



**MINUTES OF REGULAR MEETING  
BOARD OF PARK COMMISSIONERS  
JANUARY 22, 2024**

PRESENT: Andrea Smith, President  
Tim Reid, Clerk  
Rosie Ayala  
Aaron Pointer  
Matthew Mauer

IN THE CHAIR: Andrea Smith

PLACE: MPT Headquarters, 4702 S. 19th St. Tacoma, WA

**REGULAR MEETING**

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order at 6:00 p.m. Commissioner Smith read a land acknowledgement.

**SPECIAL PRESENTATIONS PARKS CHAMPION AWARD**

Parks Champion Award was presented to Chelsea McElroy. Hollie Rogge & Mallory Weaver spoke to the many community contributions of Ms. McElroy. A youth step dance team led by Ms. McElroy performed at the meeting.

**PRESIDENTS REPORT** None

**STANDING COMMITTEE AND COUNCIL REPORTS**

Business & Responsive Agency Advisory Council

Commissioner Reid commented that the agenda included a CAPRA update, Meadow Park remodel update, and information related to the District's audits and upcoming budget amendment.

Arts & Heritage Advisory Council

Commissioner Ayala commented that at their last meeting the council heard details about the District's accessibility plan.

Nature & Environment Advisory Council

Commissioner Ayala stated that Commissioner Mauer will now be serving as the Board liaison to this council. The committee's next meeting is January 23<sup>rd</sup>.

Joint Municipal Action Committee

Commissioner Reid noted that the committee met on January 12<sup>th</sup>. Agenda items included 2024 committee priority setting, as well as updates on community wealth building, the Maritime Skills

Center. Commissioner Ried commented that Commissioner Ayala was elected as the 2024 vice chair to the committee.

**EXECUTIVE DIRECTOR’S REPORT**

Executive Director, Shon Sylvia commented on the following:

- Disability Resource and Recreation Fair will be on January 27th from 1-3 pm at STAR Center
- Tet Lunar New Year, is scheduled for Sunday January 28th, 12-4:00pm Eastside Community Center
- Stafford Elementary School Yard Ribbon Cutting is scheduled for Wednesday, January 31st at 2:00pm

**COMMUNITY COMMENTS** None

**MINUTES OF THE JANUARY 8, 2024 REGULAR BOARD MEETING**

Commissioner Pointer moved to adopt the minutes as presented; seconded by Commissioner Ayala and passed on a vote of 5-0.

**CONSENT AGENDA**

**RESOLUTION NO. C4-24:** REAPPOINTING JENNIFER CRUMP TO THE NATURE & ENVIRONMENT ADVISORY COUNCIL

**RESOLUTION NO. C5-24:** EASTSIDE COMMUNITY CENTER CONSTRUCTION SERVICES CONTRACT FINAL ACCEPTANCE TO JOHN KORSMO CONSTRUCTION, INC.

Commissioner Pointer moved to adopt the consent agenda as presented; seconded by Commissioner Ayala and passed on a vote of 5-0.

President Smith thanked Jennifer Crump for continuing to serve as an advisory council member.

**PURCHASING RESOLUTIONS**

**RESOLUTION NO. P6-24:** AUTHORIZING PURCHASE OF GOODS AND SERVICES FOR METRO PARKS TACOMA

1. PISCES SEAFOOD FOR VARIOUS SEAFOOD (ANIMAL FOOD) IN THE AMOUNT OF \$97,956.45 (INCLUDING WSST)
2. MCROBERTS SEAFOOD FOR VARIOUS SEAFOOD (ANIMAL FOOD) IN THE AMOUNT OF \$100,464.19 (INCLUDING WSST)
3. ATLANTIC PACIFIC SEAFOOD FOR VARIOUS SEAFOOD (ANIMAL FOOD) IN THE AMOUNT OF \$154,152.98 (INCLUDING WSST)

4. CAIRNS MARINE FOR TROPICAL MARINE FISH AND INVERTEBRATES IN AN AMOUNT NOT TO EXCEED \$150,000 (INCLUDING WSST)
5. KING COUNTY DIRECTOR’S ASSOCIATION FOR CONSUMABLE SUPPLIES IN THE AMOUNT OF \$85,000 (INCLUDING WSST)
6. ASSOCIATED PETROLEUM PRODUCT INC. FOR BULK FUEL ( RESALE & OPERATING) IN THE AMOUNT OF \$400,000 (INCLUDING WSST)
7. GUNARAMA WHOLESALE INC. FOR RESALE MERCHANDISE IN THE AMOUNT OF \$60,000 (INCLUDING WSST)
8. WILSON SPORTING GOODS FOR RESALE MERCHANDISE IN THE AMOUNT OF \$80,000 (INCLUDING WSST)
9. PETRO CARD FOR BULK FUEL (OPERATING) IN THE AMOUNT OF \$135,000 (INCLUDING WSST)
10. WEX FUEL FOR BULK FUEL (OPERATING) IN THE AMOUNT OF \$105,000 (INCLUDING WSST)
11. DELL MARKETING LP FOR LAPTOPS AND DESKTOP COMPUTERS IN THE AMOUNT OF \$125,000 (INCLUDING WSST)
12. AQUATIC SPECIALTY SERVICES INC. FOR REPAIR MATERIALS FOR POOLS AND SPRAY PARKS IN THE AMOUNT OF \$100,000 (INCLUDING WSST)
13. ROGER CLEVELAND GOLF CO. INC. FOR RESALE MERCHANDISE IN THE AMOUNT OF \$100,000 (INCLUDING WSST)
14. WALTER E. NELSON OF WESTERN WA FOR CUSTODIAL SUPPLIES IN THE AMOUNT OF \$85,000 (INCLUDING WSST)
15. HOME DEPOT COMMERCIAL ACCOUNT FOR REPAIR MATERIALS AND SUPPLIES IN THE AMOUNT OF \$80,000 (INCLUDING WSST)
16. WILBUR-ELLIS COMPANY FOR GROUND SUPPLIES IN THE AMOUNT OF \$80,000 (INCLUDING WSST)
17. R & D SUPPLY INC. FOR BUILDING SUPPLIES IN THE AMOUNT OF \$80,000 (INCLUDING WSST)
18. WASHINGTON CITIES INSURANCE AUTHORITY (WCIA) FOR PROPERTY, LIABILITY AND AUTO INSURANCE IN THE AMOUNT OF \$1,546,121

19. ASSOCIATION OF WASHINGTON CITIES FOR ANNUAL AWC MEMBERSHIP IN THE AMOUNT OF \$68,511.26
20. WASHINGTON STATE AUDITOR’S OFFICE INCREASE FOR 2018-2021 ACCOUNTABILITY AUDIT IN THE AMOUNT \$35,000
21. BOYS & GIRLS CLUB OF SOUTH PUGET SOUND FOR YOUTH PROGRAMMING AT EASTSIDE COMMUNITY CENTER IN THE AMOUNT OF \$350,000

Commissioner Ayala moved to adopt the resolution; seconded by Commissioner Pointer.

Mark Knowlden commented that the items in Parks and Recreation being purchased are annual purchases related to supplies, fuel and resale merchandise.

Commissioner Mauer inquired about Parks and Recreation budget for these items. Mr. Knowlden commented that these items are based on projected expenditures but there could be a need to come back to the Board if additional spending authority with vendors is needed.

Alan Varsik stated the ZEED items being purchased are annual purchases for animal food. He stated that that item 4 is for live fish for the aquarium.

Debbie Russell and Tania Wink gave details related to item 18. Ms. Wink explained the increase of 35% which is related to the WCIA pool claims experience. There was a brief discussion between staff and Board members related to insurance pool experience and options for the next renewal cycle.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

**PUBLIC WORKS PURCHASING RESOLUTIONS** None

**SINGLE READING RESOLUTIONS** None

**SECOND READINGS RESOLUTIONS** None

**FIRST READING RESOLUTIONS** None

**NEW BUSINESS** None

**UNFINISHED BUSINESS** None

**BOARD COMMENTS**

Commissioner Reid commented that he attended the Fort Nisqually volunteer dinner last weekend.

President Smith commented the Zoo’s volunteer appreciation dinner is being held this coming Saturday.

Commissioner Mauer noted that the drive way into the HQ building is dark and could be improved with additional lighting.

**ADJOURN**

Being no further business, the meeting was adjourned at 6:40pm.

---

President

---

Clerk

Submitted by: Jennifer Bowman, Board Secretary