

**METROPOLITAN PARK DISTRICT
OF TACOMA**



AGENDA

June 26, 2023

6:00 P.M.

District Headquarters

4702 S 19th St.

Tacoma, WA 98405

Or

Join Remotely

Via Telephone: 1-253-215-8782

Enter Meeting ID: 833 0438 5859

Participant ID: no ID needed just press #

Join Zoom Meeting

<https://metroparkstacoma-org.zoom.us/j/83304385859>

**MEETINGS ARE RECORDED
AND MAY BE HEARD UPON REQUEST**

COMMISSIONERS

ANDREA SMITH, PRESIDENT

AARON POINTER, CLERK

TIM REID

ROSIE AYALA

MICHAEL LIANG

6:00 P.M. CALL TO ORDER

ROLL CALL

FLAG SALUTE

SPECIAL PRESENTATIONS

**PROCLAMATION SUPPORTING THE
PREVENTION OF GUN VIOLENCE**

**PROCLAMATION IN HONOR OF LGBTQ+ PRIDE
MONTH**

RECOGNITION OF EMPLOYEE RETIREMENTS

PRESIDENT'S REPORT

STANDING COMMITTEE & COMMISSION REPORTS

"Park District meeting sites are accessible to people who require special accommodations, please contact 305-1091 48 hours prior to the meeting time."



EXECUTIVE DIRECTOR’S REPORT

REGULAR MEETING

COMMUNITY COMMENTS

Community comment is encouraged to be submitted in advance of the meeting in written form. Please submit written comments to the Board by 4 p.m. on June 26, 2023 by e-mailing them to jenniferb@tacomaparks.com. Comments will be compiled and sent to Board members in advance of the meeting. Comments may also be left on voicemail at 253-305-1091 by 4 p.m. on June 26, 2023. Verbal comments will also be allowed during the meeting both in-person and remotely. To request to speak during community comments, please press the Raise Hand button near the bottom of your Zoom window or *9 on your phone. All speakers will have up to three minutes to speak.

MINUTES

(5-10) MINUTES OF THE JUNE 12, 2023 REGULAR BOARD MEETING

CONSENT AGENDA

(11-12) **RESOLUTION NO. C55-23**: ACCEPTING \$1,164,000 IN CONTRIBUTIONS FROM THE TACOMA PARKS FOUNDATION (FORMERLY KNOWN AS THE GREATER METRO PARKS FOUNDATION) FOR THE EASTSIDE COMMUNITY CENTER (Contact: Debbie Russell, Director of Business Administration & Planning)

REGULAR AGENDA

PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

- (13-18) **RESOLUTION NO. P56-23**: AUTHORIZING PURCHASE OF GOODS AND SERVICES FOR METRO PARKS TACOMA
1. ROGER CLEVELAND GOLF CO. INC FOR RESALE MERCHANDISE AT MEADOW PARK GOLF COURSE IN THE AMOUNT OF \$50,000 (Contact: Mark Knowlden, Interim Director of Parks & Recreation)
 2. CAIRNS MARINE FOR ACQUISITION AND SHIPMENT OF TROPICAL MARINE FISH AND INVERTEBRATES FOR THE SOUTH PACIFIC AQUARIUM IN AMOUNT NOT TO EXCEED \$350,000 (Contact: Alan Varsik, Director of Zoological & Environmental Education)

PUBLIC WORKS PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

(19-22) **RESOLUTION NO. PW57-23**: FORT NISQUALLY PHASE II A&E CONTRACT AWARD TO SHKS ARCHITECTS (Contact: Debbie Russell, Director of Business Administration & Planning)

SINGLE READING RESOLUTION

(Requiring one reading for adoption)

(23-25) **RESOLUTION NO. R58-23:** LEASE BY AND BETWEEN THE TACOMA SCHOOL DISTRICT NO. 10 AND THE METROPOLITAN PARK DISTRICT OF TACOMA FOR THE STANLEY PLAYFIELD PLAYGROUND AREA
(Contact: Debbie Russell, Director of Business Administration & Planning)

SECOND READING RESOLUTIONS

(Requiring two readings for adoption)

FIRST READINGS:

(Requiring two readings for adoption)

UNFINISHED BUSINESS

NEW BUSINESS

BOARD COMMENTS

ADJOURNMENT

UPCOMING BOARD MEETINGS

| | | | |
|---------------|-------------------------------|---------|-----------------------|
| June 28, 2023 | Capital Improvement Committee | 5:00 PM | District Headquarters |
| July 10, 2023 | Regular Park Board Meeting | 6:00 PM | District Headquarters |
| July 17, 2023 | Committee of the Whole | 5:00 PM | District Headquarters |
| July 24, 2023 | Regular Park Board Meeting | 6:00 PM | District Headquarters |

*Remote Option meeting details can be found on the Metro Parks Website www.metroparkstacoma.org

*Committee Meetings are subject to change - please check the Metro Parks Website, www.metroparkstacoma.org for the most up to date meeting schedules.





**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
June 12, 2023**

PRESENT: Andrea Smith, President
Aaron Pointer, Clerk
Tim Reid
Rosie Ayala
Michael Liang

IN THE CHAIR: Andrea Smith

PLACE: Center at Norpoint
4818 Nassau Ave NE

REGULAR MEETING

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by President Smith at 6:00p.m. Commissioner Pointer read a land acknowledgement.

President Smith introduced City Council Member Sarah Rumbaugh. Council Member Rumbaugh thank the community for attending the meeting and acknowledged the positive partnership between Metro Parks Tacoma And The City of Tacoma.

SPECIAL PRESENTATIONS

PARKS CHAMPION AWARD

Megan Kula presented members of Southside Church with the Parks Champion Award for their continued partnership with the Center at Norpoint. Group photos were then taken with the Board.

JUNETEENTH PROCLAMATION

Commissioner Pointer read a proclamation into the record that the Board of Park Commissioners hereby proclaims Juneteenth as a Metro Parks Tacoma holiday, and encourages all Tacomans to recognize the continued need to battle racism and build a society that is more just, peaceful, and prosperous for all.

EMPLOYEE RETIREMENT RECOGNITION

The Park Board And Metro Park Staff acknowledged and thanked Dr. Karen Goodrowe Beck on the occasion of her retirement from Point Defiance Zoo And Aquarium after 21 years.

PRESIDENT'S REPORT

President Smith reported that she attended the *It's Her Shot* event last weekend. At the event the District received a \$10,000.00 contribution for youth basketball.

STANDING COMMITTEE AND COUNCIL REPORTS**Active Living And Community Wellness Advisory Council**

Commissioner Pointer commented that the council met on May 25th. Agenda items at that meeting included a presentation relative to the 3 proposals for improvements to the Meadow Park Golf Course. Commissioner Pointer also stated that staff liaison and Mary Tuttle is no longer with the council as she has left Metro Parks for the position of the Parks & Recreation Director for the City of Sea-Tac.

Zoo Liaison Committee

Commissioner Reid commented that the Zoo Liaison Committee met on June 5th. Agenda items included a financial and attendee report, a Zoo Society report out, and details around zoo accreditation scheduled for later in June.

Joint Municipal Action Committee

Commissioner Ayala commented that JMAC met last week. Agenda items included a discussion about community wealth building through youth employment, and youth safe zones.

Business & Responsive Agency Advisory Council

Commissioner Reid commented the committee is scheduled to meet tomorrow morning at 7:30 AM at Meadow Park Golf Course.

Nature And Environment Advisory Council

Commissioner Ayala commented that at their last meeting the council discussed relationships that the District has with local tribes.

Arts And Heritage Advisory Council

Commissioner Liang indicated the council will meet next week.

Commissioner Liang commented that he recently attended the Pierce County Climate Conservation meeting. He noted the agenda focused on the need to collaborate in order to combat climate change.

EXECUTIVE DIRECTOR'S REPORT

Executive Director, Shon Sylvia commented on the following:

- Last weekend's Point Defiance Flower & Garden Show was a great success with approximately 10,000 visitors to the park.
- Co-create to Recreate is scheduled for June 13 at Eastside Community Center at 6pm
- Home-spun Happy Hour at Fort Nisqually being held on June 29th at 6pm

COMMUNITY COMMENTS

A written comment was submitted By Sandra Ford regarding her concerns about fire and rescue access to Blueberry Park.

Eric Elgar commented that he appreciated the work Metro Parks has been doing to make improvements at the Dash Point Pier, he urged the District to try to make the repairs and improvements in an expeditious manner.

MINUTES OF THE MAY 22, 2023 REGULAR BOARD MEETING

Commissioner Pointer moved to adopt the minutes as presented; seconded by Commissioner Ayala and passed on a vote of 5-0.

CONSENT AGENDA

RESOLUTION NO. C49-23: APPROVAL OF WARRANTS CLAIM FUND FOR MAY 2023

Commissioner Pointer moved to adopt the consent agenda as presented; seconded by Commissioner Ayala and passed on a vote of 5-0.

PURCHASING RESOLUTIONS

RESOLUTION NO. P50-23: AUTHORIZING PURCHASE OF GOODS AND SERVICES FOR METRO PARKS TACOMA

1. VERDIS GROUP FOR METRO PARKS TACOMA CLIMATE ACTION PLAN IN THE AMOUNT NOT TO EXCEED \$160,000
2. ZEC EIGHT INSIGHTS FOR CITY IN A PARK: SYSTEM MASTER AND STRATEGIC PLAN IN THE AMOUNT OF \$178,100

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Debbie Russell noted that the District 's sustainability plans have come to the end of their life cycle and are scheduled to be updated in the 2/324 work plan. Ms. Russell commented that Verdis Group has extensive experience providing sustainability and climate action planning for zoos and aquariums and government entities. She continued to note that Verdis Group is located in Omaha, Nebraska and is partnering with subconsultant Earth Economics located in Tacoma; both firms have previously worked with Metro Parks.

Ms. Russell then stated that the second item on the purchasing agenda is for Zec Eight Insights. She stated that the work with this consultant will be for The City In A Park System Master Plan And Strategic Plan that will supersede and replace The Strategic Master Plan 2018 and the Mission Led Comprehensive Program Plan 2016 – 2022.

Being no additional comments to question was called and the resolution passed on a vote of 5 to 0.

PUBLIC WORKS PURCHASING RESOLUTIONS**RESOLUTION NO. PW51-23:** POINT DEFIANCE PARK LOOP TRAIL PHASE 1 SOUND PACIFIC CONSTRUCTION, LLC – CHANGE ORDER #3

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Debbie Russell commented that this resolution was reviewed by the Capital Improvement Committee at their meeting on May 24, 2023. Debbie Russell commented that this change order covers the cost of additional asphalt paving, additional over excavation of poor soil, slope drainage remediation, additional revisions to existing utilities and revising proposed bollards to surface mount. This change is for \$47,625.05.

Commissioner Smith inquired about contingency funding for this project, staff noted that there is sufficient contingency funding for this phase.

Being no additional comments to question was called and the resolution passed on a vote of 5 to 0.

RESOLUTION NO. PW52-23: POINT DEFIANCE VIEW POINTS INFRASTRUCTURE IMPROVEMENTS /LOOP TRAIL PROJECT BCRA, INC. A&E CONTRACT AMENDMENT #3

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Debbie Russell commented that this resolution was reviewed by the Capital Improvement Committee at their meeting on May 24, 2023. Debbie Russell commented that this amendment will provide for revisions to design package including utility additions, signage, split permitting approach into 2 phases, revisions to storm water permitting, landscaping, and path guardrail designs. She noted this amendment increases the contract by \$217,740.

Being no additional comments to question was called and the resolution passed on a vote of 5 to 0.

RESOLUTION NO. PW53-23: PECK SPORTS PARK MASTER PLAN CONTRACT AWARD TO WALKER/ MACY

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Debbie Russell commented that this resolution was reviewed by the Capital Improvement Committee at their meeting on May 24, 2023. Ms. Russell noted that the scope of this contract is intended to provide for a long-range master plan with the potential for design development and construction document phases for the implementation of improvements at Peck athletic complex. Ms. Russell noted that Walker / Macy is a certified woman owned business with offices in Seattle and Portland. The Board was also informed that this effort is expected to be completed by October 31, 2023.

Commissioner pointer stated that he attended the June 5th community meeting, noting that community was interested in upgrading lighting needs at the site. He also inquired about turf or grass being used at the site. Staff indicated that the design will likely use turf as Tacoma Public Schools does use turf for all of its fields as it provides for seasonal use.

Being no additional comments to question was called and the resolution passed on a vote of 5 to 0.

SINGLE READING RESOLUTIONS

RESOLUTION NO. R54-23: GRANTING TWO EASEMENTS FROM METRO PARKS TACOMA TO PIERCE COUNTY IN SWAN CREEK PARK

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Ms. Russell commented that Metro Parks Tacoma and Pierce County Public Works have been working together, along with the Puyallup Tribe of Indians, to improve stream habitat in Swan Creek Park. Ms. Russell stated that Pierce County is designing a stream channel restoration project in the Swan Creek ravine to improve floodwater conveyance, in-water habitat, and slope stability.

The Board was informed that the Permanent Easement will allow for changes in stream flow, as the project may increase water surface elevations within the Swan Creek ravine, including during flood events. The 2-year Temporary Easement will allow for construction activities, as well as planting new natives plants, and may involve temporary closures of trails for pedestrian safety.

Commissioner Liang suggested items like this for future Advisory Council agenda items.

Being no additional comments to question was called and the resolution passed on a vote of 5 to 0.

SECOND READINGS RESOLUTIONS

RESOLUTION NO. RR46-23: ACCEPTING THE 2023 PORTLAND AVENUE PARK MASTER PLAN

This resolution was moved and seconded at the May 22, 2023 Regular Park Board Meeting. Being no additional comments to question was called and the resolution passed on a vote of 5 to 0.

RESOLUTION NO. RR47-23: ADOPTION OF REVISED FORT NISQUALLY COLLECTIONS PLAN POLICY

This resolution was moved and seconded at the May 22, 2023 Regular Park Board Meeting. Being no additional comments to question was called and the resolution passed on a vote of 5 to 0.

RESOLUTION NO. RR48-23: ADOPTION OF SOCIAL MEDIA POLICY

This resolution was moved and seconded at the May 22, 2023 Regular Park Board Meeting. Being no additional comments to question was called and the resolution passed on a vote of 5 to 0.

FIRST READING RESOLUTIONS None

NEW BUSINESS None

UNFINISHED BUSINESS None

BOARD COMMENTS

Commissioner Liang thanked staff for hosting the meeting at the Community Center.

ADJOURN

Being no further business, the meeting was adjourned at 7:03p.m.

President

Clerk

Submitted by: Jennifer Bowman, Board Secretary



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Debbie Russell, Director of Business, Administration and Planning

SUBJECT: Accepting and Appropriating Funds from Tacoma Parks Foundation (formerly known as The Greater Metro Parks Foundation) for the Eastside Community Center

DATE: June 21, 2023

EXECUTIVE SUMMARY: A resolution is requested to accept funds from the Tacoma Parks Foundation (formally known as the Greater Metro Parks Foundation). This final fund distribution is to support the Eastside Community Center with \$1,164,000.

BACKGROUND: The Tacoma Parks Foundation (formerly known as The Greater Metro Parks Foundation) is a private, nonprofit organization that has been serving the Tacoma area since 1991. The mission of the Tacoma Parks Foundation is "Inviting you to build a healthier, more vibrant community by investing in people and parks". The Tacoma Parks Foundation is governed by a board of community volunteers and work with an Executive Director as well as MPT resource development, planning and program staff. All are committed to improving parks and recreation in our community through private philanthropy.

In July of 2015 the board of the Tacoma Parks Foundation authorized a joint fundraising campaign with the Boys & Girls Club of South Puget Sound (BGCSPS) to raise \$3 million dollars towards capital construction costs for the Eastside Community Center and \$7 million for the Eastside Youth Development Program Endowment to ensure sustainable programming in perpetuity. The Tacoma Parks Foundation is managing the Eastside Youth Development Program Endowment and will make separate annual distributions of proceeds to Metro Parks to support youth programming at the Eastside Community Center.

The previous distribution of funds accepted on July 16, 2018, of \$1,848,000 of the Tacoma Parks Foundation and BGCSPS's commitment of the \$3 million towards capital construction is being revised to \$1,836,000. This resolution accepts the remainder - \$1,164,000 - coming from the State Department of Commerce through a Youth Recreation Facilities Grant secured by the Boys & Girls Club of South Puget Sound.

FISCAL IMPACT: Metro Parks Tacoma will accept \$1,164,000,

ADDITIONAL INFORMATION: For additional information, please contact Debbie Russell, Director of Business, Administration and Planning at (253) 305-1086 or debbie.russell@tacomaparks.com.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C55-23

ACCEPTING \$1,164,000 IN CONTRIBUTIONS FROM THE TACOMA PARKS FOUNDATION (FORMERLY KNOWN AS THE GREATER METRO PARKS FOUNDATION) FOR THE EASTSIDE COMMUNITY CENTER

WHEREAS, the Tacoma Parks Foundation was established to promote financial support for Metro Park's programs, services and projects conducted by Metro Parks; and

WHEREAS, the Tacoma Parks Foundation desires to provide Metro Parks Tacoma with a disbursement of \$1,164,000 in contributed funds towards the construction of the Eastside Community Center; Now, therefore, be it

RESOLVED by the Board of Park Commissioners that the Metropolitan Park District of Tacoma accepts the cash contributions of \$1,164,000 from the Tacoma Parks Foundation towards the construction of the Eastside Community Center.

The foregoing resolution was adopted by the Board of Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2023.

ATTEST:

President

Secretary

Clerk



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Mark Knowlden, Interim Director of Parks and Recreation Department
Alan Varsik, Director of Zoological & Environmental Education

SUBJECT: Purchasing Resolution

DATE: June 20, 2023

EXECUTIVE SUMMARY: This resolution authorizes the Executive Director to enter into the necessary agreements for the purchase and acquisition of the goods and services detailed in Exhibit A to the Resolution and in the supporting information below.

Proposed goods and services for purchase and/or acquisition:

| <u>Item Number</u> | <u>Proposed Vendor</u> | <u>Proposed Purchase</u> | <u>Price</u> |
|--------------------|------------------------------|---|---|
| 1. | Roger Cleveland Golf Co Inc. | Resale Merchandise | \$50,000.00 (including WSST) |
| 2. | Cairns Marine | Acquisition and shipment of Tropical Marine Fish and invertebrates for the South Pacific Aquarium | In the amount not to exceed of \$350,000 (including WSST) |

Item No. 1

- **VENDOR** Roger Cleveland Golf Co. Inc.
- **GOODS OR SERVICES** Resale merchandise at Meadow Park Golf Course
- **PRICE** \$50,000.00 – change order (including WSST)
- **SOURCE OF FUNDING** 2023-2024 Parks and Recreation Operating Budget
- **CONTACT** Mark Knowlden (253) 255-2487

BACKGROUND: Roger Cleveland Golf is one of the primary suppliers of merchandise for sale and/or use at Meadow Park Golf Course, including golf balls (primarily for the range) and tees, golf clubs and retail apparel. Due to continued supply issues, Robert Cleveland Golf is the only supplier that we've found to provide the quantity and timeliness required to support our golf operation this year.

Purchase order #2300337 in the amount of \$50,000 was established for the year 2023. That amount is now virtually exhausted due to unforeseen increased prices, and a \$30k invoice for range balls that was backordered in 2022, but delivered/paid in 2023.

An additional amount of \$50,000 is required for purchases over the remainder of 2023. This will increase the total 2023 purchase amount to \$100k for this vendor.

FISCAL IMPACT: Funding for this purchase comes from the 2023-2024 Parks and Recreation Operating Budget pending board approval.

ADDITIONAL INFORMATION: For additional information, please contact Mark Knowlden, Interim Director of Parks & Recreation at (253) 255-2487 or mark.knowlden@tacomaparks.com.

Item No.2

- **VENDOR** Cairns Marine
- **GOODS OR SERVICE** Acquisition and shipment of Tropical Marine Fish and invertebrates for the South Pacific Aquarium
- **PRICE** In the amount not to exceed of \$350,000
(including WSST)
- **SOURCE OF FUNDING** 2023 PDZA Operating Budget
- **CONTACT** Alan Varsik (253) 404-3634

BACKGROUND: Staff is recommending approval of the purchase and shipment of live tropical marine fish and invertebrates for the reopening of the South Pacific Aquarium. Cairns Marine, located in Australia, is the only vendor with the capacity and expertise to deliver over 90 percent of the species listed within the South Pacific Aquarium exhibit plan. The vast majority of marine ornamental suppliers use multiple third-party collectors in numerous locations. Cairns Marine is the only supplier/vendor that can provide these animals and has the ability to collect, care for, and ship them internationally.

Cairns Marine employs professional divers, collectors, and fish handling experts with a fleet of vessels to facilitate collection in an ethical and sustainable manner. They have an on-site facility with the state-of-the-art equipment and capacity to care for the animals prior to shipping, along with the expertise to package and facilitate the transport logistics to any client in the world. This reduces the duration and number of landing locations the animals are exposed to, thus significantly reducing the cumulative stress and potential injury to the animals. As a managed (collector/supplier) fishery, Cairns Marine essentially compresses the supply chain so that the animals are collected, handled, and delivered directly to the customer instead of through multiple parties. This model is unique to Cairns Marine for the species proposed for the South Pacific Aquarium.

Most importantly, Cairns Marine is a well-respected company that practices sustainable and ethical methodology in their animal collecting and handling efforts. Their sustainable and ethical practices align with the PDZA/ZEED mission and conservation efforts, and meet the rigorous accreditation requirements and standards of the Association of Zoos & Aquariums (AZA).

FISCAL IMPACT: The costs for the acquisition and shipment of tropical marine fish and invertebrates for the South Pacific Aquarium at a cost not to exceed \$350,000.00 will come from the PDZA operating budget.

ADDITIONAL INFORMATION: For additional information, contact Alan Varsik, Director of Zoological & Environmental Education at alan.varsik@pdza.org or (253) 404-3634.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. P56-23

**AUTHORIZING PURCHASE OF
GOODS AND SERVICES FOR METRO PARKS TACOMA**

WHEREAS, the Board of Park Commissioners have established polices governing the purchase of good and services for Metro Parks Tacoma through the adoption of Resolution No. RR21-15, Authorizing Amendment of Purchasing Policy for Metropolitan Parks District of Tacoma; and

WHEREAS, the Board of Park Commissioners through the adoption of Resolution No. R51-02, Adopting Board Policies and Procedures, authorized the use of a Purchasing Resolution for consolidation of all purchases seeking approval by the Board of Park Commissioners; and

WHEREAS, Metro Parks staff recommends the Board of Park Commissioners authorize the purchase of goods and services detailed below; now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to authorize the Executive Director to enter into the necessary agreements to purchase or acquire the following goods and services as detailed in Exhibit A to this resolution.

The foregoing resolution was adopted by the Board of Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2023.

ATTEST:

President

Secretary

Clerk

Exhibit A
to
Purchasing Resolution No. P56-23

Item No. 1

- **VENDOR** Roger Cleveland Golf Co. Inc.
- **GOODS OR SERVICES** Resale merchandise at Meadow Park Golf Course
- **PRICE** \$50,000.00 – change order
(including WSST)
- **SOURCE OF FUNDING** 2023-2024 Parks and Recreation Operating
Budget
- **CONTACT** Mark Knowlden- (253) 255-2487

Item No. 2

- **VENDOR** Cairns Marine
- **GOODS OR SERVICE** Acquisition and shipment of Tropical Marine Fish
and invertebrates for the South Pacific Aquarium
- **PRICE** In the amount not to exceed of \$350,000
- **SOURCE OF FUNDING** 2023 PDZA Operating Budget
- **CONTACT** Alan Varsik (253) 404-3634





MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Debbie Russell, Director of Business, Administration and Planning

SUBJECT: Fort Nisqually Phase II – Contract Award to SHKS Architects

DATE: June 21, 2023

EXECUTIVE SUMMARY: This resolution authorizes an A&E Contract with SHKS Architects to provide Design Development plans through Construction Administration for the Phase II building improvements at Point Defiance Park’s Fort Nisqually Living History Museum in the amount of \$291,000.

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION: This resolution was reviewed by the Capital Improvement Committee at their meeting on June 14, 2023, and accepted for forwarding on to the full Board with a recommendation for approval.

BACKGROUND: Phase I of the Point Defiance Park Fort Nisqually facility improvements included a Facilities Condition Assessment and Report (FCAR). The FCAR studied facility life safety issues, building exteriors & mechanical systems, building life cycle, structural, utilities, code compliance and access to ADA accommodations for patrons, volunteers, and staff. The report recommendation to prioritize improvements to the Clerk’s House, the Sale Shop, the Kitchen, and the Wash House buildings.

Phase II of the facility improvements implement the design and construction of phase two based on the findings of the FCAR. Buildings to be improved via Phase II are:

- Demolition of existing and design and construction of a new Clerk’s House
- Improvements to Sales Shop
- Improvements to Kitchen building

This resolution authorizes an A&E contract with SHKS Architects to design a replacement Clerk’s House, and improvements to the Sales Shop and the Kitchen building.

FISCAL IMPACT: A scope of services has been negotiated with SHKS Architects in the amount of \$291,000. The total funds allocated to this project, in the amount of \$2,277,016, are from the Metro Parks Tacoma 2014 UTGO Bond Funds, Parks Operating budget, and a Washington State Heritage grant. Other project costs include special studies, survey, commissioning, permits, and furniture, fixtures, and equipment.

Funding

| | |
|---|---------------------|
| 14UTGO Regional Parks & Attractions Point Defiance Park | \$ 810,186 |
| WA State Heritage Grant | \$ 367,630 |
| 14UTGO Historical & Cultural Landmarks | \$ 781,200 |
| Point Defiance Park Operating Fund | \$ 318,000 |
| Total | \$ 2,277,816 |

Project Budget

| | |
|--------------------------------------|---------------------|
| Planning and Design | \$ 350,875 |
| Phase 1 Construction (including tax) | \$ 1,654,500 |
| Other Project Costs | \$ 100,000 |
| Construction Contingency | \$ 150,000 |
| 1% for Art | \$ 15,000 |
| Total | \$ 2,277,816 |

ADDITIONAL INFORMATION: For additional information, please contact Debbie Russell, Director of Business, Administration and Planning at (253) 305-1086 or debbie.russell@tacomaparks.com .

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. PW57-23

**FORT NISQUALLY PHASE II
A&E CONTRACT AWARD TO SHKS ARCHITECTS**

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma desires to make improvements to the Point Defiance Park Fort Nisqually Living History Museum; and

WHEREAS, it was determined that architecture and engineering services for the Point Defiance Park Fort Nisqually Living History Museum Project were needed, resulting in a request for qualifications; and

WHEREAS, SHKS Architects was selected to from a review of seven (7) Statements of Qualifications (SOQ's) that were obtained from qualified A&E teams in response to Metro Parks' public solicitation; and

WHEREAS, SHKS Architects was asked to provide full design, permitting, construction documents and construction administration services for the Point Defiance Park Fort Nisqually Living History Museum Phase II; and

WHEREAS, funds for the project are provided from the Metro Parks Tacoma 2014 UTGO Capital Improvement Bond Funds, and a Washington State Heritage Grant, and Parks Operating Fund; Now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that the Executive Director is authorized to execute a contract with SHKS Architects for the Point Defiance Park Fort Nisqually Living History Museum Phase II Project in the amount of \$291,000.00.

The foregoing resolution was adopted by the Board of Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2023.

ATTEST:

President

Secretary

Clerk





MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Debbie Russell, Director of Business, Administration and Planning

SUBJECT: Lease of Stanley Playfield Playground Area by Tacoma School District No. 10

DATE: June 21, 2023

EXECUTIVE SUMMARY: This resolution authorizes the Executive Director to negotiate final terms and enter into a lease of a playground area at Stanley Playfield (shown in Exhibit A) with Tacoma School District No. 10.

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION: This resolution was reviewed by the Capital Improvement Committee at their meeting on June 14, 2023, and accepted for forwarding on to the full Board with a recommendation for approval.

BACKGROUND: Metro Parks Tacoma partners with Tacoma School District No. 10. to meet their joint needs of providing gaps in service for the communities they serve through safe open space and recreational programming.

The agencies have agreed to change the location of the development and construction of athletic fields from Stanley Playfield to Peck Athletic Complex to better align with community needs and meet the programming and amenity needs of the Tacoma School District and Metro Parks Tacoma.

This 5-year lease would allow the School district to fence off the playground area on MPT property for the safety of students playing during school hours, while allowing public access after school hours.

This timeframe will allow sufficient time for the agencies to develop and agree upon a master plan for the entire site at Stanley Playfield.

FISCAL IMPACT: The Tacoma School District No. 10 agrees to provide the non-profit/government partner rental rate of \$1.00 on a monthly basis, as well as provide park improvements, such as building a fence that connects to the playground structure.

ADDITIONAL INFORMATION: For additional information, please contact Debbie Russell, Director of Business Administration and Planning at (253) 305-1086 or debbie.russell@tacomaparks.com

EXHIBIT A
DEPICTION OF THE PREMISES



METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. R58-23

**LEASE BY AND BETWEEN THE TACOMA SCHOOL DISTRICT NO. 10
AND THE METROPOLITAN PARK DISTRICT OF TACOMA
FOR THE STANLEY PLAYFIELD PLAYGROUND AREA**

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma desires to maintain quality facilities at Stanley Playfield; and

WHEREAS, Metro Parks has shifted the development of athletic field and programming from Stanley Playfield to the Peck Athletic Complex; and

WHEREAS, Metro Parks is committed to explore future uses of Stanley Playfield for the benefit of the community; and

WHEREAS, the Tacoma School District No. 10 is a government agency and long-term partner with Metro Parks providing complementary community programming services; and

WHEREAS, the Tacoma School District No. 10 requires a lease of the playground space to provide safe and secure services during the master planning of a new facility and school yard at Stanley Playfield; Now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to authorize the Executive Director to negotiate final terms and enter into a lease with Tacoma School District No. 10 for the playground area at Stanley Playfield.

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____ 2023.

President

ATTEST:

Secretary

Clerk