

**METROPOLITAN PARK DISTRICT
OF TACOMA**



AGENDA

April 10, 2023

6:00 P.M.

**Metro Parks Headquarters
4702 S 19th St.
Tacoma, WA 98405**

Or

Join Remotely

Via Telephone: 1-253-215-8782

Enter Meeting ID: 829 7169 0620

Participant ID: no ID needed just press #

Join Zoom Meeting

<https://us06web.zoom.us/j/82971690620>

MEETINGS ARE RECORDED
AND MAY BE HEARD UPON REQUEST

COMMISSIONERS

ANDREA SMITH, PRESIDENT

AARON POINTER, CLERK

TIM REID

ROSIE AYALA

MICHAEL LIANG

5:30 P.M. **STUDY SESSION** DISTRICT VOLUNTEER PROGRAM

6:00 P.M. **CALL TO ORDER**

ROLL CALL

FLAG SALUTE

SPECIAL PRESENTATIONS

NATIONAL VOLUNTEER MONTH PROCLAMATION

PRESIDENT'S REPORT

STANDING COMMITTEE & COMMISSION REPORTS

EXECUTIVE DIRECTOR'S REPORT

"Park District meeting sites are accessible to people who require special accommodations, please contact 305-1091 48 hours prior to the meeting time."



REGULAR MEETING

COMMUNITY COMMENTS

Community comment is encouraged to be submitted in advance of the meeting in written form. Please submit written comments to the Board by 4 p.m. on April 10, 2023 by e-mailing them to jenniferb@tacomaparks.com Comments will be compiled and sent to Board members in advance of the meeting. Comments may also be left on voicemail at 253-305-1091 by 4 p.m. on April 10, 2023. Verbal comments will also be allowed during the meeting both in-person and remotely. To request to speak during community comments, please press the Raise Hand button near the bottom of your Zoom window or *9 on your phone. All speakers will have up to three minutes to speak.

MINUTES

(5-10) MINUTES OF THE MARCH 27, 2023 REGULAR BOARD MEETING

CONSENT AGENDA

(11-12) **RESOLUTION NO. C30-23:** APPROVAL OF WARRANTS CLAIM FUND FOR MARCH 2023

(Contact: Debbie Russell, Director of Business Administration & Planning)

(13-20) **RESOLUTION NO. C31-23:** APPOINTING MEMBERS TO THE NATURE & ENVIRONMENT ADVISORY COUNCIL

(Contact: Mark Knowlden, Interim Director of Parks & Recreation)

(21-28) **RESOLUTION NO. C32-23:** APPOINTING MEMBERS TO THE ARTS & HERITAGE ADVISORY COUNCIL

(Contact: Mark Knowlden, Interim Director of Parks & Recreation)

REGULAR AGENDA

PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

(29-33) **RESOLUTION NO. P33-23:** AUTHORIZING PURCHASE OF GOODS AND SERVICES FOR METRO PARKS TACOMA

1. SEATTLE’S FINEST SECURITY & TRAFFIC CONTROL FOR SECURITY SERVICES CONTRACT AMENDMENT IN THE AMOUNT OF \$655,000 (INCLUDING WSST)

(Contacts: Mark Knowlden, Interim Director of Parks & Recreation and Alan Varsik, Director of Zoological & Environmental Education)

2. ROBERT HALF INTERNATIONAL, INC. FOR PROFESSIONAL ACCOUNTING SERVICES -TEMP. CONTROLLER POSITION CONTACT AMENDMENT FOR \$150,000

(Contact: Debbie Russell, Director of Business Administration & Planning)

PUBLIC WORKS PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

SINGLE READING RESOLUTION

(Requiring one reading for adoption)

SECOND READING RESOLUTIONS

(Requiring two readings for adoption)

FIRST READINGS:

(Requiring two readings for adoption)

UNFINISHED BUSINESS

NEW BUSINESS STANLEY PLAYFIELD

BOARD COMMENTS

ADJOURNMENT

UPCOMING BOARD MEETINGS

April 12, 2023	Capital Improvement Committee	5:30 PM	District Headquarters
April 17, 2023	Committee of the Whole	5:30 PM	District Headquarters
April 24, 2023	Regular Park Board Meeting	6:00 PM	Eastside Community Center
April 26, 2023	Capital Improvement Committee	5:00 PM	District Headquarters

*Remote Option meeting details can be found on the Metro Parks Website www.metroparkstacoma.org

*Committee Meetings are subject to change - please check the Metro Parks Website, www.metroparkstacoma.org for the most up to date meeting schedules.





**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
MARCH 27, 2023**

PRESENT: Andrea Smith, President
Aaron Pointer, Clerk
Tim Reid
Rosie Ayala
Michael Liang

IN THE CHAIR: Andrea Smith

PLACE: MPT Headquarters, 4702 S. 19th St. Tacoma, WA

STUDY SESSION

2023 BOND SALE BRIEFING FROM BOND COUNSEL AND KEY BANC

Debbie Russell introduced Deanna Gregory, bond counsel for the District and Caitlin Caldwell, of Key Banc.

Ms. Gregory began the presentation by noting the District has issued \$158M of the 2014 \$198M bond program, noting that \$40M remain to be issued. M. Gregory then reminded the Board of the background and legal considerations of UTGO Bonds, including the fact that they must be used for capital projects; not the replacement of equipment, and paid for from excess property taxes.

Ms. Caldwell then spoke about the bond sale mile stones and schedule between March and June as follows:

- Pre-planning: issuer works with transaction team to determine preliminary bond sale goals, size, and structure
- Authorization: issuer receives voter and/or governing body approval for transaction
- Disclosure Preparation: issuer and transaction team finalize bond structure and develop required disclosure
- Rating agency review: issuer and transaction team make presentations to rating agencies (either in person or by phone) and receive ratings 2-4 weeks thereafter
- Marketing Period: issuer and underwriter may conduct additional sales calls with investors
- Bond Pricing: underwriter takes orders for the bonds and “underwrites” unsold balances; issuer and underwriter sign the bond purchase agreement (BPA)
- Closing: underwriter wires funds to issuer and the bonds begin to accrue interest

Ms. Caldwell then reviewed the financials of the project bonds structure for 2023 including sources & uses, and pro forma debt service. Ms. Caldwell then reviews a graph highlighting the historical and projected cost for the average homeowner, noting that the average cost for the 2014 measure is \$105.43 per year.

Brief discussion ensued about the current market conditions and municipal bonds.

Commissioner Liang inquired about how staff tracks and accounts for bond dollars in categories as represented to the public when then bond was passed. Debbie Russell commented that quarterly updates are given to the Board contain that information. Tania Wink commented that annual audits also help to track that information.

REGULAR MEETING

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by President Smith at 6:00p.m. President Smith read a land acknowledgement.

SPECIAL PRESENTATIONS None

PRESIDENT’S REPORT

President Smith commented that she and other elected officials recently attend the neighborhood SUN Alliance Meeting, where youth gun violence and Stafford Elementary School were discussed.

STANDING COMMITTEE AND COUNCIL REPORTS

Arts & Heritage Advisory Council

Commissioner Liang commented that at the last council meeting new member interviews were held and there was discussion around an eastside oral history project.

Business & Responsive Agency Advisory Council Meeting

Commissioner Reid commented that this council met on March 14th; agenda items included: district asset management program, policy review process, and community partnership with Pierce Transit.

EXECUTIVE DIRECTOR’S REPORT

Executive Director, Shon Sylvia commented on the following:

- Staff will be distributing a policy review schedule to the Board
- The March 29th CIC meeting is canceled
- The City of Tacoma will hold a Conditional Use Permit hearing regarding Stanley Playfield on March 30th
- Staff is considering a Committee of the Whole meeting on April 3rd at 5:30pm
- Hunter George was introduced and updated the Board on items in the legislature as follows:
 - As of today there are no allocations for the District in the House budget
 - In the Senate budget Stewart Heights skate park: \$195k available via RCO through the fully funded Youth Athletic Facilities (YAF) account.
 - In the Senate Budget Dickman Mill pilings: \$3.5m to WA DNR to remove 1,200 contaminated pilings
 - Asia Pacific Cultural Center is on track for a \$1M allocation
 - Derelict Vessel Bill has passed the House with no known opposition

COMMUNITY COMMENTS

Curt Mehlhaff commented on the difficult time that members of the community are having paying bills as property tax measures are continuing to increase.

MINUTES OF THE MARCH 13, 2023 REGULAR BOARD MEETING

Commissioner Pointer moved to adopt the minutes as presented; seconded by Commissioner Ayala and passed on a vote of 5-0.

CONSENT AGENDA**RESOLUTION NO. C26-23: APPOINTING MEMBER TO THE BUSINESS & RESPONSIVE AGENCY ADVISORY COUNCIL**

Commissioner Pointer moved to adopt the consent agenda as presented; seconded by Commissioner Ayala and passed on a vote of 5-0.

PURCHASING RESOLUTIONS**RESOLUTION NO. P27-23: AUTHORIZING PURCHASE OF GOODS AND SERVICES FOR METRO PARKS TACOMA**

1. SITECRAFTING INC. FOR WEBSITE UPGRADES & IMPROVEMENTS, EMERGENCY REPAIRS, AND HOSTING, INCREASING THE CURRENT CONTRACT IN THE AMOUNT OF \$130,000
2. TITUS-WILL FOR FLEET VEHICLES IN THE AMOUNT OF \$150,000

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Debbie Russell commented that in regards to SiteCrafting, the contract language allowed for (2) additional two-year contract extensions, over a six-year period. She noted that due to the need for upgrades and improvements after the initial redesign and launch of the current website, staff is requesting that an additional \$130,000.00 be added to the current agreement for 2023-2024. Staff commented that this will be the final amendment of this contract and future work beyond 2024 for ongoing hosting and maintenance and changes will be re-bid through an RFP process.

Mark Knowlden commented that staff is requesting funding approval for the purchase of 2 15-passenger vans for the recreation program use. Mr. Knowlden noted that these vans have been difficult to procure due to the special tow packages needed. Commissioners requested information about the District's total fleet numbers.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

PUBLIC WORKS PURCHASING RESOLUTIONS**RESOLUTION NO. PW28-23:** POINT DEFIANCE MARINA FACILITY MAJOR RENOVATIONS RFQ #J2015-12 WSP CONTRACT AMENDMENT

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Debbie Russell summarized change orders (1-3) for this project up to this point.

Ms. Russell commented that design contract amendments 4-5 include construction of the building improvements encountered unforeseen building conditions including decomposition in existing building facades, concealed wood decay in main structural beams, compromised under-building utilities, and required modifications to the concrete decking based on the findings after demo of the existing concrete. Ms. Russell commented that to resolve these conditions required additional design work. Amendments 4 and 5 increase WSP's contract an additional \$96,809 for a new negotiated not to exceed amount of \$323,466.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

SINGLE READING RESOLUTIONS**RESOLUTION NO. R24-23:** DE-ACCESSIONING AND SURPLUSING ITEMS FROM THE FORT NISQUALLY COLLECTION

President Smith commented that this resolution was moved and seconded at the March 13th Regular Board meeting but the vote was delayed due the fact that only 4 of 5 board members were present.

President Smith opened the floor to public comment.

Tod Sharon commented that he spoke with MPT staff members today about the items being de-accessed to try to get clarity on the process and policy for this action.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

RESOLUTION NO. R29-23: PERFORMANCE REVIEW AND UPDATE TO EMPLOYMENT AGREEMENT FOR THE EXECUTIVE DIRECTOR

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Mark Roberts, general counsel for the District commented on the accomplishments of Mr. Sylvia in 2022.

All five commissioners commented on the accomplishments of Mr. Sylvia and endorsed the proposed increase to the contract.

Curt Mehlhaff commented that he supports the proposed increase and acknowledged the accomplishments of Mr. Sylvia.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

SECOND READINGS RESOLUTIONS None

FIRST READING RESOLUTIONS None

UNFINISHED BUSINESS None

NEW BUSINESS None

BOARD COMMENTS

Commissioner Ayala commented positively on the work of the SUN Alliance.

ADJOURN

Being no further business, the meeting was adjourned at 6:48 p.m.

President

Clerk

Submitted by: Jennifer Bowman, Board Secretary



METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C30-23

APPROVAL OF WARRANTS CLAIM FUND FOR MARCH 2023

WHEREAS, the Board of Park Commissioners approved, appropriated and adopted the 2023-2024 Biennial Budget in Resolution No. RR 105-22, dated December 12, 2022, to meet public expenses, bond retirement, interest and operational expenses for the biennium ending December 31, 2024: and

WHEREAS, the Board of Park Commissioners has authorized the Executive Director to establish procedures to meet the fiscal year public debt, to maintain accountable records of all transactions, and to provide certification that labor and debt claims have been met; now, therefore, be it.

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that the warrants issued to meet obligations in the Warrants Claim Fund and the Disbursements by Funds in the amounts and for the period indicated on Attachment "A" have been audited and certified by the auditing officer as required by RCW.42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, be approved for payment.

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2023.

ATTEST:

President

Secretary

Clerk

BLANKET CERTIFICATION AND WARRANT APPROVAL FORM

AUDITOR'S CERTIFICATION

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the Metropolitan Park District of Tacoma, and that I am authorized to authenticate and certify to said claim.

FOR THE PERIOD STARTING MARCH 1, 2023 AND ENDING MARCH 31, 2023.

WARRANTS CLAIM FUND

ACCOUNTS PAYABLE CLAIMS FUND:

Warrant Serial Numbers <u>339562</u> to <u>339803</u>	AMOUNT:	<u>\$7,377,434.67</u>
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PAYROLL CLAIMS FUND:

Warrant Serial Numbers <u>056609</u> to <u>056764</u>	AMOUNT:	<u>\$80,795.08</u>
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(Most employees receive payment through direct deposit advice, which are paid to the bank through the Accounts Payable Claims Fund.)

TOTAL	<u>\$7,458,229.75</u>
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Finance and Accounting Auditing Officer
Metropolitan Park District of Tacoma

- Warrant summary reports are available with the board secretary.
- Detail reports and claim vouchers are available in the Finance and Administrative Services Office.



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Rosie Ayala, Park Board Commissioner

FROM: Jennifer Crump, Nature & Environment Advisory Council Chair

SUBJECT: Appointing New Members to the Nature & Environment Advisory Council

DATE: April 3, 2023

EXECUTIVE SUMMARY: The applications for membership of the Nature & Environment Advisory Council were reviewed by the board liaison, staff and the council. It is the recommendation of the entire council that the Board of Park Commissioners appoint the candidates for three-year terms to conclude in 2026. A copy of the candidates' applications are attached.

BACKGROUND: The Board of Park Commissioners adopted RR20-14 to redefine citizen advisory councils roles to be better align with the District's four mission-driven areas. The District maintains these Councils in order to have citizen engagement in Park District functions and to foster a broad range of citizen input and expertise in strategic decision-making and policy-development. Citizen advisory councils are important vehicles for the implementation of the District's participation policy and are aligned with best practices in the industry.

The Nature & Environment Advisory Council has reviewed the applications submitted by Sarah Holm, Kate Waind and Laura Castrilli and interviewed the candidates. We have determined that they:

1. Have knowledge, interest and skills related to the Advisory Council Charter.
2. Have interests related to the parks, programs, and facilities operated by Metro Parks Tacoma.
3. Would make good additions to the existing composition of the Council.
4. Are willing and able to commit to the Charter and goals of the Council.

After the appointments are made, the total number of the council will be thirteen members.

FISCAL IMPACT: None

ADDITIONAL INFORMATION: For additional information, contact Mark Knowlden, Interim Director, Department of Parks & Recreation at 253.305.1067 or mark.knowlden@tacomaparks.com.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C31-23

**APPOINTING MEMBERS TO THE
NATURE & ENVIRONMENT ADVISORY COUNCIL**

WHEREAS, Metro Parks Tacoma seeks to provide quality programs and services to all its customers and residents; and

WHEREAS, Metro Parks Tacoma wishes to utilize the input and expertise of a broad base of community members for guidance in the development of its programs and services; and

WHEREAS, the Board of Park Commissioners has established four Citizen Advisory Councils for the purpose of aiding the Board of Park Commissioners by assessing and recommending policy and program decisions that influence mission-led interest areas; and

WHEREAS, there are current vacancies on the advisory council; and

WHEREAS applications were reviewed by the chair of the council, staff and board liaison and the appointments are recommended by the entire membership in order to sustain functional councils; now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to appoint the following citizens to serve on the Nature & Environment Advisory Council.

Sarah Holm, Term Expires on April 30, 2026
Kate Waind, Term Expires on April 30, 2026
Laura Castrilli, term Expires on April 30, 2026

The foregoing resolution was adopted by the Board of Commissioners of the Metropolitan Park District of Tacoma at a meeting held on _____, 2023.

ATTEST:

President

Secretary

Clerk

Laura Castrilli

Dashboard



Contact Information
Name: Laura Castrilli

History
This Year 0.00 Hours
Lifetime 0.00 Hours
Last Login Sunday, January 15, 2023

Contact Information

Name Laura Castrilli
Username
Email Address
Cell Phone
Phone Preference Not Specified
Date of Birth Saturday, January 11, 1964 (59 years old)
Region English (USA)
Address



General Availability

	Mornings	Afternoons	Evenings	Nights
Monday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Saturday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sunday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Custom Fields

Custom Field	Value
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Agreements and Acknowledgements

I agree to the Volunteer Release and Waiver of Liability found in the information box to the right of this field.	Current: Pending: 1. I agree
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Additional Questions

I wish to serve on the following Advisory Council	Nature & Environment
Why do you want to be part of this council?	I have a strong personal interest in nature and the environment. EPA Region 10 retired. QA Chemist then later RCRA Corrective Action and Permitting project manager.
Occupation (If retired, please indicate former occupation)	QA Chemist then RCRA Project Manager
Current Employer (or state Retired)	Washington
Education (Name of high school; college/university; year graduated/degree)	BS Chemistry, UW Seattle 1987
Please describe your interests and qualifications as related to this position	Life long camper along with over 30 years of related employment.
Please list any involvement in professional/community activities, including any current/past involvement with MPT programs	Sacred Heart Parish volunteer, choir, lector and Finance Council Chair.
References (Name/Address/Phone)	Jan Palumbo EPA Region 10 2
Resume (Please upload your resume if available)	

Custom Field	Value
What unique qualities or point of view can you bring to the council?	Over 30 years experience telling EPA and Washington State project managers how to collect data of known and documented quality suitable for its intended use. 16 years managing cleanup and/or permitting under RCRA, TSCA, and CERCLA authorities.

Qualifications

No qualifications specified.

Background Checks

There are no background checks to display.

General Interests

No general interests selected.

Committees

Not a member of any committees.

Classifications

None Specified

Reports

Summary

Lifetime Hours 0.00

2023 Hours 0.00

First volunteered in 2023

Miscellaneous

Database User ID

Last Login Date Sunday, January 15, 2023

Group This profile represents an individual.

Status Applicant (Last Changed 1/15/2023)

Date Joined 1/15/2023 (Less than 1 year)

Application Form 1

Log Hours Permission Organization Default (Can log hours without approval)

Timeclock Permission Organization Default (Cannot log hours)

Communications

Personal Message

There is no personal message.

Email History

Showing the 1 most recent of 1 email records.

Date	Subject	From
1/15/2023	Advisory Councils - Welcome Message	Better Impact System

Note Log

No note log history to show

Sarah Holm

Dashboard



Contact Information
Name: Sarah Holm

History
This Year 0.00 Hours
Lifetime 0.00 Hours
Last Login Tuesday, January 03, 2023

Contact Information

Name Sarah Holm

Username

Email Address

Secondary Email Address

Mobile Email

Home Phone

Work Phone

Cell Phone

Phone Preference

Date of Birth Friday, April 06, 1984 (38 years old)

Region English (USA)

Address 1006 s ferry st
Tacoma WA 98405
USA



General Availability

	Mornings	Afternoons	Evenings	Nights
Monday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Saturday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sunday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Custom Fields

Custom Field	Value
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About You

Pronouns	She/her
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Agreements and Acknowledgements

I agree to the Volunteer Release and Waiver of Liability found in the information box to the right of this field.	Current: Pending: 1. I agree
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Additional Questions

I wish to serve on the following Advisory Council	Nature & Environment
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Why do you want to be part of this council?	I love Tacoma's parks and I want to contribute to promoting and preserving them for future generations.
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Occupation (If retired, please indicate former occupation)	Freelance Graphic Designer
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Current Employer (or state Retired)	24 Seven Agency
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Custom Field	Value
Education (Name of high school; college/university; year graduated/degree)	Western Washington University, 2006 Associates of Art & Sciences
Please describe your interests and qualifications as related to this position	I am the creator of the Ferry Street Community Garden and an active member of the Bryant Montessori School Garden Leadership Team and a former REI employee. I'm passionate about protecting our wild spaces here in the city and teaching our community how to care for them and enjoy them respectfully.
Please list any involvement in professional/community activities, including any current/past involvement with MPT programs	I serve on the Garden Team at Bryant Montessori School and I am the founder and creator of the Ferry Street Community Garden.
References (Name/Address/Phone)	Abigail Vizcarra Perez /
Resume (Please upload your resume if available)	
What unique qualities or point of view can you bring to the council?	I care deeply about preserving the outdoors, re-wilding urban spaces, and ensuring equitable access to nature. We must introduce younger generations to the outdoors and teach them to care for it so they in turn will protect and preserve it for their future.

Qualifications

No qualifications specified.

Background Checks

There are no background checks to display.

General Interests

No general interests selected.

Committees

Not a member of any committees.

Classifications

None Specified

Reports

Summary

Lifetime Hours 0.00

2023 Hours 0.00

First volunteered in 2023

Miscellaneous

Database User ID	8206416
Last Login Date	Tuesday, January 03, 2023
Group	This profile represents an individual.
Status	Applicant (Last Changed 1/3/2023)
Date Joined	1/3/2023 (Less than 1 year)
Application Form	1
Log Hours Permission	Organization Default (Can log hours without approval)
Timeclock Permission	Organization Default (Cannot log hours)

Communications

Personal Message

There is no personal message.

Email History

Showing the 1 most recent of 1 email records.

Date	Subject	From
1/3/2023	Advisory Councils - Welcome Message	Better Impact System

Note Log

No note log history to show

Kate Waind

Dashboard



Contact Information

Name: Kate Waind

Home:

Email:

History

This Year 0.00 Hours

Lifetime 0.00 Hours

Last Login Sunday, January 08, 2023

Contact Information

Name Kate Waind

Username

Email Address

Secondary Email Address

Home Phone

Phone Preference

Date of Birth Friday, June 03, 1988 (34 years old)

Region English (USA)

Address



General Availability

	Mornings	Afternoons	Evenings	Nights
Monday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Saturday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sunday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Custom Fields

Custom Field	Value
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About You

Pronouns she/her

Agreements and Acknowledgements

I agree to the Volunteer Release and Waiver of Liability found in the information box to the right of this field.
Current:
Pending: 1. I agree

Additional Questions

I wish to serve on the following Advisory Council Nature & Environment

Why do you want to be part of this council? I am seeking an opportunity to serve my community and play a part in preserving and/or enhancing the beautiful natural environment of Tacoma. With 12 years of experience in environmental education and community-based conservation, I believe I have insights and qualifications that would be useful to the members of this advisory council and Metro Parks Tacoma.

Occupation (If retired, please indicate former occupation) Environmental Educator

Current Employer (or state Retired) City of Tacoma

Education (Name of high school; college/university; year) H.S. Diploma - Southridge High School, Beaverton, OR B.S. Environmental Science - University of Oregon, Eugene, OR M.A. Zoology - Miami University, Oxford, OH

Custom Field	Value
graduated/degree)	
Please describe your interests and qualifications as related to this position	I am an avid visitor and supporter of Metro Parks Tacoma. I enjoy the many opportunities for recreation and community building that our parks have to offer - hiking, biking, kayaking, gardening, wildlife and birdwatching, cultural and arts-focused events, etc. I am passionate about preserving and enhancing Tacoma's parks and natural areas. In addition to my enthusiasm for the environment, I have experience and skills in communication, writing, public speaking, K-12 education, public outreach, curriculum development, project and volunteer coordination, graphic design, video production, grant writing and reporting, and community-based social marketing and community-based science. I would be thrilled to lend my skills to this advisory council to shape the future of Tacoma's parks.
Please list any involvement in professional/community activities, including any current/past involvement with MPT programs	I am a regular volunteer with Tacoma Tree Foundation. I attend and table at various community events - Salmon Saturdays, Ocean Fest, Green Tacoma Day, South Sound Sustainability Expo, Mosaic, etc. - through my work with the City of Tacoma and as a private community member. I am also an Adopt-a-Spot volunteer and have volunteered with several organizations committed to litter/pollution prevention, including Litter Free 253, Oscar's Enemies, and Surfrider. I am a former Metro Parks Employee, having worked at Northwest Trek Wildlife Park in 2015.
References (Name/Address/Phone)	Jacqueline Fuller - Tacoma, WA - 719 yan Hebert obert Rocha -
Resume (Please upload your resume if available)	
What unique qualities or point of view can you bring to the council?	In addition to the qualifications listed above, I have been an actively engaged Tacoma community member for the past 5 years. My work allows me to interface with youth and the general public of Tacoma on a regular basis, which has helped me to learn a great deal about the needs, experiences, and priorities of community members. I believe that this lens would bring a unique and valuable perspective to this advisory council. I would also approach this role with a focus on diversity, equity, inclusion, and environmental justice. In the last five years I have helped to found a committee that aimed to create a more equitable and just organization, and also, directed a full assessment of educational tools and materials to ensure equitable communication, outreach strategies, and project outcomes. I am passionate about making natural spaces and recreation inclusive, accessible, and equitable for all because I believe this is essential to societal and environmental health.

Qualifications

No qualifications specified.

Background Checks

There are no background checks to display.

General Interests

No general interests selected.

Committees

Not a member of any committees.

Classifications

None Specified

Reports

Summary

Lifetime Hours 0.00

2023 Hours 0.00

First volunteered in 2023

Miscellaneous

Database User ID

Last Login Date

Sunday, January 08, 2023

Group

This profile represents an individual.

Status Applicant (Last Changed 1/8/2023)

Date Joined 1/8/2023 (Less than 1 year)

Application Form 1

Log Hours Permission Organization Default (Can log hours without approval)

Timeclock Permission Organization Default (Cannot log hours)

Communications

Personal Message



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Commissioner Liang, Advisory Council Liaison

FROM: Miles Styer, AHAC Chair

SUBJECT: Appointing New Member to the Arts & Heritage Advisory Council (AHAC)

DATE: April 3, 2023

EXECUTIVE SUMMARY: The members of the Arts & Heritage Advisory Council recommend that the Board of Park Commissioners approve this resolution to appoint Ashley Bole, Kate Threat, and Daniel Aries-Gomez to a first term on the Arts & Heritage Advisory Council. A copy of these candidates' application is attached.

BACKGROUND: The Board of Park Commissioners adopted RR20-14 to redefine citizen advisory council roles to better align with the District's four mission-driven areas. The Arts & Heritage Advisory Council consists of a maximum of thirteen members and assists in recommendations to the Board concerning Cultural Arts & Living History Programming, Heritage, inclusive of interpretive signage/content, and Public Art for the Metropolitan Park District of Tacoma. Recruitment occurs through direct contact, news releases and on Metro Parks Tacoma's website and social media.

During their first term on the Council, new members Ashley Bole, Kate Threat, and Daniel Aries-Gomez will demonstrate:

1. Knowledge, interest and skills related to the Advisory Council Charter.
2. Interest related to parks, programs, and facilities operated by Metro Parks Tacoma.
3. That they will be good additions to the existing composition of the Council.
4. That they are willing and able to commit to the charter, schedule and goals of the Council.

This appointment will put the council at eleven members. The board and staff liaisons to the Arts & Heritage Advisory Council, as well as the entire council membership, support their appointment.

FISCAL IMPACT: None.

ADDITIONAL INFORMATION: For additional information, contact Mark Knowlden, Interim Operations Manager, Parks & Recreation Department, (253) 305-1067 or mark.knowlden@tacomaparks.com

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C31-23

APPOINTING MEMBER TO THE ARTS & HERITAGE ADVISORY COUNCIL

WHEREAS, the Metropolitan Park District of Tacoma created the Arts & Heritage Advisory Council to assist in recommendations to the Board concerning Cultural Arts & Living History Programming, Heritage, inclusive of interpretive signage/content, and Public Art for the Metropolitan Park District of Tacoma; and

WHEREAS, Ashley Bole, Kate Threat, and Daniel Aries-Gomez have applied to serve on the Council; and

WHEREAS, the board and staff liaison to the Arts & Heritage Advisory Council, as well as the entire council membership, support these appointments; now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to appoint the following community member to serve on the Arts and Heritage Advisory Council:

Ashley Bole, first term expires in April 2026.
Kate Threat, first term expires in April 2026.
Daniel Aries-Gomez, first term expires in April 2026.

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a meeting held on _____ 2023

ATTEST:

President

Secretary

Clerk

Ashley Bole

Dashboard



Contact Information
Name: Ashley Bole

History
This Year 0.00 Hours
Lifetime 0.00 Hours
Last Login Tuesday, February 14, 2023

Contact Information

Name Ashley Bole
Username
Email Address
Home Phone
Phone Preference
Linkedin Profile URL
Date of Birth
Region
Address



General Availability

	Mornings	Afternoons	Evenings	Nights
Monday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Saturday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sunday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Custom Fields

Custom Field	Value
About You	
Pronouns	She/Her/Hers

Agreements and Acknowledgements

I agree to the Volunteer Release and Waiver of Liability found in the information box to the right of this field.

Current:
Pending: 1. I agree

Additional Questions

I wish to serve on the following Advisory Council	Arts & Heritage
Why do you want to be part of this council?	I grew up in the South King/Pierce County areas but moved out of state during the first part of my adult life. About a year ago I opted to come back to the area I grew up in and put down long-term roots in Tacoma. Unfortunately, my first year living in Tacoma was not positive dealing with tech workforce reductions and being a victim of property crime on multiple occasions. Rather than immediately putting a "For Sale" sign in my front yard I dug into the community, learning about the historical relevance of Tacoma through personal research and walking tours. I became more immersed in the local performance arts scene and met some incredible locals through community events. This reshaped my point of view and urges me to be a bigger part in highlighting the beauty and quiriness that Tacoma offers which actually make it a great place for roots!
Occupation (If retired, please indicate former occupation)	Operations Program Manager
Current Employer (or state Retired)	N/A (Recently laid off from Redfin Corporation)

Custom Field	Value
Education (Name of high school; college/university; year graduated/degree)	University of Phoenix: Bachelor of Science in Communication (2015) Highline Community College: Associates of Arts (2012) Kentlake High School: High School Diploma (2005)
Please describe your interests and qualifications as related to this position	My professional background centers around developing strategy and managing implementations for support and tech teams. I have led cross-functional teams comprising of diverse groups of people with different cultural background and work styles to align on goals and create project plans to turn big complex ideas into realization. This background has allowed me to develop communication and leadership skills to advocate in a productive manner and be open to new ideas and outside the box thinking. It has also allowed me to practice on the importance of documentation, risk mitigation and prioritization. My personal interest in the art and history runs deep. I stretch my creative brain muscles by playing music (mostly jazz on my alto saxophone) and writing short fiction novels (not published or shared... just for fun!) My extended family includes many visual artists which has enriched my life with art walks and meeting a unique group of people. When I'm not immersing myself in the local scene you can find me reading or watching films centered on cinematic history or American Post-War history as it relates to economic and cultural impacts.
Please list any involvement in professional/community activities, including any current/past involvement with MPT programs	Volunteer with Plymouth Housing Group (Seattle, WA) and Northwest Harvest (Kent, WA.) Former member of The Women at Expedia Learning & Leading Group (WELL) and Redfin's Women in Tech Alliance Group.
References (Name/Address/Phone)	Mark Tracy: _____ Adrienne Brown: _____
Resume (Please upload your resume if available)	_____
What unique qualities or point of view can you bring to the council?	I believe a lot of the issues society faces today are all symptoms of a similar problem; lack of understanding of where we come from and a lack of curiosity to learn about others. I feel like we can all overcome this through conversation, access to information and creating a fun and interactive environment for all to learn. This fosters a more collaborative, positive and diverse community. On a more personal note, I consider myself a rare breed of an introverted extrovert. I gain energy with quiet time reflecting and learning but thrive when meeting and talking to new people. I believe I am a part of a unique demographic segment of millennials who have experienced first-hand what a housing market crash can do to a brand new 401k, what it feels like to be a young adult planning a future when congress declares a war, and what life was like before/during/after the rise of social media. This has all shaped who I am, how I think, and how I act as a functioning member of our community.

Qualifications

No qualifications specified.

Background Checks

There are no background checks to display.

General Interests

No general interests selected.

Committees

Not a member of any committees.

Classifications

None Specified

Reports

Summary

Lifetime Hours 0.00

2023 Hours 0.00

First volunteered in 2023

Miscellaneous

Database User ID

Last Login Date

Tuesday, February 14, 2023

Group

This profile represents an individual.

Status Applicant (Last Changed 2/14/2023)

Date Joined 2/14/2023 (Less than 1 year)

Application Form 1

Log Hours Permission Organization Default (Can log hours without approval)

Timeclock Permission Organization Default (Cannot log hours)

Kate Threat

Dashboard



Contact Information

History

This Year 0.00 Hours

Lifetime 0.00 Hours

Last Login Thursday, February 16, 2023

Contact Information

Name Kate Threat
Username
Email Address
Home Phone
Phone Preference
Date of Birth Monday, March 16, 1998 (24 years old)
Region
Address



General Availability

	Mornings	Afternoons	Evenings	Nights
Monday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Saturday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sunday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Custom Fields

Custom Field	Value
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About You

Pronouns she/her

Agreements and Acknowledgements

I agree to the Volunteer Release and Waiver of Liability found in the information box to the right of this field.
Current:
Pending: 1. I agree

Additional Questions

I wish to serve on the following Advisory Council Arts & Heritage

Why do you want to be part of this council? I am looking for new ways to expand both accessibility to and public interest in the arts in the Tacoma area. In my day to day life, I work with creative people who are dedicated to creating spaces for others to celebrate art, but artists still have difficulty finding and reaching new audiences. I think this council is a great place to start when it comes to making art for everyone, and letting it thrive. I also am a huge proponent of free and accessible public spaces, and want to help make and keep them beautiful.

Occupation (If retired, please indicate former occupation) Program Director, Editor, Author

Current Employer (or state Retired) Write253, Blue Cactus Press, Self

Custom Field	Value
Education (Name of high school; college/university; year graduated/degree)	Quince Orchard High School - Gaithersburg, MD, Class of 2016 University of Puget Sound - Tacoma, WA, Class of 2020 Cum Laude. BA in Art History and English Creative Writing.
Please describe your interests and qualifications as related to this position	I have several year's experience working with the arts in Tacoma - primarily in literary-related fields, but also in visual art spaces, and spaces where they intersect. I would love to stretch my Tacoma arts experience a little further, and spread my love for the arts to my community at the same time.
Please list any involvement in professional/community activities, including any current/past involvement with MPT programs	During my time at Write253, I have helped the organization put on various events for youth in Tacoma, including the Poetry Picnic at South Park last June. I also interned at the Tacoma Art Museum a few years ago, and between the two have learned and witnessed just how much effort goes into providing art and creative spaces to the public (as well as how much effort goes into bringing the public to the art).
References (Name/Address/Phone)	Michael Haeflinger - Executive Director, Write253 Christina Butcher - Publisher and Founder, Blue Cactus Press
Resume (Please upload your resume if available)	
What unique qualities or point of view can you bring to the council?	I am a mixed woman of color and have often found myself a minority in the spaces I find myself in, and that breaks my heart. I would love to make the arts more accessible to people of color, and more supportive of women of color who make art their life. I am open-minded to new and different types of art, and eager to support organizations that offer free enrichment to the communities they serve.

Qualifications

No qualifications specified.

Background Checks

There are no background checks to display.

General Interests

No general interests selected.

Committees

Not a member of any committees.

Classifications

None Specified

Reports

Summary

Lifetime Hours 0.00

2023 Hours 0.00

First volunteered in 2023

Miscellaneous

Database User ID

Last Login Date

Thursday, February 16, 2023

Group

This profile represents an individual.

Status

Applicant (Last Changed 2/16/2023)

Date Joined

2/16/2023 (Less than 1 year)

Application Form

1

Log Hours Permission

Organization Default (Can log hours without approval)

Timeclock Permission

Organization Default (Cannot log hours)

Communications

Personal Message

There is no personal message.

Email History

Showing the 1 most recent of 1 email records.

Date	Subject	From
2/16/2023	Advisory Councils - Welcome Message	Better Impact System

Daniel Arias-Gomez

Dashboard



Contact Information
Name: Daniel Arias-Gomez

History
This Year 0.00 Hours
Lifetime 0.00 Hours
Last Login Monday, January 09, 2023

Contact Information

Name Daniel Arias-Gomez
Username
Email Address
Secondary Email Address
Mobile Email
Home Phone
Phone Preference
Linkedin Profile URL
Date of Birth
Region
Address



General Availability

	Mornings	Afternoons	Evenings	Nights
Monday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Saturday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sunday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Custom Fields

Custom Field	Value
About You	
Pronouns	He/His
Agreements and Acknowledgements	
I agree to the Volunteer Release and Waiver of Liability found in the information box to the right of this field.	Current: Pending: 1. I agree
Additional Questions	
I wish to serve on the following Advisory Council	Arts & Heritage
Why do you want to be part of this council?	I want to serve my new home and share ideas to promote local artists and highlight the various people and cultures that call Tacoma home. I want to assist with programs focusing on creative outlets, beautifying our city through art installations, and helping students express themselves through art.
Occupation (If retired, please indicate former occupation)	Graphic Designer
Current Employer (or state Retired)	Emerald City Orchid
Education (Name of high school; college/university; year graduated/degree)	Woodbridge Sr. High School; 2010 Northern Virginia Community college; 2022

Custom Field	Value
Please describe your interests and qualifications as related to this position	I'm an art major specializing in communications and have displayed work in small art galleries in Washington, D.C. I also helped open a small art gallery focused on helping local street artists get exposure. The venue hosted events like paint classes and live music by local artists.
Please list any involvement in professional/community activities, including any current/past involvement with MPT programs	I was involved in the opening of an art gallery in Washington, D.C. I also assisted a non-profit in crafting social media, graphic, and video deliverables for its literacy campaign.
References (Name/Address/Phone)	Henry Dotson/
Resume (Please upload your resume if available)	
What unique qualities or point of view can you bring to the council?	My experience living in Washington, D.C. has exposed me to many great art programs, ideas, events, and initiatives to foster local art and represent communities. As an artist and designer, I see how investing in creative projects and programs can help create a better community and self-identity.

Qualifications

No qualifications specified.

Background Checks

There are no background checks to display.

General Interests

No general interests selected.

Committees

Not a member of any committees.

Classifications

None Specified

Reports

Summary

Lifetime Hours 0.00

2023 Hours 0.00

First volunteered in 2023

Miscellaneous

Database User ID

Last Login Date Monday, January 09, 2023

Group This profile represents an individual.

Status Applicant (Last Changed 1/9/2023)

Date Joined 1/9/2023 (Less than 1 year)

Application Form 1

Log Hours Permission Organization Default (Can log hours without approval)

Timeclock Permission Organization Default (Cannot log hours)

Communications

Personal Message

There is no personal message.

Email History

Showing the 1 most recent of 1 email records.

Date	Subject	From
1/9/2023	Advisory Councils - Welcome Message	Better Impact System

Note Log

No note log history to show



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Alan Varsik, Director of Zoological & Environmental Education
 Mark Knowlden, Interim Director of Parks & Recreation
 Debbie Russell, Director of Business, Administration & Planning

SUBJECT: Purchasing Resolution

DATE: April 3, 2023

EXECUTIVE SUMMARY: The attached Purchasing Resolution seeks Board approval to enable the Executive Director to enter into the necessary agreements for the purchase and acquisition of the goods and services detailed in Exhibit A to the Resolution and in the supporting information below.

Proposed goods and services proposed for purchase and/or acquisition:

<u>Item Number</u>	<u>Proposed Vendor</u>	<u>Proposed Purchase</u>	<u>Price (With Sales Tax)</u>
1.	Seattle’s Finest Security & Traffic Control	Security Services	\$655,000 contract amendment
2.	Robert Half International, Inc.	Professional Accounting Services – Temp. Controller	\$150,000 contract amendment

Item No. 1

- **VENDOR** Seattle’s Finest Security & Traffic Control
- **GOODS OR SERVICE** Security Services
- **PRICE** Increasing existing contract total by \$655,000
 Parks & Recreation \$605,000.00 (including WSST)
 PDZA \$50,000.00 (including WSST)
- **SOURCE OF FUNDING** 2023 Operational Budget
- **CONTACT** Alan Varsik, (253) 404-3634
 Mark Knowlden (253) 255-2487

ITEM DESCRIPTION: Security provided throughout the District facilities and at various events.

BACKGROUND: A request for bids was advertised on 10/16/20 and 10/23/20 and we received four proposals. A panel comprised of staff from Parks & Recreation and Point Defiance Zoo & Aquarium (PDZA) independently reviewed the proposals and ranked all four that were received. The proposals contained two scopes of service, Scope A for PDZA and Scope B for the Parks & Recreation Department. On November 24, 2020 two companies were interviewed: Seattle's Finest and Allied Universal Security. Seattle's Finest was ranked as number one by reviewers based on their experience in similar facilities of size and type, pricing, electronic monitoring technology, and the resumes of their key employees.

Seattle's Finest has served the northwest since 2002 and provides traffic control, armed and unarmed uniform security for construction sites, retail locations, parking garages, hospitals, and sporting events.

Seattle's Finest is currently assisting the Parks and Recreation Department with various tasks throughout the park system (examples include closing and locking gates and restrooms, outreach and assistance to individuals experiencing homelessness, etc.) acting as rental monitors at our community centers and rental venues and providing security services during major events and festivals. In addition, these guards are utilized for specialty emphasis patrols on an as needed basis to provide assistance and outreach in locations throughout the park system where necessary. The original contract in the amount of \$274,486 was approved by the Board on February 1, 2021 (#202117Z) to provide services to PDZA for 2021 and 2022 with the option to renew for two (2) additional one-year terms. Seattle's Finest also provides nighttime security in and around PDZA.

Amendment #1 for an amount of \$500,000.00 was approved by the Board on February 22, 2021, (P15-21) to add security to the Community Parks and the Regional Parks, and to also assist with rentals/events.

Amendment #2 for an amount of \$40,000.00 was approved administratively on March 14, 2021 to add additional services to Point Defiance Park.

Amendment #3 for an amount of \$200,000.00 was approved by the Board on September 12, 2022, (P72-22) for additional security guards throughout our parks to support staff as needed.

Amendment #4 For an amount of \$655,000.00 is being requested for services throughout the district. This contract will extend through the end of 2023. This bring will bring the contract total to \$1,669,486 including Washington State Sales Tax.

ADDITIONAL INFORMATION: For additional information, contact Alan Varsik, Director of Zoological & Environmental Education Dept. at alan.varsik@pdza.org or 253-404-3634 or Mark Knowlden, Interim Operations Director, Parks & Recreation at mark.knowlden@tacomaparks.com or 253-305-1067.

ITEM NO. 2

- **VENDOR** Robert Half International, Inc.
- **GOODS OR SERVICE** Professional Accounting Services – Temp. Controller
- **PRICE** Increase existing contract by \$150,000
- **SOURCE OF FUNDING** BAP operating budgets
- **CONTACT** Debbie Russell at (253) 305-1086 or debbie.russell@tacomaparks.com

BACKGROUND: In January 2023, MPT partnered with Robert Half to provide staffing resources in the areas of financial management, address the workload demands and to backfill for the vacant Controller position until it is filled. Robert Half has provided the District with temp position services off and on since 2003. The current agreement in place is for \$50,000 and staff would like to increase this by \$150,000 for a total of \$200,000. This increase is to account for the Professional Accounting Temp Controller that will be utilized until the position is filled.

FISCAL IMPACT: Funds for this purchase will come from the Business, Administration & Planning budget.

ADDITIONAL INFORMATION: For additional information, contact Debbie Russell, Director of Business Administration & Planning at 253-305-1086 or debbie.russell@tacomaparks.com

METROPOLITAN PARK DISTRICT OF TACOMA

PURCHASING RESOLUTION NO. P33-23

**AUTHORIZING PURCHASE OF
GOODS AND SERVICES FOR METRO PARKS TACOMA**

WHEREAS, the Board of Park Commissioners have established policies governing the purchase of goods and services for Metro Parks Tacoma through the adoption of Resolution No. RR21-15, Authorizing Amendment of the Purchasing Policy for the Metropolitan Park District of Tacoma; and

WHEREAS, the Board of Park Commissioners through the adoption of Resolution No. R51-02, Adopting Board Policies and Procedures, authorized the use of a Purchasing Resolution for consolidation of all purchases seeking approval by the Board of Park Commissioners; and

WHEREAS, Metro Parks staff recommends the Board of Park Commissioners authorize the purchase of goods and services detailed below; now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to authorize the Executive Director to enter into the necessary agreements to purchase or acquire the following goods and services as detailed in Exhibit A to this resolution.

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a meeting held on _____, 2023.

ATTEST:

President

Secretary

Clerk

**Exhibit A
to
Purchasing Resolution No. P33-23**

Item No. 1

- **VENDOR** Seattle’s Finest Security & Traffic Control
- **GOODS OR SERVICE** Security Services
- **PRICE** Increasing existing contract by \$655,000
Parks & Recreation \$605,000.00 (including WSST)
PDZA \$50,000.00 (including WSST)
- **SOURCE OF FUNDING** 2023 Operational Budget
- **CONTACT** Alan Varsik (253) 404-3634
Mark Knowlden (253) 255-2487

Item No. 2

- **VENDOR** Robert Half International, Inc.
- **GOODS OR SERVICE** Professional Accounting Services – Temp. Controller
- **PRICE** Increase existing contract by \$150,000
- **SOURCE OF FUNDING** BAP operating budgets
- **CONTACT** Debbie Russell (253) 305-1086