



**MINUTES OF COMMITTEE OF THE WHOLE
BOARD OF PARK COMMISSIONERS
October 17, 2022**

PRESENT: Andrea Smith, President
Aaron Pointer, Clerk
Tim Reid
Rosie Ayala
Michael Liang

IN THE CHAIR: Andrea Smith

PLACE: MPT Headquarters 4702 S. 19th St.

The meeting was called to order by President Smith at 5:30pm.

APPROVAL OF THE MINUTES

August 29, 2022 COW Minutes

Commissioner Reid moved adoption of the minutes as presented; seconded by Commissioner Ayala and passed unanimously.

2023/2024 DISTRICT CAPITAL PROGRAM

Debbie Russell began the presentation by making note of the evening's agenda. Ms. Russell then explained the benefits of having a six-year capital plan and a two-year capital plan. Marty Stump was then introduced to the Board. Mr. Stump then reviewed a schedule that highlighted the capital improvement development and implementation schedule for the next biennium. The Board was then reminded of the process of capital improvement planning which includes planning, design and then construction. Staff then briefly reviewed capital improvement definitions including capital improvement plan, capital budget and the term capital project.

Mr. Stump then commented on how staff prioritizes capital planning, he noted the criteria includes:

- Community Input
- Urgent Need
- Parks & ZEED Priorities
- Adopted Policy / Plans
- Adopted CIP

The Board was also reminded of the funding sources for capital programs; Mr. Stump reviewed a graphic that outlined the categories of funding for the 2014 bond program. Staff also reminded the Board of the following funding sources used for capital projects:

- Bond Funds
- MPT Operating Funds
- Grants
- Partnerships
- Donations

Staff members and the Board then reviewed charts that highlighted the amount of bond dollars that have been spent thus far since the passage of the 2014 bond program. It was noted that \$39.5 million is left to be issued for the 2014 Bond.

Mr. Stump commented that the District strategic plan was updated in 2018 and as a result the following areas were identified as priorities for the District's capital improvement program

- Compliance with health, safety and other legal requirements
- Opportunity to improve design and construction efficiencies
- Opportunity to uphold equity and fairness
- Opportunity to reduce current operating costs or generate revenues
- Availability of alternative resources

It was that explained to the Board that the following areas will be used in prioritizing the 23/24 capital improvement plan for the District:

- Park Board / Executive Priorities
- 2014 Bond Program
- Continuation of Projects in Progress
- Critical Needs (Safety/Aging Infrastructure)
- Partnership Projects
- Planning Projects—Future Infrastructure Projects
- Capital Facilities Plans (District, PDZA, TREK)
- Neighborhood & Community Parks
in Priority Areas

Debbie Russell then commented that in preparation for building the 23/24 budget and capital program the staff has been engaging with the public since June to assist the District in determining priorities for their parks and services. She noted that the following themes have come out of the surveying and community meetings:

- Safe, Clean and Accessible Parks
- Community Connection/Access to Open Space
- Specific Community Interest in:
 - Sport Courts (Pickleball)
 - Off-Leash Facilities
 - Skate Parks
 - Outdoor Fitness Equipment
 - Urban Infill/Pocket Parks

Brief Board discussion ensued about the rising costs of construction and materials as it relates to accounting for the funding that is left in the 2014 bond program.

Commissioner Liang commented that he is interested in seeing how the District's future asset management system will be helping to determine and prioritize maintenance and operation of existing infrastructure.

Mr. Stump then commented that the following projects are planned to be addressed in 23/24 with the remaining \$59M bond dollars:

- 64 Active Projects Currently (Design & Construction)
- 42 New Site-Specific (Named) Projects Proposed
- 31 - Neighborhood Parks, Natural Areas & Recreation Facilities
- 6 - Regional Parks & Attractions
- 5 - Point Defiance Zoo & Aquarium
- 9 CIP Program Funds Continued (ie. Safe Routes, Outdoor Fitness Equipment, Sport Courts, etc)

Staff and the Board then reviewed financial tables that highlighted a budget summary of the two-year and six-year capital plan projects.

Staff distributed a detailed project list and funding source document noting the capital improvement plan for the next two years. Staff requested that the Board review the document over the next couple of weeks and get back to them with any questions.

Staff then indicated that future bond planning for the District for the long term will be informed by the District's park and recreation system master plan and strategic plans that will implement the master plan. Staff then followed up by reviewing a number of slides that highlighted the types of projects planning and development with that the District would like to consider and potential future bond programs including the following areas:

- Integrated Urban & Neighborhood Planning/Development
 - City in a Park
 - Land Acquisition
 - Connectivity
 - Trails, Safe-Routes
- Climate / Conservation
 - Environmental Justice & Equity
 - Coastal Resiliency
 - Conservation Education
 - Urban Forestry
 - Wildfire Management
 - Native Landscape Standards
- Public Safety & Critical Infrastructure
 - Activation of Park Land & Facilities
 - Coordinated Facilities ie. Tacoma Fire, Police, Libraries
 - Aging Infrastructure
 - Major Maintenance

- Equity & Inclusion
 - City of Tacoma Equity Index
 - Outreach & Engagement Feedback
 - Increased Tribal Coordination
 - Focus Upon Areas of Historic Underinvestment
 - Level-of-Service and Access as More than 10-Minute Walk
- Community Health and Wellness
 - Youth Athletics
 - Athletic Fields and Courts
 - Beyond the Bell Facility Support
 - Public Safety
 - Infrastructure Upgrades
 - ADA Transition Plan Implementation
- System Efficiencies
 - Joint Maintenance Facility
 - Leveraging of CIP Funding ie. Federal Grant Programs
 - JMAC & ICC Program Implementation
 - Land Transfers, Re-Alignment of Services
 - Technology Upgrades
- Unmet Needs
 - Comprehensive Parks & Recreation System Plan
 - Continuity of Work in Progress
 - Master Plan Follow-Through
 - Underserved Communities
 - Infrastructure Upgrades
 - Preparation for Growth & System Demand
- ZEED
 - Strategic and Capital Facility Plan Implementation

Board members were then reminded of the upcoming budget meetings and sessions.

- Advisory Councils Budget Workshop – Tuesday, Oct 18
- Outreach Summary and Budget Assumptions – Monday, Nov. 7
- Public Hearing #1 Budget – Monday, Nov 14
- First Reading of Budget Resolution - Monday, Nov 28 Board Meeting
- Public Hearing #2 Budget - Wednesday, Dec 5
- Second Reading and Adoption of the Budget - Monday, Dec 12

OTHER

Commissioner Pointer requested additional information regarding the impacts of the recently adopted ordinance by the City Council to ban camping in parks. Commissioner Pointer also requested information related to the future plans for PEC field. Marty Stump indicated that Peck

Field does show up in the two-year capital plan as a design project noting that work needs to be done to determine the long-term plan for this facility.

ADJOURNMENT

Being no further business, Commissioner Smith adjourned the meeting at 6:55 p.m.

APPROVED:

President

Clerk

Submitted by:
Jennifer Bowman, Secretary