

**METROPOLITAN PARK DISTRICT
OF TACOMA**



AGENDA

September 9, 2024

6:00 P.M.

Metro Parks Headquarters

4702 S 19th St.

Tacoma, WA 98405

Join Remotely

Via Telephone: 1-253-215-8782

Enter Meeting ID: 837 1662 8656

Participant ID: no ID needed just press #

Join Zoom Meeting

<https://metroparkstacoma-org.zoom.us/j/83716628656>

MEETINGS ARE RECORDED
AND MAY BE HEARD UPON REQUEST

COMMISSIONERS

ANDREA SMITH, PRESIDENT

TIM REID, CLERK

AARON POINTER

ROSIE AYALA

MATTHEW MAUER

5:30 P.M. **STUDY SESSION** ZEED CONSERVATION PROJECTS

6:00 P.M. **CALL TO ORDER**

LAND ACKNOWLEDGEMENT

ROLL CALL

FLAG SALUTE

SPECIAL PRESENTATIONS

HISPANIC HERITAGE MONTH PROCLAMATION

WELCOMING WEEK PROCLAMATION

PRESIDENT'S REPORT

STANDING COMMITTEE & COMMISSION REPORTS

EXECUTIVE DIRECTOR'S REPORT

"Park District meeting sites are accessible to people who require special accommodations, please contact 305-1091 48 hours prior to the meeting time."



REGULAR MEETING

COMMUNITY COMMENTS

Community comment is encouraged to be submitted in advance of the meeting in written form. Please submit written comments to the Board by 4 p.m. on September 9, 2024 by e-mailing them to jenniferb@tacomaparks.com Comments will be compiled and sent to Board members in advance of the meeting. Comments may also be left on voicemail at 253-305-1091 by 4 p.m. on September 9, 2024. Verbal comments will also be allowed during the meeting both in-person and remotely. To request to speak during community comments, please press the Raise Hand button near the bottom of your Zoom window or *9 on your phone. All speakers will have up to three minutes to speak.

MINUTES

(5-8) MINUTES OF THE AUGUST 26, 2024 REGULAR BOARD MEETING

CONSENT AGENDA

(9-10) **RESOLUTION NO. C55-24:** APPROVAL OF WARRANTS CLAIM FUND FOR AUGUST 2024

(Contact: Tania Wink, Chief Financial & Administrative Officer)

(11-14) **RESOLUTION NO. C56-24:** AUTHORIZING SURPLUS AND DISPOSAL OF PERSONAL PROPERTY

(Contact: Mark Knowlden, Interim Director of Parks & Recreation)

REGULAR AGENDA

PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

(15-18) **RESOLUTION NO.P57-24:** AUTHORIZING PURCHASE OF GOODS AND SERVICES FOR METRO PARKS TACOMA

1. ELEMENTS OF EDUCATION IN THE AMOUNT OF \$285,000 FOR BEYOND THE BELL PROGRAMS

(Contact: Mark Knowlden, Interim Director of Parks & Recreation)

PUBLIC WORKS PURCHASING RESOLUTIONS

(Requiring one reading for adoption)

SINGLE READING RESOLUTION

(Requiring one reading for adoption)

(19-20) **RESOLUTION NO. R58-24:** GRANTING MAINTENANCE COVENANT AND EASEMENT ACCESS FROM METRO PARKS TACOMA TO CITY OF TACOMA FOR STORM SEWER IMPROVEMENTS IN PECK COMMUNITY SPORTS PARK
(Contact: Debbie Russell, Director of Business Administration & Planning)

(21-22) **RESOLUTION NO. R59-24:** ACCEPTING AND APPROPRIATING WASHINGTON STATE COMMERCE FUNDS FOR PORTLAND AVENUE PARK SPRAYGROUND AND AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT

(Contact: Debbie Russell, Director of Business Administration & Planning)

FIRST READINGS:

(Requiring two readings for adoption)

SECOND READING RESOLUTIONS

(Requiring two readings for adoption)

UNFINISHED BUSINESS

NEW BUSINESS

BOARD COMMENTS

ADJOURNMENT

UPCOMING BOARD MEETINGS

September 11, 2024	Capital Improvement Committee	5:00 PM	District Headquarters
September 16, 2024	Committee of the Whole	5:30 PM	District Headquarters
September 23, 2024	Regular Park Board Meeting	6:00 PM	People’s Community Center
September 25, 2024	Capital Improvement Committee	5:00 PM	District Headquarters
September 30, 2024	Committee of the Whole	5:30 PM	District Headquarters

*Remote Option meeting details can be found on the Metro Parks Website www.metroparkstacoma.org

*Committee Meetings are subject to change - please check the Metro Parks Website, www.metroparkstacoma.org for the most up to date meeting schedules.





**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
August 26, 2024**

PRESENT: Andrea Smith, President
Rosie Ayala, Acting clerk
Matthew Mauer

REMOTE: Aaron Pointer
Tim Reid

IN THE CHAIR: Andrea Smith

PLACE: Metro Parks Tacoma District Headquarters, 4702 S. 19th St, Tacoma WA 98405

REGULAR MEETING

The regular meeting of the Metropolitan Park District Board of Park Commissioners was called to order at 6:00 p.m. President Smith read a land acknowledgement.

President Smith noted that Commissioners Reid and Pointer were attending remotely.

Commissioner Ayala was appointed as acting clerk.

SPECIAL PRESENTATIONS None

PRESIDENTS REPORT

President Smith commented that there are several Co-Create to Recreate meetings coming up in September and October for the community to attend.

President Smith also noted she attended the Zoo Society Fundraising dinner.

STANDING COMMITTEE AND COUNCIL REPORTS

Arts & Heritage Advisory Council

Commissioners Ayala commented that the council met last Wednesday. Agenda items included a presentation from Norinda Rosaria Yancey regarding the agency's equity efforts. She noted that the council is currently recruiting new members.

Nature & Environment Advisory Council

Commissioner Mauer stated that the council met earlier in August and held their annual potluck; their next meeting will be tomorrow.

EXECUTIVE DIRECTOR'S REPORT

Shon Sylvia, Executive Director commented on the following:

- Debbie Russell introduced new employees Roland Heyne and Terry Jungman.
- A CIC meeting is scheduled for Wednesday, August 28 2024.
- End of Summer Blasts are happening at both Zoo and Trek this weekend.
- Meadow Park Golf hosted the 4th annual "Fore" Tacoma Golf Tournament, presented by the Korsmo Construction Company, benefiting the Asian Pacific Cultural Center. This special event brought together community-minded business leaders from across Tacoma, raising over \$55,000 in support of APCC's youth programs.

COMMUNITY COMMENTS

Heidi Stephens spoke in opposition to surplus and sale of property to the City for a future Fire Station #7.

Cathie Urwin spoke in opposition to surplus and sale of property to the City for a future Fire Station #7.

April Smith spoke in opposition to surplus and sale of property to the City for a future Fire Station #7.

Tod Sharon noted he wished to retrack the comments he made at the last Board meeting regarding the sale and surplus of the property for Fire Station #7. Mr. Sharon commented that there was not enough communication with community about the proposed plan for surplus of park property for the proposed new fire station.

MINUTES OF THE AUGUST 12, 2024 REGULAR BOARD MEETING

Commissioner Ayala moved to adopt the minutes as presented; seconded by Commissioner Mauer and passed on a vote of 5-0.

CONSENT AGENDA

RESOLUTION NO. C53-24: APPROVAL OF QUARTERLY FINANCIAL REPORTS FOR PERIOD JANUARY 1, 2024, THROUGH JUNE 30, 2024

Commissioner Ayala moved to adopt the consent agenda as presented; seconded by Commissioner Mauer and passed on a vote of 5-0.

PURCHASING RESOLUTIONS None

PUBLIC WORKS PURCHASING RESOLUTIONS None

SINGLE READING RESOLUTIONS

RESOLUTION NO. R54-24: APPROVING THE TACOMA PUBLIC SCHOOLS MASTER INTERLOCAL AGREEMENT

Commissioner Pointer moved to adopt the resolution; seconded by Commissioner Reid.

Hunter George commented that Metro Parks and Tacoma Public Schools first signed a master ILA in 2001, and a new version followed in 2013. He further stated that last year, that 10-year agreement was rolled over for one year to allow more time for discussion. Mr. George explained that the agreement expires August 31, 2024 and that the Tacoma School Board voted to approve the updated agreement on August 22, 2024.

Mr. George commented that this master agreement sets the structure for the inter-agency partnerships, and it sets the following overarching goals:

- Encourage joint use of facilities, grounds and staff for recreation and educational programming.
- Expand joint and cooperative capital ventures.
- Maximize use of public facilities and properties for community benefit.

Mr. George also noted that the agreement does not get into details of any particular program or project. Rather, specific program and facility agreements fall under this umbrella agreement as needed.

Commissioners stated they appreciated the walk through of the agreement at the last COW meeting.

Being no additional comments, the question was called, and the resolution passed on a vote of 5-0.

SECOND READINGS RESOLUTIONS

RESOLUTION NO. RR41-24: SURPLUS AND SALE OF REAL PROPERTY AT SOUTH END RECREATION AREA (SERA) TO THE CITY OF TACOMA FOR FUTURE CONSTRUCTION OF FIRE STATION #7

President Smith stated this resolution was moved and seconded at the June 12, 2024 Regular Board Meeting and a public hearing was held on July 8, 2024.

Commissioner Ayala commented on the themes she was hearing from community as this proposal was being discussed over the last year including, tree coverage, park access, and community communication. Commissioner Ayala commented that she appreciated the Fire Department representation coming to community meetings to answer questions about response times. She also noted that the District's Master Plan is committed to a 10-minute walk to a park goal for Tacoma. Additionally, Commissioner Ayala commented on the needs expressed by neighbors for improved medical and fire response services.

Commissioner Mauer thanked the community members who expressed concern over tree loss that may result from this fire station project. He commented that District's strategic plan will continue to drive the priority for tree canopy coverage and more access to green space. Commissioner Mauer expressed his commitment to push for tree replacement and acquiring additional park space in South Tacoma. Commissioner Mauer followed by highlighting the benefits of a new fire station in the neighborhood.

President Smith commented that Board and community conversations about this proposal began in 2032 and have been on-going. She noted that in addition to Board meetings, MPT Co-Create meetings included presentations from the Fire Department. President Smith commented that the District will be holding the City to a 2-to-1 tree replacement.

Commissioner Reid note that the area of the SERA site for this proposal is a small portion of the property.

Being no additional commented the question was called and the resolution passed on a vote of 5-0.

FIRST READING RESOLUTIONS None

NEW BUSINESS None

UNFINISHED BUSINESS None

BOARD COMMENTS

Commissioner Ayala commented that she is interested in seeing more creative ways the District can continue to communicate with community.

President Smith commented she plans to attend the Cushman Street Fair on September 7th.

ADJOURN

Being no further business, the meeting was adjourned at 6:33p.m.

President

Clerk

Submitted by: Jennifer Bowman, Board Secretary

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C55-24

APPROVAL OF WARRANTS CLAIM FUND FOR AUGUST 2024

WHEREAS, the Board of Park Commissioners approved, appropriated and adopted the 2023-2024 Biennial Budget in Resolution No. RR 105-22, dated December 12, 2022, to meet public expenses, bond retirement, interest and operational expenses for the biennium ending December 31, 2024: and

WHEREAS, the Board of Park Commissioners has authorized the Executive Director to establish procedures to meet the fiscal year public debt, to maintain accountable records of all transactions, and to provide certification that labor and debt claims have been met; now, therefore, be it.

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that the warrants issued to meet obligations in the Warrants Claim Fund and the Disbursements by Funds in the amounts and for the period indicated on Attachment "A" have been audited and certified by the auditing officer as required by RCW.42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, be approved for payment.

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2024.

ATTEST:

President

Secretary

Clerk

BLANKET CERTIFICATION AND WARRANT APPROVAL FORM

AUDITOR'S CERTIFICATION

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the Metropolitan Park District of Tacoma, and that I am authorized to authenticate and certify to said claim.

FOR THE PERIOD STARTING AUGUST 1, 2024, AND ENDING AUGUST 31, 2024.

WARRANTS CLAIM FUND

ACCOUNTS PAYABLE CLAIMS FUND:

Warrant Serial Numbers 344206 to 344430 \$4,313,692.99

PAYROLL CLAIMS FUND:

EFT Warrants \$4,615,820.46
Warrants Serial Numbers 59218 to 59379 \$4,487,905.69
\$127,914.77

TOTAL \$8,929,513.45

Finance and Accounting Auditing Officer
Metropolitan Park District of Tacoma

- Warrant summary reports can be available from finance.
- Detail reports and claim vouchers can be available in the Finance and Administrative Services Office.



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Mark Knowlden, Interim Director of Parks & Recreation

SUBJECT: Authorizing Surplus and Disposal of Personal Property

DATE: August 27, 2024

EXECUTIVE SUMMARY: This resolution authorizes the surplus and disposal of personal property no longer in service or required for future operations from the Department of Parks and Recreation.

BACKGROUND: Section V. RCW 35.61.132 authorizes Metro Parks Tacoma to sell, exchange or dispose of any personal property acquired for park purposes when such property is no longer suitable for park or other recreational purposes. The items requested to be disposed of are no longer in usable condition or required for operations. Staff routinely evaluate equipment to determine on-going operating and maintenance costs as compared to the cost of replacement. Replacement equipment is evaluated for cost efficiency, environmental standards, and durability. The kayaks used as rentals to the public at Owen Beach are in poor repair and have since been replaced with newer and more durable alternatives. Point Defiance Marina staff intends to sell the retired kayaks at the Marina Store over the upcoming year. Equipment that is not sold will be taken to the scrap yard.

ASSET	DESCRIPTION	SERIAL/PARCEL	DATE ACQ
N/A	MALIBU TANDEM KAYAK	XTC19187D717	2017
N/A	MALIBU TANDEM KAYAK	XTC18196D717	2017
N/A	MALIBU TANDEM KAYAK	XTC19196D717	2017
N/A	MALIBU TANDEM KAYAK	XTC18184D717	2017
N/A	MALIBU TANDEM KAYAK	XTC18220D717	2017
N/A	MALIBU TANDEM KAYAK	XTC18175D717	2017
N/A	PELLICAN TANDEM KAYAK	CA-ZEP138901121	2020
N/A	PELLICAN TANDEM KAYAK	CA-ZEP138931121	2020
N/A	PELLICAN TANDEM KAYAK	CA-ZEP138891121	2020
N/A	OLDTOWN SINGLE KAYAK	XTC18872A818	2017
N/A	OLDTOWN SINGLE KAYAK	XTC17870L718	2017
N/A	OLDTOWN SINGLE KAYAK	XTC17883L718	2017
N/A	OLDTOWN SINGLE KAYAK	XTC17846L718	2017

FISCAL IMPACT: Per District policy, 000.003 Disposal of Real Property, Section I, Property may be traded, sold, or conveyed when the Board reasonably believes such trade, sale or conveyance is in the best interest of Metro Parks Tacoma.

These kayaks will be sold to the public. Proceeds from the sale will be used to reimburse a portion of the cost of replacement kayaks that were purchased at the start of the 2024 season.

ADDITIONAL INFORMATION: For additional information, please contact Mark Knowlden, Interim Parks & Recreation Director at 253-255-2487 or Mark.knowlden@tacomaparks.com.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. C56-24

AUTHORIZING SURPLUS AND DISPOSAL OF PERSONAL PROPERTY

WHEREAS, the Metropolitan Park District of Tacoma wishes to surplus and dispose of personal property which is no longer in service, having been replaced with new units or due to age and condition are no longer required for operations; therefore be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma that the following real property items be declared surplus:

ASSET	DESCRIPTION	SERIAL/PARCEL	DATE ACQ
N/A	MALIBU TANDEM KAYAK	XTC19187D717	2017
N/A	MALIBU TANDEM KAYAK	XTC18196D717	2017
N/A	MALIBU TANDEM KAYAK	XTC19196D717	2017
N/A	MALIBU TANDEM KAYAK	XTC18184D717	2017
N/A	MALIBU TANDEM KAYAK	XTC18220D717	2017
N/A	MALIBU TANDEM KAYAK	XTC18175D717	2017
N/A	PELLICAN TANDEM KAYAK	CA-ZEP138901121	2020
N/A	PELLICAN TANDEM KAYAK	CA-ZEP138931121	2020
N/A	PELLICAN TANDEM KAYAK	CA-ZEP138891121	2020
N/A	OLDTOWN SINGLE KAYAK	XTC18872A818	2017
N/A	OLDTOWN SINGLE KAYAK	XTC17870L718	2017
N/A	OLDTOWN SINGLE KAYAK	XTC17883L718	2017
N/A	OLDTOWN SINGLE KAYAK	XTC17846L718	2017
N/A	OLDTOWN SINGLE KAYAK	XTC17858L718	2017
N/A	OLDTOWN SINGLE KAYAK	XTC18671A818	2017
N/A	OLDTOWN SINGLE KAYAK	XTC18559K718	2017
N/A	OLDTOWN SINGLE KAYAK	XTC17985L718	2017
N/A	OLDTOWN SINGLE KAYAK	XTC18571K718	2017

The foregoing resolution was adopted by the Board of Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2024.

President

ATTEST:

Secretary

Clerk





MEMORANDUM

TO: Board of Park Commissioners
THROUGH: Shon Sylvia, Executive Director
FROM: Mark Knowlden, Interim Director of Parks and Recreation Department
SUBJECT: Purchasing Resolution
DATE: September 3, 2024

EXECUTIVE SUMMARY: This resolution authorizes the Executive Director to enter into the necessary agreements for the purchase and acquisition of the goods and services detailed in Exhibit A to the Resolution and in the supporting information below.

Proposed goods and services for purchase and/or acquisition:

<u>Item Number</u>	<u>Proposed Vendor</u>	<u>Proposed Purchase</u>	<u>Price</u>
1.	Elements of Education	Beyond the Bell Programs	\$285,000

Item No. 1

VENDOR Elements of Education
GOODS OR SERVICES Beyond the Bell Programs
PRICE \$285,000.00 - Parks and Recreation
SOURCE OF FUNDING From the 2023-2024 Operating Budget and from the pending 2025-2026 Operating Budget upon approval by the Board of Park Commissioners
CONTACT Mark Knowlden- (253) 255-2487

BACKGROUND: Elements of Education will provide multiple Science, Technology, Engineering, Arts & Mathematics (STEAM) programs for Beyond the Bell (elementary school) and Club B (middle school) programs within the Tacoma Public School (TPS) locations. This is for the 2024-25 school year.

Elements of Education staff will provide training to high school students who will be interns (students interested in becoming educators) developing and implementing STEAM programs for Beyond the Bell and Club B. Elements of Education will work with Metro Parks Tacoma to develop, approve and implement STEAM programs. Metro Parks will be responsible for determining where the programs will be provided.

Elements of Education worked with Metro Parks to develop the Beyond the Bell and Club B programs from the beginning. As a result, these programs have flourished and are widely recognized as unique and innovative programming that engages student interest and creativity in STEAM programs. Elements of Education is a unique local organization focused on STEAM education for out of school time learning that bridges school instruction and after school programming to create a seamless experience for youth. The program is innovative in its ability to provide continuous curriculum that aligns with Tacoma Public Schools as they leverage their experience of teaching in Tacoma Public Schools to serve students.

As an incubator for leadership, Elements of Education has taken learning to a new level, by finding how to leverage the love of learning and STEAM to mentor and create community leaders through its high school instructor recruitment. This model of providing older students the opportunity to share their knowledge and inspire their younger counterparts is not only beneficial to them as they gain experience in the educational career field, but also for our younger students who can better relate to older youth.

Presently, TPS is not contracting with any other service providers that provide similar programming. Metro Parks will continue to contract with Elements of Education to provide the programming during the 2024-25 school year.

Beyond the Bell started as a pilot program in 2019-20 in ten (10) elementary schools and has since expanded to 37 elementary schools and 12 middle schools.

FISCAL IMPACT: The 2024-25 Parks and Recreation Operating Budget. The price of \$140 per day program day served each session was determined by the Executive Leadership Team of Metro Parks, Tacoma Public Schools and Greentrike (a non-profit advocate for children, youth, and families).

ADDITIONAL INFORMATION: For additional information, please contact Mark Knowlden, Interim Parks and Recreation Director at (253) 255-2487 or mark.knowlden@tacomaparks.com

METROPOLITAN PARK DISTRICT OF TACOMA

PURCHASING RESOLUTION NO. P57-24

**AUTHORIZING PURCHASE OF
GOODS AND SERVICES FOR METRO PARKS TACOMA**

WHEREAS, the Board of Park Commissioners have established polices governing the purchase of good and services for Metro Parks Tacoma through the adoption of Resolution No.RR40-24, Authorizing Amendment of Purchasing Policy for Metropolitan Parks District of Tacoma; and

WHEREAS, the Board of Park Commissioners through the adoption of Resolution No. R51-02, Adopting Board Policies and Procedures, authorized the use of a Purchasing Resolution for consolidation of all purchases seeking approval by the Board of Park Commissioners; and

WHEREAS, Metro Parks staff recommends the Board of Park Commissioners authorize the purchase of goods and services detailed below; now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to authorize the Executive Director to enter into the necessary agreements to purchase or acquire the following goods and services as detailed in Exhibit A to this resolution.

The foregoing resolution was adopted by the Board of Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2024.

ATTEST:

President

Secretary

Clerk

Exhibit A
to
Purchasing Resolution No. P57-24

Item No. 1

- **VENDOR** Elements of Education
- **GOODS OR SERVICES** Beyond the Bell Programs
- **PRICE** \$285,000
- **SOURCE OF FUNDING** 2023-2024 Operating Budget and from the pending
2025-2026 Operating Budget upon approval by the
Board of Park Commissioners
- **CONTACT** Mark Knowlden- (253) 255-2487



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Debbie Russell, Director of Business Administration and Planning

SUBJECT: Granting Maintenance Covenant and Easement Access from MPT to COT for Sewer Improvements in Peck Community Sports Park

DATE: September 4, 2024

EXECUTIVE SUMMARY: Park Board approval is requested to grant nonexclusive maintenance covenant and access easement to the City of Tacoma at Peck Community Sports Park and authorize the Executive Director to negotiate and sign said easement.

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION: This resolution was reviewed by the Capital Improvement Committee at their meeting on August 28 2024, and accepted for forwarding on to the full Board with a recommendation for approval.

BACKGROUND: The City of Tacoma has approved a permit for the new development of a synthetic sports field, including the stormwater system, at Peck Community Sports Park. Tacoma Public Schools is managing the construction of the project, in close coordination with Metro Parks staff. The on-site stormwater improvements become part of the City’s overall stormwater system, which must remain in compliance with adopted standards. The maintenance covenant and access easement describes Metro Park’s obligation to inspect, maintain and keep the stormwater system in good repair. It also grants maintenance access to the City for inspection and maintenance purposes; and allows the City to conduct repairs or improvements in the event of an emergency.

FISCAL IMPACT: There is no dollar value attached to the granting of this covenant and easement.

ADDITIONAL INFORMATION: For additional information, please contact Debbie Russell, Director of Business Administration and Planning at (253) 305-1086 or debbie.russell@tacomaparks.com

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. R58-24

**GRANTING MAINTENANCE COVENANT AND EASEMENT ACCESS FROM
MPT TO COT FOR STORM SEWER IMPROVEMENTS IN
PECK COMMUNITY SPORTS PARK**

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma desires to construct improvements to Peck Community Sports Park; and

WHEREAS, in order to complete these improvements, City of Tacoma requires Metro Parks to grant a maintenance covenant and access easement to the City of Tacoma for the storm sewer system; and

WHEREAS; the covenant/easement describes Metro Park's obligation to operate, inspect and maintain the storm water system in good repair;

WHEREAS; the covenant/easement grants the City of Tacoma nonexclusive rights of access for necessary inspections and allows the City to perform activities to ensure that the facility remains in compliance with adopted standards; Now, therefore, be it

RESOLVED by the Board of Park Commissioners of the Metropolitan Park District of Tacoma to approve the maintenance covenant and access easement to the City of Tacoma and authorize the Executive Director to negotiate and sign said easement on behalf of the Board.

The foregoing resolution was adopted by the Board of Park Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____ 2024.

President

ATTEST:

Secretary

Clerk



MEMORANDUM

TO: Board of Park Commissioners

THROUGH: Shon Sylvia, Executive Director

FROM: Debbie Russell, Director of Business Administration and Planning

SUBJECT: **Accepting and Appropriating Washington State Commerce Funds for the Portland Avenue Park Sprayground and Authorizing the Executive Director to enter into a Grant Agreement**

DATE: September 4, 2024

EXECUTIVE SUMMARY: This resolution accepts and appropriates a \$485,000 grant (\$500,000 less State Administrative Fees) from the Washington State Department of Commerce for the Portland Avenue Park Sprayground, and further authorizes the Executive Director to enter into a contract agreement for the awarded grant.

CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION: This resolution was reviewed by the Capital Improvement Committee at their meeting on August 28, 2024, and accepted for forwarding on to the full Board with a recommendation for approval.

BACKGROUND: Metro Parks, with the assistance of legislative sponsors Steve Conway and Sharlett Mena, submitted a Legislative Session Member Requested Capital Community Project Information Form in January, 2023 for a sprayground at Portland Avenue Park. Later in 2023, the State Capital Budget appropriated \$500,000 for the “Portland Avenue Park Sprayground Project” to complete a restroom and sprayground in Portland Avenue Park, a 13.4-acre park in one of Tacoma’s economically challenged neighborhoods. The Park District recently completed a master plan for the park, of which this project represents Phase 1 of re-investment into the park. The sprayground replaces a 73-year old outdoor wading pool that had been removed in recent years.

The WA State Commerce grant provides partial funding for construction. MPT may seek additional outside funding once design, engineering and permitting have been completed.

FINANCIAL IMPACT: The project funding currently includes:

Funding:	
2014 UTGO Bond	\$1,550,928
State Commerce	\$ 485,000
Total	\$ 2,035,928

ADDITIONAL INFORMATION: For additional information, please contact Debbie Russell, Director of Business Administration and Planning, debbie.russell@tacomaparks.com or 253-305-1086.

METROPOLITAN PARK DISTRICT OF TACOMA

RESOLUTION NO. R59-24

**ACCEPTING AND APPROPRIATING WASHINGTON STATE COMMERCE FUNDS
FOR PORTLAND AVENUE PARK SPRAYGROUND AND AUTHORIZING THE
EXECUTIVE DIRECTOR TO ENTER INTO A GRANT AGREEMENT**

WHEREAS, the Board of Park Commissioners of the Metropolitan Park District of Tacoma desires to make improvements to Portland Avenue Park; and

WHEREAS, state grant assistance is requested by our organization to aid in financing the cost of the Project referenced above; and

WHEREAS, the sprayground will replace a recently removed 73 year old wading pool; and

WHEREAS, the 2023 State Capital Budget includes an appropriation of \$485,000 (\$500,000 less State Administrative Fees) for the Portland Avenue Park Sprayground Project; Now, therefore, be it

RESOLVED, that the Board of Park Commissioners accept and appropriate \$485,000 from the Washington State Department of Commerce for the Portland Avenue Park Sprayground; and be it

FURTHER RESOLVED, that the Executive Director is authorized to execute a contract for the \$485,000 contribution to the Portland Avenue Park Sprayground with the Washington State Department Commerce.

The foregoing resolution was adopted by the Board of Commissioners of the Metropolitan Park District of Tacoma at a regular meeting held on _____, 2024.

ATTEST:

President

Secretary

Clerk