



**MINUTES OF REGULAR MEETING  
BOARD OF PARK COMMISSIONERS  
NOVEMBER 14, 2022**

PRESENT: Andrea Smith, President  
Aaron Pointer, Clerk  
Tim Reid  
Rosie Ayala  
Michael Liang

IN THE CHAIR: Andrea Smith

PLACE: MPT Headquarters, 4702 S. 19th St. Tacoma, WA

**PUBLIC HEARING**

- GENERAL TAX LEVY OF REGULAR PROPERTY TAX FOR COLLECTION IN 2023
- EXCESS TAX LEVY FOR UNLIMITED TAX GENERAL OBLIGATION (UTGO) BOND REDEMPTION

Tania Wink opened the Public Hearing by reviewing the District's sources of funding including property tax, sales tax and earned revenue. She noted the total Operating budget of the District is \$170.1M.

Ms. Wink then highlighted RCW 84.52.020 & RCW 84.52.070 related to the legislative authority and certification of levies by the county. Ms. Wink continued by commenting on the levied amounts and restrictions noting that MPT has a \$.75 cent maximum levy per \$1000 of assessed value. Restrictions noted include the state law that limits annual property tax revenue growth to 1% plus new construction, the \$5.90 limit, and the finding for substantial need at 1% revenue growth vs. Implicit Price Deflator (IPD)

Ms. Wink then described the differences between the regular levy and excess levy.

A 2022 Property Tax Distribution chart was shown to highlight the distribution of property tax amongst Metro Parks Tacoma and other local agencies. Bar graphs showing home value and average assessed value comparing 2021 and 2022 were discussed. Ms. Wink then reviewed a historical financial table showing the levy rate collections since 2015. She highlighted that in 2023 the District is seeking approval to set a regular levy collection rate of \$.75 and the excess levy rate of \$.29.

There were no public comments on the General or Excess Levy.

• 2023/2024 DISTRICT BUDGET

Ms. Wink stated that this will be the first public hearing of the 2023-2024 Biennial Budget. Ms. Wink commented on the in-person and on-line budget opportunities occurring since April to inform and engage with the public about the 23-24 budget and community priorities. Shon Sylvia then described the sections of the preliminary draft budget book that was distributed to the Board.

Staff then briefly reviewed a high level District organization chart.

Ms. Wink then reviewed several financial tables outlining the revenue drivers, including property tax, sales tax and earned revenue for the 23/24 budget. Expenditure assumptions including salaries and benefits, general inflation, property & liability insurance were then briefly discussed. A personnel summary table was highlighted noting the net budget change being proposed is an increase FTE count of 11% over the last biennium.

Ms. Wink then shared graphs illustrating a 6-year financial forecast related to sales tax, property tax, and earned revenues for both the District’s general fund and the enterprise funds. Ms. Wink then reviewed a table indicating the proposed allocation of the 2023-2024 general fund operating budget totaling \$78.5M. The proposed allocation for the 2023-2024 enterprise funds operating budget was then reviewed, totaling of \$91.M

Staff then reviewed the District’s Capital Improvement Program noting that of the \$198M (2014 Bond), \$40M remains to be issued. A capital bond financial table organized by bond project category was briefly discussed.

Staff then noted that the 23-24 capital program will focus on the following:

- Trails and connectivity
- Equity and evolving community needs
- Sustainability, resiliency & operational efficiency
- Align with future leveraging opportunities

A financial table summarizing the 23-24 proposed Capital Budget by major category totaling \$74.4M was reviewed by staff. Maps indicating the location of the proposed 2 -year and 6-year CIP projects were reviewed.

Staff also briefly highlighted a proposed 6-year capital improvement plan and the areas of focus for that proposal.

A schedule outlining the next steps of District Budget approval was reviewed as follows:

- November 16, 2022 Committee of the Whole - Department Budget Presentation (BAP & Capital Budget)
- November 21, 2022 Committee of the Whole - Department Budget Presentation (Parks & Recreation)
- November 28, 2022 Study Session - Department Budget Presentation (ZEED)
- November 28, 2022 First Reading of Budget Resolution
- December 5, 2022 Public Hearing #2 2023-2024 District Budget
- December 12, 2022 Board Meeting Second Reading and Adoption - 2023-2024 District Budget

Being no public comments the Public Hearing was closed.

## **REGULAR MEETING**

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by President Smith at 6:00p.m. President Smith read a land acknowledgement.

**SPECIAL PRESENTATIONS** None

## **PRESIDENT’S REPORT**

Commissioner Smith commented that the Zoo Trek Authority met with the Park Board on November 9<sup>th</sup> to discuss and approve the 2023-2024 sales tax portion for the ZEED Budget.

## **STANDING COMMITTEE AND COUNCIL REPORTS**

### **Active Lifestyle & community Wellness Advisory Council**

Commissioner Pointer commented that the council met on October 27<sup>th</sup>. Agenda items included a presentation regarding the District’s system planning efforts & related survey work to be done. Staff also updated the council on efforts around the neighborhood parks. Commissioner Pointer further commented that the council discussed the need to diversify its membership.

### **Zoo Liaison Committee**

Commissioner Reid commented that the committee discussed the Wildlife Champions Program occurring at Lister Elementary, and the 2023-24 proposed Zoo budget & work plan. The committee also received an update on the Zoo Society staff. It was noted at the meeting that Zoolights opens on November 28<sup>th</sup>.

### **Business & Responsive Agency Advisory Council**

Commissioner Reid commented that at this month’s meeting there was a staff presentation on the MWBE Program. The committee also received information about the District’s facility rental rates. The council was also reminded about the District’s Budget adoption process and dates.

### **Nature & Environment Advisory Council**

Commissioner Ayala stated that council discussed the District’s proposed legislative agenda. Commissioner Ayala commented that the council is continuing to develop its 2023 work plan.

### **Joint Municipal Action Committee**

The next meeting of the JMAC is Friday, November 18, 2022

## **EXECUTIVE DIRECTOR’S REPORT**

Executive Director Shon Sylvia commented on the following:

- The following new ZEED employees were introduced: Jackie Beatty, Diamond Guthrie, Denise Stanton & Sabrina Brentin.

## **COMMUNITY COMMENTS**

Juel Lugo submitted a written comment related to the grass and turf conditions at Baltimore Park.

Hannah Basha submitted written comment requesting that District build a dog park at Franklin Park.

Allison Cook submitted a written comment requesting that the District consider building a dog park next to the community garden at Franklin Park.

**MINUTES OF THE OCTOBER 24, 2022 REGULAR BOARD MEETING**

Commissioner Pointer moved to adopt the minutes as presented; seconded by Commissioner Ayala and passed on a vote of 5-0.

**CONSENT AGENDA** None

**RESOLUTION NO. C90-22:** APPROVAL OF WARRANTS CLAIM FUND FOR OCTOBER 2022

**RESOLUTION NO. C91-22:** APPOINTING MEMBER TO THE ARTS & HERITAGE ADVISORY COUNCIL

Commissioner Pointer moved to adopt the consent agenda as presented; seconded by Commissioner Ayala and passed on a vote of 5-0.

**PURCHASING RESOLUTIONS**

**RESOLUTION NO. P93-22:** AUTHORIZING PURCHASE OF GOODS & SERVICES FOR METRO PARKS TACOMA

1. UNITED SITE SERVICES OF NEVADA, INC. FOR PORTABLE TOILETS AND HAND WASHING STATIONS CHANGE ORDER IN THE AMOUNT OF \$15,000

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Mark Knowlden indicated that this change order is requested to cover remaining costs that increased for this service for 2022.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

**SINGLE READING RESOLUTIONS**

**RESOLUTION NO. R94-22:** APPROVING AN INTERLOCAL AGREEMENT BETWEEN METRO PARKS TACOMA AND TACOMA SCHOOL DISTRICT NO. 10 FOR THE JENNIE REED ELEMENTARY COMMUNITY SCHOOLYARD PROJECT

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Debbie Russell commented both resolutions R94 & R95 will allow for an Interlocal Agreement that provides for the funding and construction of the Jennie Reed Elementary & the Helen B. Stafford Elementary Community Schoolyard Project pursuant to this Board's earlier adoption of Resolution R39-21 that set forth the terms of a three-way working agreement between the Trust for Public Land (TPL), TPS and MPT for the development of five (5) Community School Yards projects on Tacoma's East Side.

Ms. Russell noted that the overall vision for the Community School Yards Program was established within the Green Schoolyards for Tacoma Implementation Plan dated March 2020.

Staff stated that the Helen B. Stafford Elementary and Jennie Reed Elementary School represent the first two projects to be constructed under this visionary program that is intended to increase public access to parks and open space in underserved areas of our community.

Commissioner Liang asked about funding for on-going operations of the sites once built. Ms. Russell noted that MPT & TPS are in discussion about setting aside funds for future replacement costs.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

**RESOLUTION NO. R95-22: APPROVING AN INTERLOCAL AGREEMENT BETWEEN METRO PARKS TACOMA AND TACOMA SCHOOL DISTRICT NO. 10 FOR THE HELEN B. STAFFORD ELEMENTARY COMMUNITY SCHOOLYARD PROJECT**

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Ms. Russell commented that this resolution authorizes the Interlocal for the Stafford Elementary site that was discussed during the reading of R94-22.

President Smith requested an additional map of the site.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

**PUBLIC WORKS PURCHASING RESOLUTIONS**

**RESOLUTION NO. PW96-22: MELANIE DRESSEL PARK IMPROVEMENTS BID#: J2022-26 CONTRACT AWARD TO PEASE CONSTRUCTION INC.**

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Staff commented that this resolution authorizes the contract award to Pease Construction Inc. for the construction of Melanie Dressel Park Improvements in the amount not to exceed \$3,706,080.00. Staff noted there were five responsive bidders for the project. Marty Stump noted that the City has finished its work on the site and this phase of construction is ready to begin.

Tresa Evans commented that she is pleased to see that this project is about to get underway.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

**RESOLUTION NO. PW97-22: MEADOW PARK GOLF COURSE STRATEGIC DESIGN CONTRACT AWARD TO ICON GOLF STUDIO**

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Debbie Russell reminded the Board that staff made a presentation several weeks ago related to the future planning work to begin at Meadow Park Golf Course. Ms. Russell noted that 9 firms

submitted proposals. Staff noted that work under this contract is expected to be completed by the end of the 1<sup>st</sup> quarter of 2023.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

**SECOND READINGS RESOLUTIONS** None

**FIRST READING RESOLUTIONS**

**RESOLUTION NO. RR98-22: AUTHORIZING GENERAL TAX LEVY OF REGULAR PROPERTY TAX FOR COLLECTION IN 2023**

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Debbie Russell commented that information pertaining to the District’s Regular Property Tax rate was presented during the 5:00pm Public Hearing.

Being no additional comments, the resolution was moved to second reading at the November 28, 2022 Regular Board Meeting.

**RESOLUTION NO. RR99-22: AUTHORIZING EXCESS TAX LEVY FOR UNLIMITED TAX GENERAL OBLIGATION (UTGO) BOND REDEMPTION**

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Debbie Russell commented that information pertaining to the District’s Excess Property Tax rate was presented during the 5:00pm Public Hearing.

Being no additional comments, the resolution was moved to second reading at the November 28, 2022 Regular Board Meeting.

**UNFINISHED BUSINESS** None

**NEW BUSINESS**

**BOARD COMMENTS**

Commissioner Ayala commented that she is interested in future meetings with the ZTA Board.

**ADJOURN**

Being no further business, the meeting was adjourned at 7:15p.m.

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President

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Clerk

Submitted by: Jennifer Bowman, Board Secretary