



**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
JANUARY 9, 2023**

PRESENT: Andrea Smith, President
Aaron Pointer, Clerk
Tim Reid
Michael Liang

REMOTE: Rosie Ayala

IN THE CHAIR: Andrea Smith

PLACE: MPT Headquarters, 4702 S. 19th St. Tacoma, WA

REGULAR MEETING

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by President Smith at 6:00p.m. President Smith read a land acknowledgement.

VOTING FOR 2023 BOARD OFFICERS

At the December 12, 2022 Regular Board Meeting Commissioner Smith was nominated for the position of Board President. Being no additional nominations, the question was called, and Commissioner Smith was elected as Board President.

At the December 12, 2022 Regular Board Meeting Commissioner Pointer was nominated for the position of Board Clerk. Being no additional nominations, the question was called, and Commissioner Pointer was elected as Board Clerk.

SPECIAL PRESENTATIONS WHOLE CHILD MONTH PROCLAMATION

Joe Brady and Marty Tuttle introduced members of the Beyond the Bell and Club Beyond Staff. Ms. Tuttle remarked about the positive impact Beyond the Bell and Club Beyond programs have children and their families in Tacoma as the programs support the Whole Child initiative.

Commissioner Ayala read a proclamation into the record celebrating January as Whole Child Month.

PRESIDENT'S REPORT

President Smith noted the recent passing of long-time community supporters Dan Voepel and Maureen Howard.

STANDING COMMITTEE AND COUNCIL REPORTS

Arts & Heritage Advisory Council

Commissioner Liang commented that at its December meeting the committee received a presentation on the ZEED Facility Plan. The committee also discussed recruitment and are planning to add 3 new members to the council.

Business & Responsive Agency Advisory Council

Commissioner Reid stated that the council met on December 13th. He noted that agenda items at that meeting included a District budget overview. Commissioner Reid stated the council is working on setting their work plan goals for 2023 and preparing for the Advisory Council Summit scheduled for February 21st.

2023 BOARD COMMITTEE ASSIGNMENTS

President Smith made the following committee appointments for 2023:

- Capital Improvement Committee –Commissioner Pointer, Commissioner Reid (Commissioner Smith- Alternate)
- Joint Municipal Action Committee – Commissioner Ayala, Commissioner Smith (Commissioner Reid Alternate)
- Zoo Liaison—Commissioner Reid, Commissioner Pointer (Commissioner Smith Alternate)
- MPT/TPS Coordinating Committee—Commissioner Reid, Commissioner Pointer (Commissioner Smith Alternate)
- MPT/COT Interlocal Policy Committee—Commissioner Pointer, Commissioner Smith (Commissioner Reid Alternate)
- Pierce County Baseball Committee- Commissioner Pointer
- Greater Metro Parks Foundation – Commissioner Smith
- Active Lifestyles and Community Wellness Advisory Council—Commissioner Pointer
- Nature and Environment Advisory Council—Commissioner Ayala
- Arts and Heritage Advisory Council—Commissioner Liang
- Business and Responsive Agency Advisory Council—Commissioner Reid

EXECUTIVE DIRECTOR’S REPORT

Executive Director, Shon Sylvia commented on the following:

- Joe Brady was introduced to report on the recent emergency declarations made by the Executive Director. Mr. Brady commented that on December 23, 2022, the Point Defiance Boathouse was flooded by the fire suppression pipes bursting from extremely cold weather. Flooding occurred on both levels of the newer boathouse. As such, floodwater remediation and the repair of the fire suppression system was declared an emergency. Mr. Brady commented that the contract for flood remediation was awarded to ServiceMaster Inc. in the amount of \$56,029.04 and the

repair of the fire suppression system was awarded to AAA Fire Protection Inc. in the amount of \$ 4,479.20. Currently for both services at the Marina for this incident the total expected costs will be \$60,508.24.

Mr. Brady continued by stating that on December 27, 2022, a significant portion of the Marina facility was flooded by a historic high tide (known as a king tide). Much of the older boathouse and the staff offices and storage rooms were flooded with seawater. Mr. Brady commented that upon inspection, it was apparent that flood and asbestos remediation would be required, and this incident was also declared an emergency. Using the same protocols as the fire suppression system incident, the Executive Director emailed the Board the declaration memo. Mr. Brady stated the contract for flood and asbestos remediation was awarded to ServiceMaster Inc. in the amount of \$ 76,604.20.

- The following new employees were introduced: Liz Heinze, Lance Kirkman, Allie Nelson, Erica Baker, Sophia Hoffacker, & Bonnie Wilson
- Zoolights reported 96,000 guests this season
- Vietnamese Lunar New Year Celebration being held on January 15th , 1-4pm at Eastside community Center and is free to the community
- Community is invited to join the MLK Day of Service at Point Defiance Park on January 16th, 9am-12noon

COMMUNITY COMMENTS None

MINUTES OF THE DECEMBER 12, 2022 REGULAR BOARD MEETING

Commissioner Pointer moved to adopt the minutes as presented; seconded by Commissioner Ayala and passed on a vote of 5-0.

CONSENT AGENDA

RESOLUTION NO. C1-23: APPROVAL OF WARRANTS CLAIM FUND FOR DECEMBER 2022

Commissioner Pointer moved to adopt the consent agenda as presented; seconded by Commissioner Ayala and passed on a vote of 5-0.

PURCHASING RESOLUTIONS

RESOLUTION NO. P2-23: AUTHORIZING PURCHASE OF GOODS AND SERVICES FOR METRO PARKS TACOMA

1. CARTEGRAPH SYSTEMS FOR ENTERPRISE ASSET MANAGEMENT SOFTWARE PROCUREMENT, IMPLEMENTATION, AND SUPPORT SERVICES IN AN AMOUNT NOT TO EXCEED \$250,000.00

Commissioner Pointer moved adoption of the resolution; seconded by Commissioner Ayala.

Debbie Russell commented that this purchase is for the District's Enterprise Asset Management System. She commented that the District received 5 responsive proposals. Staff noted that the vendor is from Iowa.

There was brief discussion amongst staff and Board Members about the amount of time it will take to upload assets & inventory into the system.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

SINGLE READING RESOLUTIONS None

PUBLIC WORKS PURCHASING RESOLUTIONS

RESOLUTION NO. PW3-23: POINT DEFIANCE ZOO AND AQUARIUM- SOUTH PACIFIC AQUARIUM EXHIBIT IMPROVEMENTS – CONTRACT AMENDMENT TO SCHEMATA WORKSHOP

Commissioner Pointer moved adoption of the resolution; seconded by Commissioner Ayala.

Debbie Russell commented that this resolution authorizes contract amendment number four to Schemata Workshop in the amount of \$97,715 for design and construction phase services of a second bid package which would include a new elevator, new flooring in the visitor area, exhibit improvements, a kitchen/food prep area remodel, lighting improvements, new carpet in the staff office area, digital signage, painting, and other minor improvements. Amendment four will bring the total contract amount with Schemata Workshop to \$820,335.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

RESOLUTION NO. PW4-23: JOINT OPERATIONS CAMPUS – CONCEPTUAL PLANNING AND DESIGN PHASE CONTRACT AWARD TO BCRA

Commissioner Pointer moved adoption of the resolution; seconded by Commissioner Ayala.

Debbie Russell commented that this resolution authorizes contract award for the Joint Operations Campus - Conceptual Planning & Design Phase to BCRA in the amount not to exceed \$89,995.00. Ms. Russell commented that Metro Parks and Tacoma Public Schools desire to co-locate a joint operations campus in central Tacoma, with specialty satellite facilities positioned throughout the city to better deliver maintenance, operation and food service to schools, fields, parks, and public facilities. Staff continued by stating that this central campus, while serving the business and program needs of MPT and TPS operations and maintenance teams, will provide the co-benefit of certificated apprenticeship program offerings to help high school students develop skills in the following potential trades:

- Automobile Technology & Fleet Management
- Carpentry & Building Trades
- Nutrition Services/Commissary & Culinary Arts
- Horticulture & Botany

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

RESOLUTION NO. PW5-23: POINT DEFIANCE ZOO & AQUARIUM-PACIFIC SEAS AQUARIUM BAJA BAY EXHIBIT IMPROVEMENTS BID#J2022-36 CONTRACT AWARD TO PEASE CONSTRUCTION INC.

Commissioner Pointer moved adoption of the resolution; seconded by Commissioner Ayala.

Debbie Russell commented that this is resolution authorizes the contract award to Pease Construction Inc. for PDZA PSA Baja Bay Exhibit Repairs in the amount not to exceed \$392,792.00, including Washington State Sales Tax. She noted that this resolution was reviewed by the Capital Improvement Committee at their meeting on Wednesday December 14, 2022, and forwarded on to the full Board with a recommendation for approval.

Staff commented that the Pacific Seas Aquarium requires maintenance work on the seals around the exhibit viewing glass, as well as repairs to the exhibit liner and coating, and concrete. Because the exhibit cannot be drained, all work must be performed with water in the exhibit by a qualified exhibit repair team working by SCUBA or surface air supply. Ms. Russell commented that additionally, this project will include the construction and installation underwater of a protective barrier that will prevent this type of damage from occurring in the future due to animals interacting with the seal material in unintended ways.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

RESOLUTION NO. PW6-23: STEWART HEIGHTS POOL IMPROVEMENTS BOILER REPLACEMENT & SOLAR LOOP PROJECT J2022-29 CONTRACT AWARD TO APEX MECHANICAL, LLC

Commissioner Pointer moved adoption of the resolution; seconded by Commissioner Ayala.

Debbie Russell commented that this resolution authorizes the contract award to Apex Mechanical, LLC for the construction of Stewart Heights Pool improvements, boiler replacement & solar loop in the amount not to exceed \$373,326.90 including Washington State Sales Tax. Ms. Russell indicated that this resolution was reviewed by the Capital Improvement Committee at a special session meeting on Tuesday, December 20, 2022, and forwarded on to the full Board with a recommendation for approval.

Staff commented that the scope of work will provide for the renovation of aquatics facilities at Stewart Heights Pool. Work is generally intended to upgrade failing or sub-performing operational infrastructure for public safety and operational efficiencies. Staff also commented that APEX has received positive references.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

SECOND READINGS RESOLUTIONS None

FIRST READING RESOLUTIONS None

UNFINISHED BUSINESS None

NEW BUSINESS None

BOARD COMMENTS

Commissioner Liang thanked Joe Brady and staff for the emergency repair work at the Marina that took place over the holiday week.

Commissioner Pointer thanked staff for reaching out to he and his family.

ADJOURN

Being no further business, the meeting was adjourned at 6:47 p.m.

President

Clerk

Submitted by: Jennifer Bowman, Board Secretary