



**BOARD OF PARK COMMISSIONERS  
CAPITAL IMPROVEMENT COMMITTEE  
(VIRTUAL MEETING)**

**January 5, 2020  
5:00 PM  
MINUTES**

**Attendees:** Commissioner Pointer, Commissioner Baines  
**Staff Support:** **Debbie Terwilleger** – Director of Business Administration and Planning;  
**Marty Stump**, Planning Deputy Director - Planning & Development Department; **Kristi Evans**,  
Capital Program Manager – Community & Neighborhood Parks; **Mary Kay Henley**, Planning  
Administration

**Acceptance of Minutes:** Minutes from the December 16, 2020 meeting were approved as written.

**Project Status Report**

N/A

**Discussion Items**

N/A

**Action Item**

**Owen Beach Park Improvements - Construction Contract Award to Colvos Construction**

- This resolution was presented at the last CIC meeting and authorizes the contract award to Colvos Construction for Owen Beach Park Improvements in the amount not to exceed \$4,705,540. Because the bid opening was right before the meeting, the review and reference checks hadn't been completed. This meeting will go over these results and answer any questions brought up.
- Kristi noted Colvos Construction is a local Tacoma firm. She reported contract compliance and reference checks were positive. All firms contacted were happy with Colvos work, noting superior cost containment and project tracking. She added this will be a sizeable project for them and that their expertise lies in building construction, sitework, grading and site utilities to be performed by sub-contractors. She was pleased to note they are open to including Metro Parks in the project's sub-contracting selection.
- Commissioner Pointer added he is familiar with Colvos. He asked if staff were comfortable with this selection. Both Kristi and Marty said yes. Marty added that although we haven't worked with them, he is encouraged to do so, noting their earnest commitment to meeting our park construction quality of work expectations.
- Commissioner Baines noted he has had contact with Colvos in the past. He added they are a relatively new company but have grown in the past couple years.

- Marty concluded that he supports this contract award, and noted that it is consistent with the district's ideal of nurturing the local small businesses as an economic driver.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

#### **Other Discussion Items**

- Commissioner Baines asked about our policy regarding sub-contractor payments. He noted personal experience as a contractor of delays of over 90 days. Kristi said Metro Parks has a strong reputation of adhering to its 30-day payment policy. It is similar to Tacoma Public School's policy and is included in all our contracts.
- Kristi reported the Dickman Mill Headsaw project and Cambia's funding gift were feature on the January 1<sup>st</sup> City Line broadcast.

#### **Meeting Adjourned**