

**REGULAR PARK BOARD MEETING AND AGENDA**  
**July 12, 2021**  
**6:00 PM REGULAR MEETING**  
**REMOTE MEETING**

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**This meeting will be held remotely.  
The public is encouraged to participate via telephone or Zoom and  
will be given opportunities to  
comment, as noted below.**

You can listen to the Regular Park Board Meeting via telephone by following the instructions below:

**Telephone Instructions:**

**Dial: 253-215-8782**

**Enter Meeting ID: 869 4159 6673 #**

**Participant ID: no ID needed just press #**

You can listen and view presentations of the Regular Park Board Meeting via the Zoom link:

<https://us06web.zoom.us/j/86941596673>

Community comment is encouraged to be submitted in advance of the meeting in written form. Please submit written comments to the Board by 4pm on July 12, 2021 by e-mailing them to Jennifer Bowman at [jenniferb@tacomaparks.com](mailto:jenniferb@tacomaparks.com). Comments will be compiled and sent to Board members in advance of the meeting. Comments may also be left on voicemail at 253-305-1091 by 4pm on July 12, 2021. Verbal comments will also be allowed during the meeting. To request to speak during community comments, please press the Raise Hand button near the bottom of your Zoom window or \*9 on your phone. All speakers will have up to three minutes to speak.

**METROPOLITAN PARK DISTRICT  
OF TACOMA**



**AGENDA**

**JULY 12, 2021  
6:00 P.M.  
REMOTE MEETING**

Via Telephone  
**Dial: 253-215-8782**  
**Enter Meeting ID: Webinar ID: 869 4159 6673#**  
**Participant ID: no ID needed just press #**

or  
Listen and view presentations of the  
Regular Park Board Meeting via the Zoom link:  
<https://us06web.zoom.us/j/86941596673>

**MEETINGS ARE RECORDED AND MAY BE HEARD AT THE  
PARK DISTRICT OFFICES UPON REQUEST**

**COMMISSIONERS**

**ERIK HANBERG, PRESIDENT  
ANDREA SMITH, CLERK  
AARON POINTER  
JESSIE BAINES, JR.  
TIM REID**

6:00 P.M. **CALL TO ORDER**

**ROLL CALL**

**SPECIAL PRESENTATIONS**

EMPLOYEE RETIREE RECOGNITION

PARKS & RECREATION MONTH PROCLAMATION

**PRESIDENT'S REPORT**

**STANDING COMMITTEE & COMMISSION REPORTS**

**EXECUTIVE DIRECTOR'S REPORT**

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"Park District meeting sites are accessible to people who require special accommodations, please contact 305-1091 48 hours prior to the meeting time."



**REGULAR MEETING**

**COMMUNITY COMMENTS**

Community comment is encouraged to be submitted in advance of the meeting in written form. Please submit written comments to the Board by 4pm on July 12, 2021 by e-mailing them to Jennifer Bowman at [jenniferb@tacomaparks.com](mailto:jenniferb@tacomaparks.com). Comments will be compiled and sent to Board members in advance of the meeting. Comments may also be left on voicemail at 253-305-1091 by 4pm on July 12, 2021. Verbal comments will also be allowed during the meeting. To request to speak during community comments, please press the Raise Hand button near the bottom of your Zoom window or \*9 on your phone. All speakers will have up to three minutes to speak.

**MINUTES**

(5-8) MINUTES OF THE JUNE 28, 2021 REGULAR BOARD MEETING

**CONSENT AGENDA**

(9-10) **RESOLUTION NO. C47-21**: APPROVAL OF WARRANTS CLAIM FUND FOR JUNE 2021  
(Contact: Erwin Vidallon, Chief Financial Officer)

**REGULAR AGENDA**

**PURCHASING RESOLUTIONS**

*(Requiring one reading for adoption)*

(11-14) **RESOLUTION NO. P48-21**: AUTHORIZING PURCHASE OF GOODS AND SERVICES FOR METRO PARKS TACOMA  
1. DEPARTMENT ON ECOLOGY WASHINGTON CONSERVATION CORP FOR NATURAL AREA RESTORATION AND ACCESS IN AN AMOUNT NOT TO EXCEED \$288,000  
(Contact: Joe Brady, Deputy Director of Park & Recreation)

**PUBLIC WORKS PURCHASING RESOLUTIONS**

*(Requiring one reading for adoption)*

(15-18) **RESOLUTION NO. PW49-21**: BROWNS POINT PLAYFIELD TENNIS COURT IMPROVEMENTS BID#: J2021-09 CONTRACT AWARD TO BEISLEY ENTERPRISES  
(Contact: Debbie Terwilleger, Director of Business Administration & Planning)

**SINGLE READING RESOLUTIONS**

*(Requiring one reading for adoption)*

**SECOND READING RESOLUTIONS**

*(Requiring two readings for adoption)*

- (19-23)      **RESOLUTION NO. RR46-21:** AUTHORIZING AN INTERGOVERNMENTAL TRANSFER OF REAL PROPERTY WITH PIERCE COUNTY RELATING TO DAWSON PARK  
(Contact: Debbie Terwilleger, Director of Business Administration & Planning)

**FIRST READINGS:**

*(Requiring two readings for adoption)*

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**BOARD COMMENTS**

**ADJOURNMENT**

**UPCOMING BOARD MEETINGS**

July 14, 2021	Capital Improvement Committee	5:00 PM	Remote Meeting
July 19, 2021	Committee of the Whole	5:30 PM	Remote Meeting
July 26, 2021	Regular Board Meeting	6:00 PM	Remote Meeting
July 28, 2021	Capital Improvement Committee	5:00 PM	Remote Meeting

\*Remote meeting details can be found on the Metro Parks Website [www.metroparkstacoma.org](http://www.metroparkstacoma.org)

\*Committee Meetings are subject to change - please check the Metro Parks Website, [www.metroparkstacoma.org](http://www.metroparkstacoma.org) for the most up to date meeting schedules.





**MINUTES OF REGULAR MEETING  
BOARD OF PARK COMMISSIONERS  
JUNE 28, 2021**

**PRESENT:**

Erik Hanberg, President  
Andrea Smith, Clerk  
Aaron Pointer  
Jessie Baines  
Tim Reid

**IN THE CHAIR:** Erik Hanberg

**PLACE:** Remote call in meeting

**REGULAR MEETING**

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by Commissioner Hanberg at 6:00 p.m.

**SPECIAL PRESENTATIONS**

**PRIDE MONTH PROCLAMATION**

President Hanberg read a proclamation into the record that recognizes and honors the month of July 2021 as LGBTQ+ Pride Month in Tacoma.

County Councilman Ryan Mello thanked the Board and the Park District for their efforts in making Tacoma an inclusive city.

Troy Christensen representing the Rainbow Center thanked the Board and the District for the support and ongoing partnership.

**PRESIDENTS REPORT**

President Hanberg stated that the Board will be using the month of July to transition into hybrid style Board meetings. The Board will continue to meet remotely through July with a goal of having technology in place by August.

President Hanberg thanked District staff who worked on getting spraygrounds open for the community in time for the heat wave that hit the region.

**STANDING COMMITTEE AND COUNCIL REPORTS**

**Active Lifestyle & Community Wellness Advisory Council**

Commissioner Pointer stated this council took a site tour of Swan Creek Park during its last meeting.

**EXECUTIVE DIRECTOR'S REPORT**

Debbie Terwilleger acting on behalf of Shon Sylvia reported on the following:

- Hollie Rogge, Deputy Director of Parks and Recreation introduced the following new & promoted employees: Ryan Brown, Cindell Stacy, William Hirzel, Shana Clarke, Amanda Baugh, and Daesha Richards. Debbie Terwilleger introduced the District's new Chief Equity Officer Norinda Rosario Yancey.
- Parks crews went above and beyond to get all 10 spraygrounds opened ahead of the planned July 1 opening date.

The District did experience a short-term outage at Titlow caused by the UV system, staff were able to get it up and running again and will be monitoring to determine if outside services may be needed.

- Reminder that outdoor pools are scheduled to open July 1st on a limited schedule
- Board Members received notification from staff on Friday about the Governor's Welcome Back Tacoma event. In conjunction with the statewide reopening associated with the lifting of COVID-19 regulations, MPT was approached today by the Governor and the Mayor to make Wright Park available for a Welcome Back Tacoma Event on Wednesday, June 30<sup>th</sup> 11am-1pm . Although the City is taking the lead on the event here in Tacoma, this is actually a statewide celebration of the end to current COVID restrictions. This is an opportunity for Washingtonians to celebrate the end of this chapter. With three community-led celebrations – Seattle, Tacoma and Spokane, Gov. Jay Inslee will travel to different locations on Wednesday, to celebrate with community and business leaders, elected officials and Washington heroes who helped us through the COVID pandemic.
- The Governor's Office has continued to indicate that the state's economic recovery will undergo a big shift this week. It is staffs understanding that most COVID restrictions will be lifted at the end of the day on Wednesday, June 30th.  
Capacity limits: Effective Thursday, all limits on our capacity are removed, although camps remain under their own COVID safety rules. The lifting of restrictions does not necessarily mean we are jumping up to 100% at once. The District will increase capacity around our system where we feel we have an appropriate level of staffing. This has been a very challenging labor market and we are still trying to fill a lot of summer positions.

Mask use: The state mask mandate will remain in place. That means masks are still required for anyone who is not fully vaccinated. Up until this point, the District has required that Metro Parks employees wear a mask when indoors, regardless of vaccination status. The District will remove that requirement effective Thursday, which means employees do not have to wear a mask if they are fully vaccinated and have attested to us that they are vaccinated. Remember regardless of vaccination status if you work in or visit K-12 schools, childcare facilities, and day camps in locations where children and/or adolescents are present face coverings are still required.

Employees will still be required to log their health status and location each day so that we can maintain contact tracing as needed. Employees must wear a face mask or attest to full vaccination. The District will provide supplies so employees can disinfect their personal work areas. The District will strongly encourage employees to continue practicing proper hand washing and other sanitizing practices.

- Thursday, July 8<sup>th</sup> 10am Franklin Park renaming event
- Saturday, July 10<sup>th</sup> 10am Dickman Mill re-opening event
- Community Center will be closed on July 5<sup>th</sup> for the holiday
- Fort Nisqually TikTok now has 35.9K followers

**COMMUNITY COMMENTS** None

**MINUTES OF THE JUNE 14, 2021 REGULAR BOARD MEETING**

Commissioner Pointer moved to adopt the minutes as presented; seconded by Commissioner Smith and passed on a vote of 5-0.

**CONSENT AGENDA** None

**PURCHASING RESOLUTIONS** None

**PUBLIC WORKS PURCHASING RESOLUTIONS** None

**SINGLE READING RESOLUTIONS**

**RESOLUTION NO. R45-21:** W.W. SEYMOUR BOTANICAL CONSERVATORY ACCEPTING AND APPROPRIATING \$48,488.00 FROM THE CONSERVATORY FOUNDATION FOR THE CONSTRUCTION OF THE VIVARIUM

Commissioner Pointer moved to adopt the resolution, seconded by Commissioner Smith.

Debbie Terwilleger commented that this item was reviewed by the CIC on June 16<sup>th</sup>. Staff noted these funds will be used for the vivarium that will house frogs at the Conservatory. Staff and the Board engaged in brief conversation about how the frogs will be taken care of.

Being no additional comments, the question was called and the resolution passed on a vote of 5-0.

**SECOND READINGS RESOLUTIONS** None

**FIRST READING RESOLUTIONS**

**RESOLUTION NO. RR46-21:** AUTHORIZING AN INTERGOVERNMENTAL TRANSFER OF REAL PROPERTY WITH PIERCE COUNTY RELATING TO DAWSON PARK

Commissioner Pointer moved to adopt the resolution, seconded by Commissioner Smith.

Board members were reminded that this topic was discussed as a new business item on July 14<sup>th</sup> and at the COW meeting on July 21<sup>st</sup>.

Staff commented that Pierce County has designed certain utility improvements to be constructed adjacent to the North property line of Dawson Park. In order to construct the utilities, Pierce County has requested Metro Parks transfer a strip of land along the North property line (88th St. E.) that is approximately 30 feet wide and 527 feet long, and a strip of land along part of the Easterly property line (18th Ave. E.) that is approximately 5 feet wide and 174 feet long



Staff further noted that in exchange for Metro Parks’ transfer of the strips of land to Pierce County, Pierce County is willing to vacate the unimproved right of way known as Van Buren Street. This property exchange would allow utilities to be constructed as planned and the park to become a unified and single parcel.

Being no additional comments, the resolution moves to second reading on July 12, 2021.

**UNFINISHED BUSINESS** None

**NEW BUSINESS** None

**BOARD COMMENTS**

President Hanberg commented on his recent visits to a number of National Parks with his family.

**ADJOURN**

Being no further business, the meeting was adjourned at 6:45p.m.

**APPROVED:**

\_\_\_\_\_

President

\_\_\_\_\_

Clerk

Submitted by: Jennifer Bowman, Board Secretary

**METROPOLITAN PARK DISTRICT OF TACOMA**

**RESOLUTION NO. C47-21**

**APPROVAL OF WARRANTS CLAIM FUND FOR JUNE 2021**

WHEREAS, the Board of Park Commissioners approved, appropriated and adopted the 2021-2022 Biennial Budget in Resolution No. RR56-20, dated December 14, 2020 to meet public expenses, bond retirement, interest and operational expenses for the biennium ending December 31, 2022: and

WHEREAS, the Board of Park Commissioners has authorized the Executive Director to establish procedures to meet the fiscal year public debt, to maintain accountable records of all transactions, and to provide certification that labor and debt claims have been met; now, therefore, be it.

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that the warrants issued to meet obligations in the Warrants Claim Fund and the Disbursements by Funds in the amounts and for the period indicated on Attachment "A" have been audited and certified by the auditing officer as required by RCW.42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, be approved for payment.

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on \_\_\_\_\_, 2021.

ATTEST: \_\_\_\_\_

President \_\_\_\_\_

\_\_\_\_\_  
Secretary

Clerk

BLANKET CERTIFICATION AND WARRANT APPROVAL FORM

AUDITOR'S CERTIFICATION

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the Metropolitan Park District of Tacoma, and that I am authorized to authenticate and certify to said claim.

FOR THE PERIOD STARTING JUNE 1, 2021 AND ENDING JUNE 30, 2021.

WARRANTS CLAIM FUND

ACCOUNTS PAYABLE CLAIMS FUND:


Warrant Serial Numbers 334396 to 334599 AMOUNT: \$5,320,214.13

PAYROLL CLAIMS FUND:

Warrant Serial Numbers 053529 to 053642 AMOUNT: \$62,509.96

(Most employees receive payment through direct deposit advices, which are paid to the bank through the Accounts Payable Claims Fund.)

TOTAL \$5,382,724.09

  
\_\_\_\_\_  
Finance and Accounting Auditing Officer  
Metropolitan Park District of Tacoma

- Warrant summary reports are available with the board secretary.
- Detail reports and claim vouchers are available in the Finance and Administrative Services Office.



**MEMORANDUM**

TO: Board of Park Commissioners  
THROUGH: Shon Sylvia, Executive Director  
FROM: Joe Brady, Deputy Director of Parks and Recreation  
**SUBJECT: Purchasing Resolution**  
DATE: July 7, 2021

**EXECUTIVE SUMMARY:** The attached Purchasing Resolution seeks Board approval to enable the Executive Director to enter into the necessary agreements for the purchase and acquisition of the goods and services detailed in Exhibit A to the Resolution and in the supporting information below.

Proposed goods and services proposed for purchase and/or acquisition:

**ITEM No. 1**

- **VENDOR** Department of Ecology  
Washington Conservation Corps
  
- **GOODS OR SERVICE** Natural Area Restoration and Access
  
- **PRICE** Not to exceed \$288,000 (P&R)
  
- **SOURCE OF FUNDING** Parks and Recreation Operating Budget
  
- **CONTACT** Joe Brady (253) 305-1014

Metro Parks Tacoma is committed to providing healthy natural areas for citizen nature access and to provide urban wildlife habitat. The Washington Conservation Corps Crew consists of a fully-equipped six person field crew with transportation, training and health insurance. This contract will make it possible to secure a dedicated crew for the remainder of the biennium for a cost of \$288,000. The WCC’s mission is to conserve and enhance the natural resources of Washington State and provide young adults an opportunity to enrich themselves through meaningful work and community service. The partnership would benefit the District in many ways, as the WCC shares and promotes many of the same values as MPT; natural resource stewardship, volunteerism, community service, and youth enrichment. This is an excellent opportunity to achieve our continued environmental restoration goals. There are currently no

work crews which represent a functional equivalent as far as cost savings for the District. The Washington Conservation Corps is the only practical provider.

Metro Parks has been successful in our proposal to enter into a partnership with the State Department of Ecology for a Washington Conservation Corps Crew (WCC) for October 2021-September 2022, and will seek the opportunity for a fulltime WCC Crew again in 2022-2023. The WCC is funded through grants from the Corporation for National and Community Service, better known as AmeriCorps. AmeriCorps provides matching funds for field crews working with public and non-profit entities to support on-the-ground natural resource improvements. We have successfully utilized WCC crews for habitat restoration projects on District open space since 2009.

**FISCAL IMPACT:** Funds will come from Parks and Recreation department operating budget.

**ADDITIONAL INFORMATION:** for additional information please contact Joe Brady at [joe@tacomaparks.com](mailto:joe@tacomaparks.com) or 253-305-1014.

**PURCHASING RESOLUTION NO. P48 -21**

**AUTHORIZING PURCHASE OF  
GOODS AND SERVICES FOR METRO PARKS TACOMA**

WHEREAS, the Board of Park Commissioners have established policies governing the purchase of goods and services for Metro Parks Tacoma through the adoption of Resolution No. RR21-15, Authorizing Amendment of the Purchasing Policy for the Metropolitan Park District of Tacoma; and

WHEREAS, the Board of Park Commissioners through the adoption of Resolution No. R51-02, Adopting Board Policies and Procedures, authorized the use of a Purchasing Resolution for consolidation of all purchases seeking approval by the Board of Park Commissioners; and

WHEREAS, Metro Parks staff recommends the Board of Park Commissioners authorize the purchase of goods and services detailed below; now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to authorize the Executive Director to enter into the necessary agreements to purchase or acquire the following goods and services as detailed in Exhibit A to this resolution.

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a meeting held \_\_\_\_\_ 2021.

ATTEST:

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Clerk

**Exhibit A**  
**to**  
**Purchasing Resolution No. P48-21**

**ITEM NO. 1**

- **VENDOR** Department of Ecology  
Washington Conservation Corps
  
- **GOODS OR SERVICE** Natural Area Restoration and Access
  
- **PRICE** Not to exceed \$288,000 (P&R)
  
- **SOURCE OF FUNDING** Parks and Recreation Operating Budget
  
- **CONTACT** Joe Brady (253) 305-1014



**MEMORANDUM**

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Debbie Terwilleger, Director of Business Administration and Planning

**SUBJECT: Contract Award of Browns Point Playfield Tennis Court Improvements J2021-09 to Beisley Enterprises.**

DATE: July 7, 2021

**EXECUTIVE SUMMARY:** This resolution authorizes the contract award to Beisley Enterprises for Browns Point Playfield Tennis Court Improvements in the amount not to exceed \$356,269.00, including Washington State Sales Tax.

**CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION:** This resolution was reviewed by the Capital Improvement Committee at their meeting on June 30, 2021 with a recommendation to forward the action on to the full Board for approval.

**BACKGROUND:** The bid opening was held on June 30, 2021. One (1) bids was received and one (1) was considered responsive.

A bid package was advertised for improvements at Browns Point Playfield Tennis Court Improvements as part of the 2014 Park Improvement Bond Program. Improvements described in bidding documents included asphalt paving, new tennis court surfaces, chain link fencing, ADA pathway, benches, landscaping turf, gravel surfacing and striping.

Please refer to the attached bid tabulation for the list of contractors and bid amounts. Beisley Enterprises submitted low Base Bid in the amount of \$323,000.00 (not including WSST). There were 2 Alternates.

Base Bid - All structural, civil and landscape work to construct the tennis courts and ADA pathways  
Alt. 1 – Construct New Basketball Court \$130,000.00  
Alt. 2 – Install French Drain and Catch Basins \$54,000.00

Reference checks by staff have confirmed that Beisley Enterprises is a responsible contractor and performs quality work. They have done previous projects for MPT at PDZA. Staff is recommending award of the Base Bid for a total amount of \$356,269.00 (including Washington State Sales Tax).

The 'Other Costs' budget line accounts for project expenses such as printing, bidding, advertising, equipment, street vacation, inspections, & permits.



The construction of this phase of work is anticipated to take 70 calendar days to complete after issuance of a Notice to Proceed. Chris Marfori with Wenaha Group will be project manager for this project, reporting to Kristi Evans for Metro Parks Tacoma.

**FISCAL IMPACT:** The funds for this project are provided by 2014 UTGO Bond Funds.

**Funding:**

2014 UTGO Bond Fund	\$520,000
1% for Art	-\$3,060
<b>Total</b>	<b>\$516,940</b>

**Budget:**

Planning & Design	\$109,944
Construction (includes tax)	\$356,269
Other Project Costs	\$8,350
<u>Contingency</u>	<u>\$42,377</u>
<b>Total</b>	<b>\$516,940</b>

**ADDITIONAL INFORMATION:** For additional information, please contact Debbie Terwilleger, Director of Business Administration and Planning at (253) 305-1086 or debbiet@tacomaparks.com.

**METROPOLITAN PARK DISTRICT OF TACOMA**

**RESOLUTION NO. PW48-21**

**BROWNS POINT PLAYFIELD TENNIS COURT IMPROVEMENTS BID#: J2021-09  
CONTRACT AWARD TO BEISLEY ENTERPRISES**

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma desires to make upgrades to Browns Point Playfield Tennis Courts; and

WHEREAS, funds for the project consist of 2014 UTGO Bond Funds; and

WHEREAS; One (1) bid (Bid#: J2021-09) was received with one (1) being considered responsive; and

WHEREAS, the low Base Bid in the amount of \$323,000.00, and Alt. 2 at \$130,000 and Alt. 3 at \$54,000 were submitted by Beisley Enterprise, has been reviewed by contract compliance and is considered a responsive bid; and

WHEREAS, Metro Parks staff is recommending the award of the Base Bid in the amount of \$323,000.00, and

WHEREAS, Metro Parks staff has checked the references of Beisley Enterprises and find them to be responsible; Now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to award and execute the contract with Beisley Enterprises, in the amount of \$356,269.00 Base Bid (including WSST.)

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on \_\_\_\_\_ 2021.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Clerk



**DEPARTMENT OF BUSINESS, ADMINISTRATION & PLANNING**  
**BROWN'S POINT PLAYFIELD IMPROVEMENTS**  
**PROJECT #: J2021-09**

**SEPTEMBER, 25,**

**WEDNESDAY JUNE 30TH, 2021 AT 10:05AM**

**BID RESULTS**

<b>BIDDER NAME:</b> <i>Beisley Enterprises, LLC</i>					
<b>Address</b>	<i>P.O. Box 897</i>				
<b>City, State Zip</b>	<i>Vauugh, WA 98394</i>				
<b>Contact</b>	<i>Lisha Beisley</i>				
<b>Telephone</b>	<i>360-801-5337</i>				
<b>Fax</b>					
<b>Email</b>					

<b>BID COMPLIANCE:</b>					
<b>Contractor Name:</b>	<i>Beisley Enterprises, LLC</i>	0	0	0	0
<b>Bidder's Proposal:</b>	✓				
<b>Cert of Compliance w/wage Pymt:</b>	✓				
<b>Non-Collusion Affidavit:</b>	✓				
<b>Subcontractors listing Form:</b>					
<b>Bid Bond/Money Order:</b>	✓				
<b>MWBE Utilization Form:</b>	✓				
<b>Receipt of Addendum #01:</b>	✓✓				

<b>BID AMOUNTS:</b>	\$ <i>523,000</i>	-	\$ -	\$ -	\$ -	\$ -
<small>All bid amounts listed below do not include WSST.</small>	\$ -	-	\$ -	\$ -	\$ -	\$ -
<b>Base Bid Amount:</b>	\$ <i>323,000</i>	-	\$ -	\$ -	\$ -	\$ -

<b>Additive Alternate #01:</b>	<i>\$130,000</i>				
<b>Additive Alternate #02:</b>	<i>\$54,000</i>				
<b>Unit Price and Allowance</b>					
<b>GRAND TOTAL WITH ALTERNATES</b>	\$ -	-	\$ -	\$ -	\$ -

**BIDS OPENED & READ BY:** Sheila Maida  
**SIGNED BY:** *Sheila Maida*

**BIDS VERIFIED BY:** Debbie Hall  
**SIGNED BY:** *Debbie Hall*



## MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Debbie Terwilleger, Director of Business, Administration and Planning

**SUBJECT: Authorizing an Intergovernmental Transfer of Real Property with Pierce County Relating to Dawson Park**

DATE: June 23, 2021

**EXECUTIVE SUMMARY:** This Resolution authorizes Metro Parks to transfer two strips of land located at Dawson Park, one along the North property line and another along the Easterly property line to Pierce County in exchange for Pierce County vacating Van Buren Street and transferring that land to Metro Parks. It also authorizes the Executive Director to enter into agreements necessary to complete this transfer and exchange of land.

**BACKGROUND:** Metro Parks is the owner of Dawson Park (Pierce County Tax Parcel No. 5830000390) which consists of two parcels bifurcated by an unimproved right of way known as Van Buren Street.

Pierce County has designed certain utility improvements to be constructed adjacent to the North property line of Dawson Park. In order to construct the utilities, Pierce County has requested Metro Parks transfer a strip of land along the North property line (88th St. E.) that is approximately 30 feet wide and 527 feet long, and a strip of land along part of the Easterly property line (18th Ave. E.) that is approximately 5 feet wide and 174 feet long. The two strips of land described above contain an area of 16,663 square feet

In exchange for Metro Parks' transfer of the strips of land to Pierce County, Pierce County is willing to vacate the unimproved right of way known as Van Buren Street. This property exchange would allow utilities to be constructed as planned and the park to become a unified and single parcel.

Per Chapter 39.33 RCW (Intergovernmental Disposition of Property), local government units are permitted to transfer or exchange title to real property on such terms and conditions that are mutually agreed upon.

**FISCAL IMPACT:** There are to be no costs to Metro Parks for this transfer of real property to Pierce County other than modest filing and transaction fees.

**ADDITIONAL INFORMATION:** For additional information, please contact Debbie Terwilleger, Director of Business, Administration and Planning, at 253-305-1086.

**METROPOLITAN PARK DISTRICT OF TACOMA**

**RESOLUTION NO. RR46-21**

**AUTHORIZING AN INTERGOVERNMENTAL TRANSFER OF REAL PROPERTY  
WITH PIERCE COUNTY RELATING TO DAWSON PARK**

WHEREAS, the Metropolitan Park District of Tacoma (“Metro Parks”) is the owner of certain real property commonly known as Dawson Park (Pierce County Tax Parcel No. 5830000390) which consists of two parcels bifurcated by an unimproved right of way known as Van Buren Street and is depicted on the attached Exhibit A; and

WHEREAS, Pierce County has designed certain utility improvements to be constructed adjacent to the North property line of Dawson Park; and

WHEREAS, in order to construct the utilities, Pierce County has requested Metro Parks transfer a strip of land along the North property line (88th St. E.) that is approximately 30 feet wide and 527 feet long and a strip of land along part of the Easterly property line (18th Ave. E.) that is approximately 5 feet wide and 174 feet long, both of which are depicted on the attached Exhibit A and legally described as follows:

That portion of Lot 39, Plat of MID LANDERS, recorded in Volume 11 of Plats, page 59, records of Pierce County, Washington, said plat situated in a portion of the West half of the Southeast quarter, Section 34, Township 20 North, Range 3 East, W.M., described below:

BEGINNING at the Northeast corner of said Lot 39, said corner being on the Westerly right of way margin of Van Buren Street as depicted on said plat; thence South  $01^{\circ}28'39''$  West along said Westerly margin to the South line of the North 30.00 feet of said Lot; thence North  $88^{\circ}37'44''$  West along said South line 489.36 feet to the beginning of a curve concave to the southeast having a radius of 20.00 feet; thence Southwesterly along the arc of said curve through a central angle of  $108^{\circ}45'40''$  a distance of 37.96 feet to the Easterly right of way margin of Portland Avenue East as established by Volume 40 of Commissioner's Records, page 235, records of said County and a point of cusp; thence North  $17^{\circ}23'24''$  West along said Easterly margin 59.60 feet to the Northwest corner of said Lot; thence South  $88^{\circ}37'44''$  East along said North line 527.53 feet to the POINT OF BEGINNING.

**TOGETHER WITH:**

The East 5.00 feet of Lot 11, Plat of MIDLAND GARDENS, recorded in Volume 8 of Plats, page 116, records of said County, said plat situated in a portion of the East half of said Section 34, lying westerly of the County Road (18th Avenue East) and easterly of Van Buren Street as depicted on said Plat.

The lands described above contain an area of 16,663 square feet, more or less, the specific details concerning all of which are to be found in Exhibit-A attached herein and on file in the Office of the County Engineer in Tacoma, Washington.

(Collectively, the “Strips of Land”).

WHEREAS, in exchange for Metro Parks’ transfer of the Strips of Land to Pierce County, Pierce County is willing to vacate the unimproved right of way known as Van Buren Street, which will then unify the two Dawson Park properties; and

WHEREAS, it is in the best interests of Metro Parks and Pierce County, as well as the community, that the parties exchange the properties so that the utilities may be constructed as planned and the park become a unified, single parcel; and

WHEREAS, Chapter 39.33 RCW (Intergovernmental Disposition of Property) permits local government units to transfer or exchange title to real property on such terms and conditions as may be mutually agreed upon; NOW, THEREFORE BE IT

RESOLVED by unanimous decision of the Board of Park Commissioners of the Metropolitan Park District of Tacoma that the Strips of Land are hereby declared surplus for park and recreational purposes; and be it

FURTHER RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that the Executive Director is authorized to transfer the Strips of Land to Pierce County pursuant to the Intergovernmental Disposition of Property statutes, chapter 39.33 RCW, in exchange for Pierce County vacating Van Buren Street and transferring that land to Metro Parks; and be it

FURTHER RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that the Executive Director is authorized to negotiate any remaining terms and execute such documents as reasonably necessary to effect the transfer and exchange of the above properties.

The forgoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on \_\_\_\_\_2021.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Clerk



Disclaimer: The map features are approximate and have not been surveyed. Additional features not yet mapped may be present.  
Pierce County assumes no liability for variations ascertained by formal survey.