

**REGULAR PARK BOARD MEETING AND AGENDA
FEBRUARY 28, 2022
5:30 PM STUDY SESSION
6:00 PM REGULAR MEETING
REMOTE MEETING**



Protecting the public, our partners, and our staff are of the utmost importance.
Due to recent health concerns with the novel coronavirus and in compliance with
the Governor's Executive Order 20-28.15
this meeting will be held remotely.

The public is encouraged to participate via telephone or Zoom and will be given opportunities to
comment, as noted below.

Join remotely

Join Zoom Meeting
<https://us06web.zoom.us/j/86851582692>

via telephone :1-253-215-8782
Webinar ID: 868 5158 2692

Community comment is encouraged to be submitted in advance of the meeting in written form. Please submit written comments to the Board by 4pm on February 28, 2022 by e-mailing them to Jennifer Bowman at jenniferb@tacomaparks.com. Comments will be compiled and sent to Board members in advance of the meeting. Comments may also be left on voicemail at 253-305-1091 by 4pm on February 28, 2022. Verbal comments will also be allowed during the meeting. To request to speak during community comments, please press the Raise Hand button near the bottom of your Zoom window or *9 on your phone. All speakers will have up to three minutes to speak.

**METROPOLITAN PARK DISTRICT
OF TACOMA**



AMENDED AGENDA

FEBRUARY 28, 2022

6:00 P.M.

REMOTE MEETING

Via Telephone: 1-253-215-8782

Enter Meeting ID: 868 5158 2692

Participant ID: no ID needed just press #

Join Zoom Meeting

<https://us06web.zoom.us/j/86851582692>

**MEETINGS ARE RECORDED AND MAY BE HEARD AT THE
PARK DISTRICT OFFICES UPON REQUEST**

COMMISSIONERS

ANDREA SMITH, PRESIDENT

AARON POINTER, CLERK

ERIK HANBERG

TIM REID

ROSIE AYALA

5:30 P.M. **STUDY SESSION** LEGISLATIVE UPDATE- HUNTER GEORGE

6:00 P.M. **CALL TO ORDER**

ROLL CALL

FLAG SALUTE

SPECIAL PRESENTATIONS

GREATER METRO PARKS FOUNDATION
THE ZOO SOCIETY

PRESIDENT'S REPORT

STANDING COMMITTEE & COMMISSION REPORTS

EXECUTIVE DIRECTOR'S REPORT

"Park District meeting sites are accessible to people who require special accommodations, please contact 305-1091 48 hours prior to the meeting time."



REGULAR MEETING

COMMUNITY COMMENTS

Community comment is encouraged to be submitted in advance of the meeting in written form. Please submit written comments to the Board by 4pm on February 28, 2022 by e-mailing them to Jennifer Bowman at jenniferb@tacomaparks.com Comments will be compiled and sent to Board members in advance of the meeting. Comments may also be left on voicemail at 253-305-1091 by 4pm on February 28, 2022. Verbal comments will also be allowed during the meeting. To request to speak during community comments, please press the Raise Hand button near the bottom of your Zoom window or *9 on your phone. All speakers will have up to three minutes to speak.

MINUTES

(5-8) MINUTES OF THE FEBRUARY 14, 2022 REGULAR BOARD MEETING

CONSENT AGENDA

(9-10) **RESOLUTION NO. C9-22:** ACCEPTING 2021 MEMBERSHIP REVENUE SHARE AND ANNUAL FUNDRAISING COMMITMENT FROM W.W. SEYMOUR BOTANICAL CONSERVATORY FOUNDATION
(Contact: Mark Knowlden, Interim Director of Parks & Recreation)

(11-14) **RESOLUTION NO. C10-22:** ACCEPTING \$408,012.94 IN CONTRIBUTIONS FROM THE GREATER METRO PARKS FOUNDATION FOR MULTIPLE METRO PARKS PROJECTS AND PROGRAMS
(Contact: Mark Knowlden, Interim Director of Parks & Recreation)

REGULAR AGENDA

PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

(15-18) **RESOLUTION NO. P11-22:** AUTHORIZING PURCHASE OF GOODS AND SERVICES FOR METRO PARKS TACOMA

1. LAMAR ADVERTISING FOR BILLBOARD ADVERTISING IN AN AMOUNT NOT TO EXCEED \$135,000 FOR 2022
(Contact: Alan Varsik, Director of Zoological & Environmental Education)
2. KAMMIE MCARTHUR/ANDY NORDFORS FOR CREATIVE SERVICES/ADVERTISING CAMPAIGNS IN THE AMOUNT OF \$140,000 FOR 2022
(Contact: Alan Varsik, Director of Zoological & Environmental Education)

PUBLIC WORKS PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

(19-22) **RESOLUTION NO. PW12-22:** SEYMOUR CONSERVATORY REHABILITATION PEASE CONSTRUCTION – CHANGE ORDER NO. 7
(Contact: Debbie Terwilleger, Director of Business Administration & Planning)

- (23-26) **RESOLUTION NO. PW13-22:** OWEN BEACH ACCESS BID NO SWR J2022-05, CONTRACT AWARD TO WILDWOOD CARPENTRY LLC.
(Contact: Debbie Terwilleger, Director of Business Administration & Planning)

SINGLE READING RESOLUTIONS

(Requiring one reading for adoption)

- (27-32) **RESOLUTION NO. R14-22:** ACCEPTING AND APPROPRIATING ASSOCIATION OF WASHINGTON CITIES GRANT: SUMMER EXPERIENCES & ENRICHMENT FOR KIDS FUND (SEEK FUND) A PROGRAM OF THE WASHINGTON OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION (OSPI) FOR METRO PARKS TACOMA (MPT) LIFETIME FIELD TRIP ADVENTURES AND TACOMA NATURE CENTER SUMMER PROGRAMS AND AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT
(Contact: Mark Knowlden, Interim Director of Parks & Recreation)
- (33-34) **RESOLUTION NO. R15-22:** AMENDING THE OPERATING AGREEMENT WITH GREATER METRO PARKS FOUNDATION
(Contact: Shon Sylvia, Executive Director)

SECOND READING RESOLUTIONS

(Requiring two readings for adoption)

FIRST READINGS:

(Requiring two readings for adoption)

UNFINISHED BUSINESS

NEW BUSINESS

BOARD COMMENTS

ADJOURNMENT

UPCOMING BOARD MEETINGS

March 2, 2022	Capital Improvement Committee	5:00 PM	Remote Meeting
March 14, 2022	Regular Board Meeting	6:00 PM	Remote Meeting
March 16, 2022	Capital Improvement Committee	5:00 PM	Remote Meeting
March 21, 2022	Committee of the Whole	5:30 PM	Remote Meeting
March 28, 2022	Regular Board Meeting	6:00 PM	Remote Meeting
March 30, 2022	Capital Improvement Committee	5:00 PM	Remote meeting

*Remote meeting details can be found on the Metro Parks Website www.metroparkstacoma.org

*Committee Meetings are subject to change - please check the Metro Parks Website, www.metroparkstacoma.org for the most up to date meeting schedules.





**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FEBRUARY 14, 2022**

PRESENT: Andrea Smith, President
Aaron Pointer, Clerk
Erik Hanberg
Tim Reid
Rosie Ayala

IN THE CHAIR: Andrea Smith

PLACE: Hybrid Remote Meeting

REGULAR MEETING

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by Commissioner Smith at 6:00 p.m.

SPECIAL PRESENTATIONS BLACK HISTORY MONTH PROCLAMATION

Commissioner Pointer read a proclamation into the record recognizing the collective advocacy of the community in Tacoma to advance significant Metro Parks Health and Wellness initiatives in areas of Tacoma where many Black members of our community reside. Tacoma's Black collective was recognized through the proclamation for their work in advancing shared priorities with the Park District. Black Collective members Wayne Williams & Lyle Quasim were both introduced and thanked the Board for the partnership with Metro Parks.

PRESIDENTS REPORT

President Smith commented that last week she had a successful meeting with the Puyallup Tribal Council. She commented that the Council is interested and excited about participating in planning for Portland Avenue Park.

STANDING COMMITTEE AND COUNCIL REPORTS

Active Lifestyle & Community Wellness Advisory Council

Commissioner Pointer noted that the council met on January 27th. At that meeting they elected officers for 2022 and discussed their annual work plan goals.

Joint Municipal Action Committee (JMAC)

President Smith commented that at the February 11th meeting CEOs of each agency were present and presented how their agency's work be supporting the community wealth building work plan item as identified through JMAC electeds.

Nature & Environment Advisory Council

Commissioner Ayala stated the group all attended the Advisory Council Summit earlier in the month. They will convene their individual council again in March.

EXECUTIVE DIRECTOR’S REPORT

Executive Director Shon Sylvia commented on the following:

- Fort Nisqually Living History Museum and History Link have introduced The Indigenous Voices Podcast. The podcast uplifts tribal voices in the telling of Puget Sound history, sharing tribal knowledge and expertise with wider audiences. This podcast is generously supported by the City of Tacoma Historic Preservation Office and the Tacoma Arts Commission.
- Meadow Park Golf Course is leaning into environmental programming on top of running a very busy golf business. Meadow Park GC is hosting a joint project with the City of Tacoma and Tahoma Audubon to design, build and install 50 new bird boxes that will be installed at the golf course and Oaktree Park. Programming includes a box painting event for families and adults, and 47/50 spots are reserved.
- Due to some great February weather, Point Defiance Zoo experienced their busiest day in two years on Saturday, (our busiest February day since 2017), and Northwest Trek had its busiest February day since 2018.
- Staff is requesting that the CIC shift its February 16th meeting to Tuesday, February 22nd in order to accommodate some timing of some current projects.

COMMUNITY COMMENTS None

MINUTES OF THE JANUARY 24, 2022 REGULAR BOARD MEETING

Commissioner Hanberg moved to adopt the minutes as presented; seconded by Commissioner Pointer and passed on a vote of 5-0.

CONSENT AGENDA

RESOLUTION NO. C5-22: APPROVAL OF WARRANTS CLAIM FUND FOR JANUARY 2022

RESOLUTION NO. C6-22: APPOINTING MEMBER TO THE NATURE & ENVIRONMENT ADVISORY COUNCIL

RESOLUTION NO. C7-22: APPOINTING MEMBER TO THE ACTIVE LIFESTYLE AND COMMUNITY WELLNESS ADVISORY COUNCIL

Commissioner Hanberg moved to adopt the consent agenda; seconded by Commissioner Pointer and passed on a vote of 5-0.

PURCHASING RESOLUTIONS None

PUBLIC WORKS PURCHASING RESOLUTIONS None

SINGLE READING RESOLUTIONS

RESOLUTION NO. R8-22: FUNDING A JOINT STAFF POSITION AT THE TACOMA/PIERCE COUNTY HEALTH DEPARTMENT, FOCUSED ON JOINT MATTERS RELATED TO ADVANCING EQUITABLE COMMUNITY ENGAGEMENT

Commissioner Hanberg moved to adopt the resolution, seconded by Commissioner Pointer.

Sandra Eliason commented that at the Board’s Study session two weeks about she presented on this topic. Ms. Eliason stated that Metro Parks Tacoma and Tacoma/Pierce County Health Department share many goals related to achieving equity in our agencies and our practices in how we serve the community. She further stated that both organizations are committed to equitable service delivery, decision-making, and community engagement. Ms. Eliason continued by stating that, both agencies recognize that working collaboratively on engagement policies and system changes to accomplish these goals is efficient and cost effective.

Staff noted Metro Parks Tacoma and the Tacoma Pierce County Health Department have jointly agreed that the most efficient pathway to achieving goals associated with collaborating across multiple agencies towards more equitable community engagement policies and practices is to formally dedicate staff to the effort. Staff indicated that this resolution would allow for a Project Manager position, housed at the health department will be shared by both the Tacoma/Pierce County Health Department and Metro Parks Tacoma.

Ms. Eliason stated that is anticipated that the District will contribute \$50,000 per year for a contract for service to implement engagement strategies, consultation, training, technical assistance, and tools to ensure community engagement best practices; ensure pro-equity decision-making is incorporated across Pierce County governments and agencies; and will provide leadership and direction to the Equity Action Collaborative (EAC) which currently includes the Department, the City of Tacoma and Metro Parks.

Commissioner Hanberg inquired as to the terms of the agreement. Ms. Eliason stated that this initial investment is for one year with hopes to renew the agreement annually with a goal to have the position become self-sustaining.

SECOND READINGS RESOLUTIONS None

FIRST READING RESOLUTIONS None

UNFINISHED BUSINESS None

NEW BUSINESS None

BOARD COMMENTS None

ADJOURN

Being no further business, the meeting was adjourned at 6:25 p.m.

President

Clerk

Submitted by: Jennifer Bowman, Board Secretary



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Mark, Knowlden, Interim Director of Parks & Recreation

SUBJECT: Accepting 2021 Membership Revenue Share and Annual Fundraising Commitment from W.W. Seymour Botanical Conservatory Foundation

DATE: February 21, 2022

EXECUTIVE SUMMARY: A resolution is requested to accept and appropriate funds from W.W. Seymour Botanical Conservatory Foundation. This 2021 fund distribution is made in accordance with the Memo of Understanding that Metro Parks Tacoma has with the W.W. Seymour Conservatory Foundation regarding a revenue split for Conservatory Foundation memberships and an annual fundraising commitment towards Conservatory operating expenses.

Memberships	\$ 1,104.00
Annual commitment for Operating Expenses (as per MOU)	\$ 1,000.00
Program Support	<u>\$ 20,000.00</u>
	\$ 22,104.00

BACKGROUND: The WW. Seymour Botanical Conservatory Foundation is a private, nonprofit organization that has been serving the Seymour Botanical Conservatory since 1996. The WWSCF board supports the horticultural and educational vision of the Conservatory, ensuring that future generations will continue to enjoy the unparalleled oasis for discovery, enjoyment and appreciation that the Seymour Botanical Conservatory offers. WWSCF maintains the “Friends of the Conservatory” memberships, fundraises for special Conservatory projects and programs, and encourages interest and investment in the Conservatory and its offerings through events, grants and individual donations. WWSCF consists of a group of community volunteers, guided by MPT professional resource development staff, who are committed to improving parks and recreation in our community.

FISCAL IMPACT: Metro Parks Tacoma will accept \$ 22,104.00 from W.W. Seymour Botanical Conservatory Foundation.

ADDITIONAL INFORMATION: For additional information, please contact Mark Knowlden, Interim Director of Parks & Recreation Department Director at 253-305-1024 or mark.knowlden@tacomaparks.com

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C9-22

**ACCEPTING & APPROPRIATING \$ 22,104.00 IN FUNDS FROM
THE W.W. SEYMOUR BOTANICAL CONSERVATORY FOUNDATION**

WHEREAS, the W.W. Seymour Botanical Conservatory Foundation was established to promote financial support for the Metro Parks W.W. Seymour Botanical Conservatory and its programs, services and projects; and

WHEREAS, the W.W. Seymour Botanical Conservatory Foundation desires to provide Metro Parks Tacoma with a 2021 disbursement of \$22,104.00 in contributed funds for the following:

Memberships	\$ 1,104.00
Annual commitment for Operating Expenses (as per MOU)	\$ 1,000.00
Program Support	\$ 20,000.00

Now, therefore, be it

RESOLVED by the Board of Park Commissioners that the Metropolitan Park District of Tacoma accepts and appropriates the cash contributions of \$22,104.00 from the W.W. Seymour Botanical Conservatory Foundation.

The forgoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____ 2022.

President

ATTEST:

Secretary

Clerk



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Mark Knowlden, Interim Director of Parks & Recreation
Teri Moore, Executive Director, Greater Metro Parks Foundation

SUBJECT: **Accepting 2021 Year-End Funds from Greater Metro Parks Foundation for various programs and projects**

DATE: February 21, 2022

EXECUTIVE SUMMARY: A resolution is requested to accept funds from the Greater Metro Parks Foundation, the second of two 2021 fund distributions. This particular 2021 fund distribution is to support the following Metro Parks Tacoma programs and projects:

Parks & Recreation Department

Specialized Recreation	\$ 800.00
Scholarships-Recreation	\$ 24,326.18
Parks & Rec Sponsorship	\$ 15,000.00
Zoolights Sponsorship	\$ 5,000.00
Memorials	\$ 5,171.42
Youth Development (late night)	\$ 50.00
Melanie's Park	\$ 12,500.00
Zina Linnik Project	\$ 16,615.86
Athletic Equipment	\$ 6,016.45
Eastside Community Center Lease & Operation	\$ 210,565.65
To be applied to 2022	

Eastside Community Center Programming \$ 111,927.28

MPT Unrestricted

Covid Response \$ 40.10

\$ 408,012.94

BACKGROUND: The Greater Metro Parks Foundation is a private, nonprofit organization that has been serving the Tacoma area since 1991. The mission of the Greater Metro Parks Foundation is “Inviting you to build a healthier, more vibrant community by investing in people and parks”. The Greater Metro Parks Foundation is comprised of a group of community board volunteers that are guided by professional resource development staff and an Executive Director, who are all committed to improving parks and recreation in our community.

Metro Parks Tacoma staff members from Parks and Recreation play an active role in raising funds with the Greater Metro Parks Foundation to benefit Metro Parks Tacoma. Support from MPT program and project staff is vital to the success of private philanthropy.

The Greater Metro Parks Foundation distributes funds to Metro Parks Tacoma semiannually after completion of the specifically earmarked programs.

FISCAL IMPACT: Metro Parks Tacoma will accept \$408,012.94.

ADDITIONAL INFORMATION: For additional information, please contact Mark Knowlden, Interim Director of Parks and Recreation at 253-305-1024 or mark.knowlden@tacomaparks.com.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C10-22

**ACCEPTING \$408,012.94 IN CONTRIBUTIONS FROM
THE GREATER METRO PARKS FOUNDATION
FOR MULTIPLE METRO PARKS PROJECTS AND PROGRAMS**

WHEREAS, the Greater Metro Parks Foundation was established to promote financial support for Metro Park’s programs, services and projects conducted by Metro Parks; and

WHEREAS, the Greater Metro Parks Foundation desires to provide Metro Parks Tacoma with a 2021 year-end disbursement of \$408,012.94 in contributed funds for the following programs and projects:

<u>Parks & Recreation Department</u>	
Specialized Recreation	\$ 800.00
Scholarships-Recreation	\$ 24,326.18
Parks & Rec Sponsorship	\$ 15,000.00
Zoolights Sponsorship	\$ 5,000.00
Memorials	\$ 5,171.42
Youth Development (late night)	\$ 50.00
Melanie’s Park	\$ 12,500.00
Zina Linnik Project	\$ 16,615.86
Athletic Equipment	\$ 6,016.45
Eastside Community Center Lease & Operation	\$ 210,565.65
To be applied to 2022	
Eastside Community Center Programming	\$ 111,927.28
<u>MPT Unrestricted</u>	
Covid Response	<u>\$ 40.10</u>
	\$ 408,012.94

Now, therefore, be it

RESOLVED by the Board of Park Commissioners that the Metropolitan Park District of Tacoma accepts the cash contributions of \$ 408,012.94 from the Greater Metro Parks Foundation.

The forgoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____2022.

President

ATTEST:

Secretary

Clerk





MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Alan Varsik, Director of Zoological & Environmental Education

SUBJECT: Purchasing Resolution

DATE: February 22, 2022

EXECUTIVE SUMMARY: The attached Purchasing Resolution seeks Board approval to enable the Executive Director to enter into the necessary agreements for the purchase and acquisition of the goods and services detailed in Exhibit A to the Resolution and in the supporting information below.

Proposed goods and services proposed for purchase and/or acquisition:

ITEM No. 1

- **VENDOR** Lamar Advertising
- **GOODS OR SERVICE** Billboard Advertising
- **PRICE** Not to exceed \$135,000 (ZEED) for 2022
- **SOURCE OF FUNDING** ZEED Marketing Budget
- **CONTACT** Alan Varsik, (253) 404-3634

BACKGROUND: District staff negotiate billboard advertising in-house to secure the best rates and placements for the Point Defiance Zoo & Aquarium and Northwest Trek advertising campaigns. Lamar has the largest inventory of billboards in the South Sound area. District staff are negotiating smaller contracts with Outfront Media, Pacific Outdoor and Sun Outdoor.

FISCAL IMPACT: These expenses are included in the ZEED department budgets.

ADDITIONAL INFORMATION: For additional information, contact Alan Varsik at 253-404-3634 OR alan.varsik@tacomaparks.com

Item No. 2

- **VENDOR** Kammie McArthur/Andy Nordfors
- **GOODS OR SERVICE** Creative Services/Advertising Campaigns
- **PRICE** \$140,000 for 2022
- **SOURCE OF FUNDING** ZEED Marketing Budget
- **CONTACT** Alan Varsik, (253) 404-3634

BACKGROUND: The team of Kammie McArthur and Andy Nordfors was selected through a Request for Proposals, completed in January 2017, to develop strategic, integrated advertising campaigns for Point Defiance Zoo & Aquarium and Northwest Trek. The contract was awarded to McArthur/Nordfors for two years with the opportunity for up to two two-year extensions. Eighteen firms submitted proposals and staff interviewed three finalists.

Kammie McArthur and Andy Nordfors have nearly five decades of combined experience working with clients to translate brand strategies into innovative, compelling, memorable and measurable campaigns. Their extensive combined client list includes Puget Sound Energy, Holland America Line, Fred Hutchinson Cancer Research Center, and Eddie Bauer.

In 2018, the MacArthur/Nordfors team developed the popular “Follow the Current” advertising campaign, helping the Zoo celebrate the opening of the Pacific Seas Aquarium and smash attendance and revenue records in 2018 and again in 2019. On March 14, 2020, we announced the closure of the Zoo and Trek due to Covid. The on and off closures of both facilities, on- and off-closures of aquariums and other facilities, furloughs of marketing team members, ever-changing mask mandates, and severe budget constraints, we decided to modify previous campaigns and create new mini-campaigns in-house for 2020 and 2021.

Unlike past years where we focused on updated one facility, in 2022, Kammie McArthur and Andy Nordfors will work with staff to build on the successful Zoo summer advertising campaign and develop a new Northwest Trek summer advertising campaign.

FISCAL IMPACT: The original contract amount was for \$220,000 and with this extension brings the total to \$360,000. Expenses related to this contract are included in the 2022 Marketing budgets.

ADDITIONAL INFORMATION: For additional information, contact Alan Varsik at 253-404-3634 OR alan.varsik@pdza.org

METROPOLITAN PARK DISTRICT OF TACOMA

PURCHASING RESOLUTION NO. P11-22

**AUTHORIZING PURCHASE OF
GOODS AND SERVICES FOR METRO PARKS TACOMA**

WHEREAS, the Board of Park Commissioners have established policies governing the purchase of goods and services for Metro Parks Tacoma through the adoption of Resolution No. RR22-15, Authorizing Amendment of the Purchasing Policy for the Metropolitan Park District of Tacoma; and

WHEREAS, the Board of Park Commissioners through the adoption of Resolution No. R51-02, Adopting Board Policies and Procedures, authorized the use of a Purchasing Resolution for consolidation of all purchases seeking approval by the Board of Park Commissioners; and

WHEREAS, Metro Parks staff recommends the Board of Park Commissioners authorize the purchase of goods and services detailed below; now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to authorize the Executive Director to enter into the necessary agreements to purchase or acquire the following goods and services as detailed in Exhibit A to this resolution.

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a meeting held on _____, 2022.

ATTEST:

President

Secretary

Clerk

**EXHIBIT A
TO
PURCHASING RESOLUTION NO. P11-22**

ITEM NO. 1

- **VENDOR** Lamar Advertising
- **GOODS OR SERVICE** Billboard Advertising
- **PRICE** Not to exceed \$135,000 (ZEED) for 2022
- **SOURCE OF FUNDING** ZEED Marketing Budget
- **CONTACT** Alan Varsik, (253) 404-3634

ITEM NO. 2

- **VENDOR** Kammie McArthur/Andy Nordfors
- **GOODS OR SERVICE** Creative Services/Advertising Campaigns
- **PRICE** \$140,000 (ZEED) for 2022
- **SOURCE OF FUNDING** ZEED Marketing Budget
- **CONTACT** Alan Varsik, (253) 404-3634



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Debbie Terwilleger, Director of Business, Administration & Planning

SUBJECT: Seymour Botanical Conservatory Rehabilitation, Pease Construction Change Order No. 7

DATE: February 23, 2022

EXECUTIVE SUMMARY: This resolution authorizes the contract Change Order #7 to Pease Construction for Seymour Botanical Conservatory Rehabilitation in the amount not to exceed \$50,000.00, including Washington State Sales Tax.

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION: This resolution was reviewed by the Capital Improvement Committee at their meeting on February 22, 2022 with a recommendation to forward the action on to the full Board for approval.

BACKGROUND: The bid opening for this project was held on March 3, 2021 and two (2) bids were received and two (2) were considered responsive.

Pease Construction was the successful bidder, having submitted a low Base Bid and Alternate 1 in the amount of \$2,152,206.00 (including WSST). Reference checks were conducted by staff confirming that Pease Construction is a responsible contractor and performs quality work.

This project became possible with 2014 UTGO Bond Funds and a State Heritage Grant. Work under this contract consists of an entry drive accessible parking stall, rehabilitation of the existing conservatory, including upgrades to the existing structure, building envelope, interior partitions, casework, HVAC systems, plumbing fixtures, controls and lighting, custom metal fabrications, green walls, rock walls and new plantings.

The contract was approved by the Board of Park Commissioners on March 22, 2021, Resolution NO. PW27-21 in the amount of \$2,152,206.00 (including Washington State Sales Tax).

Change Order #1 for an amount of \$551.00 (including Washington State Sales Tax) was approved administratively to address an addition error in the original contract.

Change Order #2 for an amount of \$36,279.88 (including Washington State Sales Tax) was approved administratively to address a range of construction changes including a deduct for counter top material change, removal of unknown rock wall, addition of the Vivarium, an additional concrete slab in the office, boiler breaker modifications and a tax rate change.

Change Order #3 for an amount of \$89,256.97 (including Washington State Sales Tax) was approved administratively to address a range of construction changes including the office wall needing to be rebuilt due to rot, added lava rock for new wall and structural reconstruction of the basement ceiling and north wing floor failure due to moisture.

Change Order #4 for an amount of \$17,492.47 (including Washington State Sales Tax) was approved administratively to address a range of construction changes including failing window trim, rewelding of failing treaded rods, culvert piping, additional casework locks and louvers.

Change Order #5 for an amount of \$28,925.07 (including Washington State Sales Tax) was approved administratively to address a range of construction changes including fin tube deduct, roof membrane for the failed floor in the north wing due to moisture, added days only for carpenters strike, framing modifications, rewiring entry lights not in plan and upgraded outlets for gift shop.

Change Order #6 for an amount of \$10,915.29 (including Washington State Sales Tax) was approved administratively to address a range of construction changes including added cable trays, gas venting installation, added rotunda jamb flashing, added actuator control box, piping insulation deduct, added backflow preventer, boiler motor starter added and 7 extra days only for inclement weather.

Funding for Change Order #7 in the not-to-exceed amount of \$50,000 is being requested to account for additional anticipated additional chimney crack repairs and unknown pipe leakage repairs.

The ‘Other Costs’ budget line accounts for project expenses such as printing, bidding, advertising, equipment, commissioning, inspections, & permits.

FISCAL IMPACT: The funds for this project are from 2014 UTGO Bond Funds, State Heritage Grant and Greater Metro Parks Foundation.

Funding:	
2014 UTGO Bond	\$1,902,302
State Heritage Grant	\$749,810
GMPF Donation	\$48,488
2014 UTGO Bond	\$50,000
1% for Art	(\$21,392)
Total	\$2,729,208.00

Project Budget:	
Planning and Design	\$285,412.20
Pease Construction (includes tax)	\$2,362,580.18
Other Costs	\$69,300.63
Contingency	\$11,914.85
Total	\$2,729,207.86

ADDITIONAL INFORMATION: For additional information, please contact Debbie Terwilleger, Director of Business Administration & Planning at (253) 305-1086 or debbiet@tacomaparks.com

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. PW12-22

**SEYMOUR CONSERVATORY REHABILITATION
PEASE CONSTRUCTION – CHANGE ORDER NO. 7**

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma desires to make upgrades to W.W. Seymour Botanical Conservatory; and;

WHEREAS, the original construction contract was approved by the Board of Park Commissioners on March 3, 2021, Resolution #: PW27-21 in the amount of \$2,152,206.00 (including Washington State Sales Tax).

WHEREAS, Change Orders 1-6 were issued to account for increased costs:

Change Order #1 for an amount of \$551.00 (including Washington State Sales Tax) was approved administratively to address an addition error in the original contract.

Change Order #2 for an amount of \$36,279.88 (including Washington State Sales Tax) was approved administratively to address a range of construction changes including a deduct for counter top material change, removal of unknow rock wall, addition of the Vivarium, additional concrete slab in the office, boiler breaker modifications and a tax rate change.

Change Order #3 for an amount of \$89,256.97 (including Washington State Sales Tax) was approved administratively to address a range of construction changes including the office wall needing to be rebuilt due to rot, added lava rock for new wall and structural reconstruction of the basement ceiling and north wing floor failure due to moisture.

Change Order #4 for an amount of \$17,492.47 (including Washington State Sales Tax) was approved administratively to address a range of construction changes including failing window trim, rewelding of failing treaded rods, culvert piping, additional casework locks and louvers.

Change Order #5 for an amount of \$28,925.07 (including Washington State Sales Tax) was approved administratively to address a range of construction changes including fin tube deduct, roof membrane for the failed floor in the north wing due to moisture, added days only for carpenters strike, framing modifications, rewiring entry lights not in plan and upgraded outlets for gift shop.

Change Order #6 for an amount of \$10,915.29 (including Washington State Sales Tax) was approved administratively to address a range of construction changes including added cable trays, gas venting installation, added rotunda jamb flashing, actuator control box added, piping insulatin deduct, added backflow preventer, boiler motor starter added and 7 extra days only for inclement weather.; and

WHEREAS, funding for Change Order #7 is required to account for additional chimney crack repairs and existing pipe leakages for a not-to-exceed Amount of \$50,000; Now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to authorize funding for Change Order #7 with Pease Construction, in the not-to-exceed Amount of \$50,000 (including WSST.)

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____2022.

President

ATTEST:

Secretary

Clerk



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Debbie Terwilleger, Director of Business, Administration and Planning

**SUBJECT: Owen Beach Access Bid #SWR J2022-05,
Contract Award to Wildwood Carpentry LLC**

DATE: February 23, 2022

EXECUTIVE SUMMARY: This resolution authorizes contract award for the Owen Beach Access construction contract to Wildwood Carpentry LLC. in the amount of \$ 207,364.00 (includes Washington State Sales Tax).

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION: This resolution was reviewed by the Capital Improvement Committee at their meeting on February 22, 2022 with a recommendation to forward the action on to the full Board for approval.

BACKGROUND: During the 2015 Point Defiance Master Plan Update process, one of the key improvements to the park identified was the need for increased pedestrian and bicyclist safety. Through the planning and with grant funding from the Washington State Recreation Conservation Office (RCO), the Loop Trail and Viewpoints project was developed. This Loop Trail is to be a “shared-use” trail for pedestrians and bicyclists and will be separated from the vehicular road network. This shared-use trail will connect to the new roundabout at the Pearl Street entrance, the Wilson Way bridge landing within the Park, and the neighborhood.

Work was done in 2016 and 2017 under the “Parking & Circulation Study” to develop the 30% design and a preferred location of the new Loop Trail. Public meetings, design options, workshops, and surveys were conducted to arrive at the most desired alignment. Tree protection, safety, reuse of existing pavement, accessibility, and user experiences were all taken into consideration.

This Owen Beach Access Project was derived from the design efforts of the Point Defiance Loop Trail project. It will create a new vehicular entrance to Owen Beach and preserve the previous entrance for pedestrians and bicyclists. The location of the new entrance will balance vehicular safety and limit the disturbance of the existing landscape. The result will be a safer access to Owen Beach that better manages traffic and is configured so as to accommodate the future loop trail project alignment.

The improvements were designed to anticipate current and future demand. Construction will be sequenced to minimize service interruption to existing facilities.

The bid opening was held on February 18th, 2022 at 1:00 pm. Four (4) bids were received with all four (4) considered responsive.

The construction is anticipated to take 45 calendar days to complete after issuance of a Notice to Proceed. Roger Stanton will be Capital Program Manager for this project.

FISCAL IMPACT: The funds for the Owen Beach Access will be accounted for in the 2014 UTGO Regional Parks & Attractions/Point Defiance Park. For project implementation purposes, the following is a breakdown of the funding sources and project budgets.

Funding:	
2014 Park Bond (Regional Parks – Point Defiance Park)	\$ 410,000
1 % for Art	-\$ 2,500
Total	\$407,500
Budget:	
Planning & Design	\$64,700
Construction (includes tax)	\$207,364
<u>Contingency, Permitting & Signage</u>	<u>\$135,436</u>
Total	\$407,500

ADDITIONAL INFORMATION: For additional information, please contact Debbie Terwilleger, Director of Business, Administration & Planning at 253-305-1086 or debbiet@tacomaparks.com

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. PW13-22

**OWEN BEACH ACCESS BID NO SWR J2022-05,
CONTRACT AWARD TO WILDWOOD CARPENTRY LLC.**

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma desires to improve the Owen Beach Access at Point Defiance Park; and

WHEREAS, funds for the project consists of Metro Parks 2014 UTGO Regional Parks & Attractions/Point Defiance Park; and

WHEREAS, Four (4) bids (Bid # **SWR J2022-05**) were received with all Four (4) being considered responsive; and

WHEREAS, the base bid proposals included the entry road and associated stormwater improvements, site restoration and replanting; and

WHEREAS, the low Base Bid was submitted by Wildwood Carpentry LLC and has been reviewed by contract compliance and is considered a responsive bid; Now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to award the Base Bid contract to Wildwood Carpentry LLC in the amount of \$ 207,364.00 (includes Washington State Sales Tax).

The forgoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____2022.

President

ATTEST:

Secretary

Clerk



DEPARTMENT OF PLANNING, DESIGN & DEVELOPMENT
POINT DEFIANCE PARK OWEN BEACH ACCESS IMPROVEMENT
PROJECT #:J2022-05

SEPTEMBER, 25,

BID RESULTS
FRIDAY, FEBRUARY 18, 2022 AT 1:00PM

BIDDER NAME: Canyon Ridge construction LLP		GEC NW Inc		NW Cascade Inc		Wildwood Carpentry LLC	
Address	420 S. 51st St.	5001 S. Tyler St.	P.O. Box 73399	6801 N 11th St.			
City, State Zip	Tacoma, WA 98408	Tacoma, WA 98409	Puyallup, WA 98373	Tacoma, WA 98406			
Contact	Grace Morrison	Jayson Stevens	Clinton Myers	Darrin Fiskum			
Telephone	253.331.5299	253.606.8787	253.848.2371	360.380.8863			
Fax	253.471.1267	253.220.2621	253.848.2545				
Email	gracem@bearwoodwindows.com	Jayson@GECNW.com	clint@nwcascade.com	woodenspar@gmail.com			

BID COMPLIANCE:

Contractor Name:	Canyon Ridge construction LLP	GEC NW Inc	NW Cascade Inc	Wildwood Carpentry LLC	0
Bidder's Proposal:	\$249,850.00	\$277,777.00	\$215,756.00	\$188,000.00	
Cert of Compliance w/wage Pymt:	X	X	X	X	
Non-Collusion Affidavit:	X	X	X	X	
Bid Bond/Money Order:	X	X	X	X	
MWBE Utilization Form:	X	X	X	X	

BID AMOUNTS:

\$249,850.00 \$277,777.00 \$215,756.00 \$188,000.00 \$0.00

All bid amounts listed below do not include WSST.

	\$ 25,734.55	\$ 28,611.03	\$ 22,222.87	\$ 19,364.00	\$ -
Base Bid Amount:	\$ 275,584.55	\$ 306,388.03	\$ 237,978.87	\$ 207,364.00	\$ -

Additive Alternate #01:	NONE	NONE	NONE	NONE	NONE
Unit Cost (Per Square Foot):					

BIDS OPENED & READ BY: Debbie Hall 2/18/2022

BIDS VERIFIED BY:

SIGNED BY:

Debbie Hall

SIGNED BY:

Julie Wilfong



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Mark Knowlden, Interim Director of Parks & Recreation

SUBJECT: **Accepting and Appropriating Association of Washington Cities Grant**

DATE: February 3, 2022

EXECUTIVE SUMMARY: This resolution accepts and appropriates \$365,000.00 for Lifetime Field Trip Adventures and \$135,000.00 for Tacoma Nature Center Summer Programs from the Association of Washington Cities (AWC) and Summer Experiences & Enrichment for Kids (SEEK) Fund to Metro Parks Tacoma (MPT) and authorizes the Executive Director to enter into an agreement with AWC for the funding.

Funds will be used to fund two summer programs. These programs promote social connection, encourage physical activity, support families who are struggling with childcare needs, and assist those most impacted by the isolation of the COVID-19 pandemic.

BACKGROUND: The SEEK Fund has been made possible by federal COVID-19 relief funds given to the Washington Office of the Superintendent for Public Instruction (OSPI). This program seeks to help local agencies expand their summer education programs with the goal of providing more kids with access to outdoor learning opportunities. The Washington Recreation & Park Association and the AWC are facilitating this new Washington State grant program to provide local parks and recreation agencies with funding for youth-focused summer programming.

This funding provides the funds for Metro Parks Tacoma to prepare and launch a Lifetime Field Trip Adventures Program in partnership with Tacoma Public Schools. Lifetime Field Trip Adventures is a new program offering summer outdoor recreational excursions over a six-week period for up to 360 youth, ages 8 - 15. This program has been designed specifically for youth experiencing homelessness, foster youth, and represents the first time Metro Parks Tacoma has offered a summer program for this targeted population at no cost to their families and caregivers.

The elementary program, based out of Tacoma middle schools will serve 30 elementary-school aged children, ages 8-11 each week. The middle school program, based out of Metro Parks Community Centers will serve 30 middle school students, ages 12 – 15 each week. Both programs will be free for children and teens experiencing homelessness and/or foster care, and both programs will be structured in similar ways with variances for the different age groups.

Lifetime Field Trip Adventures will have a comprehensive approach for trips and outdoor experiences. Each week will begin at one of our appointed community centers or drop-off locations. Participants will engage in Social/Emotional Learning (SEL) activities based on the theme, trips, and activities for the week. Lifetime Field Trip Adventures Program will offer youth with the opportunity to experience the Pacific Northwest. The program will bring outdoor adventures to youth who very likely could not participate otherwise. The students will experience places, peoples, and things that they may not have ever seen or experienced that are guided by trained youth development professionals.

Tacoma Nature Center programs funded include a robust line-up of outdoor summer programming for 2022 for youth ages 4 – 12, that significantly expands and enhances what has been done before but with a greater emphasis on outdoor activities. Due to this funding, Tacoma Nature Center Summer Camps, will be offered at no charge to families in need including foster youth and those experiencing homelessness, with steep discounts for others based on free and/or reduced lunch. Free Family Summer Programming and a Volunteer Engagement Program will be added to create a powerful slate of offerings for families needing to find safe, reliable, and compelling summer programming for their children so they can work during the months when schools are closed. The Agents of Discovery program will be expanded to intentionally remove barriers that have typically prevented participants from engaging in outdoor programming.

Eight weeks of summer camp with different themes per week will be introduced. Each camp will have the capacity to serve 36 children. As part of the summer programs, between three and six summer preschool camps will be offered for three half days a week with a capacity to serve 10 children per camp. The Adult Volunteer Program will help during all programs, but primarily the evening family-centered events and weekday programs plus the low-tide events. The Teen Volunteer program will main support the full-week summer camps and the low tide events. With the addition, of Agents of Discovery mission we expect to see an increase in participants by 750-1000 over the course of the late spring/summer.

Staff is requesting that the Board of Park Commissioners accept and appropriate \$365,000.00 for Lifetime Field Trip Adventures and \$135,000.00 for Tacoma Nature Center Summer Programs from the AWC and SEEK Fund for MPT to run summer camps and summer day camp program offered to children and teens with disabilities and authorize the Executive Director to enter into an agreement with AWC for the funding.

FISCAL IMPACT: The total cost of the Metro Parks Tacoma Lifetime Field Trip Adventures \$365,000.00 and Tacoma Nature Center Summer Programs \$135,000.00 is provided by the \$500,000.00 from the AWC and SEEK Fund. AWC will reimburse MPT upon acceptance of services provided and receipt of properly completed invoices, which shall be submitted to the Representative for AWC upon completion of the program.

Lifetime Adventures Project Costs	Summer 2022
Staff	\$108240
Equipment & supplies	\$25130
Scholarships or subsidies	\$67500
Transportation	\$43500

Professional Services	\$4250
Fees for activities or field	\$96380
Meals	\$20000
Total	\$365000

Tacoma Nature Summer Programming Project Costs	Summer 2022
Staff	\$80600
Equipment & supplies	\$7000
Scholarships or subsidies	\$35000
Transportation	\$5200
Professional Services	\$6000
Fees for activities or field	\$1200
Total	\$135000

ADDITIONAL INFORMATION: For additional information, please contact Hollie Rogge Deputy Director of Community and Neighborhood Parks & Facilities at 253-305-1076 or hollie.rogge@tacomaparks.com

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. R14-22

**ACCEPTING AND APPROPRIATING ASSOCIATION OF WASHINGTON CITIES
GRANT: SUMMER EXPERIENCES & ENRICHMENT FOR KIDS FUND (SEEK
FUND) A PROGRAM OF THE WASHINGTON OFFICE OF SUPERINTENDENT OF
PUBLIC INSTRUCTION (OSPI)**

FOR

**METRO PARKS TACOMA (MPT) LIFETIME FIELD TRIP ADVENTURES AND
TACOMA NATURE CENTER SUMMER PROGRAMS**

AND

AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT

WHEREAS, Metro Parks Tacoma strives to provide accessible, affordable, accommodating, and welcoming parks and program services to diverse residents and regional visitors regardless of age, ability, race, ethnicity, and income level.

WHEREAS, Metro Parks plans to develop and implement strategies in collaboration with other agencies and community organizations to support people experiencing homelessness.

WHEREAS, Metro Parks Tacoma strives to remove barriers to ensure that everyone can access and enjoy parks, natural areas, facilities, services, and programs.

WHEREAS, summer childcare options are limited to many families at this time due to the fall-out from the pandemic, but especially challenging to parents for youth experiencing homelessness and foster youth.

WHEREAS, families are often forced to make the hard choice of leaving their employment in order to stay home with their child/teen causing even more disruption to the family due to the wave of economic consequences this likely causes.

WHEREAS, this program in support of for youth experiencing homelessness and foster youth has been developed for 2022 in partnership with Tacoma Public Schools (TPS) and has been designed to meet the specific needs of this population in a way that ensures inclusivity, and Social/Emotional Learning (SEL).

WHEREAS, TPS identified youth experiencing homelessness and foster youth who might not otherwise have a summer camp experience.

WHEREAS, these programs align with Metro Parks initiative to focus on youth and deliver inclusive youth programs and services equitably to a diverse community.

WHEREAS, Metro Parks Tacoma has been selected to receive \$500,000.00 from the Association of Washington Cities (AWC) Summer Experiences & Enrichment for Kids (SEEK) Fund for Metro Parks Tacoma (MPT) Lifetime Field Trip Adventures and Tacoma Nature Center

Summer Programs serving youth experiencing homelessness and foster youth; now, therefore be it

RESOLVED, that the Board of Park Commissioners accept and appropriate \$365,000.00 for Lifetime Field Trip Adventures and \$135,000.00 for Tacoma Nature Center Summer Programs from the AWC and the SEEK Fund in support of MPT run summer camps and summer day camp program offered to children and teens with disabilities; and be it

FURTHER RESOLVED, that the Executive Director is authorized to execute an agreement for MPT for the \$500,000.00 contribution from AWC and SEEK Fund a program of the Washington Office of Superintendent of Public Instruction (OSPI).

The foregoing resolution was adopted by the Board of Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2022.

President

ATTEST:

Secretary

Clerk





MEMORANDUM

TO: Board of Park Commissioners

FROM: Shon Sylvia, Executive Director

SUBJECT: Amending the Operating Agreement with the Greater Metro Parks Foundation

Date: February 28, 2022

EXECUTIVE SUMMARY: Staff is requesting the Board of Park Commissioners to approve a financial amendment of \$150,000 to the current Operating Agreement with the Greater Metro Parks Foundation for additional fundraising support to Metro Parks Tacoma.

BACKGROUND: Under Resolution No. R8-21 the Board of Park Commissioners approved a \$650,000 contract and authorized the Executive Director to represent the district and implement the Operating Agreement with Greater Metro Parks Foundation (GMPF) for the 2021-22. GMPF has been an exemplary partner to find resources to fill COVID-related revenue gaps and has helped seek additional funding opportunities for a variety of program, services and furnishings. As a result, staff desires to adjust the financial contribution for additional grant writing, organizational support and to cover any unanticipated administrative costs incurred by the Foundation.

In 2021, under the authority of the Executive Director, an amendment to the agreement was made to allow for an additional \$30,000 to be paid to GMPF for organizational operating costs and services.

However, with the volume of new program opportunities (Beyond the Bell, Club Beyond, McKinney Vento camps, Promise Neighborhoods, etc.), we anticipate needing \$120,000 of additional spending authority in 2022 for a total contract amount not to exceed \$800,000. In accordance with District's purchasing policy, this added amount requires Board approval.

FISCAL IMPACT: Between revenues received directly to the district from grants, pass-through ESSER dollars, and the philanthropic support provided by GMPF, the park district will continue to receive at-least a 1.5 times return on the MPT investment towards all programs and scholarships which will cover the contract increase of \$150,000.

Additionally, the Foundation will continue to provide New Market Tax Credit payments and distribution of the program operating endowment for the Eastside Community Center and all other terms identified as part of the operating agreement.

ADDITIONAL INFORMATION: For additional information please contact Shon Sylvia, Executive Director at 253-305-1091 or shons@tacomaparks.com

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO R.15-22

**AMENDING THE OPERATING AGREEMENT WITH
GREATER METRO PARKS FOUNDATION**

WHEREAS, under Resolution No. R8-21 the Board of Park Commissioners approved a \$650,000 contract and authorized the Executive Director to represent the district and implement the Operating Agreement with Greater Metro Parks Foundation (GMPF) for the 2021-22; and

WHEREAS, an additional amount of \$150,000 is necessary to support ongoing efforts of fundraising for The District; and

BE IT RESOLVED, the Board of Park Commissioners of the Metropolitan Park District of Tacoma authorizes the Executive Director to negotiate the terms of the operational agreement and to amend the current Operating Agreement threshold to a contract amount not to exceed \$800,000.

The foregoing resolution was adopted at a regular meeting of the Board of Park Commissioners of the Metropolitan Park District of Tacoma held on _____, 2022

President

ATTEST:

Secretary

Clerk