

**METROPOLITAN PARK DISTRICT
OF TACOMA**



AGENDA

MARCH 28, 2022

6:00 P.M.

**Metro Parks Headquarters
4702 S 19th St.
Tacoma, WA 98405**

Or

Join Remotely

Via Telephone: 1-253-215-8782

Enter Meeting ID: 813 5125 7959

Participant ID: no ID needed just press #

Join Zoom Meeting

<https://us06web.zoom.us/j/81351257959>

**MEETINGS ARE RECORDED
AND MAY BE HEARD UPON REQUEST**

COMMISSIONERS

ANDREA SMITH, PRESIDENT

AARON POINTER, CLERK

ERIK HANBERG

TIM REID

ROSIE AYALA

6:00 P.M. **CALL TO ORDER**

ROLL CALL

FLAG SALUTE

SPECIAL PRESENTATIONS

PRESIDENT'S REPORT

STANDING COMMITTEE & COMMISSION REPORTS

EXECUTIVE DIRECTOR'S REPORT

"Park District meeting sites are accessible to people who require special accommodations, please contact 305-1091 48 hours prior to the meeting time."



REGULAR MEETING

COMMUNITY COMMENTS

Community comment is encouraged to be submitted in advance of the meeting in written form. Please submit written comments to the Board by 4pm on March 28, 2022 by e-mailing them to Jennifer Bowman at jenniferb@tacomaparks.com. Comments will be compiled and sent to Board members in advance of the meeting. Comments may also be left on voicemail at 253-305-1091 by 4pm on March 28, 2022. Verbal comments will also be allowed during the meeting both in-person and remotely. To request to speak during community comments, please press the Raise Hand button near the bottom of your Zoom window or *9 on your phone. All speakers will have up to three minutes to speak.

MINUTES

- (4-8) MINUTES OF THE MARCH 14, 2022 REGULAR BOARD MEETING

CONSENT AGENDA

- (9-12) **RESOLUTION NO. C19-22**: AUTHORIZING SURPLUS AND DISPOSAL OF PERSONAL PROPERTY
(Contact: Alan Varsik, Director Zoological and Environmental Education)

REGULAR AGENDA

PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

PUBLIC WORKS PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

- (13-16) **RESOLUTION NO. PW20-22**: POINT DEFIANCE MARINA COMPLEX BOATHOUSE BUILDINGS UTILITY & FACILITY REPAIRS BID NO J2022-02, CONTRACT AWARD TO WESTMARK CONSTRUCTION, INC.
(Contact: Debbie Russell, Director of Business Administration & Planning)
- (17-20) **RESOLUTION NO. PW21-22**: NW TREK TRAM STATION PROJECT LAKE TAPPS CONSTRUCTION – CHANGE ORDER NO. 4
(Contact: Debbie Russell, Director of Business Administration & Planning)

SINGLE READING RESOLUTIONS

(Requiring one reading for adoption)

- (21-23) **RESOLUTION NO. R22-22**: APPROVING GRANTING A TEMPORARY CONSTRUCTION EASEMENT(A-1007) FROM METRO PARKS TACOMA TO CITY OF TACOMA AT PEOPLE’S PARK
(Contact: Debbie Russell, Director of Business Administration & Planning)

SECOND READING RESOLUTIONS

(Requiring two readings for adoption)

FIRST READINGS:

(Requiring two readings for adoption)

UNFINISHED BUSINESS

NEW BUSINESS DISTRICT SUSTAINABILITY UPDATE

BOARD COMMENTS

EXECUTIVE SESSION

ADJOURNMENT

UPCOMING BOARD MEETINGS

March 30, 2022	Capital Improvement Committee	5:00 PM	Remote Meeting
April 11, 2022	Regular Board Meeting	6:00 PM	Park Headquarters
April 13, 2022	Capital Improvement Committee	5:00 PM	Remote Meeting
April 18, 2022	Committee of the Whole	5:30 PM	Park Headquarters
April 21, 2022	Special Board Meeting	TBD	Park Headquarters
April 25, 2022	Regular Park Board meeting	6:00 PM	Park Headquarters
April 27, 2022	Capital Improvement Committee	5:00 PM	Park Headquarters

*Remote meeting details can be found on the Metro Parks Website www.metroparkstacoma.org

*Committee Meetings are subject to change - please check the Metro Parks Website, www.metroparkstacoma.org for the most up to date meeting schedules.





**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
MARCH 14, 2022**

PRESENT: Andrea Smith, President
Aaron Pointer, Clerk
Erik Hanberg
Tim Reid
Rosie Ayala

IN THE CHAIR: Andrea Smith

PLACE: MPT Headquarters, 4702 S 19th St. Tacoma WA

REGULAR MEETING

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by President Smith at 6:00 p.m.

SPECIAL PRESENTATIONS None

PRESIDENTS REPORT

President Smith commented that she was pleased to hear that Fort Nisqually will be hosting The Association for Living History, Farm and Agricultural Museum conference in June.

STANDING COMMITTEE AND COUNCIL REPORTS

Zoo Liaison Committee

Commissioner Pointer commented that this committee met today. He noted that discussion topics included ZEED strategic planning, modifications to the Tram Stations at NW Trek, and future species exhibits. Commissioner Pointer informed the Board that these topics will be brought forward to the entire Board at the March 21st COW meeting.

Business & Responsive Agency Advisory Council

Commissioner Reid commented that the committee met last week. Items discussed at the meeting included staff work plan items such as budget planning, brand audit, asset management, and strategic planning.

Nature & Environment Advisory Council

Commissioner Ayala stated that at the most recent meeting the committee received a presentation about the maintenance of the District's trails. The committee was also informed that since October 2021, 77 trees have been planted in partnership with The Tacoma Tree Foundation.

Joint Municipal Action Committee (JMAC)

President Smith commented that at the March 11th meeting the committee discussed the health in all policies initiative. She further noted that Heather Moss from Pierce County was present and spoke about the county’s plan for ending homelessness.

EXECUTIVE DIRECTOR’S REPORT

Executive Director Shon Sylvia commented on the following:

- First in a series of quarterly Community Center Engagement Events called Co-Create to Recreate is being held on 3/23, 6:30-8:00 pm at Peoples Community Center. Attendees will have the opportunity to:
 - Connect with Metro Parks staff
 - Learn about upcoming events, programs, projects, and how to get involved
 - Share ideas to co-create recreational opportunities for our communityFuture Events:
 - Wednesday, March 30 Eastside Community Center
 - Tuesday, April 5 STAR Center
 - Tuesday, April 12 Center at Norpoint
- Alan Varsik introduced the following new ZEEed employees: John Joy & Caelan Colyer
- There will be a Board COW meeting on March 21st.

COMMUNITY COMMENTS

Curt Mehlhaff commented that he was saddened to hear that Commissioner Hanberg is resigning from the Board. He thanked Commissioner Hanberg for his time and service to the community. Mr. Mehlhaff noted that he recently took visiting family members to the Zoo and noted that prices have risen since he had been there years ago, noting that it might not be affordable for all community members. He also stated he had recently visited Titlow Park and suggested that Metro Parks consider accessing the former restaurant parking lot to accommodate more park visitors.

MINUTES OF THE FEBRUARY 28, 2022 REGULAR BOARD MEETING

Commissioner Hanberg moved to adopt the minutes as presented; seconded by Commissioner Pointer and passed on a vote of 5-0.

CONSENT AGENDA

RESOLUTION NO. C16-22: APPROVAL OF WARRANTS CLAIM FUND FOR FEBRUARY 2022

RESOLUTION NO. C17-22: SWAN CREEK PHASE II PROJECT NO. J2020-12 FINAL ACCEPTANCE TO CECCANTI INC.

Commissioner Hanberg moved to adopt the consent agenda; seconded by Commissioner Pointer and passed on a vote of 5-0.

PURCHASING RESOLUTIONS

RESOLUTION NO. P18-22: AUTHORIZING PURCHASE OF GOODS AND SERVICES FOR METRO PARKS TACOMA

1. COLEMON & ASSOCIATES CONTRACT AMENDMENT NO. 2 FOR WORK RELATED TO STRATEGIES FOR REVISING POLICY AND STANDARDS THAT SUPPORTS DISTRICT-WIDE DIVERSITY, EQUITY & INCLUSION IN THE AMOUNT OF \$30,000

2. MERLINO MEDIA GROUP FOR MEDIA BUYING SERVICES IN THE AMOUNT OF \$880,000

Commissioner Hanberg moved to adopt the resolution, seconded by Commissioner Pointer.

Shon Sylvia stated that the District has been working with Colemon & Associates over the past couple of years to advance and support the District’s DEI work. He noted that this resolution approves contract amendment No. 2 for \$30,000 bringing the contract total to \$80,000 and extends the contract date to December 2022.

Alan Varsik commented that this is the annual approval for media buying services. He commented that three RFPs were received.

Commissioner Hanberg inquired as to whether staff have considered combining creative service and the media buy. Staff noted that they have found the best services come from when creative firms are selected based on specific needs rather than combining a contract.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

PUBLIC WORKS PURCHASING RESOLUTIONS None

SINGLE READING RESOLUTIONS None

SECOND READINGS RESOLUTIONS None

FIRST READING RESOLUTIONS None

UNFINISHED BUSINESS None

NEW BUSINESS PARK BOARD VACANCY

President Smith stated that Commissioner Hanberg submitted an official letter of resignation to the Board February 28th, effective March 31st. She noted that State Law dictates that the Board has 90 days from the effective date to fill the vacancy and that that appointment will be for the remainder of Commissioner Hanberg’s term which ends at the end of 2023.

President Smith stated as per chapter 29A.24 RCW, the individual who is appointed shall serve until a qualified person is elected at the next election at which a member of the governing body normally would be elected, which is November 2023

She then remarked that in consultation with the Board Clerk, the Executive Director and Legal Counsel the appointment process will be as follows:

- March 14- April 1 **Community input:** Community members can provide feedback on what is important for the commissioners to consider when recruiting and selecting the next commissioner, via the MPT website

- March 14- March 28 **Potential candidates:** Individuals may express interest via the MPT website by filling out a simple questionnaire and attaching a resume.

- April 11 **Announcement of final candidates:** Board to select and announce candidates to interview.

- April 21 **Public Interviews:** Board interviews of candidates in partnership with advisory councils.

- April 25 **Announcement:** Board discusses the candidate selected by commissioners in public forum at board meeting.

- May 9 **Appointment:** Swearing in of new commissioner at Regular Board Meeting.

BOARD COMMENTS

ADJOURN

Being no further business, the meeting was adjourned at 6:29 p.m.

President

Clerk

Submitted by: Jennifer Bowman, Board Secretary



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Alan Varsik, Director of Zoological & Environmental Education

SUBJECT: Authorizing Surplus and Disposal of Personal Property

DATE: March 22, 2022

EXECUTIVE SUMMARY: This resolution authorizes the surplus and disposal of personal property no longer in service or required for future operations from the Zoological & Environmental Education Division.

BACKGROUND: Section V. RCW 35.61.132 authorizes Metro Parks Tacoma to sell, exchange or dispose of any personal property acquired for park purposes when such property is no longer suitable for park or other recreational purposes. RCW 35.61.130 authorizes the Board of Park Commissioners to conduct and manage the sale of merchandise and conduct such forms of business production of revenue or expenditures for park purposes. The items requested to be surplus are in poor condition and costs to repair and maintain them would exceed the value of the property itself. Staff routinely evaluates equipment to determine on-going operating and maintenance costs as compared to the cost of replacement. Replacement equipment is evaluated for cost efficiency, environmental standards, and durability. Staff is requesting that the following items be listed as surplus:

ASSET #	DESCRIPTION	MAKE	ID NUMBER
	Wolverine Power Unit	Specialty Vehicle	1A9JC3636W1367006
	Wolverine Trailer	Specialty Vehicle	1A9KF2430W1367009
	Wolverine Trailer	Specialty Vehicle	1A9KF2437W1367010
	Wolf Power Unit	Specialty Vehicle	1A9JC3634W1367005
	Wolf Trailer	Specialty Vehicle	1A9KF2437W1367007
	Wolf Trailer	Specialty Vehicle	1A9KF2439W1367008
2496	Coyote Power Unit	Chance	1054
2499	Coyote 2 Trailer	Chance	1063
2497	Coyote 3 Trailer	Chance	1061
	Grizzly Power unit	Chance	1053
	Grizzly 2 Trailer	Chance	1054
2501	Grizzly 3 Trailer	Chance	
	Cougar Power Unit	Chance	1058
2498	Cougar 2 Trailer	Chance	1060
2500	Cougar 3 Trailer	Chance	1059

FISCAL IMPACT: Per District policy, Section VII. Items of surplus or unsuitable property may be traded or exchanged for like property.

ADDITIONAL INFORMATION: For additional information, please contact Alan Varsik, Director of Zoological & Environmental Education at 253-404-3634 or alan.varsik@pdza.org

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C19-22

AUTHORIZING SURPLUS AND DISPOSAL OF PERSONAL PROPERTY

WHEREAS, the Metropolitan Park District of Tacoma wishes to surplus and dispose of personal property which is no longer in service, having been replaced with new units or due to age and condition are no longer required for operations; therefore be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that the following real property items be declared surplus:

ASSET #	DESCRIPTION	MAKE	ID NUMBER
	Wolverine Power Unit	Specialty Vehicle	1A9JC3636W1367006
	Wolverine Trailer	Specialty Vehicle	1A9KF2430W1367009
	Wolverine Trailer	Specialty Vehicle	1A9KF2437W1367010
	Wolf Power Unit	Specialty Vehicle	1A9JC3634W1367005
	Wolf Trailer	Specialty Vehicle	1A9KF2437W1367007
	Wolf Trailer	Specialty Vehicle	1A9KF2439W1367008
2496	Coyote Power Unit	Chance	1054
2499	Coyote 2 Trailer	Chance	1063
2497	Coyote 3 Trailer	Chance	1061
	Grizzly Power unit	Chance	1053
	Grizzly 2 Trailer	Chance	1054
2501	Grizzly 3 Trailer	Chance	
	Cougar Power Unit	Chance	1058
2498	Cougar 2 Trailer	Chance	1060
2500	Cougar 3 Trailer	Chance	1059

The foregoing resolution was adopted by the Board of Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2022.

President

ATTEST:

Secretary

Clerk





MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Debbie Russell, Director of Business, Administration and Planning

**SUBJECT: Point Defiance Marina Complex Boathouse Buildings Utility & Facility Repairs Bid #J2022-02
Contract Award to Westmark Construction, Inc.**

DATE: March 22, 2022

EXECUTIVE SUMMARY: This resolution authorizes contract award for the Point Defiance Marina Complex Boathouse Buildings Utility & Facility Repairs construction contract to Westmark Construction, Inc in the amount of \$2,070,640.00 (includes Washington State Sales Tax).

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION: This resolution was reviewed by the Capital Improvement Committee at their meeting on March 16, 2022 with a recommendation to forward the action on to the full Board for approval.

BACKGROUND: Metro Parks manages the Point Defiance Marina Complex. This project implements some of the recommendations made in the March 1, 2016 Facility Condition Assessment Report (FCAR) completed for the Point Defiance Boathouse Complex by BergerAbam (since acquired by WSP). The study evaluated the buildings' interior and exterior structural components, mechanical/electrical/plumbing (MEP) systems, including the pier and piles, and developed a prioritized list of corrective capital repair actions for the deficiencies at the Point Defiance Boathouse Complex. The buildings include: the Old Boathouse, which is comprised of the concrete structure (built 1921) and wood piling structure (built 1949), and the New Boathouse facility which includes the 2-story Boathouse, Tackle Shop, Anthony's restaurant and associated common pier area completed in 1988.

Utilizing the 2016 FCAR, the work was advanced in two different phases. The first phase work, an in-water piling replacement project, is currently under construction under separate contract. The in-water work of the first phase work required a different permitting process and has differing requirements for when the work can be completed. The first phase work includes installing new piling, repairing damaged piling, and revising the capping on select piles.

The second phase of marina complex work, which is reflected in the included bid # J2022-02, includes updates to the new boathouse building, the tackle shop, and to utilities under the complex.

The scope of work includes re-decking the 2nd floor boathouse deck, replacing existing boathouse entryways, siding replacement at the tackle shop, painting the facility, and upgrading utilities under the deck of all the buildings in the complex. As this work is not considered in-water work, it is not held to the same construction constraints as the piling portion of the project. This second phase project is planned to be completed in 2022.

The improvements are designed to anticipate current and future loads. Construction will be sequenced to minimize service interruption to existing facilities.

The bid opening was held on March 7th, 2022, at 11:05 am. Three (3) bids were received with three (3) considered responsive. Please refer to the attached bid tabulation for the list of contractors and bid amounts. Westmark Construction, Inc. submitted low Base Bid in the amount of \$1,882,400.00 (not including WSST).

Reference checks by staff have confirmed that Westmark Construction, Inc. is a responsible contractor and performs quality work. Staff is recommending award of the Base Bid a total amount of **\$2,070,640.00** (including Washington State Sales Tax).

The construction is anticipated to take 210 calendar days to complete after issuance of a Notice to Proceed. Roger Stanton will be Capital Program Manager for this project.

FISCAL IMPACT: The table below accounts for the full project funding for both the first and second phases work at the marina, managed as two separate contracts. The funds for the Point Defiance Marina Complex Boathouse Building Utility and Facility Repairs will be accounted for in three 2014 UTGO bond categories (Marina, Point Defiance Park, Districtwide) as well as the Point Defiance Marina Operating fund. For project implementation purposes, the following is a breakdown of the funding sources and project budgets.

Funding:	
2014 UTGO Bond Funds (Point Defiance Marina)	\$1,397,957
2014 UTGO Bond Funds (Regional: Point Defiance Park)	\$1,000,000
2014 UTGO Projects (F349 District Wide 34906005.397000.63700)	\$750,000
Point Defiance Marina Operations (034388131.59700)	\$300,000
1 % for Art	-\$24,151
<u>Total</u>	\$3,423,446
 Budget:	
Planning & Design	\$274,157
Construction (includes tax) – Pier work (American Construction)	\$513,700
Construction (includes tax) – Building work (Westmark Construction)	\$2,070,640
Other	\$84,963
Contingency	\$480,000
Total	\$3,423,446

ADDITIONAL INFORMATION: For additional information, please contact Debbie Russell, Director of Business, Administration & Planning at 253-305-1086 or debbiet@tacomaparks.com

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. PW20-22

**POINT DEFIANCE MARINA COMPLEX BOATHOUSE BUILDINGS UTILITY &
FACILITY REPAIRS BID NO J2022-02, CONTRACT AWARD TO
WESTMARK CONSTRUCTION, INC.**

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma desires to improve the Point Defiance Marina Complex Boathouse Facility; and

WHEREAS, funds for the project consists of Metro Parks 2014 UTGO Regional Parks & Attractions/Point Defiance Marina and Park; and

WHEREAS, Three (3) bids (Bid # J2022-02) were received with three (3) being considered responsive; and

WHEREAS, the base bid proposals include the updates and revisions to the Point Defiance Park Marina complex; and

WHEREAS, the low Base Bid was submitted by Westmark Construction, Inc in the amount of \$2,070,640.00, and has been reviewed by contract compliance and is considered a responsive bid; Now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to award the Base Bid contract to Westmark Construction, Inc. in the amount of \$2,070,640.00 (includes Washington State Sales Tax).

The forgoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____2022.

President

ATTEST:

Secretary

Clerk



DEPARTMENT OF PLANNING, DESIGN & DEVELOPMENT

PROJECT: Point Defiance Marina Complex Boathouse Buildings Utility & Repairs

Bid # J2022-02

BID RESULTS

BID OPENING: March 7, 2022, 11:05 A.M.

BIDDER NAME:	Bear Construction Group, Inc.	Neeley Construction Company	Westmark Construction, Inc.	
Address	12715 Pacific Hwy SW	111 23rd ST SE	6102 N 9th Street, Suite 400	
City, State Zip	Lakewood, WA 98499	Puyallup, WA 98372	Tacoma, WA 98406	
Contact	Grace Morrisson	Mitch Neeley	Ward Johnson	
Telephone	253-471-1259	253-845-8838	253-564-4620	
Fax	253-471-1267	253-845-9080	253-566-9441	
Email	gracem@bearwoodwindows.com	mitch@neeleycorp.com	wjohnson@westmarkconst.com	

BID COMPLIANCE:

Contractor Name:	Bear Construction Group, Inc.	Neeley Construction Company	Westmark Construction, Inc.	
Bidder's Proposal:	X	X	X	
Cert of Compliance w/wage Pymt:	X	X	X	
Non-Collusion Affidavit:	X	X	X	
Subcontractors listing Form:	X	X	X	
Bid Bond/Money Order:	X	X	X	
MWBE Utilization Form:	X	X	X	
Receipt of Addendum #01:	X	X	X	

BID AMOUNTS:	\$2,160,000.00	\$2,047,000.00	\$1,882,400.00	\$ -
<i>All bid amounts listed below do not include WSST.</i>	\$216,000.00	\$204,700.00	\$188,240.00	\$ -
Base Bid Amount:	\$2,376,000.00	\$2,251,700.00	\$2,070,640.00	\$ -
Trench Excavation Safety Provision	N/A	\$500.00	N/A	
Additive Alternate :				

BIDS OPENED & READ BY: Julie Wilfong

SIGNED BY:

BIDS VERIFIED BY:

Sheila Maida

SIGNED BY:



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Debbie Russell, Director of Business, Administration & Planning

SUBJECT: NW Trek Tram Station Project, Lake Tapps Construction Change Order No. 4

DATE: March 21, 2022

EXECUTIVE SUMMARY: This resolution authorizes the contract Change Order #4 to Lake Tapps Construction for NW Trek Tram Station in the amount not to exceed \$44,458.44, including Washington State Sales Tax.

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION: This resolution was reviewed by the Capital Improvement Committee at their meeting on March 16, 2022 and through follow up correspondence, with a recommendation to forward the action on to the full Board for approval.

BACKGROUND: The bid opening for this project was held on April 26, 2021 Four (4) bids were received and Four (4) were considered responsive.

Lake Tapps Construction was the successful bidder, having submitted a low base bid in the amount of \$1,368,800.00 (not including WSST). Reference checks were conducted by staff confirming that Lake Tapps Construction is a responsible contractor and performs quality work.

The newly purchased electric trams are important for the long-term viability of the free roaming area experience and promote our mission driven conservation messaging. This project builds a new tram station that will accommodate the new trams. Among other station adjustments, the new trams require three-phase electricity to the trams and the tram storage, revised traffic access, updates to the animal security fencing, and pedestrian access improvements.

The work under this contract consists of electrical upgrades, improving traffic flow through the area, building charging “cradles” in the new tour station, the new structure, and making adjustments to existing infrastructure. The new structure meets programming parameters and fits with Trek’s overall design.

The contract was approved by the Board of Park Commissioners on May 10, 2021, Resolution #: PW37-21 in the amount of \$1,476,935.20 (including Washington State Sales Tax).

Change Order #1 for an amount of \$40,269.16 (including Washington State Sales Tax) was approved administratively due to the July 1st tax increase and construction changes that included removal of additional trees, temporary fence, fire alarm copper lines and temporary septic power.

Change Order #2 for an amount of \$68,820.39 (including Washington State Sales Tax) was approved administratively to address a range of construction changes including drainage modification and septic system revision.

Change Order #3 was approved administratively as a no cost amendment to extend the contract end date to April 1st, 2022 due to sewer issues, weather delays and shipping disruptions due to global pandemic.

Funding for Change Order # 4 in the not-to-exceed amount of \$44,458.44 is being requested to account for additional changes to include; Fire alarm system installation, additional rebar, roadway grade adjustments, additional chain link fencing installed, propane power & raceway revisions and future gate power raceway.

FISCAL IMPACT: The funds for this project are from 2014 UTGO and NW Trek Operating fund.

Funding:	Scope
14UTGO Regional Parks & Attractions/Northwest Trek Wildlife Park	\$ 624,344.69
NWT Operating (05420910.597000.62094)	\$ 1,330,000.00
1% For Art	\$ (13,688.00)
Total Budget	\$ 1,940,656.69
Project Budget:	
Planning & Design	\$ 268,804.00
Lake Tapps Construction	\$ 1,630,483.19
Other Costs	\$ 15,797.14
Contingency	\$ 25,572.36
Total	\$ 1,940,656.69

ADDITIONAL INFORMATION: For additional information, please contact Debbie Russell, Director of Business Administration & Planning at (253) 305-1086 or debbiet@tacomaparks.com

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. PW21-22

**NW TREK TRAM STATION PROJECT
LAKE TAPPS CONSTRUCTION – CHANGE ORDER NO. 4**

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma desires to create a new tram station to accommodate the new trams; and;

WHEREAS, The original construction contract was approved by the Board of Park Commissioners on May 10, 2021, Resolution #: PW37-21 in the amount of \$1,476,935.20 (including Washington State Sales Tax).

WHEREAS, Change Order #1 was issued to account for increased tax rate, removal of additional trees, temporary fence, fire alarm copper and temporary septic power in the amount of \$40,269.16 for a total contract amount of \$1,517,204.36 (including Washington State Sales Tax); and

WHEREAS, Change Order # 2 was approved administratively for the drainage modification and septic system revision for a not-to-exceed amount of \$68,820.39 for a total contract amount of \$1,586,024.75 ; and

WHEREAS, Change Order # 3 was approved administratively as a no cost amendment to extend the contract end date to April 1st, 2022 due to sewer issues, weather delay and shipping disruptions due to global pandemic; Now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to authorize funding for Change Order #4 with Lake Tapps Construction, in the not-to-exceed Amount of \$44,458.44, for a total contract amount of \$1,630,483.19 (including WSST.)

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____2022.

President

ATTEST:

Secretary

Clerk





MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Debbie Russell, Director of Business Administration and Planning

SUBJECT: Granting Approval for a Temporary Construction Easement (A-1007) From Metro Parks Tacoma to the City of Tacoma at People's Park

DATE: March 21, 2022

EXECUTIVE SUMMARY: Approval is requested of a resolution to grant a temporary easement from Metro Parks Tacoma to the City of Tacoma, and authorizing the Executive Director to negotiate and sign said easement.

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION: This resolution was reviewed by the Capital Improvement Committee at their meeting on March 16, 2022 with a recommendation to forward the action on to the full Board for approval.

BACKGROUND: The City of Tacoma would like Metro Parks Tacoma to grant a temporary construction easement to provide for the construction of streetscape improvements as part of their Links to Opportunity Project. The term of this temporary construction easement shall be for 27 months from March 2022 through June 2024 with market-researched compensation. The work will be to replace the sidewalks to bring them up to ADA compliance, add streetscape features and update the landscaping, trees and pedestrian lighting.

See Attachment A site plan easement area.

FISCAL IMPACT: The City of Tacoma is offering compensation in the amount of \$22,000.00 for the temporary easement.

ADDITIONAL INFORMATION: For additional information, please contact Debbie Russell, Director of Business Administration and Planning at (253) 305-1086 or debbiet@tacomaparks.com

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. R22-22

GRANTING APPROVAL FOR A TEMPORARY CONSTRUCTION EASEMENT(A-1007) FROM METRO PARKS TACOMA TO CITY OF TACOMA AT PEOPLES PARK

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma desires to have new improvements to People’s Parks sidewalks and pedestrian entry; and

WHEREAS, in order to complete sidewalk improvements, the City of Tacoma has requested a Temporary Easement from Metro Parks Tacoma at People’s Park so that they can complete construction of their Links to Opportunity Project; and

WHEREAS, the temporary easement will be of a 27 month duration commencing in March 2022 and ending in June 2023, with compensation of \$22,000.00; Now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to approve the granting of temporary construction easement A-1007 and as shown on Exhibit ‘A’, and that the Executive Director be authorized to negotiate and sign said easement on behalf of the Board.

AND FURTHER RESOLVED to Accept & Appropriate the compensation of \$22,000.00 for use in funding the People’s Sidewalk Project.

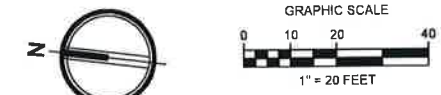
The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____2022.

President

ATTEST:

Secretary

Clerk



R.O.W. LEGEND

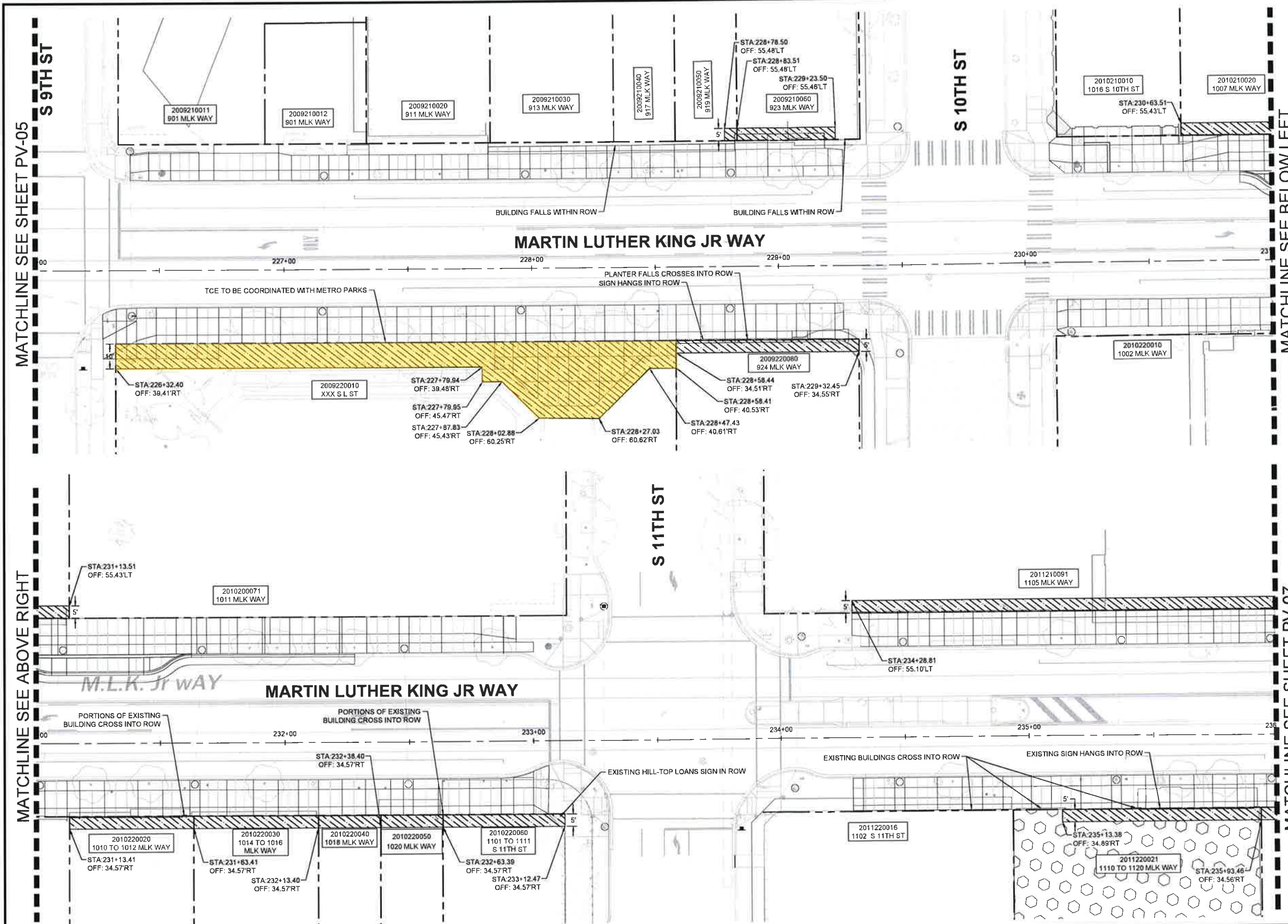
- EXISTING STREET OCCUPANCY PERMIT
- EXISTING PERMANENT EASEMENT
- EXISTING PERMANENT VACATION
- TEMPORARY CONSTRUCTION EASEMENT

GENERAL NOTES:

1. RIGHT-OF-WAY LINES, AS SHOWN HERE, ARE DEVISED FROM A COMBINATION OF FIELD LOCATED SURVEY MONUMENTS AND CALCULATIONS USING GIS PARCEL LINE DATA. SAID LINES ARE PROVIDED BY OTHERS, ARE FOR GRAPHIC PURPOSES ONLY, AND ARE NOT NECESSARILY SURVEY GRADE ACCURACY.

PARCEL NO. (TAX ACCOUNT NO.)	OWNERS	PARCEL AREA (SQ. FT.)	PERMANENT EASEMENT		TEMPORARY CONSTRUCTION EASEMENT (SQ. FT.)
			(#)	(SQ. FT.)	
2009210050	WENTWORTH INVESTMENTS, LLC	3,250	-	-	25
2009210060	WENTWORTH INVESTMENTS, LLC	6,500	-	-	200
2009220010	METROPOLITAN PARKS DISTRICT OF TACOMA	73,500	-	-	3,252
2009220080	JOHNSON, RONALD K	10,500	-	-	370
2010210020	SCHMIDTKE, JULIAN & LESLIE L	6,500	-	-	250
2010220020	LE, DZA-THAO H	6,500	-	-	250
2010220030	ZRJ II, LLC	6,500	-	-	250
2010220040	PETERSON BROS 1111, LLC	3,250	-	-	125
2010220050	NGUYEN, HUNG AN THE & DO LUY	3,250	-	-	125
2010220060	COURTNEY ASSOCIATES, LLC	6,500	-	-	250
2011210091	FORTERRA HILLTOP WEST, LLC	43,500	-	-	1,318
2011220021	KELLOGG SICKER POCHERT, LLC	12,000	-	-	400

EXHIBIT A



 AHBL TACOMA · SEATTLE SPOKANE · TRICITIES <small>2215 North 30th Street, Suite 300 Tacoma, WA 98403 253.383.2422 TEL 253.383.2572 FAX www.ahbl.com WEB</small>	 Tacoma	NO	REVISION	DATE	APPD	FINAL CONSTRUCTION CHECKED BY: CHS DATE:	DATE: 12/15/2021 DESIGNED: CHS DRAWN: CHS, RJS	SCALE: AS SHOWN CHECKED: TCS FILE NAME: 2160917	 CITY OF TACOMA DEPARTMENT OF PUBLIC WORKS	WORK ORDER NO. 2160917.10 SHEET NO. RW-06 SHEET 086 of 139
		LINKS TO OPPORTUNITY STREETSCAPE PROJECT RIGHT-OF-WAY PLAN OB STA 226+00 TO OB STA 236+00								