



**MINUTES OF SPECIAL MEETING
BOARD OF PARK COMMISSIONERS
December 5, 2024**

PRESENT: Andrea Smith, President
Matthew Mauer
Rosie Ayala

EXCUSED: Aaron Pointer
Tim Reid

IN THE CHAIR: Andrea Smith

PLACE: Park District Headquarters, 4702 S 19th Street Tacoma, WA 98405

The special meeting of the Metropolitan Park District Board of Park Commissioners was called to order at 6:00 p.m. President Smith read a land acknowledgement.

There was a motion to excuse Commissioners Reid & Pointer; seconded and passed unanimously.

PARK BOARD VACANCIES

President Smith summarized the following:

Vacancies and Appointment Process

1. Departures:

- Commissioner Pointer's retirement: Effective December 10, 2024.
- Commissioner Ayala's departure: December 31, 2024, to join Pierce County Council.

2. Vacancy Filling Plan:

- One applicant pool was collected to fill both vacancies.
- Appointments will be staggered:
 - First appointment in December.
 - Second appointment in February.
- The first new commissioner will contribute to selecting the second.

3. Application Process:

- Online portal open: November 19–December 3, 2024.
- Required documents: Resume, questionnaire, and 2 reference letters.
- 19 applications were received.

4. Current Steps:

- Tonight's special meeting:
 - Executive session to discuss applicant qualifications.
 - Public session to nominate finalists for interviews.
 - Finalist names to be posted online tonight and at community centers tomorrow.

5. Interview Process:

- o Public interviews with the Board December 9th (in-person/Zoom).
- o Interviews with Community Advisory Council representatives (Zoom available).
- o One-on-one meetings with Executive Director Shon Sylvia.
- o Final interview schedule posted by December 6, 2024.

6. Final Selection:

- o December 20, 2024: Vote to appoint Commissioner Pointer’s successor.
- o Term Details:
 - Appointee serves until the end of 2025 and must run in the 2025 election for a new 6-year term.

7. Filling Commissioner Ayala’s Seat:

- o January 13, 2025: Review applicant list with newly appointed commissioner.
- o February 10, 2025: Vote to appoint her successor.
- o Term Details:
 - Appointee serves until the end of 2027, with elections required in 2025 and 2027 to secure new terms.

EXECUTIVE SESSION

In accordance with RCW42.30.110 the Board recessed into executive session to discuss the qualifications of the applicants for 1 hour and ten minutes.

DISCUSSION OF QUALIFIED APPLICANTS

Following the executive session the Board members discussed the qualifications of the following 4 applicants: Christopher Davis, Alisa Lee, Mary Louise Curry & Tiffany Mendoza. Board members expressed their gratitude to all 19 applicants for their interest in the vacant commissioner positions.

President Smith moved to nominate the following candidates to be interviewed for filling Position #1: Chris Davis Alisa, Lee, Mary Louise Curry and Tiffany Mendoza; seconded and passed unanimously.

President Smith commented that everyone who is in the existing applicant pool will be considered for the second appointment.

ADJOURN

Being no further business, the meeting was adjourned at 7:15 p.m.

President

Clerk

Submitted by: Jennifer Bowman, Board Secretary