



**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
DECEMBER 12, 2022**

PRESENT: Andrea Smith, President
Aaron Pointer, Clerk
Tim Reid
Michael Liang
REMOTE: Rosie Ayala

IN THE CHAIR: Andrea Smith

PLACE: MPT Headquarters, 4702 S. 19th St. Tacoma, WA

REGULAR MEETING

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by President Smith at 6:00p.m. President Smith read a land acknowledgement.

SPECIAL PRESENTATIONS None

PRESIDENT'S REPORT

President Smith wished staff happy holidays.

NOMINATIONS FOR 2023 BOARD OFFICERS

Commissioner Reid nominated Commissioner Smith for the position of Board President, seconded by Commissioner Pointer.

Commissioner Reid nominated Commissioner Pointer for the position of Board Clerk, seconded by Commissioner Smith.

Final nominations and voting will occur at the January 9, 2023 Regular Board Meeting.

STANDING COMMITTEE AND COUNCIL REPORTS

Joint Municipal Action Committee

President Smith commented that the committee met in person at the STAR Center on December 9th. Commissioners Reid, Ayala and Liang also attended. It was noted that this expanded JMAC meeting included electeds from all agencies as well as participants from the Summit of 60. The presentation at the meeting was year-end report out on JMAC work done in 2022.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Shon Sylvia commented on the following:

- Portland Avenue Public Meeting, December 15th 6pm at Eastside Community Center
- Senior Holiday Ball, STAR Ctr. 1-4:30pm, December 16th , Free event
- Holiday Blast, Eastside Community Center, December 17th 11am-3pm, Free event
- Holiday Ornament Decorating Party at the ESCC Center, December 20th 3-6pm, and STAR on December 21st , 3-6pm Free event
- The December 26, 2022 Regular Park Board Meeting is canceled
- Debbie Russell introduced new employees Jenny Simms and Steve Dorr
- District policies are now posted on the District’s website

COMMUNITY COMMENTS None

MINUTES OF THE NOVEMBER 28, 2022 REGULAR BOARD MEETING

Commissioner Pointer moved to adopt the minutes as presented; seconded by Commissioner Ayala and passed on a vote of 5-0.

CONSENT AGENDA

RESOLUTION NO. C106-22: APPROVAL OF WARRANTS CLAIM FUND FOR NOVEMBER 2022

Commissioner Pointer moved to adopt the consent agenda as presented; seconded by Commissioner Ayala and passed on a vote of 5-0.

PURCHASING RESOLUTIONS

RESOLUTION NO. P107-22: AUTHORIZING PURCHASE OF GOODS AND SERVICES FOR METRO PARKS TACOMA

1. UNITED SITE SERVICES OF NEVADA, INC. FOR PORTABLE TOILETS AND HAND WASHING STATIONS IN THE AMOUNT OF \$90,000.00 INCLUDING WSST
2. ASSOCIATED PETROLEUM PRODUCT INC. FOR BULK FUEL (RESALE AND OPERATING) IN THE AMOUNT OF \$250,000.00 INCLUDING WSST
3. PETRO CARD FOR BULK FUEL (OPERATING) IN THE AMOUNT OF \$135,000.00 INCLUDING WSST
4. WEX FUEL FOR BULK FUEL (OPERATING) IN THE AMOUNT OF \$80,000.00 INCLUDING WSST
5. DELL MARKETING LP FOR LAPTOPS AND DESKTOP COMPUTERS IN THE AMOUNT OF 105,000.00 INCLUDING WSST
6. GREEN EARTHWORKS CONSTRUCTION FOR TRANSIENT CAMP REMEDIATION CLEANUP IN THE AMOUNT OF \$120,000.00 INCLUDING WSST

7. MACDONALD-MILLER FACILITY SOLUTIONS INC. FOR REPAIR AND MAINTENANCE ON BOILERS AND HVAC UNITS IN THE AMOUNT OF \$600,000.00 INCLUDING WSST
8. CENTRAL NEBRASKA PACKING FOR ANIMAL FOOD IN THE AMOUNT OF \$145,000.00 INCLUDING WSST
9. MILLIKEN MEAT FOR CARNIVORE DIET IN THE AMOUNT OF \$170,000 INCLUDING WSST
10. LAND O'LAKES PURINA FOR ANIMAL FEED IN THE AMOUNT OF \$400,000 INCLUDING WSST
11. GATEWAY TICKETING SYSTEMS FOR POINT OF SALE MAINTENANCE, SUPPORT AND ENHANCEMENTS IN THE AMOUNT OF \$195,000.00 INCLUDING WSST

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Joe Brady stated that item 1 is for portable toilets and hand washing stations supporting general operations and special events. Mr. Brady commented that the three fuel vendors (items 2, 3 & 4) are for both resale and operating noting that having several vendors throughout the city helps with staff efficiency. Commissioner Liang encouraged the switch to electric vehicles when possible.

The Board was informed that item 5 is for laptops and desktops for replacement of existing workstations that are nearing their lifecycle or to purchase workstations for new positions. Commissioner Ayala inquired about software subscriptions. Mr. Brady noted this purchase is for hardware but there could be future software purchases that may come to the Board if they reach the spending approval threshold.

Mr. Brady noted that item 6 provides resources for trainset camp remediation and clean up. Mr. Brady then commented that item 7, MacDonald Miller is for contracted boiler and HVAC system inspection, maintenance & repair. Commissioner Liang asked if this would be a component to be managed by the new asset management system. Staff noted it would be managed in the system.

Alan Varsik commented that items 8, 9 & 10 are for vendors that provide animal food for Point Defiance Zoo and NW Trek. Mr. Varsik then commented that item 11 for Gateway Ticketing is need for the POS system maintenance, support and enhancements at the Zoo & NW Trek.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

SINGLE READING RESOLUTIONS

RESOLUTION NO. R108-22: ADOPTING THE 2023 STATE & FEDERAL LEGISLATIVE AGENDAS FOR THE METROPOLITAN PARK DISTRICT OF TACOMA

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Hunter George reminded the Board that he brought forward the draft legislative agenda for their review earlier in the fall. Mr. George then introduced the District’s state legislative lobbying staff Tony Sermonti and Adan Espino, noting that TK Bentler is transitioning to retirement.

Mr. George then highlighted some of the major initiatives for 2023 including:

Capital Budget Requests -

- Portland Avenue Park sprayground
- Swan Creek Park pedestrian bridge
- Dash Point Pier
- Titlow Park Bridge

Funding Restrictions-

- 1% property tax cap
- Simple majority for construction bonds

Parks Rx

Childcare licensing

Environmental Protection -

- Derelict Vessels
- Derelict Structures
- Habitat Conservation and Education
- Urban Wildfire Protection

Community Partner Alignment – Support JMAC initiatives and partners

Supporting Washington Recreation and Park Association (WRPA) requests

Mr. George reminded the Board that the 117th Congress (2021-22) approved historic levels of investment in communities in a manner that will create benefits for years to come. He noted that as Congress expects more gridlock between the GOP-controlled House and Democrat-controlled Senate, much of Metro Parks’ attention will be on the federal agencies implementing dozens of grant programs authorized by the following legislation. Mr. George stated that the Park District will maintain a list of priority infrastructure projects for federal grants and work with our local congressional delegation, contract lobbying firm, and regional partners to maximize the benefit to the Tacoma area.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

PUBLIC WORKS PURCHASING RESOLUTIONS None

SECOND READINGS RESOLUTIONS

RESOLUTION NO. RR103-22: ADOPTING A DISTRICT ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDDE) POLICY

This resolution was moved and seconded at the November 28, 2022 Regular Board Meeting.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

RESOLUTION NO. RR104-22: ADOPTING REVISIONS TO THE COMPREHENSIVE FINANCIAL MANAGEMENT POLICY 100.011

This resolution was moved and seconded at the November 28, 2022 Regular Board Meeting.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

RESOLUTION NO. RR105-22: ADOPTING THE 2023-2024 BIENNIAL BUDGET

This resolution was moved and seconded at the November 28, 2022 Regular Board Meeting.

Board members thanked staff and the public for the work and input in developing the 23/24 budget.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

FIRST READING RESOLUTIONS None

UNFINISHED BUSINESS None

NEW BUSINESS None

BOARD COMMENTS

Commissioner Reid wished staff happy holidays.

Commissioner Liang commented on the wildlife benefits that are provided by MPT facilities.

President Smith stated there will not be a COW meeting in December, the next regular Board meeting will be January 9, 2023.

ADJOURN

Being no further business, the meeting was adjourned at 6:55 p.m.

President

Clerk

Submitted by: Jennifer Bowman, Board Secretary