

**METROPOLITAN PARK DISTRICT
OF TACOMA**



AGENDA

May 8, 2023

6:00 P.M.

Metro Parks Headquarters

4702 S 19th St.

Tacoma, WA 98405

Or

Join Remotely

Via Telephone: 1-253-215-8782

Enter Meeting ID: 869 7066 5570

Participant ID: no ID needed just press #

Join Zoom Meeting

<https://us06web.zoom.us/j/86970665570>

MEETINGS ARE RECORDED

AND MAY BE HEARD UPON REQUEST

COMMISSIONERS

ANDREA SMITH, PRESIDENT

AARON POINTER, CLERK

TIM REID

ROSIE AYALA

MICHAEL LIANG

6:00 P.M. CALL TO ORDER

ROLL CALL

FLAG SALUTE

SPECIAL PRESENTATIONS

**ASIAN AMERICAN, NATIVE HAWAIIAN, AND PACIFIC ISLANDER HERITAGE
MONTH PROCLAMATION**

PRESIDENT'S REPORT

STANDING COMMITTEE & COMMISSION REPORTS

EXECUTIVE DIRECTOR'S REPORT

"Park District meeting sites are accessible to people who require
special accommodations, please contact 305-1091
48 hours prior to the meeting time."



REGULAR MEETING

COMMUNITY COMMENTS

Community comment is encouraged to be submitted in advance of the meeting in written form. Please submit written comments to the Board by 4 p.m. on May 8, 2023 by e-mailing them to jenniferb@tacomaparks.com Comments will be compiled and sent to Board members in advance of the meeting. Comments may also be left on voicemail at 253-305-1091 by 4 p.m. on May 8, 2023. Verbal comments will also be allowed during the meeting both in-person and remotely. To request to speak during community comments, please press the Raise Hand button near the bottom of your Zoom window or *9 on your phone. All speakers will have up to three minutes to speak.

MINUTES

(5-10) MINUTES OF THE APRIL 24, 2023 REGULAR BOARD MEETING

CONSENT AGENDA

(11-12) **RESOLUTION NO. C38-23:** APPROVAL OF WARRANTS CLAIM FUND FOR APRIL 2023

(Contact: Tania Wink, Chief Financial & Administrative Officer)

(13-16) **RESOLUTION NO. C39-23:** APPOINTING MEMBER TO THE ACTIVE LIVING AND COMMUNITY WELLNESS ADVISORY COUNCIL

(Contact: Mark Knowlden, Interim Director of Parks & Recreation)

(17-20) **RESOLUTION NO. C40-23:** POINT DEFIANCE SANITARY SEWER LIFT STATION IMPROVEMENTS PROJECT NO J2021-22 FINAL ACCEPTANCE TO AWARD CONSTRUCTION, INC.

(Contact: Debbie Russell, Director of Business Administration & Planning)

(21-23) **RESOLUTION NO. C41-23:** POINT DEFIANCE PARK OWEN BEACH ACCESS ENTRY ROAD PROJECT NO. J2022-05 FINAL ACCEPTANCE TO WILDWOOD CARPENTRY, LLC

(Contact: Debbie Russell, Director of Business Administration & Planning)

REGULAR AGENDA

PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

PUBLIC WORKS PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

SINGLE READING RESOLUTION

(Requiring one reading for adoption)

SECOND READING RESOLUTIONS

(Requiring two readings for adoption)

FIRST READINGS:

(Requiring two readings for adoption)

UNFINISHED BUSINESS

NEW BUSINESS

BOARD COMMENTS

ADJOURNMENT

UPCOMING BOARD MEETINGS

May 10, 2023	Capital Improvement Committee	5:30 PM	District Headquarters
May 15, 2023	Committee of the Whole	5:30 PM	District Headquarters
May 22, 2023	Regular Park Board Meeting	6:00 PM	District Headquarters

*Remote Option meeting details can be found on the Metro Parks Website www.metroparkstacoma.org

*Committee Meetings are subject to change - please check the Metro Parks Website, www.metroparkstacoma.org for the most up to date meeting schedules.





**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
APRIL 24, 2023**

PRESENT: Andrea Smith, President
Aaron Pointer, Clerk
Tim Reid
Rosie Ayala
Michael Liang

IN THE CHAIR: Andrea Smith

PLACE: Eastside Community Center, 1721 E. 56th St., Tacoma, WA

STUDY SESSION Quarterly Financial Report

Tania Wink began the presentation by noting that this presentation includes preliminary financials as staff is finishing up closing out Q1 of 2023. Ms. Wink then reviewed several financial tables by fund that compared 2023 budget to actuals for expenditures and revenues. Ms. Wink also reviewed the sales tax revenue for both the general fund and ZEED. Sales tax graphs comparing 2022 to 2023 budget to actuals were reviewed. Staff also highlighted property tax revenue noting the lag in the first quarter as collections are made in April. Ms. Wink informed the Board that they will now be asked to consider a consent resolution each quarter to approve the District's quarterly financial reports.

REGULAR MEETING

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order by President Smith at 6:00p.m. President Smith read a land acknowledgement.

SPECIAL PRESENTATIONS

Quarterly Capital Project Update

Marty Stump began the presentation by commenting on the priorities that influence the capital program as articulated in the 23/24 Capital and Operating budget. Mr. Stump followed by noting the capital improvement program capital drivers including Park Board / Executive Priorities, 2014 Bond Program, Continuation of Projects in Progress, Critical Needs (Safety / Aging Infrastructure), Partnership Projects, Planning Projects (Future Infrastructure), Capital Facilities Plans, and Neighborhood & Community Parks in Priority Areas.

Mr. Stump then reviewed the projects completed during Q3 2022 through Q1 2023 to include: NW Trek Tour Station, PD Marina Renovations – Buildings, Point Defiance Sanitary Sewer Lift Station, Tacoma Nature Center Renovations & ADA, Portland Avenue Park Wading Pool Demo, and the SERA Playground Surface Replacement. Photos of several of the projects were shown.

The Board was then informed about the Q1 2023 Projects in construction to include: Melanie's Park, Gas Station Park, Meadow Park Hole 13 Bridge, Point Defiance Park Loop Trail, Point Defiance Zoo & Aquarium South Pacific Aquarium Renovation, Point Defiance Zoo & Aquarium Polar Bear Exhibit Minor Improvements, Point Defiance Zoo & Aquarium Baja Bay Exhibit Repairs, Community School Yards - Jennie Reed and Stafford Elementary, Stewart Heights Park Aquatics Facility Renovations. Photos of many of the projects were shown.

Mr. Stump then commented on the Q1 2023 projects in design to include: Tacoma Public Schools Community School Yards including Mann, Whitman and Larchmont, Titlow Park North Hidden Beach Bridge, Titlow Park Lagoon Restoration & RR Trestle, Fort Nisqually Clerks House and Building Renovations, NWT Animal Operations Facility, Pt. Defiance Park Loop Trail Phase 2, Jefferson Park Fieldhouse Fire Remediation. Mr. Stump then reviewed Q1 2023 Projects in the planning phase including: Portland Avenue Playfield Master Planning, Dash Point Pier and Park Renovation, Pt. Defiance Park – Five Mile Drive Outer Loop, and Stanley Playfield/Peck.

The Board was also informed that several planning efforts are underway in 2023 including the following: MPT Future Bond Planning, Point Defiance Zoo & Aquarium Capital Facilities Plan, Joint Operations Facility Plan with Tacoma Public Schools and City of Tacoma, Parks and Recreation System Comprehensive Plan, ADA Transition Plan, MPT Climate Action Plan, and the Enterprise Asset Management System. Mr. Stump also made note of work related to public art projects that are being planned for Browns Point, the aquarium, Eastside Community Center, Melanie's Park and Zina Linnik Playground.

Staff then commented on the various funding awards from the State for projects including Swan Creek Bridge, Dash Point Pier renovation – engineering, and Titlow Park North Beach Bridge. Staff concluded the presentation by commenting on the recent project awards for Owen Beach renovation from WRPA and WASLA.

Commissioner Liang inquired about the future of Five Mile Drive closure. Staff indicated that they are continuing to work on considerations of re-design.

Commissioner Ayala asked about the hole 13 project at Meadow Park Golf Course. Mr. Stump commented that it is near completion.

Commissioner Reid inquired about the herring pen at the Marina. Staff noted that project has failed and they will be looking at alternative solutions.

Corporate Relations Update

Sandra Eliason introduced Diane Brady and Elisabeth Albers. Ms. Brady and Ms. Albers informed the Board about the 8 community and mission corporate partnerships as well as the 39 event and program partners. They commented that the value of these is now at \$816,000. The Board was then informed about the how staff has been able to increase the dollar value over the past year to build on these partnerships. Brief discussion ensued about how District corporate partners are in alignment with District programming and the community the District serves.

Several examples of these were mentioned including partnerships with Virginia Mason/Seattle Kraken, Mary Bridge Children’s hospital, and Coordinated Care.

PRESIDENT’S REPORT

President Smith introduced County Councilman Marty Campbell who welcomed Metro Parks to the eastside and commented on the various successful partnerships between the County and Metro Parks Tacoma.

President Smith commented that the MPT/COT Parks Policy Committee met on April 13th. Agenda items included property transfers and shared services.

STANDING COMMITTEE AND COUNCIL REPORTS

Joint Municipal

Commissioner Ayala commented that the committee met on April 14th. Agenda items included youth safety discussions and Tacoma Equity Index.

Business & Responsive Agency Advisory Council

Commissioner Reid commented that at their last meeting the council discussed new member applications, plans for Meadow Park Golf Course, and future zoo exhibit plans.

Arts & Heritage Advisory Council

Commissioner Liang commented at their last meeting the council discussed the District’s DEI Policy and the land acknowledgment.

EXECUTIVE DIRECTOR’S REPORT

Executive Director, Shon Sylvia commented on the following:

- On Thursday, April 27th at STAR Center at 6pm neighbors are invited to hear about proposed conceptual designs that could shape the future of Meadow Park.
- Staff continue to update the Point Defiance Forest Management and Wildfire Response Plan. This plan is a comprehensive plan that includes all of the facilities at Point Defiance Park, including Fort Nisqually and the zoo. There will be a series of inter-agency trainings with the Tacoma Fire Department in May. Moving forward, this plan will be extended to cover all MPT assets that face the risk of wildfires- Swan Creek and NW Trek are prime examples.
- Debbie Russell introduced new employees Stacia Glenn & Joua Vang
- Hunter George was introduced and gave a legislative update, he distributed a one pager of highlights.

COMMUNITY COMMENTS

Curt Mehlhaff commented that he was glad to see the Board pivot on the Stanley Park improvements as encouraged by the community. He also commented that the Board should not be selling additional bonds at this time as it places a burden on the tax payers.

Tim Strege commented in opposition of the Pioneer Humans Service contract resolution. He also commented current RFP for the Zoo and NW Trek is not meeting MWBE goals of the District.

MINUTES OF THE APRIL 10, 2023 REGULAR BOARD MEETING

Commissioner Pointer moved to adopt the minutes as presented; seconded by Commissioner Ayala and passed on a vote of 5-0.

CONSENT AGENDA

RESOLUTION NO. C34-23: APPOINTING TWO NEW MEMBERS TO THE BUSINESS & RESPONSIVE AGENCY ADVISORY COUNCIL

RESOLUTION NO. C35-23: POINT DEFIANCE MARINA COMPLEX BOATHOUSE BUILDINGS UTILITY AND FACILITY REPAIRS PROJECT BID NO. J2022-02 FINAL ACCEPTANCE TO WESTMARK CONSTRUCTION, INC.

RESOLUTION NO. C36-23: APPROVAL OF QUARTERLY FINANCIAL REPORTS FOR PERIOD JANUARY 1, 2023, THROUGH MARCH 31, 2023

Commissioner Pointer moved to adopt the consent agenda as presented; seconded by Commissioner Ayala and passed on a vote of 5-0.

New council members in the audience were recognized and thanked.

PURCHASING RESOLUTIONS

RESOLUTION NO. P37-23: AUTHORIZING PURCHASE OF GOODS & SERVICES FOR METRO PARKS TACOMA

1. PIONEER HUMAN SERVICE FOR MEALS FOR WHOLE CHILD PROGRAM AND VARIOUS CAMPS IN THE AMOUNT OF \$121,323.00 INCLUDING WSST

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Ayala.

Mark Knowlden comment that this RFP was open for 4 weeks with only one respondent. Mr. Knowlden informed the Board about the strict guidelines for food preparation for children through the meals program as the District receives reimbursement from OSPI.

Commissioner Liang suggested the Board may want to consider changes in District policy that work to extend MWBE contracting goals beyond capital contracts.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

PUBLIC WORKS PURCHASING RESOLUTIONS None

SINGLE READING RESOLUTIONS None**SECOND READINGS RESOLUTIONS** None**FIRST READING RESOLUTIONS** None**NEW BUSINESS** District Policy Review

Social Media Policy

Debbie Russell commented that this recommended new policy is an industry best practice developed & recommended by the Marcom District Team and required by CAPRA. She commented that the policy supports goals of sharing info, building trust, encouraging communication, & inspiring action and defines rules of engagement for employees, volunteers, vendors and the public on MPT's social media accounts. Staff commented an equity note was completed by an ad hoc committee that included an Advisory Council volunteer. It was also noted that policy has been reviewed and endorsed by human resources and Summit Law.

Fort Nisqually Collections Policy 200.005

Mark Knowlden commented that consistent with the needs of many of the District's policies, pulling out the procedural items from the body of the policy is being recommended; noting that in this case, these procedures will be placed into the Fort Nisqually Collections Plan and Procedures Manual. He further commented that staff is proposing adding a sentence clarifying potential donations must be approved for drop-off by the curator in advance.

In addition, staff commented that there is recommended clarification that Living History collection items are a different classification than Permanent collection items and are therefore not accessioned as artifacts, and clarifying language around deaccession review requirements. Staff commented that these recommended changes have been reviewed by Arts & Heritage Advisory Council and have gone through an equity review. A red line version of this policy was distributed to the Board.

Staff recommended a Committee of the Whole Meeting on May 15th for additional discussion on these two policies.

UNFINISHED BUSINESS None**BOARD COMMENTS****ADJOURN**

Being no further business, the meeting was adjourned at 7:50p.m.

President

Clerk

Submitted by: Jennifer Bowman, Board Secretary



METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C38-23

APPROVAL OF WARRANTS CLAIM FUND FOR APRIL 2023

WHEREAS, the Board of Park Commissioners approved, appropriated and adopted the 2023-2024 Biennial Budget in Resolution No. RR 105-22, dated December 12, 2022, to meet public expenses, bond retirement, interest and operational expenses for the biennium ending December 31, 2024: and

WHEREAS, the Board of Park Commissioners has authorized the Executive Director to establish procedures to meet the fiscal year public debt, to maintain accountable records of all transactions, and to provide certification that labor and debt claims have been met; now, therefore, be it.

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that the warrants issued to meet obligations in the Warrants Claim Fund and the Disbursements by Funds in the amounts and for the period indicated on Attachment "A" have been audited and certified by the auditing officer as required by RCW.42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, be approved for payment.

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2023.

ATTEST:

President

Secretary

Clerk

BLANKET CERTIFICATION AND WARRANT APPROVAL FORM

AUDITOR'S CERTIFICATION

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the Metropolitan Park District of Tacoma, and that I am authorized to authenticate and certify to said claim.

FOR THE PERIOD STARTING APRIL 1, 2023 AND ENDING APRIL 30, 2023.

WARRANTS CLAIM FUND

ACCOUNTS PAYABLE CLAIMS FUND:

Warrant Serial Numbers <u>339804</u> to <u>340059</u>	AMOUNT:	<u>\$7,307,946.82</u>
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PAYROLL CLAIMS FUND:

Warrant Serial Numbers <u>056765</u> to <u>056924</u>	AMOUNT:	<u>\$95,653.25</u>
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(Most employees receive payment through direct deposit advice, which are paid to the bank through the Accounts Payable Claims Fund.)

TOTAL	<u>\$7,403,600.07</u>
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Finance and Accounting Auditing Officer
Metropolitan Park District of Tacoma

- Warrant summary reports are available with the board secretary.
- Detail reports and claim vouchers are available in the Finance and Administrative Services Office.



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Aaron Pointer, Advisory Council Liason

FROM: Mallory Weaver, ALCW Advisory Council Chair

SUBJECT: **Appointing Member to the Active Lifestyle and Community Wellness Advisory Council (ALCW)**

DATE: April 28, 2023

EXECUTIVE SUMMARY: The members of the ALCW Advisory Council recommend that the Board of Park Commissioners approve this resolution to Danielle Zelinski to a first term on the Active Lifestyle and Community Wellness Advisory Council. A copy of the candidate’s application is attached.

BACKGROUND: The Board of Park Commissioners adopted RR20-14 to redefine citizen advisory councils roles to be better align with the District’s four mission-driven areas. The District maintains these Councils in order to have citizen engagement in Park District functions and to foster a broad range of citizen input and expertise in strategic decision-making and policy-development. Citizen advisory councils are important vehicles for the implementation of the District’s participation policy and are aligned with best practices in the industry.

Throughout their terms on the Council, all members and first term member, Danielle Zelinski will demonstrate:

1. Knowledge, interest and skills related to the Advisory Council Charter.
2. Interest related to parks, programs, and facilities operated by Metro Parks Tacoma.
3. Have made a good addition to the existing composition of the Council.
4. Are willing and able to commit to the charter, schedule and goals of the Council.

These appointments will put the council at ten members.

FISCAL IMPACT: None.

ADDITIONAL INFORMATION: For additional information, contact Mark Knowlden, Interim Parks & Recreation Director at (253) 305-1022 or mark.knowlden@tacomaparks.com .

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C39-23

**APPOINTING MEMBER TO THE ACTIVE LIFESTYLES AND
COMMUNITY WELLNESS ADVISORY COUNCIL**

WHEREAS, the Metropolitan Park District of Tacoma created the Active Lifestyles and Community Wellness Advisory Council to assist in recommendations to the Board regarding Adult and Youth Sports, Outdoor Adventures, Aquatics, Youth Development, Adaptive and Specialized Recreation, Fitness and Camps for the Metropolitan Park District of Tacoma; and

WHEREAS, Danielle Zelinski has applied to serve on the Council; and

WHEREAS, the board and staff liaisons to the Active Lifestyles and Community Wellness Advisory Council, as well as the entire council membership, support this appointment; now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to appoint the following citizen to serve on the Active Lifestyles and Community Wellness Advisory Council:

Danielle Zelinski's term expires in May, 2026.

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a meeting held on _____, 2023.

ATTEST:

President

Secretary

Clerk

Danielle Zelinski

Dashboard



Contact Information
Name: Danielle Zelinski
Home:
Email:

History
This Year 0.00 Hours
Lifetime 0.00 Hours
Last Login Wednesday, January 04, 2023

Contact Information

Name Danielle Zelinski
Username
Email Address
Home Phone
Phone Preference
Linkedin Profile URL
Instagram Username
Date of Birth
Region
Address



General Availability

	Mornings	Afternoons	Evenings	Nights
Monday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Saturday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sunday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Custom Fields

Custom Field	Value
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About You

Pronouns	She/Her/Hers
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Agreements and Acknowledgements

I agree to the Volunteer Release and Waiver of Liability found in the information box to the right of this field.	Current: Pending: 1. I agree
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Additional Questions

I wish to serve on the following Advisory Council	Active Lifestyles & Community Wellness
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Why do you want to be part of this council?	I am looking to take an active role in my new community. I changed my career from HR to personal training to enhance people's lives through fitness about a year ago, and would like to use this passion within my community in a volunteer capacity as well.
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Occupation (If retired, please indicate former occupation)	Personal Training and Mom
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Current Employer (or state Retired)	Self Employed
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Custom Field	Value
Education (Name of high school; college/university; year graduated/degree)	Prospect Highschool, 2002 University of California, Santa Cruz, 2007, B.S., Ecology and Evolutionary Biology
Please describe your interests and qualifications as related to this position	I am an avid runner, who also enjoys yoga and resistance training. I am passionate in helping others stay active and improve their health through fitness. I also go on walks/runs with my one year old at some of the Parks around Tacoma. We are new to the area, so I am always trying to find new activities as a way to engage my Son in outdoor activities. Qualifications: I am a personal trainer and running coach, currently on a break to care for my Son and get established in our new home. I previously was a personal trainer at Oshman Family JCC, and a highschool and middle school cross country and track coach. I hold a USATF Track and Field / Cross Country certification and a personal training certificate from Foothill College. I am currently working towards getting my ACSM personal training certification as well.
Please list any involvement in professional/community activities, including any current/past involvement with MPT programs	I recently participated in the Polar Plunge. I am new to the area, so I haven't had a lot of involvement in MPT programs yet.
References (Name/Address/Phone)	Danny Moon, Becki Kriege,
Resume (Please upload your resume if available)	
What unique qualities or point of view can you bring to the council?	I am a collaborative, thoughtful, and passionate individual who is excited to help or share my experiences and ideas with others.

Qualifications

No qualifications specified.

Background Checks

There are no background checks to display.

General Interests

No general interests selected.

Committees

Not a member of any committees.

Classifications

None Specified

Reports

Summary

Lifetime Hours 0.00

2023 Hours 0.00

First volunteered in 2023

Miscellaneous

Database User ID	8209610
Last Login Date	Wednesday, January 04, 2023
Group	This profile represents an individual.
Status	Applicant (Last Changed 1/4/2023)
Date Joined	1/4/2023 (Less than 1 year)
Application Form	1
Log Hours Permission	Organization Default (Can log hours without approval)
Timeclock Permission	Organization Default (Cannot log hours)

Communications

Personal Message

There is no personal message.

Email History

Showing the 1 most recent of 1 email records.



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Debbie Russell, Director of Business, Administration and Planning

**SUBJECT: Point Defiance Sanitary Sewer Lift Station Improvements, Project No. J2021-22
Final Acceptance to AWARD Construction, Inc.**

DATE: April 25, 2023

EXECUTIVE SUMMARY: This resolution authorizes final acceptance of Point Defiance Sanitary Sewer Lift Station Improvements to AWARD Construction, Inc.

BACKGROUND: The sanitary sewer lift station, located near the marina at Point Defiance Park, exceeded its effective service life and required frequent servicing to remain operational and reliable. This project implemented improvements necessary to extend the effective life of the pumps and associated equipment.

The improvements to the system included the below listed items:

- Effluent Pumps and Plumbing
- Pump and System Controls
- Add remote capability to the controls to the Vault located under the stairs for safety and operational efficiencies.
- Electrical System
- Add remote capability to the switches and controls to the Vault located under the stairs for safety and operational efficiencies.
- Vault Configuration and/or adjustments
- Safety and Serviceability of Equipment

The construction of these improvements expanded the system's reliability, efficiency, and operational redundancy to improve the safe and effective handling of sanitary waste.

The construction contract was approved by the Board of Park Commissioners on September 13, 2021, with Resolution No. PW61-21 in the amount of \$529,384.85 for construction services. Change Orders No. 1-3 were all approved, consistent with MPT Purchasing Policy No. 100.003.

- CO#1 was issued to include control panel space; power switchover; several utility conflicts; rerouting of conduit due to dry well space; groundwork; private locates; added demolition/disposal sidewalk thickened edge; TPU fees; power swap over; and time extension for pumps order. \$59,944.93, 78 additional days.
- CO#2 was issued for contract additional days for completion of water valve replacements and final asphalt restoration. 41 additional days.

- CO#3 was issued to include float switches; drywell lighting; and rebuild check valves. \$12,783.84.

The project was inspected by staff and was completed as specified. The final contract amount was \$602,113.62 with sales tax.

FISCAL IMPACT: The project funding includes:

Funding:

2014 Park Bond (Regional Parks – Point Defiance Park)	\$250,000
2014 Park Bond (Regional Parks - N. Pac. Aquarium and Exhibits, Polar Bear)	\$100,000
Major Maintenance #21101	\$75,000
Point Defiance Park Operating Budget	\$295,000
1 % for Art	-\$5,350
Total	\$714,650

Budget:

Planning & Design	\$84,759
Construction (includes tax)	\$602,114
Contingency & Permitting	\$27,777
Total	\$714,650

ADDITIONAL INFORMATION: For additional information, please contact Debbie Russell, Director of Business, Administration and Planning at 253-305-1086 or Debbie.Russell@tacomaparks.com .

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C40-23

**POINT DEFIANCE SANITARY SEWER LIFT STATION IMPROVEMENTS
PROJECT NO. J2021-22
FINAL ACCEPTANCE TO AWARD CONSTRUCTION, INC.**

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma desired to make improvements to Point Defiance Sanitary Sewer Lift Station; and

WHEREAS, at the meeting of September 13, 2021, the Board of Park Commissioners approved the contract with AWARD Construction, Inc.; and

WHEREAS, AWARD Construction, Inc. has completed the project as specified and inspected by staff; Now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that: Acceptance of the Point Defiance Sanitary Sewer Lift Station Improvements Project J2021-22;

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____2023.

President

ATTEST:

Secretary

Clerk





MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Debbie Russell, Director of Business, Administration and Planning

**SUBJECT: Point Defiance Park Owen Beach Access Entry Road Project No. J2022-05
Final Acceptance to Wildwood Carpentry, LLC**

DATE: April 25, 2023

EXECUTIVE SUMMARY: This resolution authorizes final acceptance of Point Defiance Park Owen Beach Access Entry Road to Wildwood Carpentry, LLC.

BACKGROUND: The Owen Beach Access Entry Road Project was derived from the design efforts of the Point Defiance Loop Trail project. The construction of this access has created a new vehicular entrance to Owen Beach, while preserving the previous entrance for pedestrians and bicyclists. Work included the following:

- 19,000 sq.ft of new site improvements, not counting some new trees beyond.
- Removal of striping from site, and some erosion control measures.
- Removal of noted trees and stumps, some of which were beyond grading limits.
- Storm drainage improvements including an open swale system.
- Steel bollards and signage.
- New asphalt paving, tie-ins and striping.
- Crushed rock shoulders at edges of new asphalt paving.
- New landscaping, consisting of mulch, small shrubs, ground cover and trees.

The contract was awarded to Wildwood Carpentry, LLC by the Board of Park Commissioners on February 28, 2022, with Resolution No. PW13-22 in the amount of \$207,364.00 for construction services. Change Orders No. 1 & 2 were all approved, consistent with the MPT Purchasing Policy No. 100.003.

- CO#1 included the replacement of a riser and grate; quarry spalls; asphalt removal for trenching new drainpipe, holes for bollards, and curve section; bollard size upgrade; and the relocation of logs for habitat to the Fort Nisqually site. \$38,281.82.
- CO#2 included shipping out contaminated vegetation and soil to RLI; cost of over excavation and fill; and traffic gore including a planting credit. Change Order No. 2 was approved by the Board of Park Commissioners on August 18, 2022, with Resolution No. PW61-22 in the amount of \$80,554.30.

The project was inspected by staff and was completed as specified. Final contract amount was \$326,200.12 with sales tax.

FISCAL IMPACT: The project funding includes:

Funding:

2014 UTGO Regional Parks & Attractions/Point Defiance Park	\$ 410,000
1% For Art To District Art Fund	\$ (2,500)
Total	\$ 407,500

Budget:

Planning & Design	\$ 48,000
Construction (includes tax)	\$ 326,200
Other costs	\$ 15,115
Contingency (Remaining)	\$ 18,185
Total	\$ 407,500

ADDITIONAL INFORMATION: For additional information, please contact Debbie Russell, Director of Business, Administration and Planning at 253-305-1086 or Debbie.Russell@tacomaparks.com .

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C41-23

**POINT DEFIANCE PARK OWEN BEACH ACCESS ENTRY ROAD
PROJECT NO. J2022-05
FINAL ACCEPTANCE TO WILDWOOD CARPENTRY, LLC**

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma desired to make improvements to Point Defiance Park Owen Beach Access Entry Road Project; and

WHEREAS, at the meeting of February 28, 2022, the Board of Park Commissioners approved the contract with Wildwood Carpentry, LLC; and

WHEREAS, Wildwood Carpentry, LLC has completed the project as specified and inspected by staff; Now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that: Acceptance of the Point Defiance Park Owen Beach Access Entry Road Project No. J2022-05;

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____2023.

President

ATTEST:

Secretary

Clerk