President Reid then called for the question and the resolution as amended passed on a vote of 4-1 (Commissioner Pointer voting no).

MINUTES OF THE FEBRUARY 24, 2020 REGULAR BOARD MEETING

Commissioner Hanberg moved to adopt the minutes as presented; seconded by Commissioner Pointer and passed on a vote of 5-0.

CONSENT AGENDA

RESOLUTION NO. C14-20: APPROVAL OF WARRANTS CLAIM FUND FOR FEBRUARY 2020

RESOLUTION NO. C15-20: WATERFRONT PHASE 1 WAVE WALL & MARKER PILES PROJECT FINAL ACCEPTANCE OF AMERICAN CONSTRUCTION COMPANY
CONTRACT#: 2019172J / BID#: 2019-11

Commissioner Pointer moved to adopt the consent agenda; seconded by Commissioner Hanberg. Being no comments the consent agenda passed on a vote of 5-0.

PURCHASING RESOLUTIONS

RESOLUTION NO. P16-20: AUTHORIZING PURCHASE OF GOODS AND SERVICES FOR METRO PARKS TACOMA

1. ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC. (ESRI) FOR LICENSED SOFTWARE IN AN AMOUNT NOT TO EXCEED \$104,690.00
2. RYAN SCHROEDER FOR EVENT AND VENUE DEVELOPMENT, PRODUCTION AND CONSULTING EVENT SERVICES IN AN AMOUNT NOT TO EXCEED \$70,000

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Hanberg.

Paul Weed indicated that the ESRI software is a 3-year contract for GIS services to staff.

Marina Becker commented that the Schroeder contract is for event services for the remainder of 2020 including event management at Dune and the production of Ethnic Fest. Commissioner Hanberg and staff engaged in discussion about the sole sourcing of this contract.

Being no additional comments the question was called and the resolution passed on a vote of 5-0.

PUBLIC WORKS PURCHASING RESOLUTIONS None

SINGLE READING RESOLUTIONS

RESOLUTION NO. R17-20: ACCEPTING AND APPROPRIATING FUNDS FROM THE W.W. SEYMOUR CONSERVATORY FOUNDATION

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Hanberg.

Sandra Eliason commented that this resolution accepts \$28,988.55 from the conservatory foundation. Ms. Eliason highlighted that with these dollars conservatory staff was able to do more community outreach last year.

Being no additional comments the question was called and the resolution passed on a vote of 5-0.

SECOND READINGS RESOLUTIONS None

FIRST READING RESOLUTIONS None

UNFINISHED BUSINESS None

NEW BUSINESS None

BOARD COMMENTS

Commissioner Baines commented on the positive influence pro athletes have had on his life.

Commissioner Hanberg urges staff to address health conditions sooner and possibly get ahead of the recommendations of the TPCHD.

Commissioner Reid thanked the public for attending the meeting.

Commissioner Smith commented positively on the mobile teaching kitchen grand opening held last weekend.

ADJOURN:

Being no further business, the meeting was adjourned at 8:50 p.m.

APPROVED:

President

Clerk

Submitted by: Jennifer Bowman, Board Secretary



METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C19-20

APPROVAL OF WARRANTS CLAIM FUND FOR MARCH 2020

WHEREAS, the Board of Park Commissioners approved, appropriated and adopted the 2019-2020 Biennial Budget in Resolution No. RR92-18, dated December 10, 2018 to meet public expenses, bond retirement, interest and operational expenses for the biennium ending December 31, 2020; and

WHEREAS, the Board of Park Commissioners has authorized the Executive Director to establish procedures to meet the fiscal year public debt, to maintain accountable records of all transactions, and to provide certification that labor and debt claims have been met; now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that the warrants issued to meet obligations in the Warrants Claim Fund and the Disbursements by Funds in the amounts and for the period indicated on Attachment "A" have been audited and certified by the auditing officer as required by RCW.42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, be approved for payment.

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2020.

ATTEST:

President

Secretary

Clerk

BLANKET CERTIFICATION AND WARRANT APPROVAL FORM

AUDITOR'S CERTIFICATION

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the Metropolitan Park District of Tacoma, and that I am authorized to authenticate and certify to said claim.

FOR THE PERIOD STARTING MARCH 1, 2020 AND ENDING MARCH 31, 2020.

WARRANTS CLAIM FUND

ACCOUNTS PAYABLE CLAIMS FUND:

Warrant Serial Numbers <u>331377</u> to <u>331686</u>	AMOUNT:	<u>\$4,998,666.42</u>
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PAYROLL CLAIMS FUND:

Warrant Serial Numbers <u>052700</u> to <u>052904</u>	AMOUNT:	<u>\$81,238.69</u>
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(Most employees receive payment through direct deposit advices, which are paid to the bank through the Accounts Payable Claims Fund.)

TOTAL	<u>\$5,079,905.11</u>
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Finance and Accounting Auditing Officer
Metropolitan Park District of Tacoma

- Warrant summary reports are available with the board secretary.
- Detail reports and claim vouchers are available in the Finance and Administrative Services Office.



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Alan Varsik, Director of Zoological & Environmental Education

SUBJECT: **Accepting donations from the Northwest Trek Foundation for the benefit of Northwest Trek Wildlife Park**

DATE: April 8, 2020

EXECUTIVE SUMMARY: Staff recommends accepting donations received in 2018 and 2019 for the benefit of Northwest Trek Wildlife Park's program and capital needs.

BACKGROUND: The Northwest Trek Foundation has had a long-term relationship with the Metropolitan Park District of Tacoma and provides support toward the programming and conservation mission of Northwest Trek Wildlife Park.

Donations were received to benefit the following areas:

1. Conservation Fund - \$5,501.00
2. Bald Eagle Project - \$477,487.00
3. In-kind - \$4,797.00
4. Diagnostic Equipment - \$72,141.00 **accepted on July 22, 2019

FISCAL IMPACT: During the period January 1, 2018 thru December 31, 2019, donations total \$559,926.00.

ADDITIONAL INFORMATION: For additional information, please contact Alan Varsik at 253-404-3634.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C20-20

**ACCEPTING DONATIONS FROM THE NORTHWEST TREK FOUNDATION
FOR THE BENEFIT OF
NORTHWEST TREK WILDLIFE PARK**

WHEREAS, both Metro Parks Tacoma and the Northwest Trek Foundation wish to protect and enhance Northwest Trek Wildlife Park for the benefit of the residents of Tacoma and Pierce County; and

WHEREAS, the Northwest Trek Foundation is committed to providing on-going support of the capital, conservation and program needs of Northwest Trek Wildlife Park; and

WHEREAS, the Northwest Trek Foundation, over the period of January 1, 2018 thru December 31, 2019, provided support for the capital, conservation and program needs of Northwest Trek Wildlife Park totaling \$559,926.00 for the following:

1. Conservation Fund - \$5,501.00
2. Bald Eagle Project - \$477,487.00
3. In-kind - \$4,797.00
4. Diagnostic Equipment - \$72,141.00 **accepted on July 22, 2019

Now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to accept donations from the Northwest Trek Foundation in the amount of \$559,926.00 for the benefit of Northwest Trek Wildlife Park.

The foregoing resolution was adopted by the Board of Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2020.

President

ATTEST:

Secretary

Clerk



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Alan Varsik, Director of Zoological & Environmental Education

SUBJECT: Purchasing Resolution

DATE: April 8, 2020

EXECUTIVE SUMMARY: The attached Purchasing Resolution seeks Board approval to enable the Executive Director to enter into the necessary agreements for the purchase and acquisition of the goods and services detailed in Exhibit A to the Resolution and in the supporting information below.

Proposed goods and services proposed for purchase and/or acquisition:

Item No. 1

- **VENDOR** Lamar Advertising
- **GOODS OR SERVICE** Billboard Advertising
- **PRICE** Not to exceed \$115,000 (ZEED) for 2020
- **SOURCE OF FUNDING** ZEED Marketing Budget
- **CONTACT** Alan Varsik, (253) 404-3634

BACKGROUND: Historically, staff have used a media buying firm, selected through an RFP process, to advise on paid media strategies and negotiate advertising rates/placements at a cost of about \$660,000 annually. However, with the current level of uncertainty, we have changed our approach and will stagger our advertising buys as we monitor the evolving situation and determine the zoos' re-opening date. Staff have negotiated advertising in-house to secure the best rates and locations for the Point Defiance Zoo and Northwest Trek advertising campaigns (summer/Zoolights) this year.

FISCAL IMPACT: These expenses are budgeted in the ZEED department budgets.

ADDITIONAL INFORMATION: For additional information, contact Alan Varsik at (253) 404-3634.

METROPOLITAN PARK DISTRICT OF TACOMA

PURCHASING RESOLUTION NO. P21-20

**AUTHORIZING PURCHASE OF
GOODS AND SERVICES FOR METRO PARKS TACOMA**

WHEREAS, the Board of Park Commissioners have established policies governing the purchase of goods and services for Metro Parks Tacoma through the adoption of Resolution No. RR21-15, Authorizing Amendment of the Purchasing Policy for the Metropolitan Park District of Tacoma; and

WHEREAS, the Board of Park Commissioners through the adoption of Resolution No. R51-02, Adopting Board Policies and Procedures, authorized the use of a Purchasing Resolution for consolidation of all purchases seeking approval by the Board of Park Commissioners; and

WHEREAS, Metro Parks staff recommends the Board of Park Commissioners authorize the purchase of goods and services detailed below; now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to authorize the Executive Director to enter into the necessary agreements to purchase or acquire the following goods and services as detailed in Exhibit A to this resolution.

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a meeting held on _____, 2020

ATTEST:

President

Secretary

Clerk

Exhibit A
to
Purchasing Resolution No. P21-20

ITEM No. 1

- **VENDOR** Lamar Advertising
- **GOODS OR SERVICE** Billboard Advertising
- **PRICE** Not to exceed \$115,000 (ZEED) for 2020
- **SOURCE OF FUNDING** ZEED Marketing Budget
- **CONTACT** Alan Varsik, (253) 404-3634





MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Debbie Terwilliger, Director of Planning and Development

SUBJECT: **Contract Award to Evergreen Sign Company for Pt. Defiance Waterfront Phase 1 Signage**

DATE: April 8, 2020

EXECUTIVE SUMMARY: This resolution authorizes the contract award to Evergreen Sign Company for Pt. Defiance Waterfront Phase 1 Signage an amount not to exceed \$360,552.36. Although we are re-evaluating the capital program under our current situation, staff feels it is important to complete this last piece of project. Additionally, due to fabrication lead time, construction is anticipated to take up to eight (8) months to complete after issuance of a Notice to Proceed. This should take us into fall for installation. The work is consistent with the Governor's guidance on Critical Sectors (Manufacturing).

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION: The Capital Improvement Committee reviewed this resolution at their meeting on March 25, 2020 and approved forwarding this item on to the full Board with a recommendation for approval.

BACKGROUND: Waterfront Phase 1 development includes new signage, interpretive and wayfinding for the park, plaza and the new trail to Point Defiance Park.

On February 12, 2020, a Request for Bids (Bid J2020-05) was publicly advertised by Daily Journal of Commerce, Tacoma Daily Index, OMWBE Website and on Metro Park's website. The bid opening was held on March 4, 2020 at 1:00pm six (6) bids were received with all six (6) considered responsive.

Please refer to the attached bid tabulation for the list of contractors and bid amounts. Evergreen Sign Company submitted the low Base Bid in the amount of \$360,552.36. Reference checks by staff have confirmed that Evergreen Sign Company is a responsible contract and performs quality work.

Again, due to fabrication lead time, construction is anticipated to take up to eight (8) months to complete after issuance of a Notice to Proceed. The work is consistent with the Governor's guidance on Critical Sectors (Manufacturing) and the contractor is considered part of the essential workforce for this sector. Roger Stanton will be the Capital Program Manager for this project.

FISCAL IMPACT: The current construction estimate for Waterfront Phase 1 is \$80,184,084.00, and is derived from the multiple funding sources including the Metro Parks Tacoma 2014 UTGO Capital Improvement Bond Fund, Department of Ecology, Recreation Conservation Office Grants and the Environmental Protection Agency. The amount of project funds that have been allocated to the signage contract is \$410,000.00

Project Funding:		
ASARCO Settlement, Preliminary Planning & Interim Construction	\$	381,242
2005 UTGO Bond, Ruston Way	\$	2,746,250
2005 UTGO Bond, Point Defiance	\$	58,750
2005 UTGO Bond (Fund 323)	\$	1,152,642
ASARCO Settlement, Park on the Peninsula	\$	785,000
RCO WWRP 12-1549D, Point Defiance Missing Link	\$	2,500,000
RCO LWCF 12-1553D, Point Defiance Missing Link	\$	500,000
WA State DOE, 2013-2015 Capital Budget, IAA No. C1600009, Point Defiance Trail	\$	5,000,000
RCO LWCF 12-1555D, The Peninsula at Point Defiance	\$	500,000
2014 UTGO Bond, Regional Parks & Attractions, Regional Parks, Point Defiance Park	\$	26,740,186
2014 UTGO Bond, Regional Parks & Attractions, Regional Parks, Point Defiance Park, Roundabout	\$	1,800,000
2014 UTGO Bond, Regional Parks & Attractions, Waterfront Parks, Peninsula at Point Defiance	\$	1,860,000
2014 UTGO Bond, Regional Parks & Attractions, Waterfront Parks	\$	103,666
2014 UTGO Bond, Regional Parks & Attractions, Waterfront Parks, Ruston Way	\$	996,334
2014 UTGO Bond,	\$	4,351,680
U.S. EPA Cooperative Agreement V-01J12201-0, Superfund Remediation of the Peninsula	\$	27,586,865
WSDOT, Agreement Number LA-8889, Point Defiance Roundabout and Bicycle Connection	\$	2,471,566
City of Tacoma, Environmental Services, Stormwater	\$	409,155
Tacoma Yacht Club	\$	240,747
Total Project Funding:	\$	80,184,084
Project Budget:		
Preliminary Planning & Construction	\$	381,242
Planning & Design	\$	7,412,806
Construction, Soil removal/Stockpiling w/Stormwater Facility (including tax)	\$	3,000,000
Pre-Construction (including tax)	\$	405,693
Construction, Early Work Package/Earthmoving (including tax) C/O 3&4	\$	21,227,482
Construction, Trail, Bridge & Peninsula (including tax) C/O 5	\$	26,935,000
Construction on Peninsula (including tax) C/O 6 to be reimbursed by EPA	\$	221,581
Construction on Peninsula (including tax) C/O 7 to be reimbursed by EPA & TYC	\$	312,811
Construction on Peninsula (including tax) C/O 8 to be reimbursed by EPA	\$	1,358,196
Construction on Peninsula (including tax) C/O 9 to be reimbursed by EPA	\$	462,484
Construction of Pearl St. Roundabout C/O 10, WSDOT to Reimb 2.5 Mill	\$	-
Construction on Peninsula (including tax) C/O 11 to be reimbursed by EPA	\$	1,153,689
Construction on Peninsula (including tax) C/O 12 to be reimbursed by EPA & TYC	\$	814,838
Construction on Peninsula (including tax) C/O 13 & 14 to be reimbursed by EPA & TYC	\$	708,927
Owner Contingency Increase for construction on Trail, Bridge & Peninsula C/O 15	\$	400,000
Construction on Peninsula (including tax) C/O 16 to be reimbursed by EPA	\$	196,860
Construction on Peninsula (including tax) C/O 17 to be reimbursed by EPA & TYC	\$	31,668
Construction on Peninsula (including tax) C/O 18 to be reimbursed by EPA	\$	163,011
Construction on Peninsula (including tax) C/O 19 to be reimbursed by EPA	\$	365,400
Construction on Peninsula (including tax) C/O 20 & 21 to be partially reimbursed by EPA	\$	355,643
Construction on Peninsula (including tax) C/O 22 to be partially reimbursed by EPA	\$	745,103
Construction on Peninsula (including tax) C/O 23 to be reimbursed by EPA	\$	61,249
Construction on Peninsula (including tax) C/O 24	\$	433,197
Construction on Peninsula (including tax) C/O 25,26 & 27 for sales tax increase	\$	789,594
Construction on Peninsula & Settlement Agreement (including tax) C/O 28	\$	5,320,671
Construction on Peninsula (including tax) C/O 29 to be partially reimbursed by EPA	\$	397,930
Construction on SR163 N 46th St to N 54th St. (Roundabout)	\$	2,281,552
Construction on SR163 N 46th St to N 54th St. (Roundabout) C/O 1	\$	691,023
Construction on SR163 N 46th St to N 54th St. (Roundabout) C/O 2 & 3	\$	(154,125)
Fabrication & Installation of Signage	\$	410,000
Future Construction	\$	450,000
Other Costs	\$	2,615,495
1% for the Art	\$	235,067
Total Project Funding:	\$	80,184,084

ADDITIONAL INFORMATION: For additional information please contact Debbie Terwilleger, Director of Planning Design & Development at 253. 305.1086.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. PW22-20

**PT DEFIANCE PARK WATERFRONT PHASE 1 SIGNAGE BID NO J2020-05,
CONTRACT AWARD TO EVERGREEN SIGN COMPANY**

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma desires to move forward with new informational, interpretive and wayfinding signage for Dune Peninsula and the Wilson Way trail connection to Point Defiance Park; and

WHEREAS, funds for the project consist of Metro Parks 2014 UTGO Capital Improvement Bond Funds; and

WHEREAS, Six (6) Bids (RFB#J2020-05) were received with six (6) being considered responsive; and

WHEREAS, the low Base Bid was submitted by Evergreen Sign Company, in the amount of \$ 360,552.36, has been reviewed by contract compliance and is considered a responsive bid; now, therefore, be

RESOLVED, by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to award a contract for the Pt. Defiance Waterfront Phase 1 Signage to be awarded to Evergreen Sign Company in an amount not to exceed \$360,552.36

The foregoing resolution was adopted by the Board of Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2020.

ATTEST:

President

Secretary

Clerk



FOR IMMEDIATE RELEASE

April 3, 2020

MEDIA CONTACTS

Tanisha Jumper, Media and Communications, tjumper@cityoftacoma.org, (253) 591-5152

Maria Lee, Media and Communications, maria.lee@cityoftacoma.org, (253) 591-2054

A Statement From the Tacoma City Council on Anti-Discrimination and COVID-19

We recognize these are challenging times for everyone in Tacoma and our nation. Respect for individuals of all races, ethnicities and national origins is an integral part of our cultural fabric as a city and as a community.

The City of Tacoma's Office of Equity and Human Rights has recently received information about discriminatory acts on valuable residents in our own Tacoma community. Asian Americans and other marginalized groups are experiencing increased instances of overt racism, including verbal and physical assaults in our region and throughout the country.

Facts, not fear, should drive our decisions and actions.

Misinformation about coronavirus propagates fear and hostility that hurts people and makes it harder to keep everyone healthy. It is important to remember that coronavirus does not recognize race, nationality, or ethnicity.

The virus doesn't discriminate, and neither will we.

As we navigate through these trying times, the Centers for Disease Control and Prevention reminds us that individuals – including those of Asian descent – who do not live in, or have not recently been in, an area of ongoing spread of the virus that causes COVID-19, or have not been in contact with another individual who is a confirmed or suspected case of COVID-19 are NOT at greater risk of spreading COVID-19 than other Americans.