

Proposed Agenda & Meeting Materials

July 14 - 5:00 PM

Capital Improvement Committee Meeting (CIC)

Remote Meeting



This Capital Improvement Committee Meeting (CIC) will be held remotely. You can listen to the meeting online by following the instructions below: (either by online link or by phone)

Topic: **Metro Parks Tacoma Capital Improvement Committee (CIC)**

Time: **July 14, 2021 5:00 PM Pacific Time (US and Canada)**

Join Zoom Meeting Online by clicking the link below:

<https://zoom.us/j/95041531173?pwd=ZUsvRmRLOUpNTWdZdGFxM085Zz09>

Or Dial:	(253) 215-8782
Enter Meeting ID:	950 4153 1173
Password:	039699
Participant ID:	No ID needed, just press #

Order of Presentation: In general, each agenda item will include a short staff presentation, followed by board discussion. Public Comment is not taken at this committee meeting.



**BOARD OF PARK COMMISSIONERS
CAPITAL IMPROVEMENT COMMITTEE
AGENDA**

**July 14, 2021
5:00 PM**

MINUTES FROM June 30, 2021

PROJECT STATUS REPORT

DISCUSSION ITEMS

- Tacoma Public Schools Projects – Lincoln Park and Stanley Playfield

ACTION ITEMS

- Interlocal Cooperation Agreement for the Peoples Park Entrance Improvements with the City of Tacoma Links to Opportunity Streetscape Project

FUTURE AGENDA TOPICS

ADJOURNMENT



**BOARD OF PARK COMMISSIONERS
CAPITAL IMPROVEMENT COMMITTEE
(VIRTUAL MEETING)**

**June 30, 2021
5:00 PM
MINUTES**

Attendees: Commissioner Pointer, Commissioner Baines

Staff Support: **Marty Stump**, Planning Deputy Director - Planning & Development Department; **Kristi Evans**, Capital Program Manager – Community & Neighborhood Parks; **Chris Marfori**, Wenaha Group - Contract Consultant; **Mary Kay Henley**, Planning Administration

Acceptance of Minutes: Minutes from the June 16, 2021 meeting were approved as written.

Discussion Items

- Kristi introduced Chris Marfori from Wenaha who is assisting Metro Parks with today's featured project - Browns Point Playfield Tennis Court Improvements. He is observing to get a better understanding of the process.
 - Wenaha is a local, minority-owned business that is under contract with Metro Parks to assist with a number of capital projects.
 - Commissioner Baines stated it is nice to get to know our consultants.
- Both Commissioners reported they didn't have time to review June's Planning Department Workplan. It was decided it will be discussed at the next CIC meeting.

Action Item

Contract Award of Browns Point Playfield Tennis Court Improvements J2021-09 to Beisley Enterprises.

- This resolution authorizes the contract award to Beisley Enterprises for Browns Point Playfield Tennis Court Improvements in the amount not to exceed \$356,269.
- The bid opening was today and Beisley Enterprises was the only responsive bidder. Marty presented the commissioners with an updated resolution that reflected this outcome. Reference checks are still being conducted, but it was reported Beisley does good work and has previously worked for PDZA
- Kristi reiterated that Wenaha Group has been contracted to help manage this project. Improvements will include asphalt paving, new tennis court surfaces, chain link fencing, ADA pathway, benches, landscaping turf, gravel surfacing and striping. Given budget constraints Alternative 1 (reconstructed basketball courts) and Alternative 2 (Installation of French drain around the courts) are not being included.

- Construction will start as soon as possible and hopefully wrap up before the rain starts in October.
- Marty explained this improvement was listed as high-priority item on a ranking of Metro Park's tennis court improvements. He added it's part of our overall commitment to infrastructure repairs/improvements.
- Commissioner Pointer asked if the local school will be using these courts. Marty wasn't certain. He explained the courts are in poor condition and these improvements will benefit significantly the local community. In addition, an alternative schematic plan has already been completed for future projects, mentioning both parking lot redesign and play area.
- Commissioner Pointer said we need to move forward with this project, noting it benefits the Northeast Tacoma area.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

Additional Discussion Item

- With COVID rules relaxing, commissioners were asked how they would like to conduct future CIC meetings, in person or continue remotely. Both commissioners said it makes sense to continue with remote meetings, especially with single item agendas. Marty will check to see if this an option.

Meeting Adjourned



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Debbie Terwillegger, Director of Business Administration and Planning

SUBJECT: Interlocal Cooperation Agreement for the Peoples Park Entrance Improvements with the City of Tacoma Links to Opportunity Streetscape Project

DATE: July 26, 2021

EXECUTIVE SUMMARY: This resolution authorizes the appropriation of up to \$20,000.00 from the 2014 UTGO Bond Funds for construction of pavement improvements within People’s Park to transition to the right-of-way sidewalk improvements being constructed City’s Links to Opportunity Streetscape Project along MLK Jr. Way and adjoining streets. This resolution would also authorize the Executive Director to enter into the necessary agreements with the City of Tacoma.

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION:

BACKGROUND: The City of Tacoma and MPT regularly coordinate in identifying shared capital project development opportunities that provide community value for both entities. The opportunity arose to combine the City Links to Opportunity Streetscape Project with improvements to the entry sidewalk to People’s Park for pedestrian safety. (see Exhibit A). This project will provide funding for Metro Park’s Street sidewalk improvements which may include any or all of the following: demolition, excavation, construction of concrete sidewalk. The City has agreed to manage and administer this Project, including providing public notifications, design and engineering, permitting, bidding, and construction, and providing for equitable allocation of costs to Metro Parks. Metro Parks has agreed to reimburse the City for its share of the equitable allocation.

FISCAL IMPACT: The \$20,000.00 contribution from 2014 UTGO Bond Funds Community and Neighborhood Small Caps will support the People’s Park Entrance Repairs with the City’s Links to Opportunity Streetscape Project.

ADDITIONAL INFORMATION: For additional information, please contact Debbie Terwillegger, Director of Business Administration and Planning at (253) 305-1086 or debbiet@tacomaparks.com

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. R-

Interlocal Cooperation Agreement for the Peoples Park Entrance Improvements with the City of Tacoma Links to Opportunity Streetscape Project

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma wishes to enter into a Interlocal Cooperation Agreement with the City of Tacoma for the People’s Park Entrance Improvements project, and

WHEREAS, the City has planned street and sidewalk improvements within MLK Jr. Way and adjacent to the People’s Park pedestrian entrance, and

WHEREAS, Metro Parks has considered sidewalk improvements to provide safe and accessible pedestrian entrance of People’s Park, and

WHEREAS, Metro Parks and the City have determined that there would be mutual benefit by combining the Metro Parks People’s sidewalk entrance improvements with the City Links to Opportunity Streetscape Project through a single public work project managed and administered by the City of Tacoma, and

WHEREAS, the Board of Parks Commissioners wishes to allocate funds in order to participate in this partnership; Now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that: a maximum contribution of \$20,000 is granted from the 2014 Capital bond Funds to construct pedestrian access improvements at People’s Park and give authorization to the Executive Director to sign the Interlocal Cooperation Agreement with the City of Tacoma.

The forgoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____ 2021.

President

ATTEST:

Secretary

Clerk

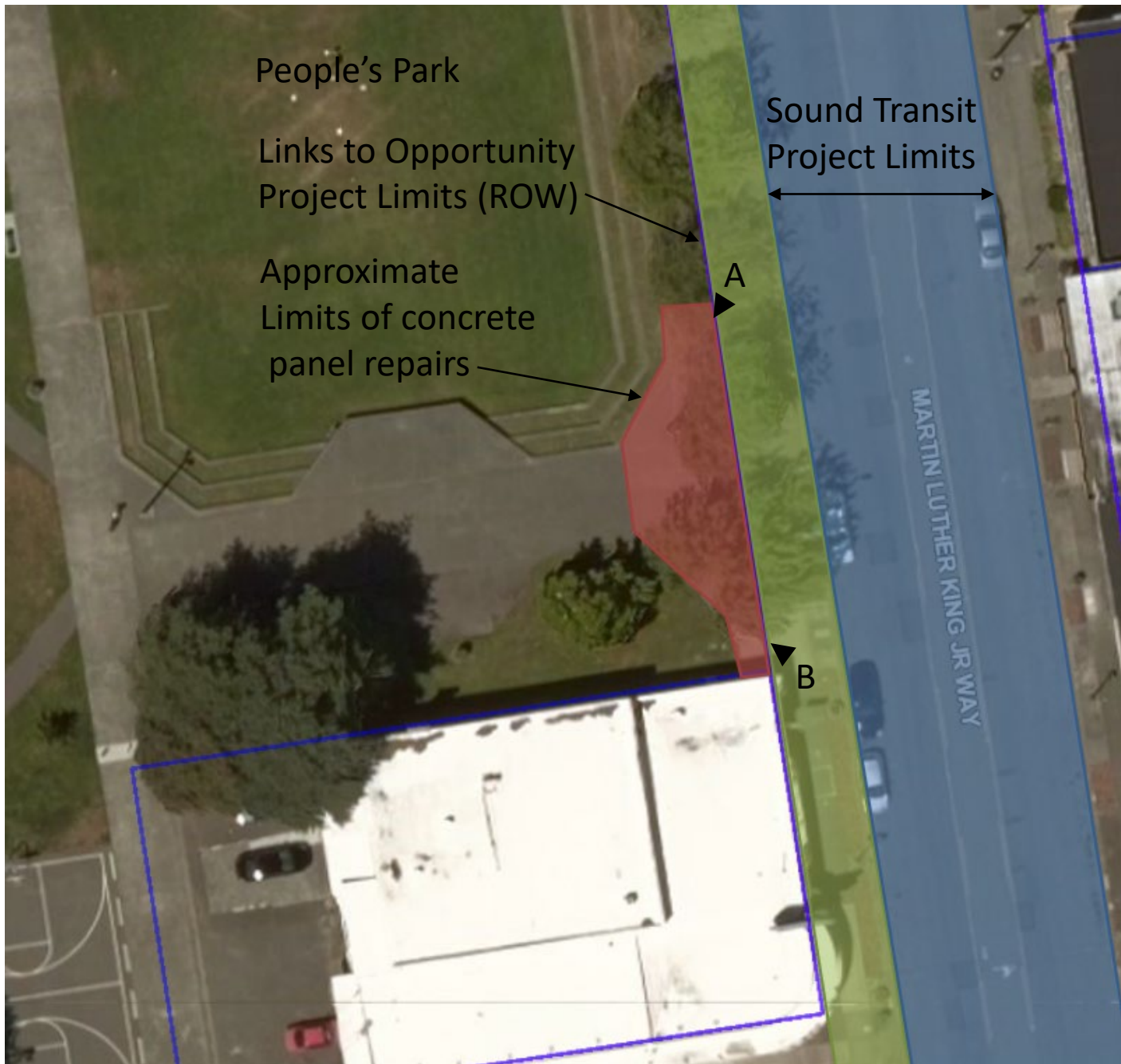


Photo A



Photo B

Exhibit A
Concrete Panel Repairs
At People's Park
Adjacent to Links to Opportunity
Streetscape Project