

## Proposed Agenda & Meeting Materials

**October 20, 2020 - 5:00 PM**

Capital Improvement Committee Meeting (CIC) – Special Session

Telephonic Meeting



---

### ATTENTION:

Protecting the public, our partners, and our staff are of the utmost importance.

Due to recent health concerns with the novel coronavirus and in compliance with the Governor's Executive Order 20-28.2 (amending 20-05, 20-28, 20-28.1 , 20-28.2, 20-28.3, 20-28.4 & 20-28. 7), this meeting will be held remotely.

The public is encouraged to participate via telephone or Zoom and will be given opportunities to comment, as noted below.

You can listen to the Capital Improvement Committee Meeting (CIC) online by following the instructions below: (either by online link or by phone)

**Topic: Metro Parks Tacoma Capital Improvement Committee (CIC) Meeting**

**Time: October 20, 2020 05:00 PM Pacific Time (US and Canada)**

**Join Zoom Meeting Online by clicking the link below:**

**<https://zoom.us/j/95041531173?pwd=ZUsvRmRLOUpNTWdZdGFxM085Zz09>**

<b>Or Dial:</b>	<b>(253) 215-8782</b>
<b>Enter Meeting ID:</b>	<b>950 4153 1173</b>
<b>Password:</b>	<b>039699</b>
<b>Participant ID:</b>	<b>No ID needed, just press #</b>

**Order of Presentation:** In general, each agenda item will include a short staff presentation, followed by board discussion. Public Comment is not taken at this committee meeting.



**BOARD OF PARK COMMISSIONERS  
CAPITAL IMPROVEMENT COMMITTEE  
AGENDA – Special Session**

**October 20, 2020  
5:00 PM**

**MINUTES FROM September 16, 2020**

**PROJECT STATUS REPORT**

**DISCUSSION ITEMS**

- Swan Creek East 56th Street Improvements Project Update
- ATP & Certified Payroll Policy

**ACTION ITEMS**

- Dickman Mill Park Construction Contract Award

**FUTURE AGENDA TOPICS**

**ADJOURNMENT**



**BOARD OF PARK COMMISSIONERS  
CAPITAL IMPROVEMENT COMMITTEE  
(VIRTUAL MEETING)**

**September 16, 2020  
5:00 PM  
MINUTES**

**Attendees:** Commissioner Pointer, Commissioner Baines

**Staff Support:** **Debbie Terwilleger**, Planning Director; **Marty Stump**, Planning Deputy Director - Planning & Development Department; **Kristi Evans**, Capital Program Manager – Community & Neighborhood Parks; **Mary Kay Henley**, Planning Administration

**Acceptance of Minutes:** Minutes from the August 26, 2020 meeting were approved as written.

**Capital Project Status Update**

- Commissioner Pointer asked about the Headquarters' remodel project. Marty reported that the contractor has been secured and staff have been prepping the building. Over the next three months, the building will be closed to all staff. Temporary work stations have been set up for use at the Boy Scouts Building.
- Commissioner Pointer asked how the fire at Wapato Park started. Commissioner Baines reported it most likely started in the homeless encampment.
- Commissioner Baines asked about delays to downtown Tacoma park projects, mentioning specifically Lincoln Park's tennis courts. He added we should be taking advantage of lower construction costs brought about by the pandemic. Marty reported that a meeting has been scheduled for Monday with the Tacoma Public Schools (TPS) to synchronize our work. Lincoln and Stanley Park improvements should happen early in the TPS capital program.
- Kristi provided a quick update on active capital projects:
  - Seymour Conservatory – Currently out for bid with contract awarded present at the September 30<sup>th</sup> CIC.
  - Dickman Mill Headsaw –The Corp Permit has been issued and scheduled to go out for bid on September 22<sup>nd</sup>.
  - Swan Creek Park - - We are in the permitting phase now and targeting the first of October for bidding.
  - Owen Beach – Still in the permitting phase, with bidding expected by the end of the year.
  - Melanie's Park – This project scheduled to start in early 2021 but is contingent upon other work scheduled on site under City of Tacoma stormwater project.

**Discussion Item**

Foss Waterway

- This discussion item has been postponed because of an internal meeting cancelation.

- Debbie explained we are working on a land transfer agreement with Foss Waterway and the City of Tacoma. This agreement needs to be in place by December 31, 2020, when the City of Tacoma takes over authority.
- A more robust discussion will take place at a future CIC.

### **Action Item**

#### **City of Tacoma 6th Ave Railroad Crossing Improvements at 6th Ave – Real Property**

- This resolution authorizes the surplus of 643 square feet of park property to the City of Tacoma (COT) in order to facilitate the construction and ongoing maintenance of pedestrian railroad crossing improvements at the terminus of 6th Avenue at Titlow Park. It also authorizes Metro Parks to enter into the necessary agreements with the City of Tacoma.
- A representative from the City of Tacoma wasn't available for today's meeting, but may be available for the Board presentation if requested. Marty will gather additional project information as needed to answer questions from the Board.
- Metro Parks supports this COT project because it improves public safety at the crossing. Marty presented commissioners with an image of the affected parcel, noting this property transfer to COT ownership is necessary for them to complete the crossing improvements.
- Metro Parks will be reimbursed by COT \$22,900 for the value of the property. It was noted it will not disrupt recreational park usage or safety and maintenance access.
- Commissioner Pointer asked about the crossing improvements. Marty explained that new road and pedestrian crossing arm will be installed that keeps pedestrians off the tracks. Once installed, a siren blast may not be required each time a train passes.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

#### **WSDOT Interlocal Cooperation Agreement-Tacoma to Puyallup Regional Trail - Connection Route Analysis Study**

- This resolution authorizes Metro Parks to contribute \$20,000.00 to the Tacoma to Puyallup Regional Trail Connection Route Analysis led by WSDOT. This effort is in partnership with WSDOT, Metro Parks Tacoma, the Puyallup Tribe of Indians, the cities of Fife, Puyallup, and Tacoma, and Pierce County. This resolution also authorizes Metro Parks to enter into the necessary agreements with WSDOT.
- Having a regional shared-use pedestrian trail connection from Mount Rainier to Point Defiance Park has been a vision promoted for years by various agencies including Metro Parks. This analysis address an incomplete section from downtown Puyallup to Foss Waterway. Three different trail configurations were considered..
- Commissioner Baines asked how many miles the overall trail will cover. Marty estimated between 35-40 miles between Pt. Defiance Park and Mount Rainier. Baines added this significantly expands the biking/walking options for the community.
- Debbie added that this demonstrates successful local partnering in action. She added that Metro Parks has had an active role in this project over the years, noting that although it's outside our service area, it's a tremendous asset.
- The project's schedule will be presented once finalized at a future CIC.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

**Meeting Adjourned**



**MEMORANDUM**

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Debbie Terwilleger, Director of Planning & Development

**SUBJECT: Contract Award to XXXXX for Dickman Mill Expansion and Head Saw**

DATE: 10/21/2020

**EXECUTIVE SUMMARY:** This resolution authorizes the contract award to XXXXX for Dickman Mill Expansion and Heads Saw in the amount not to exceed \$00.00, including Washington State Sales Tax.

**BACKGROUND:**

The bid opening was held on September 25, 2020 XXXXX bids were received and all XXXXX were considered responsive.

Please refer to the attached bid tabulation for the list of contractors and bid amounts. XXXXXXXX submitted low Base Bid in the amount of \$000.00 (not including WSST). Reference checks by staff have confirmed that XXXXX is a responsible contractor and performs quality work.

Staff is recommending award of the Base Bid for a total amount of \$00.00 (including Washington State Sales Tax).

This Project became possible with Cambia Health Solutions wanting to reflect on their centennial, they wanted to recognize their hometown of Tacoma and the industry from which they came, the logging industry, so replacing of the Historic Head Saw within Dickman Mill Park was a great opportunity. Work under this contract will consist of demolition and clearing; an upland wood decking plaza on steel piles; grated ramps to the upland plaza; additional guard railings; restoration of the historic mill pulley on placed wood decking; restoration of the historic mill head saw placed on a new base and supported on steel piles; restoration of the historic mill log carriage on existing in-water foundations and steel piles; installation of an artist-designed “Ghost Log” placed on the restored log carriage; a grated overwater walkway and overwater viewpoint with wood decking; custom timber benches and installation of new and existing interpretive signage; site lighting for the head saw, log carriage, and Ghost Log, and relocation of one existing pedestrian light pole; habitat mitigation; landscape planting; landscape restoration of disturbed areas; and modification and repair of the existing irrigation system.

The ‘Other Costs’ budget line accounts for project expenses such as printing, bidding, advertising, equipment, commissioning, inspections, & permits.

The construction of this phase of work is anticipated to take 180 calendar days to complete after issuance of a Notice to Proceed. Kristi Evans will be project manager for this project.

**FISCAL IMPACT:** The funds for this project are from donations by Cambia Health Solutions, Inc. and Open Space Funds.

<b>Funding:</b>	
Cambia Donation	\$2,935,000
Open Space Funds	\$1,334
1% for Art	(\$119,127)
<b>Total</b>	<b>\$2,817,207</b>
<hr/>	
Budget:	
Planning & Design	
Other Costs	
Contingency	
<b>Total</b>	<b>\$00.00</b>

**ADDITIONAL INFORMATION:** For additional information, please contact Debbie Terwilleger, Director of Planning and Development at (253) 305-1086 or debbiet@tacomaparks.com

**METROPOLITAN PARK DISTRICT OF TACOMA**

**RESOLUTION NO. PWXX-XX**

**DICKMAN MILL EXPANSION AND HEAD SAW BID#: J2020-14  
CONTRACT AWARD TO XXXXX**

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma desires to make upgrades to Dickman Mill Park; and;

WHEREAS, funds for the project consist of Donations from Cambia Health Solutions, Inc.; and

WHEREAS; XXXX bids (Bid#: J2020-14) were received with XXXX being considered responsive; and

WHEREAS, the low Base Bid was submitted by XXXXX, in the amount of \$00.00, has been reviewed by contract compliance and is considered a responsive bid; and

WHEREAS, Metro Parks staff has checked the references of XXXX and find them to be responsible; Now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to award and execute the contract with XXXX, in the amount of \$00.00 (including WSST.)

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on \_\_\_\_\_2020.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Clerk