



**BOARD OF PARK COMMISSIONERS
CAPITAL IMPROVEMENT COMMITTEE
(VIRTUAL MEETING)**

**June 30, 2021
5:00 PM
MINUTES**

Attendees: Commissioner Pointer, Commissioner Baines

Staff Support: **Marty Stump**, Planning Deputy Director - Planning & Development Department; **Kristi Evans**, Capital Program Manager – Community & Neighborhood Parks; **Chris Marfori**, Wenaha Group - Contract Consultant; **Mary Kay Henley**, Planning Administration

Acceptance of Minutes: Minutes from the June 16, 2021 meeting were approved as written.

Discussion Items

- Kristi introduced Chris Marfori from Wenaha who is assisting Metro Parks with today's featured project - Browns Point Playfield Tennis Court Improvements. He is observing to get a better understanding of the process.
 - Wenaha is a local, minority-owned business that is under contract with Metro Parks to assist with a number of capital projects.
 - Commissioner Baines stated it is nice to get to know our consultants.
- Both Commissioners reported they didn't have time to review June's Planning Department Workplan. It was decided it will be discussed at the next CIC meeting.

Action Item

Contract Award of Browns Point Playfield Tennis Court Improvements J2021-09 to Beisley Enterprises.

- This resolution authorizes the contract award to Beisley Enterprises for Browns Point Playfield Tennis Court Improvements in the amount not to exceed \$356,269.
- The bid opening was today and Beisley Enterprises was the only responsive bidder. Marty presented the commissioners with an updated resolution that reflected this outcome. Reference checks are still being conducted, but it was reported Beisley does good work and has previously worked for PDZA
- Kristi reiterated that Wenaha Group has been contracted to help manage this project. Improvements will include asphalt paving, new tennis court surfaces, chain link fencing, ADA pathway, benches, landscaping turf, gravel surfacing and striping. Given budget constraints Alternative 1 (reconstructed basketball courts) and Alternative 2 (Installation of French drain around the courts) are not being included.

- Construction will start as soon as possible and hopefully wrap up before the rain starts in October.
- Marty explained this improvement was listed as high-priority item on a ranking of Metro Park's tennis court improvements. He added it's part of our overall commitment to infrastructure repairs/improvements.
- Commissioner Pointer asked if the local school will be using these courts. Marty wasn't certain. He explained the courts are in poor condition and these improvements will benefit significantly the local community. In addition, an alternative schematic plan has already been completed for future projects, mentioning both parking lot redesign and play area.
- Commission Pointer said we need to move forward with this project, noting it benefits the Northeast Tacoma area.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

Additional Discussion Item

- With COVID rules relaxing, commissioners were asked how they would like to conduct future CIC meetings, in person or continue remotely. Both commissioners said it makes sense to continue with remote meetings, especially with single item agendas. Marty will check to see if this an option.

Meeting Adjourned