



**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
July 27, 2020**

PRESENT: Tim Reid, President
Erik Hanberg, Clerk
Andrea Smith
Aaron Pointer
Jessie Baines

IN THE CHAIR: Tim Reid

PLACE: Remote call in meeting

STUDY SESSION BUDGET UPDATE

Erwin Vidallon began the presentation by informing the Board that All Funds District-Wide in the 2nd quarter are showing an unfavorable variance of \$203,000. It was stated that this variance was driven by lower than budgeted revenues but was off-set by savings around the District of about \$8M. Several graphs were shown that highlighted that 88% of the District's revenue is derived from property and sales tax, while 71% of the District's expenses are related to salaries and benefits.

Mr. Vidallon commented next on the General Fund. He reported that in the 2nd quarter there was an unfavorable variance of \$1.3M driven by low revenue, however there was a savings of about \$4M. Within the ZEED Fund staff reported an unfavorable variance of \$1.3M driven by low revenue, however ZEED did have \$3.7M expense savings. Mr. Vidallon then reported on activity at the Boathouse Marina. He informed the Board that the Marina reported a favorable combined variance of \$97,000 due to less than projected revenues and savings of about \$260,000 that helped with the under-earnings. Mr. Vidallon commented that Meadow Park Golf Course, similar to the Marina, experienced a favorable combined variance due to a savings of \$133,000 that helped with less than projected revenues.

Mr. Vidallon then used a line graph to show the impact of COVID-19 on the District's budget forecast as compared to actuals. January through June total All Revenues were highlighted. Staff noted that the April through June experience was better than expected due to better property tax collection even though the District was anticipating challenges in property tax collection due to COVID. However, staff will monitor that closely as CARES Act funding will be ending and individuals may face challenges in October when property taxes are collected. Mr. Vidallon then highlighted sales tax revenues. He noted year-to-date collections are \$133,000 better than forecasted.

Mr. Vidallon then reviewed District-wide revenues for the 2nd quarter noting that the District performed better than forecasted. Openings of the golf course, the marina, Zoo and NW Trek can be attributed to the better than expected revenue collection between April and June. On the expense side the District was projecting a \$5M savings due to early measures put in place. The District was able to realize an additional \$1.8M in savings totaling \$6.8M 2nd quarter expense savings. Considering lost revenue and reimbursements the District is projecting a \$9.06M total

REGULAR MEETING

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by Commissioner Reid at 6:00 p.m.

SPECIAL PRESENTATIONS None**PRESIDENTS REPORT**

President Reid urged the community to continue wearing masks and practicing social distancing.

STANDING COMMITTEE AND COUNCIL REPORTS None**EXECUTIVE DIRECTOR’S REPORT**

Executive Director, Shon Sylvia reported on the following:

- A staff team has continued to meet to address steps around anti-racism including how the District will increase equity in its budget outreach efforts, evaluation of equity amongst the District’s advisory councils, and to continue to work through JMAC with development of a shared approach from all agencies on DEI efforts.
- Staff will be meeting with public safety and City of Tacoma leadership to address safety in parks and unpermitted events like the one that occurred in Wright Park this past weekend.
- Meadow Park Gold Course, Fort Nisqually are continuing to see good attendance numbers since opening up.
- Pete Mayer commented on the work that MPT and 4 other agencies around the state are involved in to inform the RCO Board of the current challenges they are facing related to revenue decline and M& O concerns. The need to review polices to address racial inequities was also discussed. MPT and the other agencies shared some strategies with the RCO Board that they feel might address some of the M&O concerns that were highlighted.

COMMUNITY COMMENTS

Jennifer Wiggins commented read a portion of a letter submitted to the Board by the Hilltop Equity and Access committee. Ms. Wiggins emphasized the need for immediate action related to action steps as outlined in R32-20 passed by the Board on July 13th. Ms. Wiggins stated programming on the Hilltop right now is lacking and needs to be addressed.

Sally Perkins addressed the Board about the specifics around the nine areas outlined in R32-20. Ms. Perkins requested that the District be transparent and inclusive of the methods in which these action will be carried out. Ms. Perkins also requested that anti-racism and equity be addressed not only in the District’s internal processes but also in its community based programming and services.

Trevor Kagochi commented that with Tacoma Schools moving to an on-line format for Fall of 2020 that he is concerned about where children in the community will be spending there time since schools will not be opening.

James McCormick submitted a written comment expressing his concern over derelict vessels at

MINUTES OF THE JULY 13, 2020 REGULAR BOARD MEETING

Commissioner Hanberg moved to adopt the minutes as presented; seconded by Commissioner Pointer and passed on a vote of 5-0.

CONSENT AGENDA None

PURCHASING RESOLUTIONS None

PUBLIC WORKS PURCHASING RESOLUTIONS

RESOLUTION NO. PW33-20: PDZA MECHANICAL UPGRADES TMEC, LLC
CONTRACT CHANGE ORDER NO. 4

Commissioner Pointer moved adoption of the resolution; seconded by Commissioner Hanberg.

Debbie Terwilleger commented that this resolution was reviewed by the CIC on July 15th. She noted that this action is needed to address safety requirement in the Elephant Barn at Point Defiance Zoo as recommended by the CDC and NIOSH and the Pierce County Health Department.

Being no additional comments the question was called and the resolution passed on a vote of 5-0.

SINGLE READING RESOLUTIONS None

SECOND READINGS RESOLUTIONS None

FIRST READING RESOLUTIONS None

UNFINISHED BUSINESS CAPITAL PROGRAM UPDATE

Debbie Terwilleger reminded the Board that as a result of COVID there have been changes to the District's Capital Plan. She reported that 34 of the 77 projects for this year have been put on hold resulting in \$3M of the \$26M budgeted for this year to be spent.

Ms. Terwilleger then reviewed the sequencing of projects for 2020. Twenty projects are in active construction and will continue with an anticipated spending of \$3.4M. Marty Stump then summarized and showed photos and drawings of projects in active construction including First Creek, People's Ctr. HVAC and Point Defiance Signage Package project. Ms. Terwilleger then reviewed a list of projects in 2020 that are bid ready. She commented that of the 18 projects on the list, 8 of them are being postponed. An estimated \$7.5 M will be spent on these projects through December 2020. Mr. Stump then followed up with drawings and reported on the status of those projects including Trek Tram station, Owens Beach and public art. Projects in design were reviewed next. Ms. Terwilleger stated of the 39 projects scheduled for planning & design in 2020, 25 of those projects are being postponed. Anticipated spending on these projects in 2020 is \$500,000. Mr. Stump then summarized and showed renderings of those moving forward in this stage for 2020 including Titlow Mater Plan, Gas Station Park, and Ft. Nisqually building rehab.

NEW BUSINESS None

BOARD COMMENTS

Commissioner Hanberg thanked who provided community comments. He commented the need is greater than ever to provide services to the community. Commissioner Hanberg encouraged staff to think outside the box this fall.

Commissioner Smith commented on the well-run camps that the District had last week.

Commissioner Pointer commented that during this pandemic parks remain open and the District is doing their best to keep the maintained despite the budget shortfalls.

ADJOURN:

Being no further business, the meeting was adjourned at 6:50 p.m.

APPROVED:

President

Clerk

Submitted by: Jennifer Bowman, Board Secretary