



**BOARD OF PARK COMMISSIONERS
CAPITAL IMPROVEMENT COMMITTEE
(VIRTUAL MEETING)**

**July 15, 2020
5:00 PM
MINUTES**

Attendees: Commissioner Pointer, Commissioner Baines

Staff Support: **Marty Stump**, Deputy Director - Planning & Development Department; **Mary Kay Henley**, Planning Administration

Acceptance of Minutes: Minutes from the June, 2020 meeting were approved as written.

General Comments

- Commissioner Pointer asked about Metro Park's staff furlough callbacks. Marty reported we have a process in place and are slowly bringing staff back. We are being mindful of our business needs, financial impacts and governor's stage of recovery. He added that returning staff might not necessarily be doing exactly what they were doing before COVID 19.
- Commissioner Pointer asked if we anticipate staff working from home more in the future. Marty reported a "Return to Work" task force team is looking into this, especially for Headquarters' staff. He added that working remotely has largely been successful, with staff utilizing new tools like ZOOM meetings.
- Commissioner Pointer stated that he likes that our restrooms will be opening up this weekend.

Capital Project Status Update

- Marty reported design work and permitting continues with the Dickman Mill Headsaw, Swan Creek Phase II and Owen Beach projects. Construction will hopefully be in the fall, noting we will be closely monitoring any new COVID 19 construction site requirements.
- Commissioner Baines asked if we have seen an increase in the number of construction bids. Marty reported no, actually the opposite. He added that standard building materials have been in short supply, leading to increasing construction costs.

Discussion Item

Marty led a discussion on a right-away property line adjustment at Titlow Park, at the end of 6th Avenue. He explained the City of Tacoma is working with the BNSF Railroad on installing a new pedestrian cross arm. They need to acquire a 100 square foot piece of property to proceed with the project. The goal of this new safety crossing arm; this area will be a non-horn blast zone. He added that a resolution that would surplus this park property wasn't ready for tonight's meeting, but will be presented at a future meeting.

- Commission Pointer asked if the closure of Steamer's Restaurant will have an effect on this project. Marty stated he didn't know, but will inquire and report back. Pointer asked

if the City of Tacoma owns the parking lot. Marty, didn't know, but will report back his findings. He added it might be a right-away lease arrangement with the railroad.

Action Item

TMEC, LLC Contract Change Order No 4 for the PDZA Mechanical Upgrades

Staff are requesting approval of PDZA Mechanical Upgrades Change Order No 4 in the amount of \$ 178,275.57 for the needed safety requirements in the Elephant Barn recommended by CDC, NIOSH, and the Pierce County Health Department.

- Marty explained the increased costs are due to an elephant tuberculosis outbreak and COVID 19 driven implications. He added that the safety requirements were not a condition of the original project but are now required for the health of the animals, PDZA staff and the contractor due to the increased air quality requirements triggered by the tuberculosis diagnoses at this facility. These safety enhancements are now included in the permanent air handling and filtration systems being installed and are reflected in the upgraded requirements for personal protective gear required of the contractor to perform this work.
- Commissioner Pointer asked if this mechanical work is compatible with other animals that might use this building. Marty reported yes, it is a good investment in the future and will take good care of the animals and staff both today and in the future.
- Commissioner Pointer asked about future plans for this building. Marty stated he didn't know, but will find out and report back.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

Meeting Adjourned