



**MINUTES OF REGULAR MEETING  
BOARD OF PARK COMMISSIONERS  
SEPTEMBER 26, 2022**

PRESENT: Andrea Smith, President  
Aaron Pointer, Clerk  
Tim Reid  
Rosie Ayala  
Michael Liang

IN THE CHAIR: Andrea Smith

PLACE: MPT Headquarters, 4702 S. 19th St. Tacoma, WA

**STUDY SESSION MWBE UPDATE**

Equity Outreach Program Coordinator for Contracts and Capital Projects, Abigail Vizcarra Perez was introduced. Ms. Vizcarra Perez began the presentation by noting this presentation would cover reporting for 2020 and 2021. Ms. Vizcarra Perez noted that the full printable report includes information that allows a deep dive into the work and creates a centralized location for all of the information related to Metro Parks minority and women business enterprise policy and resolution R32-20 which speaks to a commitment to anti racist efforts in hiring, procurement, contracting and outreach. The Board was then reminded of the current policy that was adopted five years ago noting the policy goal of 8% of public works construction dollars awarded for projects exceeding \$20,000 including subcontractors. Staff commented that the purpose of the policy is to prevent the District from actively or passively participating in discrimination against MWBE's with its contracting dollars.

Ms. Vizcarra Perez then reviewed a timeline giving a brief history, beginning in 2016 up to the present that highlighted the District's MWBE policy development, the District's Equity Pillar development, the District's Anti-Racism Resolution and work being done to track progress of the goals set in the policy. A financial table highlighting total amount of dollars and percentages awarded to OMWBE certified firms was then discussed. Several graphs were then shown that help illustrated how the timing of contract initiation can impact the MWBE program.

Ms. Vizcarra Perez then commented on the key findings of the program thus far as being: General contractors appreciate the technical support in soliciting bids from OMWBE certified firms; the District uses a variety of certification types beyond what the policy calls for but sees an opportunity to include others when tracking utilization of MWBE business & firms; the current CIP projects call for smaller projects that don't qualify for the alternative contracting methods so the District can use other delivery methods so as to provide an entry point for smaller firms.

The Board was then made aware of the next steps staff is taking including:

- Continuing to update process & targets
- Improving tracking mechanisms to assist with analysis
- Participating in JMAC and TAN
- Pilot participatory policy process
- Selecting best practices of contract compliance
- Expanding staff awareness through inreach and outreach

The Board and staff engaged in brief discussion related to barriers that small firms experience in the certification process. Board members also discussed the desire to update the District policy in the near future.

### **REGULAR MEETING**

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by President Smith at 6:00p.m. President Smith read a land acknowledgment.

### **SPECIAL PRESENTATIONS** HISPANIC HERITAGE PROCLAMATION

A proclamation was read in Spanish in honor of Hispanic Heritage Month. Calavera Collective, Voice Tacoma Radio Universal, Ireat P'urhepecha were honored during the presentation by staff members Delia Flores and Jorge Vilamill. Commissioner Ayala recognized the contributions of the Hispanic Community and thanked the three organizations in attendance. A video produced by Tacoma Radio Universal highlighting the importance of community members keeping Swan Creek Park clean was shown.

Vidal Rojas commented on the importance of his native culture and heritage.

Chris Lopez thanked the Park Board for the recognition and commented on his passion for keeping Swan Creek clean.

Luis Garcia thanked the Park District for the recognition and dedicated the accolades to the small groups in the community doing meaningful work.

Group photos with the Board were taken.

### **PRESIDENT'S REPORT**

President Smith commented on her recent trip to the NRPA national conference. She noted the keynote speaker was Dr. Sanjay Gupta. President Smith noted some interesting sessions she attended were related to climate change and community outreach. Commissioner Liang noted that he also attended NRPA and found value in sessions related to public art and a 50/50 park funding partnership program being used in the City of Houston.

President Smith congratulated NW Trek on their recent Reaccreditation by the AZA.

President Smith noted the upcoming Co-create to Recreate community sessions coming up this week:

- Peoples Center Sept. 28<sup>th</sup> 6:30pm

- STAR Center Sept. 29<sup>th</sup> 6:30pm

### **STANDING COMMITTEE AND COUNCIL REPORTS**

#### Active lifestyle & Community Wellness

Commissioner Pointer stated that the committee met on September 22<sup>nd</sup>. The agenda included an update from recreation staff related to youth and adult sports programs and offerings.

#### Business & Responsive Agency Advisory Council

Commissioner Reid commented that the council met on September 13<sup>th</sup>. He noted that the meeting included a discussion about the District's asset management program, the District's budget and an update on dealing with homeless population in the community.

#### Arts & Heritage Advisory Council

Commissioner Liang noted that this committee recently met. Agenda items included a staff update on strategic planning and outreach. He noted that the committee continues to talk about the definition of *heritage* as it relates to the District.

Commissioner Reid commented that the 29<sup>th</sup> Legislative District has a virtual meeting planned for September 27<sup>th</sup>.

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Shon Sylvia commented on the following:

- There is a remote Community Budget workshop scheduled for September 29, 2022 at 5:30pm

### **COMMUNITY COMMENTS** None

### **MINUTES OF THE SEPTEMBER 12, 2022 REGULAR BOARD MEETING**

Commissioner Pointer moved to adopt the minutes as presented; seconded by Commissioner Ayala and passed on a vote of 5-0.

### **CONSENT AGENDA**

**RESOLUTION NO. C75-22:** TACOMA NATURE CENTER BUILDING& ADA IMPROVEMENTS PROJECT NO. J2022-17 FINAL ACCEPTANCE TO BEAR CONSTRUCTION GROUP INC.

**RESOLUTION NO. C76-22:** BROWNS POINT PLAYFIELD TENNIS COURT PROJECT NO. J2021-09 FINAL ACCEPTANCE TO BEISLEY ENTERPRISES, LLC

Commissioner Pointer moved to adopt the consent agenda as presented; seconded by Commissioner Ayala and passed on a vote of 5-0.

**PURCHASING RESOLUTIONS**

**RESOLUTION NO. P72-22: AUTHORIZING PURCHASE OF GOODS & SERVICES FOR METRO PARKS TACOMA**

1. PALOUSE CITY SLEDS, LLC DBA GAGE MINI TRUCKS FOR 3 DAIHATSU MINI TRUCKS IN THE AMOUNT OF \$71,567.50 METRO PARKS TACOMA

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Debbie Russell commented that these three trucks will replace existing equipment that is scheduled for surplus. Ms. Russell noted that one of the trucks will have snow removal capabilities.

Commissioner Laing requested information as to whether these trucks are gas or electric.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

**PUBLIC WORKS PURCHASING RESOLUTIONS**

**RESOLUTION NO. PW78-22: GAS STATION PARK IMPROVEMENTS BID#: J2022-25 CONTRACT AWARD TO WILDWOOD CARPENTRY LLC.**

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Debbie Russell commented that Gas Station Park was a city of Tacoma owned park that was recently deeded to Metro Parks Tacoma and is now slated for renovation to bring it up to MPT standards. Ms. Russell commented on the public outreach that was done with the neighborhood prior to COVID related to park design and amenities. She noted that this contract will allow for the construction of updates to the park.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

**RESOLUTION NO. PW79-22: MEADOW PARK GOLF COURSE BRIDGE REPAIR (HOLE 13) WILDWOOD CARPENTRY, LLC. CHANGE ORDER #4**

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Staff commented this has been reviewed at the CIC.

Debbie Russell commented that change order #4 to this project is substantial. Ms. Russell noted that upon completion of the initial project scope, a pre-existing wall downslope of the bridge unexpectedly began to fail. She further commented that the failed existing timber wall created increased opportunities for erosion of the soil surrounding the existing bridge footings. Ms. Russell commented that Change Order #4 in the amount of \$387,791 is required to resolve the stabilization of the existing bridge footing without the support of the lower wall that has now failed. Staff indicated that a team of professional engineers designed a solution that will keep the

bridge footings in place by installing piles into the footings and protecting the slopes around them.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

**RESOLUTION NO. PW80-22:** POINT DEFIANCE PARK LOOP TRAIL PHASE 1  
BID#: J2022-28 CONTRACT AWARD TO SOUND PACIFIC CONSTRUCTION, LLC

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Debbie Russell commented that during the 2015 Point Defiance Master Plan Update process, one of the key improvements to the park that the public identified was the need for increased pedestrian and bicyclist safety. The Board was shown of the map of the location of the trail in the park. Staff explained that this new path will connect the new roundabout at the Pearl Street entrance, the Wilson Way bridge landing, the Pagoda, the Main Picnic area, the new pedestrian and bicyclist path to Owen Beach, the front entrance to the zoo, and the neighborhood. The project will install concrete walkways, retaining walls, improve the Wilson Way connection to the park, and signage.

Project manager Roger Stanton commented the project must be started by November 1<sup>st</sup> in order to meet RCO grant requirements.

Commissioner Ayala commented that she was pleased to see seven bids for the project.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

**SINGLE READING RESOLUTIONS**

**RESOLUTION NO. R81-22:** DASH POINT PIER & PARK IMPROVEMENTS CONTRACT AWARD FOR MACKAY SPOSITO

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Staff commented that this item was reviewed and discussed at the September 13<sup>th</sup> CIC meeting. Ms. Russell commented that this resolution authorizes a contract award to MacKay Sposito to provide Architectural and Engineering services for Dash Point Pier & Park Improvements. Debbie Russell reminded the Board of the structural failures at the pier. Ms. Russell indicated that the initial scope of this architectural & engineering contract provides for schematic design for the pier and park, with the potential for final design and engineering for construction projects at Dash Point Park.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

**RESOLUTION NO. R82-22:** ACCEPTING AND APPROPRIATING CITY OF TACOMA LANDMARKS PRESERVATION COMMISSION HERITAGE PROJECT GRANT FUNDS FOR DICKMAN MILL PARK AUDIO ARTWORK

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Debbie Russell commented that in 2020, Metro Parks Tacoma submitted a grant application to the Landmarks Preservation Commission for funding to support the creation of this audio artwork for the Ghost Timbre Art project at Dickman Mill Park. Ms. Russell commented that the application was accepted, however with the onset of the COVID-19 pandemic, the program was paused for a year. In Spring 2021, the application was reviewed again, and Metro Parks was awarded \$9,500 for the project.

Ms. Russell further noted that this grant-funded project made possible the creation of the audio artwork “Ghost Timbre” available online from the Dickman Mill Park webpage as well as from the park itself by QR code and park users’ mobile devices. The Board was reminded that the artist collaborated with historians and culture bearers from the Puyallup Tribe and interviewed former mill workers to develop a soundscape that enhances the historic nature of the site as well as the natural elements of the park space.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

**SECOND READINGS RESOLUTIONS**

**RESOLUTION NO. RR74-22: AMENDMENT TO THE 2021-2022 BIENNIAL OPERATING BUDGET**

This resolution was moved and seconded at the September 12, 2022 Regular Board Meeting. Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

**FIRST READING RESOLUTIONS**

**UNFINISHED BUSINESS** None

**NEW BUSINESS** None

**BOARD COMMENTS**

Commissioner Ayala commented that she attended a recent labor union gathering.

Commissioner Liang thanked President Smith for making a land acknowledgment at the start of the meeting.

**ADJOURN**

Being no further business, the meeting was adjourned at 6:55 p.m.

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President

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Clerk

Submitted by: Jennifer Bowman, Board Secretary