



**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
AUGUST 8, 2022**

PRESENT: Andrea Smith, President
Aaron Pointer, Clerk
Tim Reid
Rosie Ayala
Michael Liang

IN THE CHAIR: Andrea Smith

PLACE: MPT Headquarters, 4702 S. 19th St. Tacoma, WA

REGULAR MEETING

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by President Smith at 6:00p.m.

SPECIAL PRESENTATIONS None

PRESIDENT'S REPORT

President Smith commented that she attended the Point Defiance & waterfront tour with the Mayors Innovation Conference attendees last week.

STANDING COMMITTEE AND COUNCIL REPORTS None

EXECUTIVE DIRECTOR'S REPORT

Executive Director Shon Sylvia commented on the following:

- On Sunday, August 7th, Meadow Park Golf Course hosted the largest PGA JR League 13u and 17u All Star tournament in Washington State. There were over 172 youth players, from as far away as Alaska. All of the Meadow Park All Star teams played well. Meadow Park's 17u team qualified for a Pacific Northwest regional golf tournament.
- There are two Summer Bashes coming up. One will be at Norpoint from 2-10 pm on August 13th - the event includes a car show, talent show and an outdoor movie. The second will be at Stewart Heights beginning at 6pm on August 19th - the event includes vendors, games, food trucks and an outdoor movie.
- The EPA has hired the Army Corps of Engineers to perform shoreline repair on the outer edge of Dune Peninsula. This project area is on the Salish Sea side of the peninsula. It was kept out of the previous Dune Peninsula remediation by the EPA. This scope is now being completed at the cost of the EPA. There shouldn't be a negative effect on the park at Dune Peninsula, other than some temporary construction fencing to be installed along the top of the slope of the peninsula.

The construction project, which is scheduled to begin in August 2022, is to be completed by the end of 2022. This is a project with big long-term environmental benefits for both the park and the Salish Sea, completely financed and carried out by the EPA with minimum disruption to park visitors.

COMMUNITY COMMENTS

Theresa Evans commented that she is grateful for being able to enjoy Ruston Way and Swan Creek Park. She commented positively on the diversity of users and how each park is being used. Ms. Evans requested additional information on the food forest at Swan Creek. She also encouraged the District to think about Native American heritage as future plans related to the food forest are developed. Ms. Evans thanked the Board members who have attended the Portland Avenue Community meetings.

MINUTES OF THE JULY 25, 2022 REGULAR BOARD MEETING

Commissioner Pointer moved to adopt the minutes as presented; seconded by Commissioner Ayala and passed on a vote of 5-0.

CONSENT AGENDA

RESOLUTION NO. C58-22: APPROVAL OF WARRANTS CLAIM FUND FOR JULY 2022

Commissioner Pointer moved to adopt the consent agenda as presented; seconded by Commissioner Ayala and passed on a vote of 5-0.

PURCHASING RESOLUTIONS

RESOLUTION NO. P59-22: AUTHORIZING PURCHASE OF GOODS & SERVICES FOR METRO PARKS TACOMA

1. GOVERNMENTJOBS.COM DBA NEOGOV FOR SOFTWARE SUBSCRIPTION FOR HUMAN RESOURCES EMPLOYMENT PLATFORM IN THE AMOUNT OF \$269,444.80 (INCLUDING WSST)

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Debbie Russell noted that the IT strategic plan has illuminated the need for the District to continue to update its systems. Ms. Russell commented that this software allows for multiple modules to support Human Resources in order to create consistencies and efficiencies with recruitment, development, management and retention. She noted that the cost of all NeoGov software subscriptions for 2022-2023 is \$118,271.70, and \$126,011.89 for 2023-2024. The total cost through 2024 will be \$269,444.80 including WSST pending budget approval.

Commissioner Smith moved to amend the attachment to the resolution to change the funding source dates to now read 2022-2024; the motion was seconded and passed unanimously.

Being no additional comments, the question was called, and the resolution passed as amended on a vote of 5-0.

PUBLIC WORKS PURCHASING RESOLUTIONS

RESOLUTION NO. PW60-22: STEWART HEIGHTS POOL IMPROVEMENTS, REJECTION OF BID J2022- 21

Commissioner Reid moved to adopt the resolution; seconded by Commissioner Ayala.

Debbie Russell commented that the bid opening was held on July 8, 2022. The bid package was advertised for improvements at Stewart Heights Pool including replacement of the pool gutters with a pre-manufactured (PADDOCK) gutter system, as well as removal of all adjacent tile and reform pool edges.

Ms. Russell stated only one responsive bid was received and that bid had a base bid in excess of the architect's estimate and the project budget. She noted that since then Metro Parks staff and the consultant have been in contact with contractors, subcontractors, and vendors to understand the significant difference between the project estimate and prices bid. Ms. Russell noted that reasons for the lack of bidders and higher-than-anticipated bids that have been given include the labor inefficiency, product costs, timing of project, volatile fuel/shipping costs, and lack of suitable subcontractors.

Ms. Russell stated that staff is reviewing options to reduce the scope of the project for a re-bid. She noted that the primary goal for a new bid package is to identify critical improvements and have items removed and/or altered that are not vital and can be easily packageable for a later date.

Commissioner Reid asked if re-bidding and waiting to make these improvements would affect facility safety. Ms. Russell commented that staff is confident they can continue to monitor for safety until the improvements can be made.

Commissioner Liang asked if the District may continue to see these issues related to the bidding climate. Staff noted that they have seen an increase with these sorts of issues.

Being no additional comment, the question was called, and the resolution passed as amended on a vote of 5-0.

RESOLUTION NO. PW61-22: POINT DEFIANCE PARK OWEN BEACH ACCESS ENTRY ROAD, WILDWOOD CARPENTRY, LLC. – CHANGE ORDER #2

Commissioner Reid moved to adopt the resolution; seconded by Commissioner Ayala.

Ms. Russell commented that this change order was discussed at the last CIC meeting.

Ms. Russell then commented that change order #2 for the amount of \$80,554.30 is being requested as it was discovered that excessive contaminated soil was present in the excavation area of the roadway. In addition, the base course layer was not suitable for road construction.

Staff indicated that change order # 2 provides the contamination haul off, additional excavation, and roadway structural updates in the form of fabric and spalls.

The Board and staff engaged in brief discussion about the timing of soil testing when projects are occurring at Point Defiance Park.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

SINGLE READING RESOLUTIONS

RESOLUTION NO. R62-22: ACCEPTING & APPROPRIATING RECREATION & CONSERVATION OFFICE (RCO) ALEA FUNDS FOR DASH POINT PARK & PIER AND AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT

Commissioner Reid moved to adopt the resolution; seconded by Commissioner Ayala.

Debbie Russell commented that R62, 63 & 64 are all related to applications made to the legislature through the capital community projects program. It was noted that this request was sponsored by Rep. Fey and Speaker of the House Jinkins.

Ms. Russell commented that the funding provided by the Recreation & Conservation Office (RCO) provides for design services only. She further commented that MPT lacks budget for future construction and will be seeking additional outside funding once design, engineering and permitting have been completed.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

RESOLUTION NO. R63-22: ACCEPTING AND APPROPRIATING WASHINGTON STATE COMMERCE FUNDS FOR TITLOW PARK BRIDGE REPLACEMENT AND AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT

Commissioner Reid moved to adopt the resolution; seconded by Commissioner Ayala.

Ms. Russell commented that Metro Parks, with the assistance of Legislative Sponsor Rep. Mari Leavitt and Rep. Dan Bronoske, submitted a January 2022 Legislative Session Member Requested Local and Community Project Information Form. Ms. Russell further noted that the 2023 State Capital Budget appropriated \$350,000 for the “Titlow Park Bridge Replacement” to complete schematic design and permitting to replace the failing bridge that crosses a busy railroad track to access North Hidden Beach.

The Board was informed that the funding provided by the WA State Commerce Funds provides for design services only. Ms. Russell indicated that MPT has only partial funding for future project development and will be seeking additional outside funding once design, engineering and permitting have been completed.

President Smith asked if the project would include working with the railroad. Staff indicated that working with the railroad will be important for this project.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

RESOLUTION NO. R64-22: ACCEPTING AND APPROPRIATING WASHINGTON STATE COMMERCE FUNDS FOR SWAN CREEK BRIDGE PROJECT AND AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT

Commissioner Reid moved to adopt the resolution; seconded by Commissioner Ayala.

Debbie Russell commented that Metro Parks, with the assistance of Legislative Sponsor Rep. Jake Fey, submitted a January 2022 Legislative Session Member Requested Capital Community Project Information Form. She noted that the 2023 State Capital Budget appropriated \$400,000 for the “Swan Creek Bridge Project” to complete schematic design and permitting for a bike and pedestrian bridge at Swan Creek Park. Staff made note that the funding provided by the WA State Commerce Funds provides for design services only. MPT will be seeking additional outside funding once design, engineering and permitting have been completed.

Commissioner Liang confirmed with staff that this is to be a new bridge and not a replacement.

Theresa Evans commented that she would like to get more information about the possible location of the future bridge.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

SECOND READINGS RESOLUTIONS None

FIRST READING RESOLUTIONS None

UNFINISHED BUSINESS None

NEW BUSINESS None

BOARD COMMENTS

EXECUTIVE SESSION REAL ESTATE

In accordance with RCW42.30.110 the Board recessed into an executive session for approximately 40 minutes to discuss a real estate matter.

ADJOURN

Being no further business, the meeting was adjourned at 7:25 p.m.

President

Clerk

Submitted by: Jennifer Bowman, Board Secretary