

Capital Improvement Committee Meeting (CIC)

Agenda & Meeting Materials

June 15, 2022 - 5:00 PM

Metro Parks Headquarters

4702 S 19th St.

Tacoma, WA 98405



This Capital Improvement Committee Meeting (CIC) will be held at Metro Parks Headquarters, 4702 S 19th St., Tacoma, WA 98405. You can also join the meeting remotely by following the instructions below: (either by online link or by phone)

Topic: Metro Parks Tacoma Capital Improvement Committee (CIC)

Time: June 15, 2022 5:00 PM Pacific Time (US and Canada)

Join Zoom Meeting Online by clicking the link below:

<https://zoom.us/j/95041531173?pwd=ZUsvRmRLOUpNTWdZdGFxM085Zz09>

Or Dial:	(253) 215-8782
Enter Meeting ID:	950 4153 1173
Password:	039699
Participant ID:	No ID needed, just press #

Order of Presentation: In general, each agenda item will include a short staff presentation, followed by board discussion. Public Comment is not taken at this committee meeting.



**BOARD OF PARK COMMISSIONERS
CAPITAL IMPROVEMENT COMMITTEE
AGENDA**

**JUNE 15
5:00 PM**

MINUTES FROM MAY 11, 2022

PROJECT STATUS REPORT

DISCUSSION ITEMS

- Peck Field De-Pave & Rain Garden Project with Pierce Conservation District

ACTION ITEMS

- Interlocal Cooperation Agreement for the Peck Fields (State St and S 14th St) Sidewalk Project with the City of Tacoma Streets Initiative Package #32

FUTURE AGENDA TOPICS

ADJOURNMENT



**BOARD OF PARK COMMISSIONERS
CAPITAL IMPROVEMENT COMMITTEE
(VIRTUAL MEETING)**

**May 11, 2022
5:00 PM
MINUTES**

Attendees: Commissioner Pointer, Commissioner Reid

Staff Support: **Marty Stump**, Deputy Director - Planning and Development; **Kristi Evans**, Capital Program Manager, Community & Neighborhood Parks; **Fred Ramey**, ZEED Asset and Facilities Services Manager; **Roger Stanton**, Capital Program Manager, Regional Parks & ZEED; **Mary Kay Henley**, Planning Administration

Acceptance of Minutes: Minutes from the April 27, 2022, meeting were approved as written.

ACTION ITEMS

Granting Maintenance Covenant and Easement Access from MPT to COT for Storm Sewer Improvements in Swan Creek Park

- Kristi explained this resolution is part of the Swan Creek Phase II project that includes the stormwater system designed in accordance with City of Tacoma's regulations. This resolution would allow the City access from time to time to inspect, sample, and monitor components of the stormwater system to make sure it is being maintained and operated in accordance their regulations and guidelines.
- Commissioner Reid asked when the Tacoma Housing Authority owned the property, did the city own the Right of Way. Kristi said no, not that she is aware. The authority had to coordinate right of way access with the city too.
- Kristi reported this is just a housekeeping item with no money attached. She added that both the city and the Department of Ecology are interested in getting this easement in place.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

NW Trek Animal Operations Area Improvements Design Contract Award to BCRA Design

- This resolution authorizes the design contract award for the Northwest Trek Animal Operations Area Improvements to BCRA Design in the amount of \$318,263. The project consists of a new commissary, new hay barn and upgraded fencing as well as a new well. Fred reported they have outgrown the haybarn and the 30-year-old commissary. This project will ultimately improve animal operations.

- Fred reported that BCRA was earlier contracted for 35% design documents and project costs. With that phase now completed, BCRA presented Metro Park's with a proposal to complete the project. This proposal was over a threshold, now requiring Board approval.
- Commissioner Reid asked about the freezer building. Fred explained the new freezer was required and it will be housed in the new commissary. Commissioner Reid asked if this was required by the Health Department. Fred reported it might have been, but the upgrade was driven by improved ADA and animal operations.
- Commissioner Reid asked if the new well was a requirement of Pierce County. Fred said yes. The county found the old well not sufficient and required it be built before the building can move forward.
- Commissioner Reid suggested creating a workflow chart be presented at the Board meeting. Marty additionally suggested a site graphic to aid with visualizing the sequencing plan.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

Point Defiance Marina Complex Pier Improvements, American Construction Change Order #3.

- This resolution authorizes Change Order #3 for the Point Defiance Marina Complex Pier Improvements Construction to American Construction Co's contract in the amount of \$16,478.25.
- Roger reported that everything has been installed, however additional fees were associated with extending select pile caps and additional replacement of below-deck structural members. These additional funds are within the project's budget and will be pulled from the contingency fund.
- Commissioner Reid asked why Board approval is needed if it falls under the approved project's budget. Roger explained that our policy states a construction contract can't grow above a certain percentage. If it does, as in this case, it needs Board approval.
- Commissioner Pointer asked if we have the funds to cover this increase. Roger stated yes, it is still within the budget, just a housekeeping item.
- Roger reported he anticipates public frustration as fishing season is just starting. He added however the project will move quickly, with work starting Monday.
- Commissioner Reid asked if we are doing everything to ensure Anthony's doesn't need to close. Roger said yes, a barge is being used and the transition from old to new systems will take place after hours and take minutes.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

Other topics

- Mary reported pavement at Owen Beach is being finished up in preparation for the upcoming opening celebration.
 - Commissioner Reid stated that the Capital Project list presented at the last Board meeting was impressive. Kristi added this list didn't include all the active capital projects.

- Commissioner Reid also asked the status of the South End Recreation Area Playground surface project. Kristi reported work will start the end of this week.

Meeting Adjourned



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Debbie Russell, Director of Business, Administration and Planning

SUBJECT: Interlocal Cooperation Agreement for the Peck Fields (State St and S 14th St) Sidewalk Project with the City of Tacoma Streets Initiative Package #32

DATE: June 21, 2022

EXECUTIVE SUMMARY: This resolution authorizes the appropriation of up to \$125,000.00 from the 2014 UTGO Bond Funds Trails and Open Space for construction of sidewalk and ADA access improvements along the State St and s 14th St frontages to Peck Fields. This resolution would also authorize the Executive Director to enter into the necessary agreements with the City of Tacoma.

BACKGROUND: The City of Tacoma and MPT regularly coordinate in identifying shared capital project development opportunities that provide community value for both entities. The opportunity arose to combine the City’s Streets Initiative Package #32 project with improvements to sidewalk safety and access at Peck Fields.

Under Streets Initiative Package #32 The City of Tacoma will be doing a \$3.45M, 23-block street improvement project and has agreed to include sidewalk, curb and curb-ramp improvements along the Peck Field frontage along S 14th St and State St. Metro Parks Tacoma will contribute funding with an Interlocal Agreement in order to supplement this project to improve pedestrian access to Peck Fields. This project will provide funding from Metro Park’s capital budget to supplement the city project budget and provide for the following: demolition, excavation, construction of 575’ length of concrete sidewalk, concrete curb and gutter, pedestrian access ramps and crosswalks, landscaping, and signage.

The City has agreed to manage and administer this Project, including providing public notifications, design and engineering, permitting, bidding, and construction, and providing for equitable allocation of costs to Metro Parks. Metro Parks has agreed to reimburse the City for its share of the equitable allocation. This project provides critical pedestrian access to Peck Fields to those arriving by vehicle, bicycle or on foot. Pedestrian safety will be enhanced as Peck Field lacks basic sidewalk, curb-cut and crosswalk infrastructure along its north and west frontages.

FISCAL IMPACT: The \$125,000.00 contribution will support the Peck Fields (State St and S 14th St) sidewalk project. An additional \$1,250.00 will be transferred into the MPT District Art Fund in accordance with the MPT 1% for the Arts Policy.

ADDITIONAL INFORMATION: For additional information, please contact Debbie Russell, Director of Business, Administration and Planning at (253) 305-1086 or debbie.russell@tacomaparks.com

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. R-##

INTERLOCAL COOPERATION AGREEMENT FOR THE PECK FIELDS (STATE ST AND S 14TH ST) SIDEWALK PROJECT WITH THE CITY OF TACOMA STREET INITIATIVE PACKAGE #32

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma wishes to enter into a Interlocal Cooperation Agreement with the City of Tacoma for pedestrian improvements along the State Street and South 14th Street frontages to Peck Fields, and

WHEREAS, the City has planned street improvements under Street Initiative #32 within the right-of-way in proximity to Peck Fields, and

WHEREAS, Metro Parks has planned sidewalk and curb improvements to provide safe, ADA compliant access to Peck Fields, and

WHEREAS, Metro Parks and the City have determined that there would be mutual benefit by combining Metro Parks capital funding with the City's Streets Initiative Package #32 through a single public work project managed and administered by the City of Tacoma, and

WHEREAS, the Board of Parks Commissioners wishes to allocate funds in order to participate in this partnership;

Now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that: a maximum contribution of \$125,000 (with the contribution to the 1% MPT Art Fund) is granted from the 2014 Capital bond Funds to construct new sidewalk improvements along the State Street and South 14th Street frontages to Peck Fields and give authorization to the Executive Director to sign the Interlocal Cooperation Agreement with the City of Tacoma.

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____2022.

President

ATTEST:

Secretary

Clerk