



**BOARD OF PARK COMMISSIONERS
CAPITAL IMPROVEMENT COMMITTEE
(VIRTUAL MEETING)**

**March 10, 2021
5:00 PM
MINUTES**

Attendees: Commissioner Pointer, Commissioner Baines
Staff Support: **Marty Stump**, Planning Deputy Director - Planning & Development Department; **Kristi Evans**, Capital Program Manager – Community & Neighborhood Parks; **Mary Kay Henley**, Planning Administration

Acceptance of Minutes: Minutes from the March 2, 2021 Special Session meeting were approved as written.

Discussion Items

N/A

Action Item

Meadow Park Golf Course Bridge Repair (Hole #13), Rejection of Bids

Update: Item withdrawn from CIC with no action required.

- This resolution, retracting bidding for the Meadow Park Golf Course Bridge Repair (Hole # 13), is being pulled from today's agenda because it falls below the dollar threshold requiring Board action.
- Marty explained we received three bids and the lowest bidder made inaccurate assumptions and ultimately withdrew their bid. The two other bids were over the 10% engineer's estimate. Adjustments are being made to the bid package so it can be rebid.

Contract Award to Pease Construction for Seymour Conservatory Rehabilitation

- This resolution authorizes the construction contract award to Pease Construction for Seymour Conservatory Rehabilitation in the amount not to exceed \$2,152,206.
- Kristi stated this is the second time this project has gone out for bid. She explained with the first bid, all submittals were over the engineer's estimate. To reduce costs, changes were made to the plan set and providing Bid Alternates.
- Kristi reported we received two responsive bids. Pease was the low bidder. Their reference checks came back good and it was noted that MPT has done work with them in the past.
- Proposed upgrades include an entry drive accessible parking stall, rehabilitation of the existing conservatory including upgrades to the existing structure, envelope, interior partitions, casework, HVAC systems, plumbing fixtures, controls and lighting, custom metal fabrications, green walls, rock walls and new plantings. Kristi add that Metro Parks will

procure all the new plants. The selected alternative is for upgrades to the Gift shop (roller shades, Living Walls with Bog).

- Commissioner Pointer asked how long the project will take. Marty reported that this is estimated to be a six-month construction project. The Conservatory will close April 1st to allow staff to move everything out so construction can start.
- Commissioner Pointer asked about the contractor for the Conservatory's restroom project, noting their limited profit from the project. Kristi reported we have been in communication with them regarding warranty work. Marty added that the construction project was a complicated project for that contractor, and although it took a long time to complete, the contractor's work was of high quality. They fulfilled their commitment even though their profit might have been sacrificed. He also commended Kristi for her role in negotiating a successful project outcome.
- Both commissioners agreed it will be nice to get moving on this project so the Conservatory will be fully operational again.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

Additional Discussion Items

- Marty announced that the previous Capital Project Status report will be presented again starting with the second CIC meeting in April. Commissioner Pointer stated it will be good to see the report again.

Meeting Adjourned