



BOARD OF PARK COMMISSIONERS CAPITAL IMPROVEMENT COMMITTEE

January 25, 2023
5:00 PM
MINUTES

Attendees: Commissioner Pointer, Commissioner Reid

Staff Support: **Marty Stump**, Deputy Director - Planning and Development; **Fred Ramey**, ZEED Asset and Facilities Services Manager; **Alisa Ohanlon Regala**, Strategic Planning Manager; **Erich Sachs**, Asset Management and Sustainability Manager; **Mary Kay Henley**, Planning Administration

Acceptance of Minutes: Minutes from the December 20, 2022, meeting were approved as written.

Action Item

Replacement Resolution - PDZA Pacific Seas Aquarium Baja Bay Exhibit Repairs Contract Award to Pease Construction

- Staff explained an earlier version of this resolution approved at the December 14th CIC meeting inadvertently failed to include sales tax. This updated resolution brings the corrected total contract award to \$433,239.58 (including WSST).
- Commissioner Pointer asked if Pease Construction has accepted this project award. Fred said yes. They have submitted necessary contract paperwork and already scheduled divers to fly in. A construction kick off meeting has also been scheduled for Feb 16th.
- Commissioner Reid wanted confirmation that this is just an amendment to the previous resolution. Marty said yes. He explained that staff decided they needed to come back to CIC with the updated resolution and then present to the Board again. Commissioner Reid asked whether we need to formally vacate the old resolution so it doesn't appear we are paying twice for the same work. Additional copy may add to the resolution to better explain this situation. Marty said he would seek guidance on this.
- This item was accepted for moving forward to the full Board with a recommendation of approval.

Discussion Item

Parks and Recreation System Comprehensive Plan – Status and Schedule

- Marty reported that staff are pulling together content for the upcoming Board retreat that includes level of service (LOS) and long-range planning.
- Alisa was invited to provide the commissioners with a preview of work underway for LOS and CAPRA to help frame upcoming conversations. She explained that last summer the

system planning schedule was discussed, noting it would be the focus of 2023, along with CAPRA reaccreditation in 2024. Below is a summary of her presentation:

- What has happened in first 2 quarters?
 - Building master plan, reference CAPRA to build.
 - Public Involvement (RCO requirement)
 - MPT budget outreach
 - Random sample System Planning Survey
 - TPCHD listening sessions
 - Youth engagement
- Community Profile/Demographics – Community-wide and per Planning area
 - Tacoma Equity Index
 - TPL 10-minute walk
 - TPCHD Health Equity Assessment
- Community Inventory (CAPRA & RCO requirements) Not just MPT, other providers too.
 - MPT and other providers
- Local and National recreation and leisure trends analysis
 - ESRI data
 - Commissioner Pointer asked what ESRI stand for? Marty explained it is a world-wide warehouse of data. It helps us understand how neighborhoods differ, offering a rich body of information. Alisa will bring more information to the retreat.
 - Washington State Recreation and Conservation plan
 - Power of Play study
- Other Trends and Conditions
 - City of Tacoma comprehensive planning – One Tacoma
 - Home in Tacoma
 - Policies to Advance Health Equity, UW in collaboration with TPCH
 - Goals for City in Park: e.g., tree canopy, active transportation, space, and social connection (community gardens). Other agencies have set goals. We can work hand in hand with these goals, and how our investment can leverage what's been done.
- Needs assessment
 - Identify activities of greatest community demand
 - Survey results will be available next week
 - Map distribution of programs and infrastructure of MPT and other providers (community inventory)
 - Assess reach of MPT programs and infrastructure that support demand.
 - Gap analysis key questions:
 - What areas do MPT programs and infrastructure not reach?
 - In what areas does the capacity of MPT programs and infrastructure lag or potential demand, of the reach area?

- How do other providers or partners potentially fill-in any gaps?
Opportunities for MPT to be partners with them to fill in gaps.
- Standards for level of service
 - Services and supporting infrastructure that are responsive to community demand
 - Services and supporting infrastructure that contribute to a built environment that advances health for people and planet. How to leverage and contribute to these goals.
- Commissioner Pointer asked if we are coordination with other local parks (Pierce County Parks) so we aren't duplicating work. Marty reported we are in contact with bordering parks to collectively meet community demand while not duplicating work.
- Commissioner Reid noted that Tacoma's south, southeast and northeast regions were less favorable to our recent Levy Lid Lift. He said we need to figure out why and how we can enhance their park experience. He asked if this can be included in the presentation. Marty said staff will do an analysis of these areas. Alisa added that the public can be reminded of the variety and uniqueness of our system, noting our largest asset is our shorelines.
- Commissioner Reid questioned if we have enough facilities in south Tacoma or is transportation the issue. He stated we need to provide parks and recreation for all the community/county. Marty stated we are aware some areas feel under served. Our goal is to make Tacoma feel more park like, a green city. This might include land acquisition or expanding current park offerings e.g., making Peck Field more than just a ball field by adding additional park attractions.
- Commissioner Reid added the Board views LOS more broadly, including how we pay bills, response to the community, programing and planned capital improvements.
- Commissioner Pointer thanked Alisa for the presentation and was impressed with the content and detail.
- Marty explained that staff will fine tune the LOS and CAPRA based on comments received at the Board retreat. He concluded that a lot of local agency conversations are happening around complimentary comprehensive planning. Hopefully we can all land together and amplify each other's efforts.

Meeting Adjourned