



Park Stabilization & Recovery:

REOPENING PARKS AND ASSETS : Capital Program Highlights

MPT Park Board Remote Meeting
Monday, May 11, 2020



CREATING HEALTHY OPPORTUNITIES TO PLAY, LEARN AND GROW.

BRIEFING OVERVIEW

Park Stabilization & Recovery

- Reviewing the Governor's Reopening Guidelines & discussing **MPT Three Stages** to consider reopening parks, facilities, programs and amenities
- Highlight Status of **May-June** and positioning MPT for July-August

Capital Program Update

- Understanding approach to slowing **Capital Construction** while continuing to plan and design for our future

Next Steps



PARK STABILIZATION: Reopening Parks And Assets For Summer

Stage 1:

Public Health/Governmental Guidance:

- Governor’s phased-in reopening guidelines
- Applicable safety guidance from the CDC, TPCHD, etc.
- Just because “allowable” doesn’t mean we can or should; Restrictions could ebb/flow

WASHINGTON'S PHASED APPROACH
Reopening Business and Modifying Physical Distancing Measures

	1 Phase 1	2 Phase 2	3 Phase 3	4 Phase 4
High-Risk Populations*	Continue to Stay Home, Stay Healthy	Continue to Stay Home, Stay Healthy	Continue to Stay Home, Stay Healthy	Resume public interactions, with physical distancing
Recreation	Some outdoor recreation (hunting, fishing, golf, boating, hiking)	All outdoor recreation involving fewer than 5 people outside your household (camping, beaches, etc.)	- Outdoor group rec. sports activities (5-50 people) - Recreational facilities at <50% capacity (public pools, etc.)	Resume all recreational activity
Gatherings (social, spiritual)	- None - Drive in spiritual service with one household per vehicle	Gather with no more than 5 people outside your household per week	Allow gatherings with no more than 50 people	Allow gatherings with >50 people
Travel	Only essential travel	Limited non-essential travel within proximity of your home	Resume non-essential travel	Continue non-essential travel
Business/Employers	- Essential businesses open - Existing construction that meet agreed upon criteria - Landscaping - Automobile sales - Retail (curb-side pick-up orders only) - Car washes - Housecleaning - Pet walkers	- Remaining manufacturing - New construction - In-home/domestic services (nannies, housecleaning, etc.) - Retail (in-store purchases allowed with restrictions) - Real estate - Professional services/office-based businesses (telework remains strongly encouraged) - Hair and nail salons/Barbers - Restaurants <50% capacity table size no larger than 5	- Restaurants <75% capacity/ table size no larger than 10 - Bars at <25% capacity - Indoor gyms at <50% capacity - Movie theaters at <50% capacity (telework remains strongly encouraged) - Government - Libraries - Museums - All other business activities not yet listed except for nightclubs and events with greater than 50 people	- Nightclubs - Concert venues - Large sporting events - Resume unrestricted staffing of worksites, but continue to practice physical distancing and good hygiene

* High-risk populations are currently defined by CDC as: persons 65 years of age and older; people of all ages with underlying medical conditions (particularly not well controlled) including people with chronic lung disease or moderate to severe asthma, people who have serious heart conditions, people who are immunocompromised, people with severe obesity, people with diabetes, people with chronic kidney disease undergoing dialysis, and people with liver disease; people who live in a nursing home or long-term care facility.

PARK STABILIZATION: Reopening Parks And Assets For Summer

Stage 2:

MPT Criteria & Appreciating Community Priorities:

- Apply MPT seven criteria + professional judgment + benchmarking the industry
Submit case to reopen via Recovery Team
- Re-evaluate financial constraints
- Survey to identify community priorities to guide reactivation of vital services and amenities



PARK STABILIZATION: Reopening Parks And Assets For Summer



PARK STABILIZATION: Reopening Parks And Assets For Summer

Stage 3:

Develop and Implement Operational Plans:

- Modify experience & limit locations, amenities, hours, etc. based on reopening plans
- Ensure safety measures are in place to protect staff and the public
- Communication plans executed



SIX STEPS TO SAFETY

Workplace Readiness Essentials



PREPARE THE WORKSITE

Cleaning plans, pre-return inspections, physical distance plan

- Ensure safety of all workers
- Decide which worksite elements are opening.
- Ensure onsite hygiene and sanitization options are available for staff.
 - Handwashing station
 - Hand sanitizer
- Work with Trades to implement any physical distancing modifications prior to opening.
- Install hand sanitizer stations
- Ready Mechanical, Utilities, HVAC, Fire/Life Safety systems, WIFI, Sonitrol
- Turn off drinking fountains
- Remove high touch and porous items/ furniture
- Clean and Disinfect using MPT COVID cleaning and disinfecting guidelines
- Work with Finance to ensure POS/ Registration systems are at full functionality and mitigate touch points



PREPARE THE WORKFORCE

Policies for deciding who returns & when; employee communications

- Develop staffing plan
 - What is the plan if current staff are isolated for up to 10 days?
 - What is the absenteeism plan if current staff call out?
 - What is the custodial cleaning plan?
 - What is the custodial sanitizing plan? High touch areas must be sanitized up to two times per hour.
- Provide and train on daily employee COVID Health Screening guidelines
- Provide and train returning staff on MPT COVID-Safety Standard Operating Procedures
- Prepare and implement MPT COVID Training Track in Corner Stone. (Track must be completed prior to first day on site for staff)
- Distribute 2 cloth face coverings per staff and provide training on how to don, doff and launder.
- Provide basic skills job ready training for actual operations including job required PPE



CONTROL ACCESS

Protocols for safety & health checks, building reception, shipping/receiving, elevators, visitor policies

- Control the entry points including deliveries
- Reconfigure gathering and lobby areas for social distancing
- Develop a physical distancing plan, related to worksite layout.
 - Ques on the ground for line/group management?
 - Physical barriers between guest facing staff and public (extra tables in front of cashier, sneeze guard?)
- Clearly communicate worksite protocols through signage and floor markings (MPT is working on universal signage although this may not be ready in time for facilities opening early)
- Prepare visitor logs for contact tracing
- Provide 30 day supply of sanitizer, disinfecting wipes, PPE as appropriate
- Disable touchscreens
- Prepare online registrations and POS
- Prepare cashless POS procedures



CREATE A SOCIAL DISTANCING PLAN

Decreasing density, schedule management, foot pattern directions

- Ensure safety of all workers
- Consider employee phasing based on roles and priorities
 - Staggered arrival/departure times
- Introduce planning to support social distancing/ 6 Feet protocols
- Monitor space usage
- Specify seating assignments for employees to ensure single use equipment
 - Computer
 - Phone
- Redesign spaces, alternate desk/chair use, etc., for social distancing
- Add panels between desks including height adjustable panels for sit/stand desks
- Reduce capacity of spaces— e.g., remove some chairs from large gathering spaces.
- Prohibit shared use of small rooms and convert them to single-occupant use only
- Designate and sign the direction of foot traffic in main circulation paths



REDUCE TOUCHPOINTS & INCREASE CLEANING

Touchless ingress/egress, clean desk policy, food plan, cleaning common areas

- Maintain enhanced cleaning and disinfecting practices
- Supply disinfectants near or on each desk or work area, particularly those that are shared (Phase 1 no sharing of workspace)
- Sanitize all workspace areas, including staff workspace, guest services, lifeguard tower, animal enclosure, conference room, breakroom, cafeteria, restroom, and other areas prior to opening. Ensure appliances/equipment are in working order
- Limit in person meetings
- Consider low-touch or no-touch switches, doors, drawers and other fittings
- Remove high-touch shared tools such as whiteboard markers, remote controls, etc.
- Institute a clean desk policy
- Create secured, designated storage areas for personal items
- Designate a specific enclosed room to isolate any person identifying themselves with symptoms



COMMUNICATE FOR CONFIDENCE

Recognize the fear in returning, communicate transparently, listen/ survey regularly

- Ensure leadership alignment on re-entry
- Establish two-way communication
- Ensure a trusting and transparent culture
- Clearly set employee expectations, with an emphasis on making them feel secure
 - Return to work/MPT policies and procedures
 - Guest and visitor policies
 - HR policies regarding illness, support for caregivers, etc.
- Coordinate all signage and graphic design needs through your MarCom liaison: Parks & Recreation - Sophia McKee; ZEED- Whitney DalBalcon; Planning and Business & Innovation - Nancy Johnson.

PARK STABILIZATION: Reopening Parks And Assets For Summer

Open May-June (limited staff)

- Parks & Trails
- Dog Parks
- First Responders Camp

- Boathouse Marina & Boat Launch-**May 8**
- NW Trek Wild Drive- **May 15**
- Meadow Park Golf Course- **May 22**

(Potentially Opening - June)

- Virtual Program & Classes
- NW Trek Wildlife Park
- Point Defiance Zoo
- MPT Headquarters

* Restrooms and parking lots to support facilities & programs



PARK STABILIZATION: Reopening Parks And Assets For Summer

Closed May-June (limited staff)

- Programs and events postponed/cancelled
- Outdoor pools
- Indoor Facilities:
 - Point Defiance Aquarium
 - All four community centers & swimming pools
 - Tacoma Nature Center
 - W.W. Seymour Conservatory
 - Fort Nisqually Living History Museum

Continued Closures-Amenities:

- Remaining restrooms and parking lots at parks
- Play structures & spraygrounds
- Picnic shelters
- Skate parks & sport courts
- LOS continues to focus on essential services



PARK STABILIZATION: Reopening Parks And Assets For Summer

July-August: For Consideration

- No large public gathering or special events; potential “drive-in” movies and concerts
- Small group specialty camps; Scale first responders camp to multi-classroom summer camps/extended learning in partnership with TPS
- Continue virtual programming with some social distancing on-site small group activities
- Pools/spraygrounds; limit to small groups & instruction
- No playground program; food distribution via partners
- Opening Sport Courts with size restrictions
- Focus strategically on neighborhood/community parks first-- keeping people closer to home
- Regional Parks & facilities with limited hours & amenities; Timed entry to attractions & centers

CAPITAL PROGRAM UPDATE

- **State-Wide Guidance**
- **Impact on MPT Projects**
- **Recalibrating the Capital Program: Taking the Long View**



CAPITAL PROGRAM UPDATE

March 23, 2020 Proclamation Defines Construction Limits:

- Construction related to essential activities as described in the order;
- To further a public purpose related to a public entity or governmental function or facility,....
- To prevent spoliation and avoid damage or unsafe conditions, and address emergency repairs at both non-essential businesses and residential structures.

“All construction activity must meet social distancing and appropriate health and worker protection measures before proceeding.”

Updated Guidance: the 4 Phases As They Relate to the Capital Program

- Phase I—resume projects formerly suspended, subject to safety requirements
- Phase II—proceed with all construction, subject to safety requirement
- Phase III—gatherings size less than 50 (public outreach)
- Phase IV—gatherings size greater than 50; (public outreach)

CAPITAL PROGRAM UPDATE

Definitions:

- Construction
- Design
- Planning
- Feasibility

Description	2020 Q2																	
	April				May				June				July					
	6-Apr	13-Apr	20-Apr	27-Apr	4-May	11-May	18-May	25-May	1-Jun	8-Jun	15-Jun	22-Jun	29-Jun	6-Jul	13-Jul	20-Jul	27-Jul	3-Aug
Draft Document #29/2020																		
Governor's Covid 19 Recovery Timeline					Phase 1 Existing Construction w/ Conditions				Phase 2 New Construction w/ Conditions				Phase 3 New Construction w/ Conditions			Phase 4 New Construction w/ Conditions		
Capital Projects/Preventative/Emergency Maintenance																		
Center at Norpoint Pierroof																		
ECC Closeout																		
MPGC Master Plan																		
Browns Point Park (courts & parking)																		
MPGC Structural Revisions																		
NWT Tram Station																		
PDP Marina Upgrades (Piers)																		
PDP Sanitary Sewer Lift Station																		
PDZA Aquarium Closeout																		
Swan Creek Phase II																		
WPI Signage																		
Conservatory Rehab																		
Melanie's Park																		
Owen Beach																		
PDP Fort Nisqually Updates																		
PDP Marina Upgrades (Building Ext.)																		
Soccer Foundation Mini Pitches																		
Tacoma Nature Center																		
WPI Closeout																		
Green School Yards-TPL																		
MPGC Bridge																		

CAPITAL PROGRAM UPDATE

Recalibrating the Capital Program: Taking the Long View

- Active Construction Projects; Proceed/Suspend
- Evaluating all Design projects for timing/results
 - No new assets in 2020
 - Grant Funded Projects—time frames
 - Partnership projects--sequencing
- Planning/Feasibility Projects delayed
- Projects postponed until next CIP Development
- 2021 – 2022 Capital Program Development will reflect priority shifts

Projects	- Proceed - Delay - Suspend	Score Total	Meets Regulatory Requirements	Provides for the Physical and Emotional Health of the Community
<p>Compare each project or initiative to the criteria questions on this row</p> <p>Keep in the back of your mind: 1. Asset preservation... Preservation vs new to be considered. 2. Any of these that we would say "We just shouldn't do this project." - Loop Trail?</p> <p>How does the governor's most recent comments jive with this? Phase 1 vs Phase 2 vs Phase 3</p> <p>General idea: Get projects already in design bid-ready.</p>	<p>Informed by the score, this is the recommendation on whether the project or initiative should proceed.</p> <p>Green - Proceed Orange - Delay Red - Suspend</p>	<p>High (green) 70-47</p> <p>Medium (orange) 47-23</p> <p>Low (red) 22-0</p> <p>(The higher the score the more we suggest the project proceed)</p>	<p>Can this facility able to operate within state and federal re-opening guidelines/social distancing requirements</p> <p>Can the project construction follow regulatory requirements?</p> <p>Dynamic column that might change each governor's report.</p>	<p>Does this provide tangible public health benefits to the community?</p> <p>Direct vs Indirect?</p> <p>Enhanced experience?</p> <p>Yes - 10 Somewhat - 5 No - 0</p>
Center at Norpoint Reroof	Green	65		10
ECC Closeout	Green	65		10
MPGC Master Plan	Red	0		10
Browns Point Park (courts & parking)	Green	55		10
MPGC Structural Revisions	Green	60		10
NWT Tram Station	Green	60		10

NEXT STEPS

- Status of local, state and federal relief programs and boards position in recovery
- Adjusted CIP Plan + Fiscal health of district and budget update
- Strategic Direction + 2021-22 Budget Process: recalibrating the park system scope & critical path

Proposed Dates

May 18	COW
May 26	Board Meeting
June 8	Study Session