

REGULAR PARK BOARD MEETING AND AGENDA
July 26, 2021
6:00 PM REGULAR MEETING



This meeting will be held in Person
At the Metro Parks Tacoma Headquarters Building
4702 S 19th St.
Tacoma, WA 98405

Future Park Board meeting will be transitioning to a hybrid style meeting over the next couple of months. More information is forthcoming.

Community comment is encouraged to be submitted in advance of the meeting in written form. Please submit written comments to the Board by 4pm on July 26, 2021 by e-mailing them to Jennifer Bowman at jenniferb@tacomaparks.com. Comments will be compiled and sent to Board members in advance of the meeting. Comments may also be left on voicemail at 253-305-1091 by 4pm on July 26, 2021. In person verbal comments will also be allowed during the meeting.

**METROPOLITAN PARK DISTRICT
OF TACOMA**



AGENDA

**JULY 26, 2021
6:00 P.M.
MPT HEADQUARTERS
4702 S. 19TH ST.
TACOMA, WA 98405**

**MEETINGS ARE RECORDED AND MAY BE HEARD AT THE
PARK DISTRICT OFFICES UPON REQUEST**

COMMISSIONERS

**ERIK HANBERG, PRESIDENT
ANDREA SMITH, CLERK
AARON POINTER
JESSIE BAINES, JR.
TIM REID**

6:00 P.M. **CALL TO ORDER**

ROLL CALL

FLAG SALUTE

SPECIAL PRESENTATIONS

Q2 CAPITAL PROJECTS UPDATE – DEBBIE TERWILLEGER / MARTY STUMP

PRESIDENT’S REPORT

STANDING COMMITTEE & COMMISSION REPORTS

EXECUTIVE DIRECTOR’S REPORT

REGULAR MEETING

COMMUNITY COMMENTS

Verbal comments will be allowed in person during the meeting. Community comment is also encouraged to be submitted in advance of the meeting in written form. Please submit written comments to the Board by 4pm on July 26, 2021 by e-mailing them to Jennifer

"Park District meeting sites are accessible to people who require special accommodations, please contact 305-1091 48 hours prior to the meeting time."



Bowman at jenniferb@tacomaparks.com Comments will be compiled and sent to Board members in advance of the meeting. Comments may also be left on voicemail at 253-305-1091 by 4pm on July 26, 2021.

MINUTES

(5-8) MINUTES OF THE JULY 12, 2021 REGULAR BOARD MEETING

CONSENT AGENDA

REGULAR AGENDA

PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

PUBLIC WORKS PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

(9-12) **RESOLUTION NO. PW50-21**: INTERLOCAL COOPERATION AGREEMENT FOR THE PEOPLES PARK ENTRANCE IMPROVEMENTS WITH THE CITY OF TACOMA LINKS TO OPPORTUNITY STREETScape PROJECT
(Contact: Debbie Terwilleger, Director of Business Administration & Planning)

SINGLE READING RESOLUTIONS

(Requiring one reading for adoption)

(13-17) **RESOLUTION NO. R51-21**: ACCEPTING AND APPROPRIATING ASSOCIATION OF WASHINGTON CITIES GRANT: SUMMER EXPERIENCES & ENRICHMENT FOR KIDS FUND (SEEK FUND) A PROGRAM OF THE WASHINGTON OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION (OSPI) FOR METRO PARKS TACOMA (MPT) RUN SUMMER CAMPS AND SUMMER DAY CAMP PROGRAM OFFERED TO CHILDREN AND TEENS WITH DISABILITIES.
AND AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT
(Contact: Mark Knowlden, Interim Operations Director of Parks & Recreation)

SECOND READING RESOLUTIONS

(Requiring two readings for adoption)

FIRST READINGS:

(Requiring two readings for adoption)

UNFINISHED BUSINESS

NEW BUSINESS

BOARD COMMENTS

ADJOURNMENT

UPCOMING BOARD MEETINGS

July 28, 2021	Capital Improvement Committee	5:00 PM	Remote Meeting
August 9, 2021	Regular Board Meeting	6:00 PM	Park District Headquarters
August 16, 2021	Committee of the Whole	5:30 PM	Park District Headquarters
August 23, 2021	Regular Board Meeting	6:00 PM	Park District Headquarters
August 25, 2021	Capital Improvement Committee	5:00 PM	Remote Meeting

*Remote meeting details can be found on the Metro Parks Website www.metroparkstacoma.org

*Committee Meetings are subject to change - please check the Metro Parks Website, www.metroparkstacoma.org for the most up to date meeting schedules.





**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
JULY 12, 2021**

PRESENT:

Erik Hanberg, President
Andrea Smith, Clerk
Aaron Pointer
Jessie Baines
Tim Reid

IN THE CHAIR: Erik Hanberg

PLACE: Remote call in meeting

REGULAR MEETING

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by Commissioner Hanberg at 6:00 p.m.

SPECIAL PRESENTATIONS

EMPLOYEE RETIREMENT RECOGNITION

The Board and Staff honored Chris Peart on the occasion of his retirement after 39 years of services to Metro Parks Tacoma.

PARKS AND RECREATION MONT PROCLAMATION

President Hanberg read a proclamation into the record that noted the many benefits of parks and recreation in a community and proclaimed July as Parks and Recreation Month in Tacoma.

PRESIDENTS REPORT

President Hanberg commented that the Board will begin to transition to a hybrid style Board meeting through July and August.

STANDING COMMITTEE AND COUNCIL REPORTS

Arts & Heritage Advisory Council

Commissioner Smith commented that the committee met on June 30th at Dickman Mill Park and met with the artist who created the Ghost Log public art display at the park. They will hold in person meetings in July and August and then continue with remote meetings after the summer.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Shon Sylvia commented on the following:

- Specialized Recreation Golf program starts next Monday in partnership with Pierce County. The program will run for 8 weeks.

COMMUNITY COMMENTS

None

MINUTES OF THE JUNE 28, 2021 REGULAR BOARD MEETING

Commissioner Pointer moved to adopt the minutes as presented; seconded by Commissioner Smith and passed on a vote of 5-0.

CONSENT AGENDA**RESOLUTION NO. C47-21: APPROVAL OF WARRANTS CLAIM FUND FOR JUNE 2021**

Commissioner Pointer moved to adopt the consent agenda as presented; seconded by Commissioner Smith and passed on a vote of 5-0.

PURCHASING RESOLUTIONS**RESOLUTION NO. P48-21: AUTHORIZING PURCHASE OF GOODS AND SERVICES FOR METRO PARKS TACOMA**

1. DEPARTMENT ON ECOLOGY WASHINGTON CONSERVATION CORP FOR NATURAL AREA RESTORATION AND ACCESS IN AN AMOUNT NOT TO EXCEED \$288,000

Commissioner Pointer moved adoption of the resolution; seconded by Commissioner Smith.

Joe Brady commented that he Washington Conservation Corps Crew consists of a fully equipped six-person field crew with transportation, training and health insurance. Mr. Brady noted that this contract will make it possible to secure a dedicated crew for the remainder of the biennium for a cost of \$288,000. The Board was reminded that WCC's mission is to conserve and enhance the natural resources of Washington State and provide young adults an opportunity to enrich themselves through meaningful work and community service.

Commissioner Smith asked if the crews would be in specific locations. Mr. Brady indicated that the crews will be assigned to trails and natural areas.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

PUBLIC WORKS PURCHASING RESOLUTIONS**RESOLUTION NO. PW49-21: BROWNS POINT PLAYFIELD TENNIS COURT IMPROVEMENTS BID#: J2021-09 CONTRACT AWARD TO BEISLEY ENTERPRISES**

Commissioner Pointer moved adoption of the resolution; seconded by Commissioner Smith.

Debbie Terwilleger commented that this this project received one responsive bid and was discussed at the CIC on June 30th. Ms. Terwilleger commented this contract will allow for tennis court improvements.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

SINGLE READING RESOLUTIONS None

SECOND READINGS RESOLUTIONS

RESOLUTION NO. RR46-21: AUTHORIZING AN INTERGOVERNMENTAL TRANSFER OF REAL PROPERTY WITH PIERCE COUNTY RELATING TO DAWSON PARK

This resolution was moved and seconded at the June 28, 2021 Regular Park Board meeting. Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

FIRST READING RESOLUTIONS None

UNFINISHED BUSINESS None

NEW BUSINESS None

BOARD COMMENTS:

President Hanberg commented on his recent visit to the zoo in St. Paul at Como Park.

Commissioner Pointer asked about a recent article in the Seattle Times that highlighted a tree disease in the region. Joe Bray commented he will follow up with the District arborist to see if it is impacting trees here in Tacoma. President Hanberg suggested a future discussion about the tree canopy in the city.

ADJOURN:

Being no further business, the meeting was adjourned at 6:35p.m.

APPROVED:

President

Clerk

Submitted by: Jennifer Bowman, Board Secretary





MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Debbie Terwilleger, Director of Business Administration and Planning

SUBJECT: Interlocal Cooperation Agreement for the Peoples Park Entrance Improvements with the City of Tacoma Links to Opportunity Streetscape Project

DATE: July 21, 2021

EXECUTIVE SUMMARY: This resolution authorizes the appropriation of up to \$20,000.00 from the 2014 UTGO Bond Funds for construction of pavement improvements within People’s Park to transition to the right-of-way sidewalk improvements being constructed City’s Links to Opportunity Streetscape Project along MLK Jr. Way and adjoining streets. This resolution would also authorize the Executive Director to enter into the necessary agreements with the City of Tacoma.

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION: This resolution was reviewed by the Capital Improvement Committee at their meeting on July 14, 2021 with a recommendation to forward the action on to the full Board for approval.

BACKGROUND: The City of Tacoma and MPT regularly coordinate in identifying shared capital project development opportunities that provide community value for both entities. This opportunity arose to combine the City Links to Opportunity Streetscape Project with improvements to the entry sidewalk to People’s Park for pedestrian safety (see Exhibit A). This project will provide funding for Metro Park’s park entrance sidewalk improvements which may include any or all of the following: demolition, excavation, construction of concrete sidewalk. The City has agreed to manage and administer this Project, including providing public notifications, design and engineering, permitting, bidding, and construction, and providing for equitable allocation of costs to Metro Parks. Metro Parks has agreed to reimburse the City for its share of the equitable allocation based upon actual expenses incurred.

FISCAL IMPACT: The \$20,000.00 contribution from 2014 UTGO Bond Funds Community and Neighborhood Small Caps will support the People’s Park Entrance Repairs with the City’s Links to Opportunity Streetscape Project.

ADDITIONAL INFORMATION: For additional information, please contact Debbie Terwilleger, Director of Business Administration and Planning at (253) 305-1086 or debbiet@tacomaparks.com.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. PW50-21

**INTERLOCAL COOPERATION AGREEMENT FOR THE PEOPLES PARK
ENTRANCE IMPROVEMENTS WITH THE CITY OF TACOMA
LINKS TO OPPORTUNITY STREETScape PROJECT**

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma wishes to enter into a Interlocal Cooperation Agreement with the City of Tacoma for the People's Park Entrance Improvements project, and

WHEREAS, the City has planned street and sidewalk improvements within MLK Jr. Way right-of-way and adjacent to the People's Park pedestrian entrance, and

WHEREAS, Metro Parks has considered sidewalk improvements to provide safe and accessible pedestrian entrance of People's Park, and

WHEREAS, Metro Parks and the City have determined that there would be mutual benefit by combining the Metro Parks People's sidewalk entrance improvements with the City Links to Opportunity Streetscape Project through a single public works project managed and administered by the City of Tacoma, and

WHEREAS, the Board of Parks Commissioners wishes to allocate funds in order to participate in this partnership; Now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that: a maximum contribution of \$20,000 is granted from the 2014 Capital Bond Funds to construct pedestrian access improvements at People's Park and give authorization to the Executive Director to sign the Interlocal Cooperation Agreement with the City of Tacoma.

The forgoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____2021.

President

ATTEST:

Secretary

Clerk

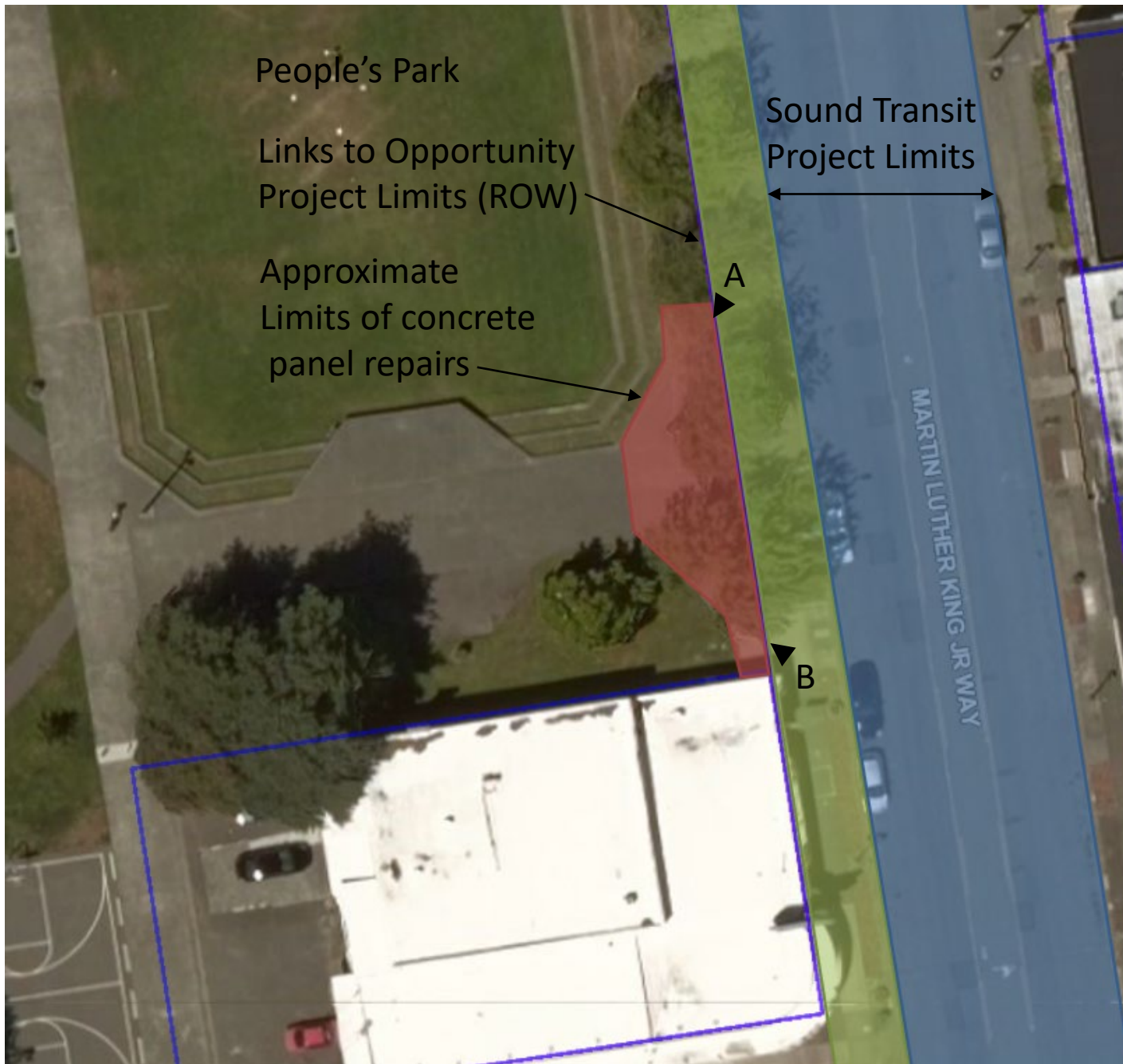


Photo A

Photo B

Exhibit A
Concrete Panel Repairs
At People's Park
Adjacent to Links to Opportunity
Streetscape Project





MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Mark Knowlden, Interim Operations Director of Parks & Recreation

SUBJECT: **Accepting and Appropriating Association of Washington Cities Grant**

DATE: July 20, 2021

EXECUTIVE SUMMARY: This resolution accepts and appropriates \$227,578.00 from the Association of Washington Cities (AWC) Summer Experiences & Enrichment for Kids (SEEK) Fund for Metro Parks Tacoma (MPT) run summer camps and summer day camp program offered to children and teens with disabilities and authorizes the Executive Director to enter into an agreement with Association of Washington Cities (AWC) for the funding.

Funds will be used to fund two summer camps and its first summer day camp program offered to children and teens with disabilities at no charge to their families. The program to support youth with disabilities has been developed for 2021 in partnership with Tacoma Public Schools (TPS) and has been designed to meet the specific needs of this population in a way that ensures inclusivity, extraordinary service and care, and attention to the specific needs of each camp participant. TPS identified youth with disabilities who might not otherwise have a summer camp experience. TPS worked with MPT and the families of the youth to learn about the program and to enroll his/her child(ren).

BACKGROUND: The Summer Experiences & Enrichment for Kids (SEEK) Grant has been made possible by federal COVID-19 relief funds given to the Washington Office of the Superintendent for Public Instruction (OSPI). This program seeks to help local agencies expand their summer education programs with the goal of providing more kids with access to outdoor learning opportunities. (The Washington Recreation & Park Association) and the AWC (the Association of Washington Cities) are facilitating this new Washington State grant program to provide local parks and recreation agencies with funding for youth-focused summer programming.

The summer program at Jennie Reed Elementary specifically serves youth, who are classified as “self - contained”, with disabilities. Camps at Baker and Hilltop Heritage Middle Schools are also serving low-income children and teens and those experiencing homelessness and/or housing instability.

Within camps at Jennie Reed Elementary, and in partnership with TPS, each students' academic needs are addressed according to the specific learning styles, physical restrictions or other challenges faced by the students. This summer camp's focus is to ensure that all participants experience a summer camp (including field trips) much like their peers do in a safe and contained environment. In addition to arts, mindfulness, organized games and enrichment, the carefully designed structure offers each student the opportunity to experience the Point Defiance Zoo & Aquarium and Northwest Trek with their new friends, gaining tangible life lessons through experiential learning while outdoors in nature.

The summer camps offered at Hilltop Heritage and Baker Schools offer a variety of arts, recreation activities, outdoor educational and enrichment programs. Trips to local parks, engaging youth with nature is a key component of the daily curriculum. Youth also participate in mindfulness practices, with an emphasis on social and emotional learning and summer brain exercises through daily yoga.

Parents provide the transportation to and from summer camp each day and they also bring a prepared snack for their child to enjoy during snack time. TPS provides breakfast and lunch each day for all participants at no additional cost to families. The Jennie Reed Camp's first session is currently being held June 29 through July 29 from noon to 4 PM, accommodating summer school at TPS in the morning. The second session will be held August 2 through August 27 all day from 9 AM to 4 PM. The other two summer camps will be held from June 29 through September 3 from 7 AM to 6 PM.

Staff is requesting that the Board of Park Commissioners Accept and Appropriate \$227,578.00 from the Association of Washington Cities (AWC) Summer Experiences & Enrichment for Kids (SEEK) Fund for Metro Parks Tacoma (MPT) run summer camps and summer day camp program offered to children and teens with disabilities and authorize the Executive Director to enter into an agreement with Association of Washington Cities (AWC) for the funding.

FISCAL IMPACT: The total cost of the Metro Parks Tacoma (MPT) run summer camps and summer day camp program offered to children and teens with disabilities is provided by the \$227,578.00 from the Association of Washington Cities (AWC) Summer Experiences & Enrichment for Kids (SEEK) Fund. AWC will reimburse Metro Parks Tacoma upon acceptance of services provided and receipt of properly completed invoices, which shall be submitted to the Representative for AWC upon completion of the program.

Project Costs	Estimated Summer 2021
Staff	\$171,618
Equipment	\$5,000
Supplies	\$21,800
Transportation	\$2,000
Professional Services	\$5,000
Filed Trips	\$12,500
Meals	\$9,660

ADDITIONAL INFORMATION: For additional information, please contact Mary Tuttle,
Districtwide Programs Manager, Parks & Recreation at 253-305-1023 or Maryt@tacomaparks.com

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. R51-21

ACCEPTING AND APPROPRIATING ASSOCIATION OF WASHINGTON CITIES GRANT: SUMMER EXPERIENCES & ENRICHMENT FOR KIDS FUND (SEEK FUND) A PROGRAM OF THE WASHINGTON OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION (OSPI) FOR METRO PARKS TACOMA (MPT) RUN SUMMER CAMPS AND SUMMER DAY CAMP PROGRAM OFFERED TO CHILDREN AND TEENS WITH DISABILITIES.

AND

AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT

WHEREAS, Metro Parks Tacoma strives to provide accessible, affordable, accommodating, and welcoming parks and program services to diverse residents and regional visitors regardless of age, ability, race, ethnicity, and income level.

WHEREAS, Metro Parks is joined in its vision to support youth with disabilities has developed in partnership with Tacoma Public Schools (TPS) and has been designed to meet the specific needs of this population in a way that ensures inclusivity, extraordinary service and care, and attention to the specific needs of each camp participant.

WHEREAS, TPS identified youth with disabilities who might not otherwise have a summer camp experience.

WHEREAS, Many children with a disability require more support than most summer camps can provide, leaving them to feel isolated and to miss out on the many physical and emotional benefits of participating in summer camp, including the opportunity to connect socially with their classmates.

WHEREAS, Summer childcare options are limited to many families at this time due to the fall-out from the pandemic, but especially challenging to parents of children with disabilities.

WHEREAS, Families are often forced to make the hard choice of leaving their employment in order to stay home with their child/teen causing even more disruption to the family due to the wave of economic consequences this likely causes.

WHEREAS, This program in support of youth with disabilities has been developed for 2021 in partnership with Tacoma Public Schools (TPS) and has been designed to meet the specific needs of this population in a way that ensures inclusivity, extraordinary service and care, and attention to the specific needs of each camp participant.

WHEREAS, The summer program at Jennie Reed Elementary specifically serves children and teens with disabilities, and provides camps serving low-income children and teens and those experiencing homelessness and/or housing instability.

WHEREAS, By partnering with TPS, each students' academic needs will be and are addressed according to the specific learning styles, physical restrictions or other challenges faced by the students. This summer camps' focus is to ensure that all participants experience a summer camp much like their peers do in a safe and contained environment.

WHEREAS, Metro Parks Tacoma has been selected to receive \$227,578.00 from the Association of Washington Cities (AWC) Summer Experiences & Enrichment for Kids (SEEK) Fund for Metro Parks Tacoma (MPT) run summer camps and summer day camp program offered to children and teens with disabilities; now, therefore be it

RESOLVED, that the Board of Park Commissioners accept and appropriate \$227,578.00 from the Association of Washington Cities (AWC) Summer Experiences & Enrichment for Kids (SEEK) Fund in support of Metro Parks Tacoma (MPT) run summer camps and summer day camp program offered to children and teens with disabilities; and be it

FURTHER RESOLVED, that the Executive Director is authorized to execute an agreement with for the \$227,578.00 contribution from Association of Washington Cities Metro Parks Tacoma through Summer Experiences & Enrichment for Kids Fund (SEEK Fund) A program of the Washington Office of Superintendent of Public Instruction (OSPI).

The foregoing resolution was adopted by the Board of Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2021.

President

ATTEST:

Secretary

Clerk