



**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
August 24, 2020**

PRESENT: Tim Reid, President
Erik Hanberg, Clerk
Andrea Smith
Aaron Pointer
Jessie Baines

IN THE CHAIR: Tim Reid

PLACE: Remote call in meeting

STUDY SESSION CAPITAL PROGRAM UPDATE

Debbie Terwilleger commented gave an overview of the presentation. She reminded the Board that the CIP was recalibrated months ago to adjust to circumstances in 2020. Marty Stump reminded the Board of the seven criteria established to evaluate activities in the capital program in the COVID recovery phase. The seven criteria are as follows:

- Regulatory Requirements
- Physical and Emotional Health of the Community
- Equity and Geographic Balance
- Innovation in Meeting Community Needs
- Cost Recovery / Revenue Opportunity / M&O Offset
- Staffing and Budgetary Constraints
- Contractual and Partnership Considerations

Mr. Stump noted projects were evaluated based on those criteria, and work was prioritized during stabilization and into recovery phases. The Board was informed that staff has now added an additional three criteria as follows:

- Consistent with 2014 Bond Brochure Language
- Public Safety and Staff Safety Benefits
- Covid19 Recovery Opportunities (Shovel Ready / Stimulus Program Candidate)

Mr. Stump then commented on a summary of opportunities that have been revealed through this recalibrating process, including the following: slowing the pace, capitalizing on down times, enhancements to work flow efficiencies, developing new communication and public engagement tools, informed by renewed community open space and recreation needs, increased focus upon community and staff health/ wellness, increased focus upon priority populations, attentive to local economic recovery, focus on flexibility, emphasis on higher degree of resiliency in park system of the future.

Staff then opened to floor to the Board members to discuss what they feel are the greatest opportunities provided in the CIP development and what are the non-negotiable.

Commissioner Reid commented that the County has shown interest in the District completing the trail system behind the Eastside Community Center. Staff indicated that there are certain

remain protected at this time. Board members suggesting adding some signage to educate visitors to the site about the wetland buffer area. Commissioner Hanberg suggested the use of capital funds on things related to COVID safety and leveraging those in non-traditional ways. He highlighted ideas such as circles in parks or purchasing large tents to offer under cover opportunities as the fall approaches.

Commissioner Baines is most interested making sure the District uses local construction and small business opportunities in recovery.

Debbie Terwilleger stated that moving forward community outreach and mapping with an equity analysis would be conducted. From there, project lists and funding plans will be developed and worked into the Budget Development briefing planned for October.

REGULAR MEETING

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by Commissioner Reid at 6:00 p.m.

SPECIAL PRESENTATIONS RETIRING EMPLOYEE RECOGNITION

The following employees were recognized by staff and the Park Board on the occasion of their retirement from Metro Parks Tacoma:

Neil Allen, Kathryn Edmondson, Jeannie Marsh, Leslie Moe, Ed Cleveland, Sue Behrns, Dan Belting, Scott Knox, Bob Bitz, Debbiann Thompson, Steve Andre, Mary Parmer, Walt Miller, James Cooper

PRESIDENTS REPORT

President Reid urged the community to continue wearing masks, practicing social distancing and recreating responsibility in parks.

STANDING COMMITTEE AND COUNCIL REPORTS

Joint Municipal Action Committee

Commissioners Smith and Reid noted that JMAC met on August 14th. The committee discussed the idea of supporting a joint work plan to address to following issues: community safety, affordable childcare, ensuring safer routes & trail connectivity, and improving waterfront access. It was determined that a sub-committee will be formed to begin address this work. The committee also agreed to craft a joint letter to the Governor to ask for assistance related to school transportation funding.

Greater Metro Parks Foundation

Commissioner Smith commented the Greater Metro Parks Foundation met on August 13th. At the meeting it was determined that a fundraising campaign will be launched to support the Active Kids Scholarship Fund.

EXECUTIVE DIRECTOR'S REPORT

Executive Director, Shon Sylvia stated he would be preparing an update to the Board on several issues including Point Defiance Park, return to work, and childcare. Mr. Sylvia commented that staff is planning to launch the details on the budget community outreach.

COMMUNITY COMMENTS

James McCormick submitted written comments related to addressing the derelict vessels abandoned at the Point Defiance Dock.

MINUTES OF THE AUGUST 10, 2020 REGULAR BOARD MEETING

Commissioner Hanberg moved to adopt the minutes as presented; seconded by Commissioner Pointer and passed on a vote of 5-0.

CONSENT AGENDA None

PURCHASING RESOLUTIONS None

PUBLIC WORKS PURCHASING RESOLUTIONS

RESOLUTION NO. PW37-20: HEADQUARTERS FACILITY IMPROVEMENTS
BID#: J2020-04 CONTRACT AWARD TO PIONEER HUMAN SERVICES

Commissioner Pointer moved adoption of the resolution; seconded by Commissioner Hanberg.

Debbie Terwilleger commented that this work is part of the 2014 Bond Program. Work under this contract will generally consist of replacement of failed window glazing, replacement of failed doors, interior painting, carpet and renovations to the board room in order to remove the auditorium style seating and the construction of a level floor surface to accommodate moveable furniture. It was noted that this item was discussed at the August 12th CIC meeting. Project Manger, Roger Stanton commented that this work will be contracted with Pioneer Human Services.

Being no additional comments the question was called and the resolution passed on a vote of 5-0.

SINGLE READING RESOLUTIONS

RESOLUTION NO. R38-20: INTERLOCAL COOPERATION AGREEMENT FOR THE 56TH STREET SIDEWALK PROJECT WITH THE CITY OF TACOMA STREET INITIATIVE PACKAGE #33

Commissioner Pointer moved adoption of the resolution; seconded by Commissioner Hanberg.

Debbie Terwilleger commented that this item was reviewed by the CIC on August 12th. Ms. Terwilleger noted that this resolution authorizes and appropriates up to \$80,800 from the 2014 Bond funds trial and open space for construction of a sidewalk from First Creek Middle School (Pipeline Trail) to the Swan Creek 56th Street entrance. The resolution also authorizes the executive director to enter into the necessary agreements wit the City of Tacoma.

Being no additional comments the question was called and the resolution passed on a vote of 5-0.

SECOND READINGS RESOLUTIONS None

UNFINISHED BUSINESS None

NEW BUSINESS None

BOARD COMMENTS

ADJOURN:

Being no further business, the meeting was adjourned at 7:00 p.m.

APPROVED:

President

Clerk

Submitted by: Jennifer Bowman, Board Secretary